PTO Meeting Minutes 05/19/20

PTO Grant Awards: Nicole Macalena

Eight grants were awarded this year to 2nd Grade, 3rd Grade and 5th Grade classroom projects as well as Spanish (flamenco dance and puppet show), the media center (student literacy promotion, visiting author/illustrator) and support specialist services. All grant purchases have been made but the flamenco dancer and the author/illustrator. Teachers plan to book those guests during the upcoming school year.

Update from the Principal: Dr. Greta Evans-Becker

Yearbook class pictures are delayed. The school is working with Lifetouch to work on a resolution. Updates will be provided.

End of the year car parade is being organized for every grade level K-6. Updates in the weekly e-news will be provided.

Kids & Company will be at Meadowbrook this summer. Details can be obtained from the Kids & Co coordinator(s).

Camp Royal will be available in a limited capacity. Details available through Hopkins Community Education.

The last week of school is going to be focused on make up work and wrapping end of year tasks.

Teachers update:

Kindergarten: No staff changes

First Grade: Mrs Juba is returning after maternity leave

Second Grade: Mr Thorvilson & Mrs Kornmann are going to job share. Mr Martin is returning from his 2 years of teaching in Mexico.

Third Grade: No staff changes

Fourth Grade: Ms Heeter is returning

Fifth Grade: No staff changes (Ms Heeter is going from 5th to 4th)

Sixth Grade: Kathy Rezac is retiring. Robin Frobook is returning

Spanish: 3 teachers returning.

Art & Physical Education: No staff changes

Music: Mrs Nichols and Mrs Scholtz are returning. Mrs Hart is continuing leave of absence.
School Nurse: Nurse Jana is moving to Tanglen Elementary. Interviews for new nurse are underway.

Principal search: The search will conclude on June 5, 2020. Interview process will begin.

**Budget Update: Dave Dutcher, Treasurer**

Budget for 2019-2020 school year: $63,075

The largest portion of the budget supports:

1. Field trips, residencies, classroom supplies
2. Snack cart scholarships and a few other smaller scholarships
3. PTO grants (eight awarded this year)

A discretionary fund of $2,000 was secured to help address urgent needs for students’ families. Distribution of monies determined by PTO Board and Principal.

PTO Office online directory $500. Continue with this platform for the 2020-2021 school year.

Sources of income are anticipated to stay the same.

Current funds raised $86,290.

Funds spent: $63,075 (surplus will rollover to 2020-2021 school year)

Similar budget planned for 2020-2021 school year.

*Vote initiated to ratify the proposed 2020-2021 school year budget. Motion passed.*

**PTO By-Laws: Nicole Macalena**

By-Laws were last revised eight years ago. Proposed change to Article 5 includes:

1. “Meadowbrook” to be consistently listed as “Meadowbrook Elementary” throughout the document.
2. A minimum of four PTO meetings (in person or via a virtual portal) per calendar year.
3. Meeting dates shall be published seven days prior to the meeting

Proposed change to Article 6: Majority present at the meeting can vote on proposals.

Proposed change to Article 7: More details documented on PTO Board Officers roles.

Proposed change to Article 8: Ten members can be participants on the PTO Board.
Proposed change to Article 9: A simple majority can amend the By-Laws.

*Vote initiated to pass proposed changes in Articles 5, 6, 7, 8 & 9 of the By-Laws. Motion passed.

The new version of the bylaws are posted on our PTO Website.

Jen Gale: Officer Vote

Candidates for new Co-Presidents: Stacy Anderson & Erin Plasch

Candidate for Treasurer (returning for 2nd term): Dave Dutcher

Candidate for Secretary (returning for 3rd term): Anne Guiral

*Vote initiated to elect proposed officer positions for 2020-2021 school year. Motion passed.

There are still a few chair positions that are available for 2020-2021 school year. These will be posted on the PTO website and PTO newsletter.

6th Grade Party Update: $350 for DJ could not be refunded for the cancelled party. However, the DJ has offered a $350 credit for a future event in 2021 and will provide the service on an agreed upon date.

*Vote initiated to allow the PTO to allocate $350 for the 6th Grade celebration to help offset the cost of purchasing items in lieu of the planned party. Motion passed.

Attendees:

Jen Gale
Nicole Macalena
Dr. Greta Evans-Becker
Dave Dutcher
Beth Dutcher
Anne Guiral
Yung Lu
Brooke Behn
Trisha Larson
Stacy Anderson
Erin Plasch
Jen Klein
Katie Long
Betsy Anderson
Melanie Harrington
Emily Wells
Susan Perera
Sarah
Lindsay Gerten
Ashley Laffen
Amal Omar-Samatar
Heidi Thompson
Farhiya Mohamed