

SCHEDULE CHANGE REQUEST FORM
Wesleyan Christian Academy Middle School
2020-2021 SCHOOL YEAR

Student's Name _____

LAST

FIRST

******* ATTENTION STUDENTS *******

READ THE FOLLOWING ITEMS CAREFULLY!

- All requests for a schedule change must have all required signatures.
- The deadline for turning in a schedule change request form is **Wednesday, January 13, 2021.**
- Schedule changes can be subject to class availability. It may not be possible to grant the request because of the class size or conflict with scheduling.
- Students will follow the schedule they have been given until they receive a new schedule with the class change from their homeroom teacher.

Complete this form and submit it below.

* I am requesting the following schedule change:

DROP COURSE

ADD COURSE

Course Name

Course Name

Parent' Signature _____ Date _____

Student's Signature _____

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OFFICE USE ONLY:

GRANTED: _____

DENIED: _____

Reason
