

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
October 26, 2020 – Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session, via livestream, on Monday, October 26, 2020, at 5:00 pm to include closed session, resuming open session at 7:00 pm. The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Ms. Sharon Warden

Ms. Pam Pureza
Mr. Walter B. Jolly
Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to Superintendent and Board

1.Meeting Called to Order by Chair

Chair Robinson called the meeting to order at 5:05 p.m.

2.Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was led, virtually, by Lauryn Spence, 5th grade student at Northside Elementary School. Chair Robinson requested a moment of silence.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda (Action)

A motion was made by Walter B. Jolly, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call, to approve the agenda.

6.Closed Session

A motion was made by Pam Pureza seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Closed session began at 5:09 p.m. The following Board Members were present: Dr. Denauvo Robinson, Chair; Sharon Warden, Vice-Chair; George Archuleta; Virginia Houston; Walter B. Jolly; Pam Pureza; and Dr. Shelia Williams. The following staff members were

present: Dr. Catherine Edmonds, Superintendent and Rhonda James-Davis, Chief Human Resources Officer. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 6:50 p.m.

7.Meeting Called to Back to Order by Chair - Open Session

Chair Robinson called the meeting to order at 7:06 p.m. Tammy Sawyer called the roll and recorded members in attendance meeting.

The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair
Mr. George Archuleta
Mrs. Virginia Houston
Ms. Sharon Warden

Ms. Pam Pureza
Mr. Walter B. Jolly
Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education
Delishia Moore, Principal, Elizabeth City Middle School

8.Superintendent's Report

Superintendent Edmonds announced the ECPPS Principal of the Year for 2021, Delishia Moore. She also shared updates with the Board regarding the Return to Campus efforts by ECPPS. Topics shared included: return dates, schedules, percentage of students returning for in-person instruction at the elementary and middle school levels, successes and challenges, updates on the middle school preparations for in-person instruction, social/emotional learning in place for students and staff. As part of the superintendent's report, other district leaders shared information in their respective areas as well.

Following the Superintendent's Report, a motion was made by Pam Pureza, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call vote, to approve the items discussed during closed session.

9.Approval of Minutes (Action)

A motion was made by Virginia Houston, seconded by Sharon Warden and unanimously carried, as confirmed by roll call vote, to approve the minutes for the September 28, 2020.

10.Public Forum (Citizen Comments to the Board)

There were no requests for public comments for the October 26, 2020, regular meeting of the Board.

11. Agenda Items

Financial, Business, and Technology Systems

Committee Chair, Sharon Warden

The Board reviewed the latest Maintenance Report.

Rachael Haines, Chief Finance Officer, presented the finance quarterly report and rental report for information. She presented budget amendments #101, #301, #401 and #801 as well as the schedule of fees, an HVAC award for H.L. Trigg and school fundraisers for approval.

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to approve FBT-04, budget amendments #101, #301, #401, and #801.

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to approve FBT-05, the schedule of fees.

A motion was made by Sharon Warden, seconded by Pam Pureza, and unanimously carried, as confirmed by roll call vote, to accept the bid that was presented by Carolina Commercial Systems for the HVAC and electrical renovation projects at H.L. Trigg.

A motion was made by Sharon Warden, seconded by Virginia Houston, and unanimously carried, as confirmed by roll call vote, to take action on these fundraisers as proposed depending upon plans and proposals being in place as well as having full approval by district administration.

Chair Robinson requested volunteers from the board for voting delegates for the NC School Boards Association Annual Conference in November and an additional meeting in January. Our board is allotted four delegates and one alternate. A motion was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried, to approve the willing delegates and an alternate as confirmed by roll call vote.

Global Citizens and Healthy Students

Committee Chair, Virginia Houston

Dr. Amy Spencer, Chief Academic Officer, shared an update on immunizations and health assessments as related to ECPPS. She shared the approaching deadline for these documents was October 31, 2020, as well as the number of students not in compliance with the required documents.

Superintendent Edmonds presented an update on athletics. Based on the latest guidelines from NC High School Athletic Association and in consultation with our healthcare partners, Superintendent Edmonds, requested approval for ECPPS to compete in the three sports available at this time. Those sports include: volleyball, swimming and cross country. She further requested that ECPPS be allowed to submit our intent to compete in the spring with requesting further approval before participating. COVID trends will be considered prior to requesting approval for spring sports.

A motion was made by Walter Jolly, seconded by George Archuleta, and unanimously carried, as confirmed by roll to approve ECPPS athletes to participate and compete in Cross

Country, Volleyball, and Swimming and to allow the district to be included on the list for participating in spring sports.

Policy Committee

Committee Chair, Walter B. Jolly

Tammy Sawyer, Director of Community Schools/PIO/Executive Assistant to the Superintendent and Board, presented the following policies updates for approval.

- 1320/3560 - Title I Parent and Family Engagement
- 3102 - Online Instruction
- 3405 - Students at Risk of Academic Failure
- 3470/4305 - Alternative Learning Programs/Schools
- 4110 - Immunization and Health Requirements for School Admission
- 4120 - Domicile or Residence Requirements
- 5040 News Media Relations
- 7360-8225 - Crowdfunding on Behalf of the School System
- 7805 Superintendent Evaluation
- 8350 - Fixed Assets Inventory
- 3420-R - Credit Recovery Program (Rescind Regulation as approved by Board)

A motion was made by Virginia Houston, seconded by Sharon Warden, and unanimously carried, as confirmed by roll call vote, to approve the policy action items as presented.

Tammy Sawyer further shared the following policy updates for review and consideration during the November regular meeting of the board.

3610 - Counseling Program
 4152 - Unsafe School Choice Transfer
 4325 - Drugs and Alcohol
 6306 - School Bus Idling
 6325 - Parking Areas for Students
 7240 - Drug-Free and Alcohol-Free Workplace
 7241 - Drug and Alcohol Testing of Commercial Motor Vehicle Operators
 7500 - Workday and Overtime
 7505 - Compliance with State Board of Education Employment Policies
 7510 - Leave
 7540 - Voluntary Shared Leave
 7900 - Resignation

Excellent Educators

Committee Chair, Pam Pureza

A motion to accept the items presented for Excellent Educators during closed session was approved earlier in the meeting.

12. Board Member Reports

Members of the board highlighted the great things taking place for students. Appreciation shared for teachers, staff, parents and students. Appreciation was also expressed for principals as we celebrate Principal Appreciation Month.

13.Other

There were no additional items for Board consideration during the October 26, 2020, meeting.

14.Adjournment

A motion to adjourn was made by Virginia Houston, seconded by Dr. Shelia Williams, and unanimously carried. The meeting adjourned at 8:44 p.m.

Chair

Secretary