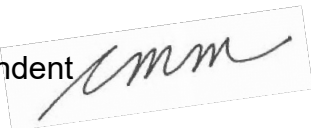


# Memorandum



To: Facilities Committee  
From: Colleen Murray, Superintendent   
Date: December 9, 2020  
Re: **Facilities Committee Agenda**

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The Board of Education Facilities Committee meeting is scheduled for Monday, December 14, 2020 at 5:00 p.m. via Zoom

Colleen Murray is inviting you to a scheduled Zoom meeting.

<https://us02web.zoom.us/j/84366436616?pwd=RIBvQkdBVM9lUGRZRjJMVW84RmZ3UT09>

Meeting ID: 843 6643 6616, Passcode: e37R14

Or phone 1-646-558-8656, Meeting ID: 843 6643 6616, Passcode: 910371.

Please let me know if you are unable to attend.

## Meeting Agenda

1. Approval of the September 14, 2020 Meeting Minutes
2. Building Maintenance Update
3. Annex Update
4. Future Meeting Agenda Items
  - a. Approval of December 14, 2020 Meeting Minutes
  - b. Building and Grounds Update
5. Adjourn