

December 4, 2020



Dear Keeneyville District 20 Families,

We hope that this update finds your family well and that you enjoyed a safe and pleasant Thanksgiving with your loved ones. As you know, District 20 shifted all students to full remote learning during an “Adaptive Pause” in our hybrid/in-person learning plan due to health and safety reasons. Thank you for your assistance in making this transition and keeping your students engaged in learning while at home, as we know that this is a very challenging time for our families. Our goal continues to be to return to hybrid/in-person learning on Monday 1/4 if we can do so safely. We will continue to monitor COVID-19 metrics very closely and provide updates as we approach winter break.

Please note a few updates and reminders for families:

New Student Email Accounts: We know that communication between students and their teachers is very important, especially during remote learning. As we look for ways to improve instruction and communication, we feel that individual student email accounts will help to support their learning.

- K-8 students will be assigned an individual email account, but they will primarily be used in grades 3-8 only.
- Students will only be able to email within District 20. Students can email with teachers, but cannot send/receive emails from other students or external sources.
- Access the email through a quick link on clever portal with one log-in.
- Student email addresses will be a series of numbers assigned by district for privacy.
- Teachers will begin training students on the features and proper use of email next week. Students will be advised that any abuse in the proper use of school email will result in the account being terminated.
- Allows for private and convenient one-one-one communication between teacher and student
- Allows for group emails to the class, including posting new assignments, announcements, comments.
- Shared class calendars with reminders and direct links to zoom meetings. Will help students and families keep track of multiple virtual classes and schedules.

Student Absences and Illness: If your child cannot attend remote class for any reason, parents/guardians must [report the school absence](#) by calling the school office. Please continue to report to us if your child has had (1) symptoms of COVID-19, (2) close contact with anyone who has tested positive for COVID-19, and/or (3) has tested positive for COVID-19.

Food Services: Free breakfast and lunch will continue to be available for all children age 18 and under. Please note the [new pick-up locations and times](#) as we are returning to bus delivery of meals through our community during the hybrid pause. Meals will be available during Winter Break, specific pick-up information will be shared soon.

Technology Support: [Drive-up Tech Support](#) is available daily at each school and you can go to any school during their scheduled hours, with no appointment needed. If you would like to make an appointment, please email technology@esd20.org.

Free Internet Program: Families who qualify for the Free and Reduced Lunch Program may also be able to loan a free WiFi Hotspot from the District through the end of the school year at no cost. Please submit your [application online](#) to ensure that your child has reliable internet access for remote learning.

Childcare Program: Openings are available for any District 20 student (any school, grade, remote or in-person) for the Roselle Park District childcare program at Waterbury, with full or half day options. Staff will engage students during remote learning and supervise activities during break and lunch/snack. Must follow remote learning guidelines and health & safety protocols. For more information see Flyer ([English](#) / [Spanish](#)) and [Registration Materials](#).

Please let us know if we can be of any assistance to your family. All schools and the district office will remain open during normal operating hours throughout the hybrid pause.

Sincerely,

Dr. Omar Castillo
Superintendent of Schools
Keeneyville ESD 20