Running lists in eSchoolPlus

Menu→ Regulatory→ Reports→ Dropout Reports→ Custom Dropout Monitor Report

Dropout Monitor Report

Prompts

Report Options

Report Type*	MS
BuildingList*	
Reporting Range*	○ Preset Ranges
	Invalid Value
	● Specified Range 08/29/2017 - 08/20/2018
Report Format*	○ Report ○ Excel ● Screen

Select your campus type

Select your campus

Specify the date range Second day of Class to the first day of the following school year

Select Screen

Filter

Actions	AND/OR	#	Area	Field Name	Condition	Value
⧉ ⊕ 🗑		1	Demographic	Current Status	>	Active
⧉ ⊕ 🗑	AND	2				

Run

○ Now   ○ Once   ○ Daily
○ Weekly   ○ Monthly

Click Run

Dropout Monitor Report

Dropout Monitor Report

Report

Code	Translation	08/29/2017-08/20/2018
W02	Pursue Job/Job Train	0
W04	Join Military	0
W08	Pregnancy	0
W09	Marriage	0
W10	Alcohol Or Drugs	0
W14	Age	0
W15	Homeless/Nonperm Res	0
W19	Faild/Tass/Taks/Mreq	0
W22	Ged Enrlld/Alt Prog	0
W84	Academic Performance	0
W97	No Show	0
W99	Other Reason	0
WPR	Pa/Pri Req Elm Only	0
L_D	**Dropout Subtotal**	**0**
3	Died	0
6	Ret To Home Country	0
	Transfr-Acc-041b	0
	College Pursuedegree	0

Click on each number not equal to 0

Dropout Report Student Detail

Student ID	Name	Sex	Grade	Sped	LEP	At Risk	Econ Dis	Migrant
		M	07	N	Y	Y	Y	N
		M	06	N	Y	Y	Y	N
		F	08	N	N	Y	N	N

Right click anywhere on the report and click print for a paper copy of the list