

## **Friendswood ISD Employee COVID-19 Testing Procedures**

FISD is here to support the health and well being of the employees of FISD and make intentional efforts to reduce the spread and mitigate the novel COVID-19 virus.

If you have potentially been exposed or have any of the following symptoms : have a temperature at or over 100°, Loss of taste or smell, Cough, Difficulty breathing, Shortness of breath, Fatigue, Headache, Chills, Sore throat, Congestion or runny nose, chills or shivering, muscle pains or ache, diarrhea, nausea or vomiting – you may want to get a COVID-19 Test. If you have symptoms and you are not sure if it is COVID related or something like seasonal allergies we want to provide you with the ease and comfort of knowing. If you are required to quarantine as a result of close contact you can schedule to get tested on day 5 to return to work after 7 days.

FISD can now test employees free of charge with a BinaxNOW test sponsored by TEA and TDEM. This test has a true positive rate of 97.1% and a true negative rate of 98.5%. The test kit is a screening tool that identifies the presence of viral antigens (SARS-CoV-2) which is COVID. This test is non-invasive and can be administered by the person themselves with a test administrator and receive results in as little as 15 minutes. The steps to follow are below:

1. If you meet the above criteria and would like to be tested email [JHesse@fisdk12.net](mailto:JHesse@fisdk12.net)
2. In the Subject line enter **COVID-19 Test Request**
3. In the body of the email enter the following information:
  - a. Your First & Last Name
  - b. Employee Number (can be found at the bottom on your ID badge)
  - c. List your symptoms (if known please include your temperature with date and time it was taken)
  - d. When you think you were exposed (include date of exposure)
  - e. Your School or work location
4. Tests are performed between the hours of 8AM and 3PM in the parking lot behind the Administration Building.
5. You will receive an email reply with the scheduled time of your test. The test process is approximately 30 minutes. Results of the test are back in 15 minutes.
6. Park in the last parking space on the left side of the lot behind the Administration Building. The parking space is marked as “Testing Parking Only”
7. Once you have parked send a Text to 281-235-2889 letting the test administrator know that you have arrived.
8. Remain in your vehicle the tester will come to you in the parking lot.
9. You will need to have your TX Driver’s License ready as it will have to be scanned to register your results. All of your information is and will be protected, HIPPA compliant.
10. If your test is positive, please follow the FISD policies in notifying your appropriate supervisor and contact your primary care physician for follow-up treatment.

11. If your test is negative you will be cleared to return to your place of work.
12. If you have any questions, please include them in the email or ask when you arrive at the test site.