

Victor Central School District

Minutes

Shared Decision Making Training & Curriculum Council Meeting

October 29, 2020
ECS Boardroom
3:45 - 5:00 pm

Roles:

Facilitator: Deb Leh and Kristin Swann
Time Keeper: Melissa Goho

Minutes: Julie Merges
Refreshments:

Members In Attendance: Leah Besaw, Luciana Cursino-Parent, Bobbie Dardano, Dave Denner, Melissa Goho, Deb Leh, Lauren Less, James Mauro, Julie Merges, Elizabeth Mitchell, Carol Prescott, Brian Siesto, Kristin Swann, Melinda Wade, Tom Zaccardo

#	Topic/Subject	Person Responsible (if not all)	Time Allotted	Purpose/ Proposed Action				
				For Info	Work Session	Make Recommendation	Assign Task	Make a Decision
Opening								
1	Welcome and Introductions	All members	5 min	Round robin introductions				
2	Approve minutes of May 14, 2020	Deb	2 min	Minutes approved				
3	Review Agenda	Deb	1 min	Reviewed the agenda with no additions				
Guest Presentation								
4	NONE							

Old Business

5	NONE			
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New Business

6	Shared Decision Making Training	Deb	25 min	<p>Click here for survey link</p> <p>Minutes</p> <p>2 videos</p> <ol style="list-style-type: none"> 1) What is Shared Decision making... 2) The plan is on the Victor webpage and the ultimate goal is to improve educational experience for all. Each part of the system was described and accomplishments noted. 3) Dispute Resolution Process... Flowchart of the process was described. Full details are in the Shared Decision Making Plan <p>Survey was completed by Council members</p> <p>Representatives chosen: Carol Prescott and Jim Mauro</p>
7	Confirm names and email addresses	All	5 min	Done as people entered and exited meeting
8	Establish 2020-2021 dates and times	All	10 min	Thursdays of Board Meeting night 3:45-5:00
9	Review Norms & Working Agreements from 2019-2020 Committee	All	10 min	All members reviewed and gave feedback on Visitor Protocols Norms/Working Agreements

	Discuss potential revisions for 2020-2021 at next meeting			<p><u>Visitor Protocol:</u> Suggestion that agenda be added to Victor website under Shared Decision Making (add a tab)</p> <p><u>Group Norms:</u></p> <ul style="list-style-type: none"> • bringing snacks be removed • add at least 24 hours in advance to sending the agenda, perhaps longer, • prioritize the setting of the next months agenda • designate roles ahead of the meeting time • Set agenda and roles beforehand (highlight any tasks that members need to engage in before next month) <p><u>Working Agreements:</u> all good</p>
10	<p>Review Suggested Goals from 2019-2020 Committee</p> <p>Revise as needed and add new goals for 2020-2021; further discussion at next meeting</p>	All	10 min	<p>Decision:</p> <ol style="list-style-type: none"> 1. This was our book study last year 2. Course Proposals - keep as a standing goal 3. Keep Curriculum Management System as a goal because it was not completed last year. We discussed having an update given on the Gap of 6th grade science as it is different this year. Fire Prevention and Erin's Law could be revisited and we can be given an update. 4. Discussion that this may not be necessary this year, while very important. Decision to formally remove 5. We would like a formal update to the ELA program review. Remove Teacher Leader, BOCES Science kits, TIG, ESSA data as those are felt as not necessary in this year. Keep Tech offerings as an item.

				<p>Comprehension Guidance Plan is a standing agenda item.</p> <p>Next month: look at #6 and 7. Committee members review for next month and bring any additional goals to the committee.</p> <p><u>Additions:</u> Do we want a goal to be related to our hybrid model and having 100% remote learners? Teaching and learning looks so different this year. Support for our learners/teachers. Engagement of students and they transition between models. We could be a place to problem solve.</p> <p>Next month - could we look at the essential standards. What is working well or not? Where can we communicate it better? Helpful to parents. Keep that as a standard goal... come back to every month</p>
Closing				
11	Review assigned tasks	Minute Taker	2 min	<p>Facilitator: Kristin Swann Minutes: Tom Zaccardo TimeKeeper: Luciana Cursino-Parent</p>
12	Creation of next agenda and roles	All	3 min	<p>Finalize goals first</p> <p>Update on the Hybrid and 100% Remote model. Kristin and Deb work together on this and bring to group. Any way the council can help problem solve.</p>

				<p>Kristin will check in with Brian Siesto if there are new curriculum proposals to be scheduled into the year.</p> <p>Decision:</p> <ol style="list-style-type: none"> 1. Finalize Norms, Working Agreements, Visitor Protocol 2. Training Feedback 3. Goal Discussion 4. Other 				
13	Parking Lot Attendant			<ol style="list-style-type: none"> 1. 2. 				
14	Round Table	All	2 min	X				