



THE BURGESS HILL ACADEMY

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Our Ref JFS/ESD

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Principal: Mr Jon Francies

10 December 2020

Dear Parent/Carer (of Year 7, 8, 9 and 10 students)

I am so proud of how students, staff and parents have coped with the challenges presented to us this academic year. We have managed as of today to stay open to all students and offer a full curriculum.

As you are aware, following the government guidance, the last day of term will now be Thursday 17th December. We will be holding some celebration events, which will mean a slightly shorter period 5.

Year 7 will be dismissed at 2pm, Year 8 at 2.05pm, Year 9 at 2.10pm and year 10 at 2.15pm.

School staff will be working through the start of the holidays to 23rd December to support track and trace. We may be in touch if there is a positive case.

We need to make you aware of the following information and relevant arrangements regarding positive cases in the holidays:

- If a student tests positive for coronavirus (COVID-19), having developed symptoms within 48 hours of being in school e.g. by 2.30pm on Saturday 19th December, parents should contact us only via office@theburgesshillacademy.org.uk. We stress that you do **not** need to alert us about anything else, only a positive test result during that time.
- Where a student tests positive for coronavirus (COVID-19), having developed symptoms more than 48 hours since being in school, the school should **not** be contacted. Parents and carers should follow contact tracing instructions provided by NHS Test and Trace - <https://www.nhs.uk/conditions/coronavirus-covid-19/testingand-tracing/>

A reminder that there is a non-uniform day on Thursday 17th December in support of Save the Children Christmas Jumper Day and every pound raised will help protect children from abuse. We ask for a donation of £1.00 per student for your son or daughter to attend school on the day in non-uniform and suitable clothing for the school day (no cropped tops). Children of parents who do not contribute will not be treated any differently.

At the end of this term, we are saying goodbye to Mrs Sisson, our HLTA who has worked here for over 17 years. I am sure you will join me in thanking her for all her amazing support of our students over those years.

We start back on Monday 4th January (week A). In order to safely re open, we are having a slightly later start for students. Lessons will start at period 2; Year 7 will arrive at 9.50am, Year 8 and 9 will arrive at 10.00am, and Year 10 will arrive at 10.10am.

I would like to take this opportunity to thank you for all your support for The Burgess Hill Academy this year and to wish you all a peaceful holiday with loved ones and look forward to welcoming our amazing students back in 2021.

Yours sincerely

A handwritten signature in black ink, appearing to read 'J Francies', written in a cursive style.

Jon Francies
Principal