

**Meeting Minutes – Open Session  
Meeting of the Board of Directors  
Pine Lake Preparatory, Inc.  
Wednesday, October 28th, 2020**

**Attendees:** Bill Aull, Jessica Bronzert, Emily Fowler, Ed Haynes, Lauren Millovitsch, Caroline Mones, Jeremy Shook, and Jason Yanni

**Absent:** Katie Davidson

**School Leadership Present:** Andrew Mocerri, Sam Ranallo, Tim Hoffman, Lori Reuter, Shelly Sims,

**1. Call to Order and Attendance: (6:30 pm)**

**2. Conflict of Interest Reminder per NCGS 138A-15(e):** *In accordance with the State Government Ethics Act, 138A-15(e), it is the duty of every Board member to avoid both conflicts of interest and appearances of conflict. Does any Board member have any known conflict of interest or appearance of conflict with respect to any matters coming before the Board today? If so, please identify the conflict or appearance of conflict and refrain from any undue participation in the particular matter involved.*

**3. Public Comment: (6:32 pm)**

None.

**4. Board Business (6:33 pm)**

a.) Approval of Meeting Minutes – Jason Yanni and Katie Davidson

1. Approval of Meeting Minutes from the September 23<sup>rd</sup> Open Session
2. Approval of Meeting Minutes from the September 23<sup>rd</sup> Closed Session
3. Approval of Meeting Minutes from the October 7<sup>th</sup> Open Session

*Move to motion made by: Jason Yanni*

*Second motion made by: Jessica Bronzert*

*Motion Passed: Yes*

*Any one abstained: None*

**5. Financial Matters (6:35 pm)**

a.) September 2020 Dashboard – Sherri Fletcher and Andrew Mocerri

b.) September 2020 Capital Campaign Update – Sherri Fletcher and Andrew Mocerri

c.) October Update/Reforecast (For Approval) – Sherri Fletcher and Andrew Mocerri

The board reviewed and approved a reforecasted budget for the year.

*Move to motion made by: Jason Yanni*

*Second motion made by: Bill Aull*

*Motion Passed: Yes*

*Any one abstained: None*

**6. Administrative Matters (7:10 pm)**

- a. Approval of the submission of the PRC 060 and PRC 049 grants to support the EC program (For Approval) – Sherri Fletcher and Andrew Mocerri

The board reviewed and approved the submission of grants in support of EC students.

*Move to motion made by: Jason Yann*  
*Second motion made by: Jessica Bronzert*  
*Motion Passed: Yes*  
*Any one abstained: None*

- b. Title IX Policy: 1211 (For Consideration) – Andrew Mocer

The board reviewed changes to the Title IX Policy. The changes are available for public comment for one month.

- c.) Annual Operating Plan (Q1 Update) – Andrew Mocer
  - 1. Diversity and Inclusion
  - 2. Social Emotional Health
  - 3. Financial Model

The board received an update on the Annual Operating Plan for Q1.

- c. COVID-19 Metric Update and Discussion – Caroline Mones and Andrew Mocer

The board reviewed the COVID-19 dashboard and metrics.

- 7. **Executive Session (7:45 pm):** Motion to move into Executive Session b. § 143-318.11(a)(6) To consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee.

*Move to motion made by: Jason Yann*  
*Second motion made by: Emily Fowler*  
*Motion Passed: Yes*  
*Any one abstained: None*

- 8. **Resumed Open Session (7:55 pm):** *I move that the minutes of the closed session held on (10/28/2020) be withheld from public inspection in order to protect and preserve the purpose of such closed session, pursuant to section 143-318.10(e) of the Open Meetings law.*

*Move to motion made by: Jason Yann*  
*Second motion made by: Lauren Millovitsch*  
*Motion Passed: Yes*  
*Any one abstained: None*

- 9. **Vote as needed basis on items in Executive Session**

Vote to approve the structure of the Management Incentive Compensation Plan for the 2020-2021 school year.

*Move to motion made by: Jason Yann*  
*Second motion made by: Bill Aull*  
*Motion Passed: Yes*  
*Any one abstained: None*

- 10. **Adjourn (9:00 pm)**

*Move to motion made by: Jason Yann*  
*Second motion made by: Emily Fowler*

*Motion Passed: Yes*  
*Any one abstained: None*