

On March 12, 2020 Governor Cuomo issued Executive Order No. 202.1 allowing Board of Education meetings to be held without permitting in public in-person access to meetings and authorizing such meetings to be held remotely by conference call or similar service.

An updated Executive Order was issued extending through January 1, 2021.

This meeting will be live streamed through the school district's Zoom account on YouTube.

It is anticipated that the Board will entertain a motion to enter executive session at 5:45 p.m. and return to the open session at 6:30 p.m.

Tenure Review

I. Meeting Called to Order

II. Pledge of Allegiance to the Flag

III. President's Comments

- Remarks
- Correspondence

IV. Superintendent's Report

- Remarks
- Correspondence
- Updates to Agenda - (e.g., supplemental agenda items, revisions, etc.)

V. Student Representative- Ms. Carlyn Bjorling

VI. Minutes

- November 16, 2020- Regular Board Meeting
- November 24, 2020- Special Board Meeting

(BOARD ACTION)

VII. Warrant October Review (Dr. Schneider and Mrs. Thomas)

(BOARD ACTION)

- A-31 General 9005646-9005688 (ACH) Void #9005628
- A-32 General 12939-13022 (Check Print)
- A-33 General 12932-12938 (In House)
- A-34 General 9005689-9005726 (ACH)
- A-35 General 13035-13098 (Check Print) Void #12906
- A-37 General 13023-13034, 13099 (In House) Void #12937
- C-8 Cafeteria 2221-2232
- C-9 Cafeteria 2233-2236
- F13 Federal 613-614 (Check Print)
- F14 Federal 9000192 (ACH)
- F15 Federal 615-618 (Check Print)
- F16 Federal 9000193-9000196 (ACH)
- H15 Capital 9000058-9000059 (ACH)
- H16 Capital 377-378 (Check Print)

VIII. District's Facilities/Building Condition Assessment

Director of School Facilities & Operations Mike McClain will present to the Board of Education on our facilities and buildings condition assessment. The presentation will highlight recent and future outlay projects, work that has been completed and an update on our current capital project.

IX. Consensus Agenda

(BOARD ACTION)

The Superintendent recommends that the Board of Education approve/accept the following:

Business and District Matters

1. Team of One

Approval for Bloomfield Central School to allow one student to participate in diving on our boys swimming and diving team at Canandaigua City School District. Bloomfield does not have a pool.

2. Surplus Books

Mr. Brian Amesbury, Elementary School Principal, is requesting approval to declare as surplus items the attached books. Prior to the implementation of the NYS Common Core, the Elementary School implemented a reading program from Scott Foresman called Reading Street. This request is to discard all of the leveled readers (a large collection of short stories / books) that are associated with these two programs. For the last 6 years this collection of books has been sitting unused in a closet. These books are outdated. Since we have opened our Book Room at the Elementary School with high quality leveled readers, there is no use for these books.

3. New Clubs

Mrs. Marissa Logue, Academy Principal, is requesting approval for a new club at the Academy called **Dungeons and Dragons**. This club will meet during study halls with a small group of students who will talk about Dungeons and Dragons and play the game. The unpaid advisor is Mrs. Arlene McDonald.

Mr. Brian Amesbury is requesting approval for a new club at the Elementary School called **Drum Club**. This club will meet after school in the auditorium where students can safely social distanced with large percussion instruments. Students will use drums, xylophones, body and auxiliary percussion. The unpaid advisors are Ms. Jenny Kafka and Ms. Emily Phillips.

4. Surplus

Mrs. Marissa Logue is requesting approval to declare as a surplus item a small Kenmore ice maker from the science department. The ice maker is broken and cannot be fixed.

5. Acceptance of Audit

Acceptance of the two below audits for the Year Ended June 30, 2020:

- Acceptance of the 2019-2020 Extraclassroom Audit and Corrective Action Plan
- Acceptance of the 2019-2020 Single Audit

6. Recommendations of the Committee on Preschool Special Education

For review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

7. Recommendations of the Committee on Special Education

For review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and will be filed in the Supplemental Minutes File.

Personnel

1. **Non-Instructional Personnel**

A. **Removals**

<u>Name</u>	<u>Position</u>	<u>Reason</u>	<u>Effective</u>
Mallory McCall	Custodial Worker	Termination	12/8/2020

A. **Leave of Absence**

- 1) Diane Hixson, School Bus Driver, has requested a leave of absence from December 1, 2020 through January 3, 2021.

B. **Appointments**

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Advije Cakolli	Substitute School Bus Monitor	11/16/2020	Current Rate
Kevin Clark	Substitute School Bus Driver	11/17/2020	\$18.00/hr.
Ethan Dramer	Substitute Teacher Aide	12/15/2020	\$11.80/hr.
Charlie Shields	Substitute Teacher Aide	12/15/2020	\$11.80/hr.
Evan Wong	Substitute Teacher Aide	12/15/2020	\$11.80/hr.

2. **Instructional Personnel**

A. **Resignation**

- 1) Laura Thomsen, 0.5 FTE Art Teacher at the Elementary School, has submitted her resignation from the District effective January 1, 2021.

B. **Resignation for the Purpose of Retirement**

The Superintendent received a letter of resignation for the purpose of retirement from the following individual. On behalf of the District, sincere best wishes for a happy and healthy retirement are offered. Thank you for the many years of service to the youth of the Canandaigua City School District.

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Years of Service</u>
Kathleen Schopinsky	Librarian, Elementary School	12/11/2020	14

C. **Leave of Absence**

- 1) Emily Bonadonna, Primary School Principal, has requested a leave of absence from February 1, 2021 through May 3, 2021.
- 2) David Smith, Special Education Teacher, has requested an extension to his current leave through the end of the school year.
- 3) Tiffany Fox, Special Education Teacher, has requested a leave of absence from April 5, 2021 through June 9, 2021.

D. Appointments

1) Coaches 2020-2021 School Year

The following staff members have been recommended to a Coach position for the 2020-2021 school year at the contractual rate:

Rebecca Kraft	Boys Diving
Eric Scheemaker	Varsity Boys Swimming
Evan Smith	JV Boys Swimming
Murphy Swain	Assistant Skiing
Michael Tepper	Head Boys and Girls Bowling
Kevin Wall	Varsity Skiing
Taryn Windheim	Boys Modified Swimming
Jeffrey Welch	Strength and Conditioning

2) 2020-2021 Mentors

The following staff members have been recommended to be Mentors for the 2020-2021 school year at the contractual rate:

<u>Mentor</u>	<u>Mentee</u>	<u>Building</u>
Rachel Jenkins	Stephanie Scheemaker	PS

3) Stipend Positions 2020-2021 School Year

The following have been recommended for co-curricular positions at the contractual rate:

Middle School Yearbook	Shaynee Juliano (0.665)
Middle School Yearbook	Lisa Fessner (0.335)
Masterminds Club	Jason McLaughlin

4) Interim Substitute Teacher

The following individual has been recommended for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Elizabeth Kuchman	Enrichment Teacher	Primary School	2/1/2021 – 5/3/2021
Morgan Garlick	Kindergarten Teacher	Primary School	1/30/2021 – 6/24/2021

5) Non-Certified Substitute Teachers

The following individuals have been recommended to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Joe Post
Jennifer Allis
Morgan Szczepkowski
Matthew Uttaro
Evan Wong

6) Tenure Appointment

The following staff members are being recommended for tenure appointment pending successful completion of their probationary period. They have been reviewed by their Building Principal, the Superintendent and the Board of Education. The Superintendent recommends that the Board of



Education approve the appointment to tenure in the Canandaigua City School District the following staff members:

<u>Name</u>	<u>Tenure Area</u>	<u>Effective</u>
Jean MacKenzie	Director of Student Intervention/SDL	12/20/2020
Brian Amesbury	Principal	12/26/2020

End of Consensus Agenda

X. Draft Budget 2021-2022 Calendar **(POSSIBLE BOARD APPROVAL)**

XI. Draft 2021-2022 Budget Guidelines **(POSSIBLE BOARD APPROVAL)**

1. Make staffing decisions that meet the intellectual, social and emotional needs of students that reflect enrollment data, that prepare them to be successful 21st century learners, and that recognize the effects of the changed learning environment of 2020.
2. Continue to reduce costs through budget efficiencies, partnerships and shared services.
3. Strategically utilize fund balance and reserves to mitigate programmatic impact in the near and long-term future.
4. Maintain a transparent system of continual communication with the public.
5. Minimize cuts during restrictive tax cap cycles by making decisions based on right-sizing and consideration of the levy that best meets the needs of the district.
6. Establish a new capital reserve fund and allocate available funds for future necessary districtwide capital improvements.

XII. Board Committee Reports

- Audit Committee- Mrs. Michelle Pedzich

XIII. District Committee Reports

Although Board of Education members receive minutes from these District committees, highlights and special items for background information may need to be shared on an as needed basis.

- Character Education Committee
- **Council for Instructional Excellence (CIE)**
- **Diversity, Equity, and Inclusion Task Force-Mrs. Julianne Miller**
- Safety / Health / Security Committee
- **COVID19 Safety Committee- Dr. Jen Schneider**

XIV. Closing Remarks

(President, Board of Education and/or Superintendent)

XV. Upcoming Events

- November 25-27- Thanksgiving
- December 11- Audit Committee
- December 14- Regular Board Meeting
- December 16- Policy Committee
- December 24-January 1- Winter Break
- January 8- Audit Committee
- January 11- Regular Board Meeting



- January 13- CIE
- January 18- Martin Luther King, Jr. Day
- January 25- Regular Board Meeting