



Stillwater

AREA PUBLIC SCHOOLS

Independent School District 834

Video Conference

School Board Business Meeting Agenda – July 9, 2020 at 8:00 a.m.

- I. Call to Order**
- II. Roll Call**
- III. Approval of the Agenda**
- IV. Consent Agenda**
 - A. Minutes of June 23, 2020 Special Meeting
 - B. Minutes of June 25, 2020 Business Meeting
 - C. Minutes of June 30, 2020 Special Meeting
 - D. Disbursement Register – June 27 – July 10, 2020
 - E. Human Resources Personnel Report
 - F. Election Filing Dates Resolution
- V. Adjournment**
 - A. Adjourn



Agenda Item I.
Date Prepared: June 29, 2020
ISD 834 Board Meeting

Agenda Item: Call to Order
Meeting Date: July 9, 2020

Background:

The School Board Chair will call the meeting to order.

Recommendation:

Board action is not required.



Agenda Item II.
Date Prepared: June 29, 2020
ISD 834 Board Meeting

Agenda Item: Roll Call
Meeting Date: July 9, 2020

Background:

The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members

Sarah Stivland, Board Chair

Shelley Pearson, Vice Chair

Tina Riehle, Treasurer

Mike Ptacek, Clerk

Mark Burns, Director

Jennifer Pelletier, Director

Liz Weisberg, Director

Ex-Officio – Malinda Lansfeldt, Interim Superintendent

Recommendation:

Board action is not required.



Agenda Item III.
Date Prepared: June 29, 2020
ISD 834 Board Meeting

Agenda Item: Approval of the Agenda
Meeting Date: July 9, 2020

Background:

Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:

A motion and a second to approve the meeting agenda will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Agenda Item IV. A.B.C.D.E.F.
Date Prepared: June 30, 2020
ISD 834 Board Meeting

Agenda Item: Consent Agenda
Meeting Date: July 9, 2020
Contact Person: Varies by item

Background:

The consent agenda is a meeting practice which packages routine reports, Board meeting minutes, and other non-controversial items not requiring discussion or independent action as one agenda item. The Board will approve this 'package' of items together in one motion.

A. School Board Special Meeting Minutes June 23, 2020

Contact Person: Mike Ptacek, Clerk or Sherri Skogen, Secretary

A copy of the minutes is included for your review.

B. School Board Regular Meeting Minutes June 25, 2020

Contact Person: Mike Ptacek, Clerk or Sherri Skogen, Secretary

A copy of the minutes is included for your review.

C. School Board Special Meeting Minutes June 30, 2020

Contact Person: Mike Ptacek, Clerk or Sherri Skogen, Secretary

A copy of the minutes is included for your review.

D. Disbursement Register June 27 – July 10, 2020

Contact Person: John Thein, Interim Executive Director of Finance and Operations

A copy of the register has been distributed to board members.

E. Human Resources Personnel Report

Contact Person: Cathy Moen, Executive Director of Administrative Services

A summary of personnel transactions for the month is included for your review.

F. Election Filing Dates Resolution

Contact Person: Sherri Skogen, Executive Assistant

A copy of the resolution is included for your review.

Recommendation:

BE IT RESOLVED by the School Board of Independent School District 834 – Stillwater Area Public Schools that Consent Agenda Items A through F be approved as written, and a copy of the agenda items is attached to the minutes.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



Independent School District No. 834 – Stillwater Area Public Schools
Video Conference
June 23, 2020 – 5:00 p.m. Special Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 5:00 p.m.
- II. **Roll Call:** Present: Sarah Stivland, chair; Shelley Pearson, vice chair; Mike Ptacek, clerk; Tina Riehle, treasurer; Mark Burns, director; Jennifer Pelletier, director; Liz Weisberg, director

III. **Approval of the Agenda**

Motion to approve the agenda by Member Weisberg; Seconded by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

IV. **Hiring Process Superintendent and Assistant Superintendent**

Interim Superintendent Hiring Process:

A notification was sent from Chair Stivland with a suggestion to start the discussion to consider hiring an interim superintendent and go through a process to define selecting a search firm to help with hiring a permanent superintendent.

Recommendation by Chair Stivland was to hire Malinda Lansfeldt as the Interim Superintendent.

Motion by Chair Stivland that as part of the process for hiring a superintendent we offer the position to Malinda Lansfeldt of interim superintendent beginning July 2, 2020 for a period up to one year or until the district hires a permanent superintendent whichever occurs first. That such an offer is conditioned on reaching an agreement on the terms of the employment contract and that the Board Chair and Board Clerk, Mike Ptacek, is authorized to negotiate the terms of a possible employment contract with Ms. Lansfeldt subject to board approval; Second by: Member Ptacek.

Motion to amend by Member Pelletier to table the motion to have questions answered and get more clarity with Afton Lakeland structure; Second by: Member Burns. Vote: 4 ayes (Burns, Pearson, Pelletier, Ptacek); 3 nays (Riehle, Weisberg, Stivland). Motion carries.

Motion to amend the amended motion by Member Pearson to table the topic until the Board meeting on Thursday, June 25; Second by Member Pelletier. Vote: 5 ayes (Burns, Pearson, Pelletier, Ptacek, Stivland); 2 nays (Riehle, Weisberg). Motion carries.

A Special Board meeting may be scheduled next week for board members to have time to talk with Malinda Lansfeldt, allow feedback and make a decision to approve the contract.

Superintendent Hiring Process:

Chair Stivland asked the board to have a discussion on a process for selecting a permanent superintendent. Chair Stivland has reached out to various companies to help facilitate the hiring process.

Discussion was held to request proposals from various hiring companies. Chair Stivland will gather the RFPs and a Work Session will be scheduled once all documents are received to review and chose the top three companies. These companies will be asked to come and give a presentation. The Board will develop questions to be used during this process. The Board will decide on the firm that will be used for the Superintendent search process.

Assistant Superintendent Hiring Process:

Director Riehle reviewed the process developed for hiring of the Assistant Superintendent.

After Board discussion the process decided upon was shared by Ms. Moen. The board will review the 16 candidates received. Board members will call Ms. Moen this evening and provide their top 8 candidates in rank order. Ms. Moen will invite the top 8 candidates in for first round interviews with the first interview team. This team will narrow down the candidates to 3-5 for second round interviews. The second round interviews are with a different committee with some overlapping members that will rank the applicants via secret ballot. Director Riehle will represent the board on both interview committees. Ms. Moen will call references on the top 3 candidates. An outside firm will also be used for an in depth process on administration excellence. The top 3 candidates will come before the Board to pick the final candidate at a board meeting. Board members were reminded to be respectful and consider private data when we get to the final board discussion.

Ms. Moen provided criteria to the board which will help drive the questions that will be used during the interviews.

Motion by: Member Riehle to approve the process to implement the recommended Assistant Superintendent process as presented by administration; Second by Member Weisberg; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

V. Adjournment

A. The meeting adjourned formally at 7:00 p.m.

Respectfully submitted, Mike Ptacek, Clerk



Independent School District No. 834 – Stillwater Area Public Schools
Video Conference
June 25, 2020 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:02 p.m.
- II. **Roll Call:** Present: Sarah Stivland, chair; Shelley Pearson, vice chair; Mike Ptacek, clerk; Tina Riehle, treasurer; Mark Burns, director; Jennifer Pelletier, director; Liz Weisberg, director

III. **Approval of the Agenda**

Motion to approve the agenda by Member Ptacek; seconded by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

IV. **Open Forum**

1. Josiah Hill – 1124 Macey Way – Leadership/transition
2. William Gunter – 1322 Ramsey St W – Hiring process and recent events around racial equity in schools
3. Sandi Hayner – 1357 Lydia Circle – Importance of hiring more staff of color
4. Jill Damron – 2117 Dundee Place – Permanent superintendent hiring process; anti-racism; racial equity
5. Will Damron – 2117 Dundee Place – Permanent superintendent hiring process; anti-racism; racial equity
6. Lila Sullivan – 248 Deer Path Court – Suppression of the student body
7. Emily Donovan – 2100 Olene Ave N – Racial equity
8. Jennifer Tamburo – 14648 57th St S – Loss of leadership at Afton Lakeland
9. Grace Leary – 113 Laurel St W – Hiring of new superintendent/racial equity

V. **Consent Agenda**

- A. Minutes of June 11, 2020 Regular Meeting
- B. Minutes of the June 11, 2020 Closed Meeting
- C. Disbursement Register June 13 – June 26, 2020
- D. Accept Gifts and Donations – May 2020
- E. Human Resources Report

Motion by Member Weisberg to approve consent agenda items A, B, and D; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

Motion by Member Weisberg to approve consent agenda item C disbursements but to hold payment at this time in the amount of \$711,295.67 to MN Central School Bus; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

Motion by Member Burns to approve the consent agenda item E; Second by: Member Ptacek; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

VI. **Reports**

- A. District Handbook
Ms. Keister provided an update that each year the district is required to inform parents/guardians of district policies, required notices, and student/parent rights and responsibilities which is all information included in the District Handbook. The district handbook contains summaries of the various required notices and links to relevant school board-approved policies. The handbook is published electronically and can be found on the district's website.

Families receive multiple communications each fall directing them to the online handbook. Parents/guardians are required to sign off that they have reviewed the policies, procedures and required notices contained within this handbook yearly. A final version of the handbook will come to the Board for approval at the July 23 Board meeting.

B. Distance Learning Survey Results

Ms. Keister shared that at the end of the 2019-2020 school year we asked parents/guardians and secondary students to share their experiences with distance learning. We received responses from 1,783 students (grades 6-12+) and 1,493 parents/guardians. All of the feedback collected has been analyzed and shared with school and district administrators to help guide planning for fall 2020. Ms. Keister presented a summary of some of the results with the Board.

C. Second Reading of Policy 533 – Wellness

Director Burns reported this is a new policy and no changes were made since the first reading. The only change made was how the district will market its food and beverages. This policy will come before the board for final review at the July 23 meeting.

D. First Reading of Policy 903 – Visitors to School District Buildings and Sites

Director Burns reported this is essentially a new policy. It is replacing policy R 5.6.1. Changes shown are from the MSBA model policy. The existing policy will be included with the next review. The policy ensures our families and community feel welcome, but also abides by our expectations. There is direction to Administration to collect input from staff, students and advisory groups to develop a procedure that is consistent with the policy. This policy will come for a second reading at the July 23 meeting.

VII. Action Items

A. Distance Learning Professional Development

Ms. Larson reported that preparations and plans are underway for the 2020-2021 school year within the COVID-19 pandemic requirements, and in order to be ready for the variables which impact our learning environments and experiences for students and families. She proposed a one-time request for professional development and curriculum writing to provide teachers an opportunity to engage in four days of learning.

Motion by: Member Weisberg to approve the requested amount of \$386,958 for professional development and curriculum planning for the coming school year due to the COVID-19 pandemic as a one-time request for four additional professional development days; Second by: Member Burns; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

B. District Cultural Liaison

Ms. Larson announced an Elementary and Secondary School Emergency Relief (ESSER) initiative has awarded the District \$178,024 in grant funds. These funds are accessible through September 30, 2022. District administration recommends using these funds to support a full-time cultural liaison position. The grant amount the District has been awarded will provide funding of this position for the 2020-2021 and 2021-2022 school years. Beginning in the 2022-2023 school year, the position will be funded through Achievement and Integration. During the 2019-2020 school year, we had 21.4% students of color attending our schools. The liaison position will serve as an advocate for equity and inclusion, and empower and support families to promote student academic success. The liaison position will be housed at the high school but serve all students and families within the district.

Motion by: Member Burns to approve the hiring of a District Cultural Liaison beginning the 2020-2021 school year; Second by: Member Weisberg; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

C. Stillwater Area School Board Statement for Racial Justice

Chair Stivland acknowledged the speakers at Open Forum and students/former students who reached out to the board and administration. There is an incredible amount of support in our community for the board to take action to end racial bias and disrespectful behaviors in the community and schools. Vice Chair Pearson read the Board statement for racial justice and indicated it is not all encompassing, but saying the Board wants all students to be safe, address the injustices and work with the community to take action to reform the systems that perpetuate racial bias.

Motion by: Member Weisberg to approve the Statement for Racial Justice; Second by: Member Ptacek; Vote: 6 ayes, 1 nay (Pelletier), Motion Carried.

D. Other Post Employee Benefits (OPEB) Levy

Dr. Thein presented levying for OPEB for the 2020 payable 2021 levy cycle at the June 11 Board meeting. These are benefits the district is obligated to pay its retirees and would not result in a tax increase for taxpayers. Dr. Thein is requesting \$800,000 for the district for the 2020 payable 2021 levy cycle. \$800,000 has been past practice and an adjustment can be done each year.

Motion by: Member Burns to approve \$800,000 levy for the 2020 payable 2021 levy cycle; Second by Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

Amended motion by Member Stivland to levy \$500,000 and the balance will come out of the trust fund for the 2020 payable 2021 levy cycle; Second by: Member Pearson; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

E. Long Term Facilities Maintenance 10 Year Plan – 2020-21 Fiscal Year 2021

Dr. Thein and Mr. Willger presented the list of projects that qualify for long-term facility maintenance funding at the June 11 Board meeting. To qualify for the 2021 payable property tax levy, the 2022 Ten Year Plan must be adopted and submitted to the MN Department of Education. Projects on the list are reviewed annually and are paid in part from state funds in combination with a local non-voter approved levy.

Motion by: Member Ptacek to approve the Long-term Facilities Maintenance Revenue application; Second by: Member Weisberg; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

8:59 p.m. Chair Stivland recessed for 5 minutes

9:06 p.m. Meeting resumed

F. Minnehaha Transportation Inc. Property Lease

Dr. Thein presented that to meet the requirements in the RFP, Stillwater Area Public Schools is requesting to transition the school bus maintenance facility from the current 11530 Hudson Blvd, North in Lake Elmo to Minnehaha Transportation, Inc. – Stagecoach property from July 1, 2020 to June 30, 2021 with options to extend for four years. Mr. Vanderwall shared when the city of Lake Elmo revoked the Conditional Use Permit (CUP) for the Lake Elmo property; this resulted in the need for a new site to store school buses for the upcoming school year. Mr. Vanderwall also indicated there is still a need to find additional spaces for about 20-50 buses. The Attorney involved, Mr. Lucas, was available for questions and helped with finalizing the lease agreement.

Motion by: Member Ptacek to approve the property lease agreement with Minnehaha Transportation, Inc.; Second by: Member Weisberg; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

G. Transportation Contract and Sublease Agreement

The board earlier voted to enter into a four year transportation contract with MTN. Mr. Vanderwall shared that major efforts were done to bring this contract into existence. The finalization depends on the completion of the lease agreement with the terminal. The contractor has bus drivers and office staff set up. During COVID-19 the state will give guidance for busing and how to maintain our contractors and bus drivers for the coming year. The sublease is a yearly renewable contract. Obligates us to provide space to the contractor for the duration of the agreement and allows us to designate alternate space.

Motion by: Member Pelletier to approve entering into a transportation contract with Metropolitan Transportation Network (MTN) for four years and a one year sublease agreement with MTN for the Stagecoach property; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

H. Youth Services Bureau, Inc. Agreements

Ms. Larson presented three agreements with Youth Services Bureau, Inc. (YSB). We have been in partnership with YSB for over a decade. The attached contracts are not new or additional services but are the continuation of

services that YSB, Inc. has been providing. These contracts are for the 2020-2021 school year. Because these are continuing services, they are already accounted for in the budget.

Motion by: Member Ptacek to approve the three contracts for the 2020-2021 school year with Youth Services Bureau, Inc.; Second by: Member Riehle; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

I. Interim Superintendent Hiring

Chair Stivland shared that at a Board Special meeting on June 23 discussion was held on an employment contract with Malinda Lansfeldt as the Interim Superintendent. A comprehensive search process for a permanent superintendent will be done at a later date.

Motion by: Member Stivland to approve the hire of Malinda Lansfeldt as the Interim Superintendent beginning July 2, 2020, for a period of up to one year, or until the district hires a permanent Superintendent, whichever occurs first, and that such offer is conditioned on reaching an agreement on the terms of an employment contract; and that Board Chair Stivland and Board Clerk Ptacek are authorized to negotiate the terms of the employment contract; Second by: Member Ptacek; Vote: 5 ayes, 2 abstain (Burns, Pelletier), Motion Carried.

J. Amended Transportation Contract

Chair Stivland reported that the amended transportation contract with Minnesota Central Bus Co, effective date March 16, 2020, required board approval, which has not yet happened, and therefore is not a valid contract. Some of the terms of this contract are also not accurate. This contract was amended in March as a result of changes in transportation services due to the COVID-19 pandemic.

Motion by: Member Weisberg to direct administration to renegotiate the terms of the contract and bring back to the board for approval; Second by: Member Ptacek; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

VIII. Board Reports

A. Board Chair Report – Wish Superintendent Pontrelli well as she moves on.

B. Working Group Reports

1. Community Engagement – Cancelled last few meetings since we cannot engage with community at this time. Tina, Mike and Liz made masks and donated to the schools.
2. Finance and Operations – No meeting held today.
3. Legislative – Mike was contacted by MSBA and invited to be part of a joint remote informational hearing that will highlight voices of school board members about experiences with distance learning.
4. Policy – Next meeting scheduled on July 14. Will be reviewing the Harassment policy.

C. Member Reports:

Director Ptacek – Sarah and Mike participated in Relmagine MN sponsored by AMSD.

Director Pelletier – Request at the next meeting have a conversation about Kristen Hoheisel's return.

IX. Adjournment

A. The meeting adjourned formally at 10:56 p.m.

Respectfully submitted, Mike Ptacek, Clerk



Independent School District No. 834 – Stillwater Area Public Schools
Video Conference
June 30, 2020 – 4:00 p.m. Special Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 4:09 p.m.
- II. **Roll Call:** Present: Sarah Stivland, chair; Shelley Pearson, vice chair; Mike Ptacek, clerk; Tina Riehle, treasurer; Mark Burns, director; Jennifer Pelletier, director; Liz Weisberg, director

III. **Approval of the Agenda**

Motion to approve the agenda by Member Ptacek; Seconded by: Member Pelletier; Vote: 7 ayes, 0 nays, Motion Carried Unanimously.

IV. **Interim Superintendent Contract**

Terms of the employment contract were provided to the board prior to the meeting.

Motion by: Member Pearson to approve the contract with one change in the last sentence of VIII., last word of the last sentence is to replace 'employment' with 'this contract'; Second by Member Stivland; Vote: 6 ayes, 1 nay (Ptacek), Motion Carries.

V. **Adjournment**

- A. The meeting adjourned formally at 4:52 p.m.

Respectfully submitted, Mike Ptacek, Clerk

(New Hires, Resignations, Retirements, Terminations, Leave Requests)

RETIREMENT/RESIGNATION/RELEASE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Athmann, Nick	Resignation	Assistant Lacrosse Coach Stillwater Area High School	Co-Curricular	June 16, 2020
Blakey, Arthur	Resignation	Community Education PAC Stillwater Area High School	Casual	June 26, 2020
Irmen, Dan	Resignation	Assistant Hockey Coach Stillwater Area High School	Co-Curricular	June 17, 2020
Kumari, Sunita	Resignation	Community Education Casual Stillwater Area High School	Casual	June 26, 2020
Schauer, Amber	Resignation	Payroll Technician, 8.0 hrs/day Central Services	Tech Support	July 2, 2020
Teske, Nich	Resignation	Community Education PAC Stillwater Area High School	Casual	June 29, 2020
Zimmermann, Rebecca	Resignation	Behavior Specialist, 707 hours Early Childhood Family Center	SCEA	June 18, 2020

HIRES/REHIRES

NAME	ASSIGNMENT	SALARY PLACEMENT/ HOURLY RATE	REASON	GROUP	EFFECTIVE DATE
Anderson, Matt Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Biermaiers, Sara Re-hired	Community Education Casual District Wide	\$32.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Brown, Melissa Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Choiniere, Charlie Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Gaides, Amy Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Hannigan, Brady Re-hired	Community Education Casual District Wide	\$32.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Hansen, Alexa Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Hovland, Olivia Re-hired	Community Education Casual District Wide	\$12.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Isaac, Dominic Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Jansen, Allison	Pre-School Teacher, 1029.75 hrs Rutherford Elementary	\$38.73 / hour	2020-2021 Staffing	SCEA	August 18, 2020
Johnson, Stephanie	Community Education Casual District Wide	\$12.00 / hour	Casual	Casual	6/15/2020-7/31/2020
LaDue, Amanda Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/23/2020-8/21/2020
Lindgren, Laura Re-hired	Community Education Casual District Wide	\$14.50 / hour	Casual	Casual	6/26/2020-8/21/2020
Linnell, Erin Re-hired	Paraprofessional Health 6.5 hrs/day Rutherford Elementary School	\$18.14 / hour	2020-2021 Staffing	SCPA	August 24, 2020
Liston, Matthew	1.0 FTE Music & Orchestra Teacher Andersen & Lake Elmo Elementary	\$43,728.00	2020-2021 Staffing	SCEA	August 18, 2020
Kangas, Nance Re-hired	Community Education Casual Oak-Land Middle School	\$18.48 / hour	Casual	Casual	June 25, 2020
Kim, Mike Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Kopesky, Regina Re-hired	Community Education Casual Oak-Land Middle School	\$20.17 / hour	Casual	Casual	6/19/2020-7/31/2020
Lumby, Lancer Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Majeski, Tara Re-hired	Paraprofessional Health 6.5 hrs/day Andersen Elementary School	\$16.50 / hour	2020-2021 Staffing	SCPA	August 24, 2020
McElliot, Michelle Re-hired	Community Education Casual Oak-Land Middle School	\$20.17 / hour	Casual	Casual	6/19/2020-7/31/2020

Mussiel, Ariam	Community Education Casual District Wide	\$12.00 / hour	Casual	Casual	6/19/2020-7/31/2020
Olson, Andy Re-hired	Community Education Casual District Wide	\$32.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Peper, Timothy Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Porbeni, OyinPreye	Community Education Casual District Wide	\$12.00 / hour	Casual	Casual	6/19/2020-7/31/2020
Price, Jordan Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Puhrmann, Mike Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Rish, Cornelius	1.0 FTE Social Studies Teacher Stillwater Area High School	\$73,286.00	2020-2021 Staffing	SCEA	August 18, 2020
Shahd, Abouhekel Re-hired	Community Education Casual District Wide	\$12.00 / hour	Casual	Casual	6/8/2020-8/21/2020
Schlagel, Carol Re-hired	Paraprofessional Health 6.5 hrs/day Lake Elmo Elementary School	\$18.14 / hour	2020-2021 Staffing	SCPA	August 24, 2020
Shelton, Alyssa Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Shikenjanski, James Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Stoddart, Benjamin	.4 FTE Science Teacher Stillwater Middle School	\$43,728.00	2020-2021 Staffing	SCEA	August 18, 2020
Taylor, Willie Re-hired	Community Education Casual District Wide	\$32.00 / hour	Casual	Casual	6/15/2020-7/31/2020
Tipke, Margo Re-hired	Community Education Casual Oak-Land Middle School	\$20.17 / hour	Casual	Casual	6/19/2020-7/31/2020
Weege, Mitchell Re-hired	Community Education Casual District Wide	\$28.00 / hour	Casual	Casual	6/15/2020-7/31/2020

LEAVES OF ABSENCE

NAME	STATUS	ASSIGNMENT	GROUP	EFFECTIVE DATE
Heying, Tara	Approve	Secretary - Instructional Support Svcs. Central Services	Tech Support	September 8, 2020 - November 25, 2020

ASSIGNMENT CHANGES

NAME	FROM	TO	REASON	GROUP	EFFECTIVE DATE
Hill, Suzanne	Receptionist, 7.0 hrs/day Early Childhood Family Center	Technician - ECFC Screening, 8.0 hrs/day Early Childhood Family Center	Replacement	Tech Support	July 1, 2020
Johnson, Valentine	Custodian IV, 8.0 hrs/day Oak-Land Middle School	Custodian V, 8.0 hrs/day Brookview Elementary	Replacement	Custodial	June 15, 2020

ADDITIONAL ASSIGNMENTS

NAME	Position	Reason	Group	EFFECTIVE DATE
Aarness, Brenda	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Ballweg, Alex	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Boucher, Jolene	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Dahlen, Ben	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Eisenberg, Lee	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Henning, Kate	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Hoffman, Amy	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Lauderville, Melissa	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Luby, Roberta	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020

Matel, Jon	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
McAlister, Jon	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Oberg, Tonya	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Sabin, Amanda	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Schmalz, Kevin	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Simpson, Jaime	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Snyder, Jennifer	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020
Tomandl, Laurel	ESY Teacher Distance Learning	2019-2020 Staffing	SCEA	July 6, 2020 - July 23, 2020

OPEN POSITIONS CURRENTLY ON HOLD

INITIAL DATE OF HOLD	POSITION	ESTIMATED SALARY/HRLY RATE	FTE/HRs	GROUP	ESTIMATED HOLD EXPIRATION DATE
February 18, 2020	Floating Custodian VI District-wide	\$16.46/hr	8 hrs/day	Custodian	TBD
June 2, 2020	Administrative Assistant - Asst. Superintendent CSB	\$24.00/hr	8 hrs/day	Tech	Completion of Hiring Process for Asst. Supt.



Agenda Item IV. F.
Date Prepared: June 26, 2020
ISD 834 Board Meeting

Agenda Item: Resolution Establishing Filing Dates
Meeting Date: July 9, 2020
Contact Person: Sherri Skogen

Background:

The School Board of Stillwater Area Public Schools will have three seats open at the end of 2020. The Resolution Establishing Filing Dates will announce the dates that persons interested in running for a 4 year school board term in the November 3, 2020 General Election will have to file an Affidavit of Candidacy.

Recommendation:

Approval of the consent agenda will be requested.



RESOLUTION ESTABLISHING DATES FOR FILING AFFIDAVITS OF CANDIDACY

BE IT RESOLVED by the School Board of Independent School District No.834, State of Minnesota, as follows:

1. The period for filing affidavits of candidacy for the office of school board member of Independent School District No. 834 shall begin on July 28, 2020 and shall close on August 11, 2020. An affidavit of candidacy must be filed in the office of the school district clerk and the \$2 filing fee paid prior to 5:00 o'clock p.m. on August 11, 2020.
2. The clerk is hereby authorized and directed to cause notice of said filing dates to be published in the official newspaper of the district, at least two (2) weeks prior to the first day to file affidavits of candidacy.
3. The clerk is hereby authorized and directed to cause notice of said filing dates to be posted at the administrative offices of the school district at least ten (10) days prior to the first day to file affidavits of candidacy.
4. The notice of said filing dates shall be in substantially the following form:

NOTICE OF FILING DATES FOR ELECTION TO THE SCHOOL BOARD
INDEPENDENT SCHOOL DISTRICT NO.834
STILLWATER AREA PUBLIC SCHOOLS
STATE OF MINNESOTA

NOTICE IS HEREBY GIVEN that the period for filing affidavits of candidacy for the office of school board member of Independent School District No.834 shall begin on July 28, 2020 and shall close at 5 o'clock p.m. on August 11, 2020.

The general election shall be held on Tuesday, November 3, 2020. At that election, three (3) members will be elected to the School Board for terms of four (4) years each.

Affidavits of Candidacy are available from the school district clerk, at 1875 South Greeley Street, Stillwater, MN. The filing fee for this office is \$2. A candidate for this office must be an eligible voter, must be 21 years of age or more on assuming office, must have been a resident of the school district from which the candidate seeks election for thirty (30) days before the general election, and must have no other affidavit on file for any other office at the same primary or next ensuing general election.

The affidavits of candidacy must be filed in the office of the school district clerk and the filing fee paid prior to 5 o'clock p.m. on August 11, 2020.

Dated: July 9, 2020

BY ORDER OF THE SCHOOL BOARD

Mr. Mike Ptacek
School District Clerk



Agenda Item V.
Date Prepared: June 29, 2020
ISD 834 Board Meeting

Agenda Item: Adjournment
Meeting Date: July 9, 2020
Contact Person: School Board Chair

Background:
The meeting must be adjourned formally.
