



Attendance:

Management/Administration: Nedzat Asanovski (Head of School)

PTA Committee: Karolina MacAulay (PTA Coordinator)

Teachers/Coordinators: 0

Parents: 25

Welcome by Karolina (meeting started 16.05)

Welcome from the Head of School

Nedzat welcomed parents to the new school year and told us a little bit about the profile of the PTA at ISH during previous school years. The PTA at ISH has traditionally not been a huge association, but the parents that do get involved do a lot to support the school community and their help is much appreciated!

About the PTA - Karolina MacAulay

Karolina gave a brief introduction about the work of the PTA. We looked at photos from PTA events during the 2017-2018 school year, such as:

- the scary PTA food sale at the PYP Halloween Party
- the cozy 'Hygge' after the PYP Festival of Lights in December
- the Edible Books Day, when many parents helped their children prepare fantastic 'Edible Books' and also volunteered during the day of the event and at the food sale that concluded the day
- the High School Prom, which was supported by a PTA grant
- the healthy PTA coffee & snack bar, which powered last year's DP2 students through their IB external exams.
- The PTA Mother's Day Celebration
- ...which was followed by the PTA Father's Day Celebration
- The PTA End of Year Flea Market

The PTA thanks you for a great year!

PTA Committee - Karolina MacAulay

Last school year, we did not fill the open positions on the PTA committee. Instead, Karolina, in the role of PTA Coordinator (a role appointed by the school - Karolina is an employee at the school and not an ISH parent) worked with a group of very helpful parent volunteers to coordinate and organise various PTA events and initiatives. This year, we are hoping to build a stronger PTA committee. We are therefore looking for volunteers for the following roles:

- a PTA chair
- a PTA vice chair
- a secretary

- a treasurer
- event coordinator(s)

Job descriptions for each role are available on the school website here:

<http://ish.dk/school-life/pta/committee/>

If you are interested in joining the PTA committee, please email Karolina at pta@ish.dk. If there are more than two candidates for a role, we will hold an election at the September PTA meeting.

Karolina will go on maternity leave at the end of November. It has not yet been decided who will replace her as PTA Coordinator, this will be announced closer to her leaving date.

PTA Class Parents - Karolina

Class parents are an important link between the PTA and the class they represent. They volunteer their time to help students, teachers and parents in their child's class. All ISH parents are eligible for this role and parents are encouraged to sign up at the beginning of the school year. The responsibilities of a class parent include:

- Representing your class at the monthly PTA meetings.
- Obtaining and maintaining an up-to-date class contact list of all parents in your class.
- Organising at least one parent get-together each semester, either for the individual class or as a grade.
- Classroom/Field trip assistance: From time to time teachers may ask class parents to help coordinate parents to help either in their classroom or in class/grade field trips.

We are still looking for class parents for several classes, please visit this page for a list showing what classes still need class representatives:

<http://ish.dk/school-life/pta/class-parents/>

If you would like to become a class parent, please talk to your child's teacher or email pta@ish.dk.

The PTA fee - Karolina

Each family is required to pay an annual 250 DKK PTA fee at the beginning of each school year, which is used to fund PTA initiatives and events throughout the year. At the September PTA meeting, we will look more closely at the PTA finances. If you have any questions regarding the PTA fee, please email Karolina at pta@ish.dk.

The monthly PTA meeting - Karolina

We hold monthly PTA meetings where all parents are welcome to attend. At the meetings, the chair and/or PTA coordinator usually shares photos/reports from recent school/PTA events and shares Information/ideas/discussions about upcoming school/PTA events. We also discuss school-related issues - email pta@ish.dk to add something to the agenda. Sometimes, someone from the school management or staff will join the meeting to share information or lead a discussion on a certain topic. A meeting agenda is published on the school website here <http://ish.dk/school-life/pta/pta-meetings/> one week before the

meeting and the meeting minutes are published on the same page within one week after the meeting.

PTA meeting time survey - Karolina

On Friday, September 7, we will schedule all the PTA meetings for the 2018-2019 school year (including the September PTA meeting). In order to schedule meeting times that work for as many parents as possible, we ask that parents fill in this short survey:

<https://goo.gl/forms/en9bPePzj...> to let us know what weekday and what time of day would suit you and your family best. Please submit the form by Thursday, 6 September.

The PTA meeting times for this year will be announced in a ManageBac message on Friday, September 7 and the dates will also be published on our website: <http://ish.dk/parents/pta/> and added to the ManageBac and website calendar (<http://ish.dk/school-life/cale...>)

PTA Communications - Karolina

Information from PTA is shared through a number of communication channels:

- The PTA meetings and the PTA meeting minutes
- ManageBac: Karolina will send invites to upcoming PTA minutes and other information from PTA here
- The PTA section on the school website (ish.dk/pta). The information here includes
 - General information about PTA
 - Information about the PTA meetings (dates for upcoming meetings, agenda for upcoming meeting and meeting minutes from previous meetings)
 - Information about the PTA Committee - including job descriptions for all roles
 - Information for class parents

ISH Community Facebook Groups

There are many ways that ISH parents interact with each other and the school on social media:

ISH Community Facebook Group: this is a private Facebook group managed by ISH parents and teachers. It is used as a place to share information about life in Denmark and post photos from community events. It is a great place to post any questions you may have about your transition to ISH – our friendly community will do their best to help.

www.facebook.com/groups/261055100681540/

ISH Loppemarked / Buy/Sell/Swap: this is a private Buy and Sell Facebook group for families enrolled at ISH: <https://www.facebook.com/groups/1705314146444042/>

International School of Hellerup – Mom’s Club: this is a private Facebook group, managed by ISH parents, for ISH families that are interested in connecting outside school-hours. Join the group to see invites for parent coffee mornings and other events. www.facebook.com/groups/221611831591103/

We also encourage you to follow/like the school Facebook page (www.facebook.com/ishellerup) and Instagram account (www.instagram.com/ishellerup/) to

receive regular photos updates and comments showcasing school life at ISH.

LINK Denmark - Nicola

Nicola, who is a parent at ISH, shared information about the Ladies International Network København, a network connecting Copenhagen's international women.

LINK is a volunteer-run organisation that helps members expand their social network and get the most out of their life in Denmark through participating in LINK's activities, groups and events. Read more about LINK on their website: www.linkdenmark.com.

Meeting ended 16.35

Next PTA Meeting: The date for the September PTA meeting will be announced via ManageBac and on the website on Friday, September 7th. Location: Conference room (by the reception). If you would like to add a topic to the agenda for this meeting, please email pta@ish.dk.