

Approved Minutes
REGULAR SCHOOL BOARD MEETING
Albany Area Schools – ISD #745
Blattner Energy Arts Theatre
November 12, 2020

1. Call to Order

The meeting was called to order by Chair Winkels at 5:30 p.m.

2. Roll Call

Present: Winkels, Paulsen, Hansen, Sand, Pennie

Absent: Kreuzer, Carbajal

Student Representatives: Pontes

3. Public Forum

N/A

4. Agenda- Additions or Deletions

5. Approvals

5.1 Previous Meeting Minutes

Motion by Paulsen, seconded by Pennie to approve the minutes from the October 14, 2020 Regular Meeting and the October 28, 2020 Work Session. Supported by all present.

5.2 Cash Flow Reports – September 2020

Motion by Pennie, seconded by Sand to approve the September 2020 Cash Flow Reports as presented. Supported by all present.

6.0 Consent Agenda

Superintendent Johnson thanked John Kleppe for taking over as the Fall Play Director.

AFT Payroll Change Request:

Stephanie Sauerer - Lane Change MA+15 to MA+30

Kathy Gilk - Lane Change MA+15 to MA+30

Student Worker:

Trevor Wuolle - Custodial

Cody Tabatt - Custodial

AESP:

Aspen Konowalchuk, Kids Company Assistant

At Will Contracts:

Director of Business Services, Teaching and Learning Director

LOA: Three

Coaching/Advisor:

John Kleppe - Fall Play Director

Community Education:

Keith Arens - Flag Football

Kids Company:

Danica Findley

Resignations/Retirements:

Linda Zwak - Fall Play Director, effective October 20, 2020

Donations:

\$ 125.00 - Lowell & Susan Rushmeyer - Scoreboard - R#57801

\$2,277.00 - Initiative Foundation - CMBA Donation - R#57801

\$ 50.00 - Anonymous - Family Outreach - R#57807

\$ 500.00 - JT Electric - Scoreboard Donation - R#57811

\$4,000.00 - Blattner Foundation - Scholarship - R#57811

The following checks were issued in paying claims: Wire transfers and checks 98715 - 98901

Expenditures:

01 General Fund \$940,267.00

02 Food Services \$90,069.91

04 Community Services \$33,574.03

06 Building Construction \$80,595.98

Motion by Paulsen, seconded by Pennie to approve the November Consent Agenda as presented. Supported by all present.

7. Reports

7.1 Student Representatives

Pontes provided highlights on the high school sports and activities.

7.2 Purple Pride

Board members and student representatives read Purple Pride Cards, acknowledging exceptional performance by district teachers and staff.

8. Business

8.1 Audit Results

A senior manager from Schlenner & Wenner & Co provided a detailed summary of the school district's audit report. It was an "unmodified clean report" which is the best possible rating. Motion by Paulsen, seconded by Sand to approve the audit results as presented.

8.2 Enrollment Report

Student Enrollment in grades K-12 is 1,770, similar to the beginning of the year.

8.3 Fundraiser Approvals

Motion by Pennie, seconded by Sand to approve the 2020-21 Fundraisers as presented. Supported by all present.

8.4 Revised Budget Approval

Motion by Sand, seconded by Pennie to approve the Revised Budget as presented. Supported by all present.

8.5 AESP 2020-21 Contract Approval

Motion by Paulsen, seconded by Pennie to approve the AESP 2020-21 contract as present. Supported by all present.

8.6 Resolution Canvassing Returns of Votes

Motion by Member Paulsen to adopt the following resolution.

**RESOLUTION CANVASSING RETURNS
OF VOTES OF SCHOOL DISTRICT GENERAL ELECTION**

BE IT RESOLVED by the School Board of Independent School District No. 745, as follows:

1. It is hereby found, determined and declared that the general election of the voters of the district held on November 3, 2020, was in all respects duly and legally called and held.

2. As specified in the attached Abstract and Return of Votes Cast, a total of 10503 voters of the district voted at said election on the election of **(four)** school board members for four year term vacancies on the board caused by expiration of term on the first Monday in January next following general election as follows:

Jason Bergmann	<u>2419</u>
Scott Hansen	<u>2890</u>
Matt Kreuzer	<u>2657</u>
Timothy Sands (Tim Sands)	<u>2577</u>
Oswaldo "Ozzie" Carbajal	<u>2504</u>
Write-In	<u>109</u>

3. Candidates Scott Hansen, Matt Kreuzer, Timothy Sands and Oswaldo Carbajal having received the highest number of votes, are elected to four year terms beginning the first Monday in January, 2021.

4. The school district clerk is hereby authorized to certify the results of the election to the county auditor of each county in which the school district is located in whole or in part.

Member Pennie seconded the foregoing resolution and upon vote being taken thereon, the

following voted in favor there of: Winkels, Paulsen, Hansen, Sand, Pennie

And the following voted against: None

Absent: Kreuzer, Carbajal

Where upon said resolution was declared duly passed and adopted.

8.7 Resolution Authorizing Issuance of Certificates of Election

Motion by Member Pennie to adopt the following resolution.

RESOLUTION AUTHORIZING ISSUANCE OF CERTIFICATES
OF ELECTION AND DIRECTING SCHOOL DISTRICT CLERK
TO PERFORM OTHER ELECTION RELATED DUTIES

WHEREAS, the board has canvassed the general election for school board members held on November 3, 2020.

NOW THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. The chair and clerk are hereby authorized to execute certificates of election on behalf of the school board of Independent School District No. 745 to the following candidates:

- a. Scott Hansen
- b. Matt Kreuzer
- c. Timothy Sands
- d. Osvaldo Carbajal

who have received a sufficiently large number of votes to be elected to fill vacancies on the board caused by expiration of term on the first Monday in January next following the election, based on the results of the canvass.

2. The certificate of election shall be in substantially the form attached hereto.

3. After the time for contesting the election has passed and the candidate has filed all campaign financial reports required by Minnesota Statutes, Chapter 211A, the clerk of the school board is hereby directed to deliver the certificates to the persons entitled thereto personally or by certified mail.

4. The clerk is hereby directed to enclose with the certificate a form of acceptance of office and oath of office in substantially the form attached hereto.

Member Paulsen seconded the foregoing resolution and upon vote being taken thereon, the

following voted in favor of: Winkels, Paulsen, Hansen, Sand, Pennie

And the following voted against: None

Absent: Kreuzer, Carbajal

Where upon said resolution was declared duly passed and adopted.

8.8 Polling Place Resolution

Motion by Member Paulsen to adopt the following resolution.

RESOLUTION ESTABLISHING COMBINED
POLLING PLACES FOR MULTIPLE PRECINCTS
AND
DESIGNATING HOURS DURING WHICH
THE POLLING PLACES WILL REMAIN
OPEN FOR VOTING FOR SCHOOL
DISTRICT ELECTIONS NOT HELD ON

THE DAY OF A STATEWIDE ELECTION

BE IT RESOLVED by the School Board of Independent School District No. 745, State of Minnesota, as follows:

1. Pursuant to Minnesota Statutes, Section 205A.11, the precincts and polling places for school district elections are those precincts or parts of precincts located within the boundaries of the school district which have been established by the cities or towns located in whole or in part within the school district. The board hereby confirms those precincts and polling places so established by those municipalities.

2. Pursuant to Minnesota Statutes, Section 205A.11, the board may establish a combined polling place for several precincts for school district elections not held on the day of a statewide election. **Each combined polling place must be a polling place that has been designated by a county or municipality.** The following combined polling places are established to serve the precincts specified for all school district special and general elections not held on the same day as a statewide election:

(Set forth each combined polling place explaining which precincts are being served, such as:)

Combined Polling Place: Albany City Hall, 400 Railroad Ave, Albany, MN 56307

"This combined polling place serves all territory in Independent School District No. 745 located in the City of Albany Precinct 1, Stearns County, Minnesota."

*3. Pursuant to Minnesota Statutes, Section 205A.09, the polling places will remain open for voting for school district elections not held on the same day as a statewide election between the hours of 7:00 o'clock a.m. and 8:00 o'clock p.m.

4. The clerk is directed to file a certified copy of this resolution with the county auditors of each of the counties in which the school district is located, in whole or in part, within thirty (30) days after its adoption.

5. As required by Minnesota Statutes, Section 204B.16, Subdivision 1a, the clerk is hereby authorized and directed to give written notice of new polling place locations to each affected household with at least one registered voter in the school district whose school district polling place location has been changed. The notice must be a nonforwardable notice mailed at least twenty-five (25) days before the date of the first election to which it will apply. A notice that is returned as undeliverable must be forwarded immediately to the appropriate county auditor, who shall change the registrant's status to "challenged" in the statewide registration system.

Member Sand seconded the foregoing resolution and upon vote being taken thereon, the following

voted in favor there of: Winkels, Paulsen, Hansen, Sand, Pennie

And the following voted against: None

Absent: Kreuzer, Carbajal

Where upon said resolution was declared duly passed and adopted.

8.9 Safe Learning Plans

Superintendent Johnson summarized the key points in the Governors new Executive Order 20-94, which addresses childcare, special education, preschool, truancy, mental health, teacher prep time, learning environments and transition planning days. He presented the state, county, community and school district data related to COVID19 and its impact on the school district. There was a lengthy discussion of COVID's impact on student and staff absences and concerns about adequately staffing our schools. In-depth conversation was had among school board members in support of at least a hybrid learning model, but absences in both staff and students is making that option next to impossible. The school board supported distance learning for Pre K-Grade 12 beginning on November 19th through December 11th. This difficult decision was reached after reviewing the data regarding spread of the virus throughout the county and our community, high number of COVID related absences for students and staff, difficulty staffing our buildings and avoidance of an abrupt change to distance learning.

8.10 Minnesota State High School League

Motion by Pennie, seconded by Paulsen to approve the MSHSL Foundation Grant Resolution as present. Supported by all present.

8.11 School Board Policies – First Read

8.11.1 Policy 102 Equal Educational Opportunity

8.11.2 Policy 401 Equal Employment Opportunity

8.11.3 Policy 402 Disability Nondiscrimination Policy

8.11.4 Policy 516 Student Medication

8.11.5 Policy 524 Internet Acceptable Use and Safety Policy

8.11.5.1 Policy 524 Employee and Student Internet Use Agreement Forms

9. Committee Reports -None

10. Superintendent Report

Superintendent Johnson acknowledged the Educational Support Staff Awardees for 2020, Carla Bauer, Marlene Ramacher, Julie Stich and Kelsey Thelen. He reviewed the transition for the new school board member, Tim Sands and announced the MN School Board Association Leadership Conference will be a virtual conference this year.

11. Adjournment

Agenda completed at 7:49 p.m., a motion to adjourn was made by Pennie, seconded by Paulsen. Supported by all present.

Lynn Pennie, Acting Clerk