



**Independent School District 834
Videoconference
School Board Special Meeting Agenda
August 3, 2020 at 5:00 p.m.**

- I. Call to Order
- II. Roll Call
- III. Approval of the Agenda
- IV. Review of the Smart restart Plan
- V. Authorize legal counsel to resolve election notification issue
- VI. Adjournment



Agenda Item I.
Date Prepared: July 31, 2020
ISD 834 Board Meeting

Agenda Item: Call to Order
Meeting Date: August 3, 2020

Background:

The School Board Chair will call the meeting to order.

Recommendation:

Board action is not required.



Agenda Item II.
Date Prepared: July 31, 2020
ISD 834 Board Meeting

Agenda Item: Roll Call
Meeting Date: August 3, 2020

Background:

The School Board Chair will ask the secretary to take the roll. A quorum must be established in order for the meeting to proceed.

Board Members

Sarah Stivland, Board Chair

Tina Riehle, Treasurer

Mike Ptacek, Clerk

Jennifer Pelletier, Director

Liz Weisberg, Director

Malinda Lansfeldt, Interim Superintendent of Schools (ex-officio)

Recommendation:

Board action is not required.



Agenda Item III.
Date Prepared: July 31, 2020
ISD 834 Board Meeting

Agenda Item: Approval of the Agenda
Meeting Date: August 3, 2020

Background:

Once quorum has been established the School Board Chair will request approval of the meeting agenda.

Recommendation:

A motion and a second to approve the meeting agenda will be requested.

Motion by: _____ **Seconded by:** _____ **Vote:** _____



**Agenda Item IV.
Date Prepared: July 31, 2020
ISD 834 Board Meeting**

Agenda Item: Review of a Smart ReStart Plan
Meeting Date: August 3, 2020
Contact Person: Interim Superintendent Lansfeldt

Background:

Information will be shared on the focus for the fall including the plan for our learning format.

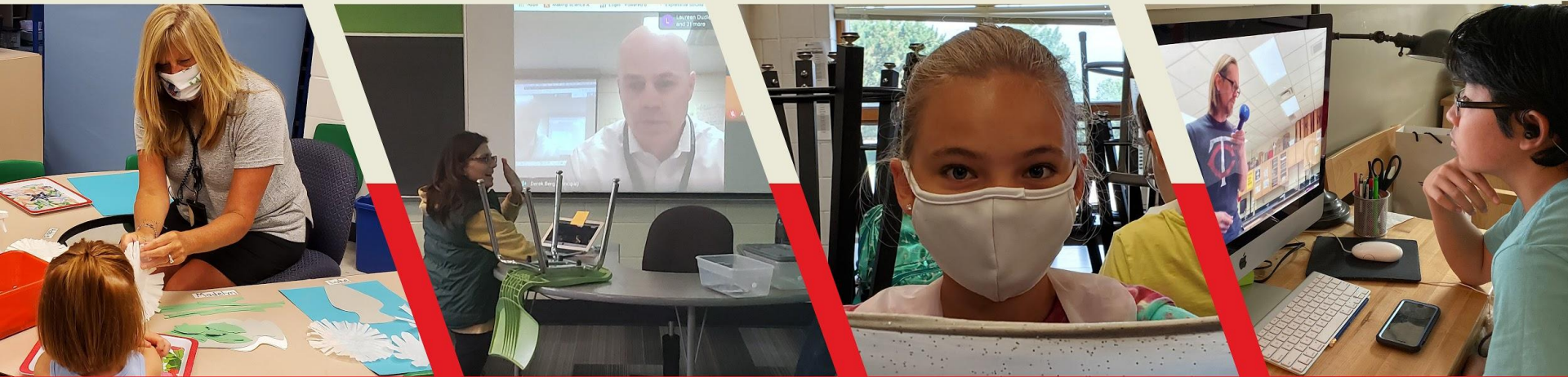
Recommendation



STILLWATER AREA PUBLIC SCHOOLS

SMART **re**Start

Plan subject to change - Updated 8/3/20



FALL 2020 RETURN TO LEARNING PLAN



Stillwater Area Public Schools' Return to Learning Plan

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Our Commitment

Safety

The health and safety of our students and staff is our priority. Our plan reflects guidance from the Centers for Disease Control (CDC), the Minnesota Departments of Health (MDH) and of Education (MDE).

Equity

Our commitment to equity means that all students will have access to the resources and support they need to be successful regardless of the learning environment.

Relationships

We always put the needs of our students first and are committed to building strong relationships with our students - whether in person or online.

Student Support

We are committed to supporting the social/emotional health of our students and providing increased mental health support through the pandemic.

Quality Academics

We believe excellent teachers are essential to student success. Quality instruction delivered in person or virtually should meet the same standard of teaching excellence expected in Stillwater schools.

Family Engagement

We are committed to working along with families to meet the individual needs of our students - whether inside or out of our classrooms.

We're Listening

Your voice matters to us!

- We surveyed our community last spring to hear feedback about distance learning. Survey results helped us make improvements in how we will teach and how students will learn.
- We held a Thoughtexchange this summer to hear your concerns and ideas about returning to school in the fall.
- We will survey our community in the fall to hear feedback about how the 2020-2021 school year is going for families and staff. Survey results will help us make more adjustments and improvements.

What matters most to you:

- **Safety**
- **Flexibility and choice for families**
- **More virtual learning experiences and personal connections**
- **Consistency, structure and expectations**
- **Improved communications**
- **Workload and student engagement**

Minnesota's Safe Learning Plan for 2020-2021

Decision-Making Process

1. Consider county-level data to determine MDE's recommended Base Learning Model
2. Consult with health officials to examine local data and consider impact on schools
3. Evaluate our district's ability to implement required and recommended protocols (ie. staffing, transportation, supplies, protocols, physical distancing)
4. Determine the learning model to begin the school year
5. Monitor community and school-level impact of COVID on a regular basis and adjust if needed

Number of cases per 10,000 over 14 days, by county of residence	Recommended Base Learning Model
0-9	In-person learning for all students
10-19	In-person learning for elementary students; Hybrid learning for secondary
20-29	Hybrid learning for all students
30-49	Hybrid learning for elementary students; Distance learning for secondary students
50+	Distance learning for all students

Source: [Minnesota's Safe Learning Plan](#)

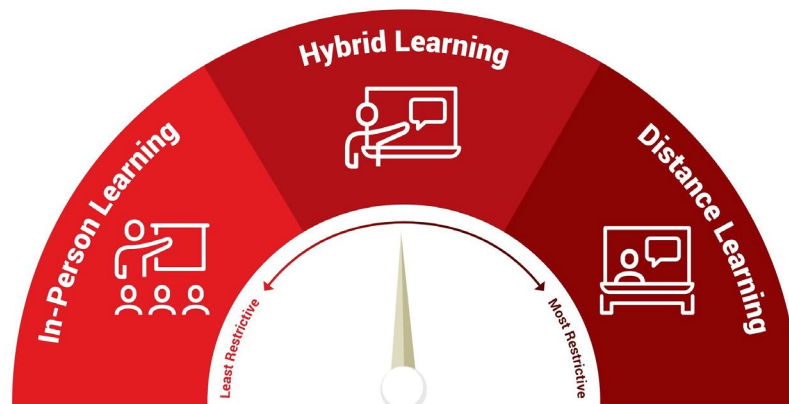
Moving Between Learning Models

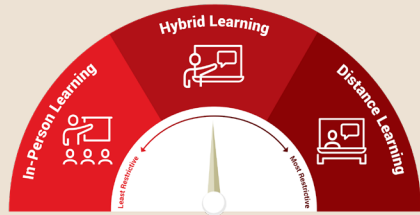
The COVID-19 pandemic is changing the way we do school. Our goal for the 2020-2021 school year is to safely restart learning and reconnect with our students.

It is very likely that we will have to change our learning format throughout the year - sometimes meeting In person full-time or in a hybrid model and sometimes moving ALL students to distance learning - depending on the prevalence of COVID-19 in our community.

Whether learning in person or from home – all instruction this year will be developed in an online format so we are able to respond to changing circumstances and move quickly between models.

Families and staff will need to be flexible and have alternative plans should we move to in-person, hybrid or distance learning district-wide or at an individual school or classroom level.





Learning “On The Dial”

In-Person Learning

Students would return to school full time for in-person learning

Hybrid: Blended Learning

Students would spend 2 days of the week at school learning in person and 3 days at home learning online

Alternating schedule of A/B/A/B/C

Distance Learning

Students would learn from home with the support of district teachers through the use of technology

OR

Families who are not comfortable returning to school may choose to enroll in 100% Online Learning



Families' Intent To Return Survey: August 4-9

- An Intent to Return survey will be sent by email to all families on Tuesday, August 4
- **Families must respond by August 9** to indicate whether they will choose the In-Person/Hybrid/Distance Learning option OR 100% Online Learning
- Families choosing 100% Online Learning must commit for one term

Choose Your Learning Model

Are families interested in 100% online learning?

Childcare needs

Will families require child care?

Device Needs

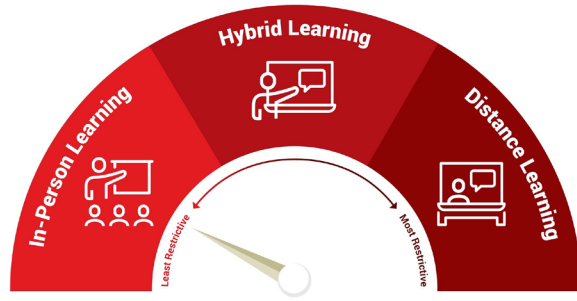
Does each child at home have a computer device to use?

Internet Access

Do families have access to reliable, high-speed Internet at home?

Transportation

Will families use district transportation or provide their own?



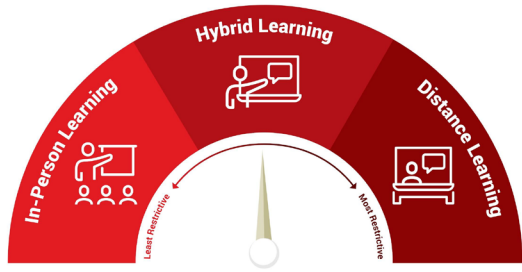
In-Person Learning

- Students will attend school full time
- Schools will follow all safety protocols and guidelines for face coverings and cleaning and sanitizing
- No large events or assemblies will be held and modifications may be made to the school day to limit the number of students in one area at a time, such as lunch, recess, dismissal times, etc.

Families and staff must be flexible!

There will likely be times during the year when all students will be moved to either Hybrid or Online Learning due to COVID outbreaks in classrooms or buildings.

Those not comfortable with in-person learning can also opt-in to online learning full-time.



Hybrid Learning

- Students in “Group A” will attend school Monday and Wednesday while “Group B” is learning from home, and then they’ll switch on Tuesday and Thursday. “C” days will be a distance learning day for all students so buildings can be cleaned, and teachers can make personal connections with students and collaborate with colleagues.
- Schools will follow all safety protocols and guidelines for face coverings, physical distancing, and cleaning and sanitizing, and will operate at about 50% of capacity both in schools and on buses
- Priority will be to schedule families together on same days

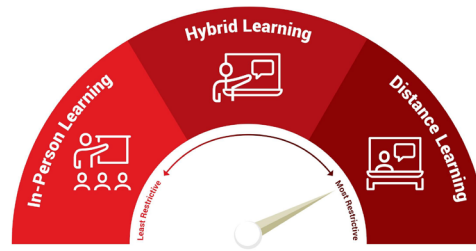
Families and staff must be flexible!

There will likely be times during the year when all students will be moved to Distance Learning due to COVID outbreaks in classrooms or buildings, or to In-Person Learning if it is safe to do so.

Those not comfortable with in-person learning can opt-in to 100% Online Learning.

	Monday	Tuesday	Wednesday	Thursday	Friday
Group A					
Group B					

Distance Learning



We've learned a lot since this past spring and are making significant changes from distance learning:

- Recorded mini-lessons to introduce learning
- Teacher interaction with students one-on-one and in small groups
- Mix of scheduled learning times as a class along with independent online learning
- Peer-to-peer activities to provide more social/emotional support
- Streamlined communication and more consistent use of apps and platforms

Definitions:

- **Asynchronous:** Students learn the same material at different times and locations
- **Synchronous:** Students learn at the same time by connecting virtually with their teacher and peers

Families and staff must be flexible!

In the event of a COVID outbreak in a classroom or a building, ALL students may be moved to Distance Learning.

Families not comfortable with any type of in-person learning can also opt-in to 100% Online Learning.

100% Online Learning

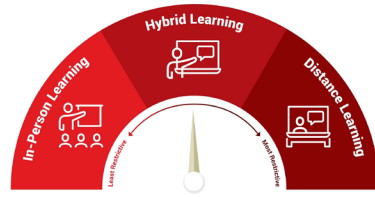
Families not comfortable with any type of in-person learning can opt-in to the 100% Online Learning, which features:

- A consistent schedule of at-home learning
- Teacher interaction with students one-on-one and in small groups
- Mix of scheduled learning times as a class along (synchronous learning) with independent online learning (asynchronous learning)
- Peer-to-peer activities to provide more social/emotional support
- Streamlined communication and more consistent use of apps and platforms



RESPONSE NEEDED:

Complete the Intent to Return form in Skyward between August 4-9 to opt-in to this option



In-Person/Hybrid/Distance Learning:

- Students will follow their assigned schedule
- Families and staff will meet to discuss and agree to a set of prioritized services to be delivered in-person, when possible. Other services will continue remotely as specified in the Individualized Education Plan (IEP) or Individualized Family Service Plan (IFSP)
- Services for students with complex health or support needs will be addressed in collaboration with families on an



100% Online Learning:

- Students will be provided their special education services and supports from home as outlined in their individualized distance learning plan as developed in collaboration with families on an individual basis
- This option supports students and families with a variety of medical concerns or those who just don't feel comfortable returning to school yet

4-Year-Old Preschool

- Preschool will follow the same schedule as our elementary schools for both In-Person and Hybrid Learning
- There will not be an Online Learning option for preschool families
- Depending on space availability, Preschool Play Days may be available for families seeking an option on the days when school is not in session
- ThreeSchool preschool programming will remain the same during In-Person and Hybrid Learning
- Preschool is a fee-based program
- Special education case managers will be communicating with individual families on their child's special education services during the hybrid model with online learning as an option for special education service delivery

Supporting Students and Families

- All learning models will focus on relationships and building positive connections with staff and classmates
- School counseling, mental health supports and resources will be available for all students, whether enrolled in In-Person/Hybrid/Distance or 100% Online Learning
- Staff will be available to support families with technology needs
- We're developing plans to provide orientation (WEB and Link Crew) to our 6th grade and 9th grade students either virtually or in-person
- We'll be providing Ready, Set, Go (RSG) Conferences for all elementary students and families
- We're also developing ways to build strong connections between teachers and students, should we need to start the year in either a hybrid or online model
- Information on how to access resources for mental health and wellness support is available on our website at stillwaterschools.org/COVIDsupport

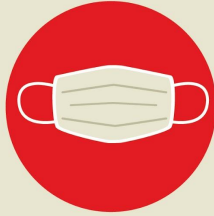
School Age Care - Adventure Club

- [Executive Order 20-82](#) indicates that the district must provide care for children of Tier 1- essential workers at no cost during the school day for kindergarten to age 12 children at times when the district is operating in a hybrid or distance learning model.
- We will do our best to provide a fee-based childcare program for families not classified a Tier 1 - essential workers and before and after school based on:
 - Available space in our schools
 - Available staff

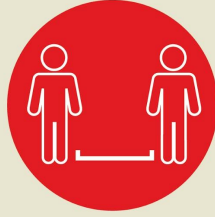
How will we keep students and staff safe?



Frequent Hand Washing



Face Coverings



Physical Distancing



Disinfectant Sprayers



Fresh air



Hand Sanitizer Stations

Safety Protocols

- We follow all CDC and MDH protocols
- Physical distancing of individuals in classrooms and common areas, and visual reminders for physical distancing
- Face coverings for all students (K-12+) and adults in our buildings
- Regular handwashing of students and staff; handwashing stations with soap and/or hand sanitizer in each classroom
- Limited sharing of supplies
- Increased daily and weekly enhanced cleaning and disinfecting
- Increased circulation of outside air into buildings

Screening Expectations



Families, students and staff are expected to self screen at home before coming to school:

- Children and staff should be screened daily for any symptoms of COVID-19 including:
 - New onset of cough
 - Shortness of breath
 - Fever of 100.0 degrees or higher
 - Chills
 - Muscle pain
 - Sore throat
 - Loss of sense of smell or taste
 - Gastrointestinal symptoms of diarrhea, vomiting, or nausea

**Anyone experiencing
ANY of these
symptoms should
not attend school**

Transportation

- Bus capacity will be at 50%, as defined by MDE/MDH
- Students, drivers and bus aides are required to wear face coverings/masks
- Students will be one to a seat and those from the same household may sit together
- Seats will be assigned
- Bus pick-up areas at each school will be marked for physical distancing
- Individualized Education Plan (IEP)-driven accommodations will be reviewed with a commitment to finding solutions for all families of children with special needs
- Cleaning and disinfecting will take place following each route with special attention to high touch areas
- Bus and parent drop-off and pick-up zones and loading/unloading times may need to be modified. Specific instruction will come from your child's school

School Meals

In-Person/Hybrid schedules

- Breakfast and lunch will be available to students when they are in school
- Meals will also be available to students for days they are learning from home

Distance & Online Learning

- Weekly meal distribution will be available for families choosing 100% Online Learning, as well as for all families when in a Distance Learning model

Meals served at school:

- Students may eat meals in small group settings outside of the cafeteria, including classroom spaces, as determined by the school sites
- Students will wash hands before and after meals

Have I Been Exposed?



Near a COVID
positive individual



Closer than 6 feet



For longer than
15 minutes



Possible exposure

You will be notified by school
staff if you've been exposed and
need to stay home



If a student or staff member has a confirmed case of COVID-19 or COVID symptoms, they must:

- Stay home for at least **10 DAYS** since symptoms began AND until no fever for at least **3 DAYS** without medication AND improvement of other symptoms
- Siblings and household members stay home for **14 DAYS**
- Other staff and students exposed to the individual will also stay home/quarantine for **14 DAYS**

See Decision Tree for People with COVID symptoms:

<https://www.health.state.mn.us/diseases/coronavirus/schools/exguide.pdf>

When There Is a COVID Case In a School

WE WILL

Communicate to all families in a school when there is a positive case (staff or student).

Conduct extra cleaning in areas where the infected person spent time.

Continue to provide important health information to families.

Contact all students and/or staff who were in close contact with a person who has a confirmed case of COVID-19.

Monitor symptoms of students and staff.

Send students and staff home if they become ill at school.

WE WILL NOT

Provide personally identifiable information of an infected person.

Immediately close schools for one positive case.



Athletics/Co-Curricular/Extra-Curricular Clubs

- We follow all Minnesota Department of Health (MDH), Minnesota State High School League (MSHSL), and National Federation of State High School Associations (NFHS) standards for a return to play protocol
- A decision on the status of fall sports is expected to be announced by the MSHSL in mid-August

Community Education Classes

- Community Ed classes will be held online and in-person provided the number of participants can be physically distanced and no other state or local restrictions are in place.
- Depending on space availability, offerings may be limited.
- Face coverings/masks are required indoors; except when physical distancing is possible and at times when the activity requires the participant to exert themselves.
- As much as possible, participants will have individual supplies.
- Participants and instructors must follow all self screening expectations.

Pony Activity Center (PAC)

- The number of members allowed to work out at any given time will be restricted based on local data from public health.
- Members must follow all self screening expectations.
- Face covering may be removed at the PAC while the level of exertion makes it difficult to wear a face covering, provided that social distancing can be maintained.
- Members are expected to follow all equipment cleaning protocols.

Visit our website for the most up-to-date offerings at stillwaterschools.org/community-education



How can families prepare at home?

The guidelines we will implement to address the challenges of COVID-19 in the upcoming school year may seem uncomfortable to students at first. Try these tips from our school counselors to help your child prepare at home...



TALK TO YOUR CHILD

about returning
to school in
September



MODEL AT HOME

wearing a face
covering, washing
your hands &
demonstrating six
feet of distance



Allow your child to PICK OUT A FACE COVERING

that is
comfortable
to them



PRACTICE

putting on &
taking off a face
covering – You
can PRACTICE
with a favorite doll
or stuffed animal!



Encourage your
child to
**ASK
QUESTIONS**
and communicate
their feelings

FAMILIES

- Complete the Intent to Return survey, which will be sent by email on Tuesday, August 4
 - **Families must respond by August 9** to indicate whether they will choose the In-Person/ Hybrid/Distance Learning option or 100% Online Learning
 - Families will commit to 100% Online Learning for one term
- Watch for Adventure Club (childcare) registration coming mid-August
- Watch for more details to come from your child's school regarding Hybrid schedules

STAFF

- Complete the Staff Return to Work survey, which will be sent by email on Tuesday, August 4
 - **Staff must respond by August 9** so we can plan appropriate staffing for the coming year

We will request the school board make a decision as to which model we will utilize to begin the school year at its August 6 meeting



**Agenda Item V.
Date Prepared: July 31, 2020
ISD 834 Board Meeting**

Agenda Item: Authorize Legal Counsel to Resolve Election Notification Issue
Meeting Date: August 3, 2020
Contact Person: Chair Stivland

Background:

Information will be shared on an election notification issue.

Recommendation

Motion to authorize legal counsel to resolve the election notification issue.



Agenda Item VI.
Date Prepared: July 31, 2020
ISD 834 Board Meeting

Agenda Item: Adjournment
Meeting Date: August 3, 2020
Contact Person: School Board Chair

Background:

The meeting must be adjourned formally.
