



# PARKLAND SCHOOL DISTRICT

*Educating For Success, Inspiring Excellence.*

## Administration Center

1210 Springhouse Rd., Allentown, PA 18104

[www.parklandsd.org](http://www.parklandsd.org)



ParklandSchoolDistrict



@ParklandSchools



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December 13, 2020

Dear Parkland Administration Building Staff,

I wanted to make you aware that we were notified today by the Department of Health that an individual that was last at the Parkland Administration Building on December 4, 2020 has tested positive for COVID-19. Due to procedures related to privacy laws, I am limited in what I can say. I urge you to also respect the privacy of our staff.

The Pennsylvania Department of Health (PA DOH) is monitoring this individual. The PA DOH is responsible for all contact tracing and school district administration has assisted our public health officials with this endeavor. Staff members that are determined to be a close contact with the individual will be directly contacted by PA DOH with instructions to quarantine. Close contacts are those who are within 6 feet distance for greater than or equal to 15 minutes with a person identified as a confirmed case with COVID-19. There are no close contacts identified at the Administration Building.

School leadership, in conjunction with public health officials, has determined there is no need, at this time, to close the Parkland Administration Building. We have cleaned and disinfected, as appropriate, and our building is safe for occupancy.

As standard practice, anyone experiencing symptoms should self-quarantine and contact your doctor. If you are feeling ill, it is recommended that you separate from others in the home, wear a face mask, cover coughs and sneezes, clean hands and surfaces often, and avoid sharing personal items. It should be emphasized that anyone who is ill should stay home except to get medical care. As you know, virus symptoms can range from mild to severe and could include fever, cough, shortness of breath, chills without a fever, sore throat, muscle aches and pains, and temporary loss of smell or taste. Symptoms may appear in a few as two days or as long as 14 days after exposure.

If you have questions or concerns regarding your individual health and COVID-19, please contact your primary care physician.

We thank you for your cooperation and support.

Sincerely,

Richard T. Sniscak  
Superintendent of Schools  
Parkland School District