

## Credits Earned Through a Study Abroad Program

Students considering a Study Abroad Program will need to begin by meeting with their advisor. Taking a leave from New Vista for Study Abroad is only considered during the Spring semester and must be approved by the building principal. Please refer to the “checklist” on p. 2.

**Credits earned** through a study abroad program will be evaluated and approved for transfer at the discretion of the building administration. If the foreign school is appropriately accredited (recognized in US), letter grades can be awarded and the courses can count toward Common Learning graduation requirements. If the foreign school is not accredited, S (Satisfactory) and U (Unsatisfactory) grades will be awarded towards Direct Path credits accordingly. Credits will be awarded according to the standard New Vista credit system of 60 clock hours per 1 learning unit. A maximum of 6 credits per semester may be earned. All grades earned on the foreign transcript will be considered for credit.

### **REQUIRED DOCUMENTATION:**

Documentation in the form of an official transcript (in English) must be provided by the student or foreign school. A schedule of classes, including the number of clock hours per class is necessary to calculate the amount of credits earned while studying abroad. If appropriate, please provide supporting documentation regarding the American recognized accreditation of the foreign school.

*(please see item #2, “Transferring Credits From Other Institutions” on page 25 of the Student Handbook)*

# Checklist for Students Considering a Study Abroad Program

- Discuss idea with Advisor—review credit count, register for classes for next year.
  
- Set up a meeting with Principal
  - Review "Credits Earned through a Study Abroad Program" document
  - Direct Path vs Common Learning credits, documents required, etc.
  - Review appropriate timeframe for Study Abroad programs (**Spring**)
  
- Set up a meeting with the Registrar
  - Review withdrawal process
  - Review Student Enrollment Online process for re-enrolling in NV/BVSD
  - Review required documents upon return.

We have reviewed and understand the New Vista Study Abroad policy with my student's Advisor and the Principal.

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Parent Guardian Signature

\_\_\_\_\_  
Parent Guardian Name

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Dates of Leave of Absence

\_\_\_\_\_  
Study Abroad Destination

\_\_\_\_\_  
Principal Signature

\_\_\_\_\_  
Date