

# BROWNSVILLE INDEPENDENT SCHOOL DISTRICT



CLASSIFIED PERSONNEL  
1900 E. PRICE RD., SUITE 104  
BROWNSVILLE, TX 77801  
Office (361) 548-8251 Fax (361) 504-3426/TTDD 1-800-545-8120

## APPLICATION FOR VOLUNTEER WORK

NAME: \_\_\_\_\_ SOCIAL SECURITY NUMBER \_\_\_\_\_

ADDRESS: \_\_\_\_\_ CITY/ST \_\_\_\_\_ ZIP CODE \_\_\_\_\_

PHONE NUMBER: ( \_\_\_\_\_ ) \_\_\_\_\_ ALTERNATE PHONE NUMBER ( \_\_\_\_\_ ) \_\_\_\_\_

Are there other names or social security numbers that you have used? Yes  No

If Yes, please include \_\_\_\_\_

Are you currently employed by the District? Yes  No

If Yes, please list job title and location \_\_\_\_\_

If employed, is your child at this campus? Yes  No

Have you ever lived or worked outside the State of Texas? Yes  No

If Yes, please list City, County and State \_\_\_\_\_

Have you ever been convicted of, pled guilty or no contest (nolo contendere) to, or received probation, suspension, or deferred adjudication for a felony, misdemeanor or offense involving moral turpitude? Yes  No

If Yes, explain where, when and nature of offense:

\_\_\_\_\_  
\_\_\_\_\_

In case of an emergency, please notify:

NAME	ADDRESS	PHONE	RELATIONSHIP
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AVAILABILITY:

I am available to work for \_\_\_\_\_ hours on the following day (s):

MONDAY    TUESDAY    WEDNESDAY    THURSDAY    FRIDAY

I verify that all of the above information is true. I hereby volunteer my time and services as needed to the Brownsville Independent School District. I further understand that my time and services are strictly on a volunteer basis. As such, I will not receive pay or any type of compensation from the Brownsville Independent School District. I understand that the Principal reserves the right to approve volunteers at his/her campus.

Volunteer's Signature \_\_\_\_\_ Date \_\_\_\_\_

As Principal, I recommend \_\_\_\_\_ for temporary placement at \_\_\_\_\_ as a volunteer.

Principal's Signature \_\_\_\_\_ Campus \_\_\_\_\_ Date \_\_\_\_\_

Volunteer Application (2019).indd

# BROWNSVILLE INDEPENDENT SCHOOL DISTRICT

Dear Applicant:

Please be advised that the ethnic information requested on this form is required by the Texas Department of Public Safety solely for the purpose of obtaining records. Ethnicity will have no bearing whatsoever on your consideration for volunteer work with B.I.S.D.

**21.917 Access to Police Records of Employment Applicants**

(a) A school district is entitled to obtain criminal history record information that relates to an applicant for volunteer work with the district if, at the time of the request for the information, the district submits to the custodian of the information a signed statement from the employment applicant authorizing the district to obtain information.

(b) A school district may obtain information under this section from any law enforcement agency, including a police department, the Texas Department of Public Safety, or from the Texas Department of Correction.

(c) A school district may use information obtained under this section only for the purpose of evaluating applicant for volunteer work.

Added by Acts 1981, 6th leg., ch. 444, I, effective 8, 18, 81.

**\*IT IS YOUR RESPONSIBILITY TO PROVIDE EVIDENCE OF IDENTITY. THE FOLLOWING DOCUMENTS WILL BE REQUIRED WHEN SUBMITTING THIS APPLICATION. A COPY OF THE SOCIAL SECURITY CARD MAY BE REQUESTED IN ORDER TO VERIFY CRIMINAL HISTORY RECORDS.**

- United States Passport
- Valid TX Driver's License or State Issued I.D.
- Alien Registration Card (with picture)
- U.S. Military card or draft record

## RELEASE FORM

I have applied for voluntary work with the Brownsville Independent School District. I hereby give B.I.S.D. permission to make inquiries into my criminal history and references of former employers concerning my previous job performance. This release form may be attached to requests for information, and I hereby authorize the party receiving this form to give full and complete information of any and all records such as transcripts, data sheets, service records, letters of recommendation, police records, criminal history records, etc., as may be requested by the Brownsville Independent School District. I further agree that the information requested will not become part of my personnel file if I volunteer to work.

Full Name	Social Security Number <small>(May be requested in order to verify criminal history records)</small>
Address	City, State & Zip code
<small>(Please circle one)</small> Ethnicity:    White    Hispanic    Black  Other _____	Driver's License Number _____  State _____
<small>(Please circle one)</small> Sex:            Female            Male	Date of Birth _____            Place of Birth _____

\_\_\_\_\_  
Volunteer's Signature

\_\_\_\_\_  
Date

B.I.S.D., an equal opportunity employer, does not discriminate on basis of race, color, national origin, gender, religion, age or disability in employment or provision of services, programs or activities.