

MINUTES OF BOARD OF EDUCATION
The Board of Education of the Brentwood School District

Open Session	Conference Center	7:00 p.m.	August 18, 2020
Kind of Meeting	Location	Time	Date

Members

<u>Present</u> Jamie Allen Melissa Nehrt Chris Perkins Keith Rabenberg Lindsay Spencer Kerry Trostel <u>Present via Telephone</u> Mark Womer	<u>Absent</u>
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- Call to Order Board President, Ms. Lindsay Spencer, called the open session meeting to order at 7:00 p.m.
- Pledge of Allegiance Ms. Spencer led the Pledge of Allegiance.
- Communications Ms. Spencer asked if there were any citizens' comments.
- Ms. Kelsey Burkemper would like for the district to consider making recorded sessions and other options available in addition to synchronous learning. The additional options would be beneficial for some students.
- Ms. Kelly Kildea expressed concern that virtual learning may not be the most beneficial option for students with IEPs. Communications regarding related services have been poor and she would like for plans to be shared and regular updates to be provided.
- Mr. John Ritter asked about the design process for the new elementary schools. He asked why the district is proceeding with the architect that designed the BHS/BMS project instead of going through a selection process.

Ms. Amy Layton encouraged the district to figure out creative ways to get students back to in-person classes. She asked if McGrath was providing virtual learning for all BSD elementary students. She asked if students would have the same teacher for the virtual classes as they would have for in-person classes.

Roll Call

Brentwood School District Board members were present or absent as stated above.

Attendance

Also in attendance was Superintendent, Dr. Brian Lane.

ACTION 22 Approval of Consent Agenda

The motion was made by Mr. Jamie Allen and seconded by Ms. Melissa Nehrt to approve the consent agenda. The motion passed by a 7-0 voice vote.

Update COVID 19

Dr. Lane said teachers returned on Monday, August 17 for professional development time for Canvas. Students and parents will have full access to Canvas by Monday, August 24. BSD is waiting for a response from the attorney to find out if Canvas sessions can be recorded. BSD is encouraging synchronous classes.

Ms. Nehrt asked how the virtual process would affect attendance. Dr. Lane said DESE waived attendance requirements. Canvas shows time engaged. Attorney said teachers can work one-on-one with students virtually. Policies are in place covering small group and one-on-one instruction.

Schools will be handing out supplies and materials next week. All devices are on track to arrive on time. BSD ordered early.

BSD spent time looking at creative ways to help struggling students. Communication will be sent to families on Friday. Looking at ways to bring K-5 students into buildings for short periods for interventions. A plan for grades 6-8 is pending.

County superintendents have had conversations on metrics. Districts want to get students back to the classrooms as soon as possible. Education Plus is heading up the program. Will consider new cases per 1,000; transmission rates; weekly tracking and trends; and more.

MHSAA approved an alternate spring schedule for sports and activities. Winter sports are scheduled for late November-early December. Fall sports are scheduled for 7 weeks in March-April. Spring sports will conclude the first week of July. Dr. Lane met with Superintendents and Athletic Directors from the Conference.

A communication will be sent out on Friday, August 21. Districts are also looking into in-person and virtual activities, which could start now.

Breakfast and lunch will be provided five days per week. Families order through the Nutrislice app. There will be four entries from which to choose. Families in Brentwood may choose to pick up their meals at BMS from 11:30 a.m. – 12:30 p.m. or have the meals delivered to their homes. Families in the VICC program will have their meals delivered twice per week. Two days of meals will be delivered on Mondays and three days of meals will be delivered on Wednesdays.

Mr. Allen asked if BSD will assess all student needs when they come back. Dr. Alex Tripamer, Director of Instruction and Student Support, said district will use NWEA. Testing will begin in September and can be taken at home with results available overnight. Teachers are running assessments at the elementary level.

Ms. Trostel asked if the winter 2020 test results would be used as a basis for this fall. Dr. Lane said many of the students have already been identified, so the programs can start right away. Ms. Trostel asked how the process would work. Dr. Tami Yates, SSD Manager, said SSD provides services for all special education at Brentwood. IEP's are reviewed annually on a yearly cycle. There is a distance learning plan in place for each IEP, and they have already starting contacting parents.

Ms. Allen asked what BSD is doing above and beyond to make sure all students are engaged and those who need extra help get it.

Ms. Trostel asked if Canvas training would look different. Dr. Lane said basic training will be conducted first. She asked if parents can get one weekly e-blast per building. Additional training can be added, depending on needs. Staff providing related services will also be participating in the training.

Mr. Allen asked about metrics and the schedule to return to in-person learning. Dr. Lane said there are other factors to consider when making the decision to re-open schools, including information from infectious disease specialists. Dr. Lane will share trends with the board.

Update
Communications

Mr. Sam Rayburn, Director of Communications, said the goal is to get everyone to pay attention and stay engaged. He is working with building staff on ParentSquare. Filters and digests are available. Engagement numbers have increased. ParentSquare provides good tech support. Staff health screening feature is now live. Parents will also be able to complete health screening for students once in-school classes return. BSD is hosting question and answer periods, open houses, and other training opportunities for families. Goal is for teachers to have educational resources. More tools will be forthcoming.

Ms. Spenser asked who will look at the health screening reports. Dr. Lane said that the nursing staff, Dr. Tripamer, and Mr. Rayburn would have access to the reports.

Ms. Trostel asked if there was a daily cut-off time to submit the screening. She also asked who takes temperatures. Mr. Rayburn said the screenings should be completed before staff enters the building. Dr. Lane said individuals are responsible for taking their temperatures and responding to the related question on the health screening report. Mr. Rayburn said the reports would help BSD spot trends and respond accordingly.

Ms. Nehrt asked about HIPAA privacy concerns. Mr. Rayburn said districts across the country are using this system and providing information. Questions and review processes are not out of the ordinary regarding HIPAA.

Ms. Nehrt asked about expectations and support for families. Mr. Rayburn will work with the Administrative team to present expectations early and provide support.

Update
BHS/BMS Campus
Additions and
Renovations

Mr. David Gill, Owner's Representative, presented construction updates. Final finishes are underway at BMS Building A and are expected to be finished by 8/21/20. New seating in the auditorium will be complete by 11/15/20. Addition underpinning footing is under way. Addition is scheduled to be completed by 12/7/20. Building B work continues. Second floor scheduled for completion on 9/18/20. First floor, excluding office suite, scheduled for completion on 9/11/20. Lower level, excluding shop, scheduled for completion on 9/18/20. Office suite addition currently scheduled for completion on 11/16/20. North Building scheduled for completion on 8/21/20. Elevator addition scheduled for completion on 11/27/20. Small Gym scheduled for completion on 1/7/21.

Change orders 13 and 14 addressed mechanical, electrical, and plumbing issues in the walls of Building B.

Original Contract Sum: \$18,496,000.00

Project Sum to date: \$19,051,179.59

Completed to date: \$13,713,648.45

Mr. Allen asked what was missed by consultants and how to learn from this experience moving forward. Mr. Todd Powers from Ittner Architects said that the consultants measure and document what can be seen. There were bigger infrastructure issues (including the tunnel) and extensive abatement. Moving forward, consultants will be brought in early. Mark Twain Elementary has already been reviewed for asbestos.

Mr. Andrew Hartnett, Facilities Manager, said all the furniture for BMS/BHS has arrived and is being installed. Maintenance and custodial staff have been helping teachers set up their rooms.

Mr. Allen wants to make sure Building B teachers have spaces to work, even on a temporary basis.

Ms. Trostel asked about BMS classrooms. Mr. Hartnett said rooms are finished, however BSD is still waiting for tops and ceiling to be completed in the FACS room.

Mr. Allen asked if lower level water issues have been resolved. Mr. Hartnett said there have been some water issues. The gutter has been fixed and a system set up on the roof to address some of the issues. The elevator needs to be finished.

Ms. Trostel asked if the elevator addition could be finished sooner.

Update
K&S Associates
Construction Schedule

Mr. Tom Kraska, President of K&S Associates, said he knows all are concerned about the BHS/BMS project schedule and change orders. The schedule is based on what is known today. The CPM (critical path method) schedule is bound by the contract. The floor plan schedule reflects the date the last item will be complete, not necessarily the space usability date. The room by room schedule indicates completion and move in.

Infrastructure issues meant the construction team has had to bounce around from space to space. Very little demolition remains to be completed.

Mr. Allen asked what demolition remains. Mr. Kraska said the chimney needs to be surgically removed. When a problem is discovered, such as the chimney, the team must come up with a solution, which includes looking at the cost and time involved.

Ms. Spencer asked if enough construction crew members are available to work on the project. Mr. Kraska said it is difficult to staff when the project is stopped to address unforeseen issues. K&S has a 40-50 person crew available, depending on project flow.

Mr. Allen asked what keeps the full crew from working. Mr. Kraska said the infrastructure issues need to be resolved. He said it would have been difficult for anyone to identify the extent of the issues.

Ms. Trostel is concerned that construction progress is slow. The Board has toured the facility and is not seeing progress. BSD would like to be able to use the facilities to help with in-person learning.

Mr. Allen does not think the construction blog is useful. He likes the floor plan schedule and asked if it could be put on the BSD website. Mr. Allen said the project needs to be completed. He is also concerned about the entrances and safety issues.

Ms. Spencer asked if the dirt can be moved and the site cleaned up. Mr. Kraska said the site will be cleaned up in the next week or so. Items under the canopy are needed. They can be hidden behind the trailers.

Mr. Rabenberg said he agrees with Mr. Allen and Ms. Trostel. K&S Associates should have reported issues and progress earlier instead of surprising people with the status. He said that now is the time to get the project finished.

Mr. Kraska said K&S Associates followed the reporting chain of command. He would be happy to come to meetings or conduct tours.

Dr. Lane thinks the project could move forward with more staffing.

Mr. Allen said major obstacles are demolition and structural issues. The Board needs to be made aware of such issues immediately.

Update
Elementary Facilities
Design Committee

Dr. Lane said the Elementary Facilities Design Committee would be meeting on Thursday to review the McGrath plan. Ittner is working on plans for McGrath with and without the field options.

Update
Final Budget
Adjustments
FY2019-2020

Mr. Matt Norrid, Chief Financial Officer, presented the Final Budget Adjustments report for FY2019-2020. Budget dollars were transferred between funds and there were no increases or decreases to revenue or expenditures. The budget was adjusted in May and approved by the Board in June.

Mr. Womer, as Treasurer, said he would like to be notified in advance of budget transfers of over \$200,000 in order to make the transfers as clean as possible.

ACTION 23
Approval of Board
Conflict of Interest
Resolution

The motion was made by Mr. Allen and seconded by Ms. Nehrt to approve the Board Conflict of Interest Resolution. The motion passed by a 7-0 voice vote.

SSD Liaison Report

Ms. Nehrt had no report.

MSBA Delegate Report

Mr. Rabenberg had no report.

Upcoming Events

- Board Retreat, Friday, August 21, 2020 at 9:00 a.m.
- First Day of School, Thursday, August 27, 2020
- Board Policy Meeting, Tuesday, September 1, 2020 at 7:00 p.m.
- Last Day to Cancel MSBA Conference Registrations, Friday, September 4, 2020
- Board Business Meeting, Tuesday, September 15, 2020 at 7:00 p.m.
- MSBA Conference (Virtual), Thursday, September 24 – Saturday, September 26

ACTION 24
Adjournment 8:50 p.m.

The motion was made by Mr. Allen and seconded by Ms. Nehrt to adjourn and reconvene in closed session. The motion passed by a 7-0 roll call vote.



President



Secretary

