

Suffield Board of Education
Finance & Facilities Subcommittee Meeting Minutes
December 3, 2020
Held Remotely

Present: Superintendent Van Tasel, Business Manager Bill Hoff, Sue Davis, Michael Sepko,
Maureen Sattan

Absent: Glenn Gazdik

I. Call to Order at 5:33

II. FY21 Budget Update

- Mr. Hoff discussed the surplus of a \$182,000
- Losses totaling \$81,000, up from 2019 due to COVID-19 impact on food service demand
- As much as possible is being done to offset costs. Mr. Hof explained he more that local families take advantage of the food service program, the more the cost impact will be minimized as this is supported by federal funding.

III. Draft Capital Plan

- Mr. Hoff discussed the multi-year Capital Improvement Plan as well as prioritization
- Bill Hoff reviewed all of the top priorities in detail
- The full Board will have the opportunity to review and re-prioritize the plan in January

IV. SMS Music Facilities Update

- SMS Band room architecture plan underway

V. FY22 Preparation Update

- Superintendent's budget to be distributed Saturday, December 5th to Board members

VI. Adjournment