

ROCHESTER COMMUNITY SCHOOLS

October 15, 2020

Request for Proposals

Baseball & Softball Field – Safety Netting

Rochester Community Schools invites you to provide a proposal to provide and install safety netting along the foul line fencing at three high schools per the specifications set forth herein.

Proposal Information and Requirements for Acceptance:

All proposals, required forms, and pricing shall be submitted electronically on BidNet Direct (<https://www.bidnetdirect.com>) **no later than 2:00 p.m., local time, October 29, 2020 (the “Due Date”).** No oral, telephonic, or facsimile proposals will be considered.

RCS will not consider or accept any late Bids received after the Due Date specified within the RFP. It is the sole responsibility of the Bidder to ensure their proposal is entered completely and forms are uploaded on BidNet Direct before the closing date and hour indicated within the RFP. Bidders shall plan ample time to respond to all requirements and input all requirements. RCS is not responsible for any delivery delays.

Included in your proposal shall be one (1) of each of the following forms:

- Vendor Information Form – signed
- Vendor Proposal on Bid Proposal Form inclusive of specifications given within RFP and Attachment A
- Iran Economic Sanctions Certification form signed
- Familial Disclosure Statement form signed and notarized
- Bid Bond Security

Designated forms above must be submitted online (print, sign, scan & attach) by due date and time to: <https://www.bidnetdirect.com>.

Bidder's Instructions:

1. Proposals must be accompanied by a bid bond in the amount not less than 5% of the proposal amount, made payable to Rochester Community Schools.
2. The price quoted must be net. Discounts, rebates, and allowances will be used as criteria of evaluation, but must be stated separately in the proposal.
3. The buyer has the right to cancel a purchase order if the terms and conditions set forth herein are not met.
4. All purchases are to be exempt from all taxes including State and Federal taxes. Exemption certificates will be furnished upon request.
5. The information contained in the Request for Proposal is intended solely for internal use by the Bidder in its bid preparation. All information contained herein is proprietary and

shall not be distributed to any third party, except as required by law.

6. A recipient of the Request for Proposal is responsible for any and all costs incurred by it or others acting on its behalf in preparing or submitting a Bid Proposal, or otherwise responding to the Bid, or any negotiations incidental to its Bid or the Bid.
7. Bids must meet or exceed all specifications herein. Any deviations from the specifications set forth must be clearly detailed on the bid proposal form; otherwise, it will be considered that items offered are in strict compliance with the specifications, and successful bidder will be held responsible therefor. Additional Voluntary Alternates are allowed only in addition to Base Bid and only if fully equivalent to the Specifications.
8. The Board of Education reserves the right to accept any item in the bid; to accept or reject any or all bids, either in whole or in part; to waive any irregularity/informality herein; or if deemed to be in the best interest of the owner, to award the contract to other than the low bidder.
9. This bid is made without any previous understanding or agreement with any other person, firm or corporation making a bid for the same purpose, and is in all respects fair and without collusion or fraud.
10. From the issue date of the Bid until a decision is made, Bidders shall not communicate about the subject of the Bid or a Bidder's Proposal with the RCS Board of Education members, administrators, faculty, staff, students or employees, except for Requests for Clarification in **Specifications and Vendor Requirements** Section.
11. RCS intends that all Bidders have equal access to information relative to the bid, and that the bid contains adequate information. Each Bidder shall prepare its Bid based only on the information contained in the Bid. A prospective Bidder noting any inconsistency in the information contained in the Bid or in the Instructions shall request clarification, as referenced in the Bid Information and Requirements for Acceptance. No information communicated, either verbally or in writing, to or from a Bidder shall be effective unless confirmed by written communication as an addendum to the Bid, a request for clarification or written response thereto, or in the Bid.
12. No member of Rochester Community Schools Board of Education, City, State or any officer, employee or person whose salary is payable in whole or in part from the treasury of said Board of Education is directly or indirectly interested in this bid or in the supplies, materials, equipment, work, services or any portion of the profits thereof to which it relates.
13. All Bid Proposals shall be accompanied by a sworn and notarized statement disclosing any familial relationship that exists between the owner(s) or any employee of the Bidder and any member of the Board of Education of the School District or the Superintendent of the School District. Bid Proposals that do not include this sworn and notarized familial relationship disclosure statement will not be consider by the Board of Education.
14. All bidders must provide the Certificate of Compliance – Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 and attach the signed form declaring that the bidder is not and will not become an "Iran Linked Business" at any time during the course of performing any services under an awarded contract. The District will not accept a bid proposal that does not include this sworn and notarized disclosure statement.

15. Vendor shall not during contract assign, transfer or subcontract any part of agreement to any other supplier.
16. The proposal must be net pricing. Discounts, rebates, and allowances will be used as criteria of evaluation, but must be stated separately on the Vendor Proposal Form.
17. Rochester Community Schools has the right to cancel a purchase order if the terms and conditions set forth herein are not met.
18. Proposal submitted is to include shipment delivered to the district location as specified.
19. All purchases are to be exempt from all taxes including State and Federal taxes. An Exemption certificate will be furnished upon request.
20. Proposals must meet or exceed all specifications herein. Any deviations from the specifications set forth must be clearly detailed on the proposal form; otherwise, it will be considered that items offered are in strict compliance with the specifications, and awarded vendor will be held responsible therefor.
21. Manufacturers specified are the only ones to be used. Substitutions are allowed if shown as separate pricing and accepted by the District.
22. The vendor shall agree to a "Hold Harmless" clause concerning the process, selection criteria, award, and contract as entered into with Rochester Community Schools.
23. SOLE BIDDER:
 - A. It is the District's intent that this Request for proposals, permits competition. It shall be the bidder's responsibility to advise Rochester Community Schools, in writing, if any language, requirements, scope specifications, etc., or any combinations thereof, inadvertently restricts or limits the requirements stated in this Proposal, to a single source. Rochester Community Schools shall receive such notification no later than five (5) days prior to the date set for acceptance of bids.
 - B. If only one proposal is received in response to this Proposal Request, a cost/price analysis and evaluation and/or audit shall be performed of the cost proposal in order to determine if the price is fair and reasonable.
 - C. Rochester Community Schools reserves the right to cancel the Request for Proposal, or reschedule the proposal opening, if there is only one bid received. The decision by Rochester Community Schools will be final.

Project Scope & Background:

Rochester Community Schools (RCS) is seeking proposals to provide safety netting for two (2) baseball fields and three (3) softball fields:

- Rochester High School: Baseball & Softball Field Area
- Rochester Adams High School: Softball Field Area
- Stoney Creek High School: Baseball & Softball Field Area

The scope of the project would entail a complete installation that includes, but is not limited to the following. Contractors must submit a proposal on the full project scope. Partial scope bids will not be accepted.

- Provide and install #36 Black nylon netting with 1-3/4" square mesh. Net edges to be bordered with a 5/16" poly rope binding.
- Netting to be supported by 1/4" galvanized Aircraft cable.
- All hardware to be galvanized (clips, carabineer, eyebolts, turnbuckles, posts, nuts, bolts, etc.).
- Extend exiting posts and provide new as required for a complete, stable installation.
- New fence posts to be Black Powder coated or Black Vinyl Coated to match netting color.
- Fence posts, existing or new, must be sufficient in size able to withstand the weight of the netting and hardware as well as any wind loads.
- Provide safety netting in the approximate square footages shown on the attached site photos and sketches.
 - Rochester Adams High School: 2,516 SF
 - Rochester High School: 3,995 SF
 - Stoney Creek High School: 3,868 SF
- Include all design and engineering calculations and costs to insure a complete, solid and stable installation able to withstand static, weather and wind loads.
- In addition to the manufacturer's warranty, provide a two (2) year labor and installation warranty.
- Provide a list of references with similar installations.
- Provide information and specifications on the proposed netting manufacturer.

Proposal Response:

Please provide the following with your proposal:

1. **Proposal:** Your proposal response is to include a complete installation, which includes providing and installing the safety netting along the foul lines per attached site photos and descriptions. **Include with your proposal, the proposed manufacture's specifications for the safety netting system.**

Schedule:

Please provide a proposed schedule with your proposal.

Note: Project completion date must be no later than **March 15, 2021**.

Specifications and Vendor Requirements

1. All proposals must include all forms as specified in **Proposal Information and Requirements for Acceptance** and be inclusive of all plans and specifications provided in Attachment A. Vendor proposal must be the exact net price.
2. **Board Approval:** Board of Education approval is anticipated in **November 2020**.
3. The Board of Education reserves the right to accept or reject any or all bids, to waive informalities and to accept the proposal which will best serve the interest of the school district.
4. **Requests for Clarification:** All requests for clarification must be submitted through BidNet Direct and all responses will be released within the online posting.
5. **Walk-through:** There will not be a mandatory walk through. However, contractors submitting proposals must thoroughly investigate the site to become familiar with the existing conditions and

to include those findings & costs in your proposal. Additional costs will be allowed only for unforeseen hidden conditions or added scope requested by the Rochester Community Schools.

Public Bid Reading:

A public bid reading of proposals received for this project will be conducted in person at the RCS Administration Center located at 501 West University Drive, Rochester, Michigan on **Thursday, October 29, 2020 at 2:30 pm local time**. Attendees will be required to follow all Covid-19 safety protocols, including screening for admittance to the building.

Bid Evaluation Criteria:

RCS will base award of this project on the following:

- Adherence to RFP requirements & bid specifications
- Pricing
- Prior experience with similar projects

Selection Process:

Rochester Community Schools will base an award on several evaluation factors including, but not limited to: bid specifications, pricing, product availability, documentation requirements, and delivery terms. Please note that project will not necessarily be awarded to the lowest bidder or lowest price. RCS reserves to award the project to the most qualified bidder based on the criteria noted.

Award:

Project is expected to be approved by the Rochester Community Schools Board of Education in **November 2020**. Work can commence upon Board approval. Please note the project will not necessarily be awarded to the lowest bidder or lowest price. Rochester Community Schools reserves to award the project to the most qualified bidder based on the criteria noted.

Vendor Information Form

Vendor Name: _____ Contact Name: _____

Address: _____
Street Address City State Zip Code

Phone Number: _____ Fax Number: _____ E-Mail: _____

Website: _____ Payment Terms: _____

Product Lead-time: _____ business days. (Maximum number of days for delivery of an order from the day it is placed).

Deviations from specifications: Yes _____ No _____.
If yes, please explain on the Vendor Price Quotation.

Vendor comments: _____

Bidder Authorization

The undersigned certifies that the proposal submitted meets or exceeds, all specifications, which all conditions noted here are acknowledged, and the firm prices and terms specified by the bidder are true and accurate.

My signature certifies that the accompanying proposal is not the result of, or affected by an unlawful act of collusion with another person or company engaged in the same line of business or commerce or any act of fraud punishable under current Federal or Michigan law. I hereby certify that I am authorized to sign as a Representative for the Firm:

Name of Company Representative

Title

Signature

Date

Rochester Community Schools

BID PROPOSAL FORM

PROJECT: Baseball and Softball Field Safety Netting

BASE BID:

Lump sum bid for all work specified in the amount of:

_____ Dollars (\$_____)

Proposed Schedule and Completion Date: _____ (_____ Days)

If award is made to our firm based upon our Bid Proposal, we agree to enter into the form of Contract with the School District in accordance with this Request for Proposal, the contract and our Bid Proposal.

My signature certifies that the Bid Proposal as submitted complies with all terms and conditions as set forth in this Request for Proposal, unless specifically enumerated as an exception as part of this Bid Proposal Form.

I hereby certify that I am authorized to sign as a Representative for the Firm:

(Authorized Signature)

(Title)

Rochester Community Schools

BID PROPOSAL FORM (Cont.)

PROJECT: Baseball and Softball Field Safety Netting

Voluntary Alternates: List any voluntary alternates or clarifications to your proposal.

1.
2.
3.

Subcontractors: List any subcontractors you will utilize on this project.

Name	Address	Specialty
1.		
2.		
3.		

References: List contact information for similar installations:

1.
2.
3.

FAMILIAL DISCLOSURE AFFIDAVIT OF BIDDER

The undersigned, the owner or authorized officer of _____ (the "Bidder"), pursuant to the familial disclosure requirement provided in the Rochester Community Schools' (the "School District") advertisement for construction bids, hereby represent and warrant, except as provided below, that no familial relationships exist between the owner(s) or any employee of _____ and any member of the Board of Education of the School District or the Superintendent of the School District.

List any Familial Relationships:

BIDDER:

By: _____

Its: _____

STATE OF MICHIGAN)
)ss.
COUNTY OF _____)

This instrument was acknowledged before me on the ____ day of _____, 20 __, by _____.

_____, Notary Public

_____ County, Michigan

My Commission Expires: _____

Acting in the County of : _____

CERTIFICATION OF COMPLIANCE – IRAN ECONOMIC SANCTIONS ACT
Michigan Public Act No. 517 of 2012

The undersigned, the owner, or authorized officer of the below-named company (the "Company"), pursuant to the compliance certification requirement provided in the Rochester Community Schools' Request For Proposal (the "RFP"), hereby certifies, represents, and warrants that the Company (which includes its officers, directors and employees) is not an "Iran Linked Business" within the meaning of the Iran Economic Sanctions Act, Michigan Public Act No. 517 of 2012 (the "Act"), and that in the event the Company is awarded a contract by Rochester Community Schools as a result of the aforementioned RFP, the Company is not and will not become an "Iran Linked Business" at any time during the course of performing any services under the contract.

The Company further acknowledges that any person who is found to have submitted a false certification is responsible for a civil penalty of not more than \$250,000.00 or two (2) times the amount of the contract or proposed contract for which the false certification was made, whichever is greater, the cost of the Rochester Community Schools' investigation, and reasonable attorney fees, in addition to the fine. Moreover, any person who submitted a false certification shall be ineligible to bid on a request for proposal for three (3) years from the date the it is determined that the person has submitted the false certification.

Name of Company

Name and Title of Authorized Representative

Signature

ROCHESTER COMMUNITY SCHOOLS

October 15, 2020

Request for Proposals

Baseball and Softball Field Safety Netting

Attachment A:

Specifications and Site Locations



ROCHESTER
COMMUNITY SCHOOLS

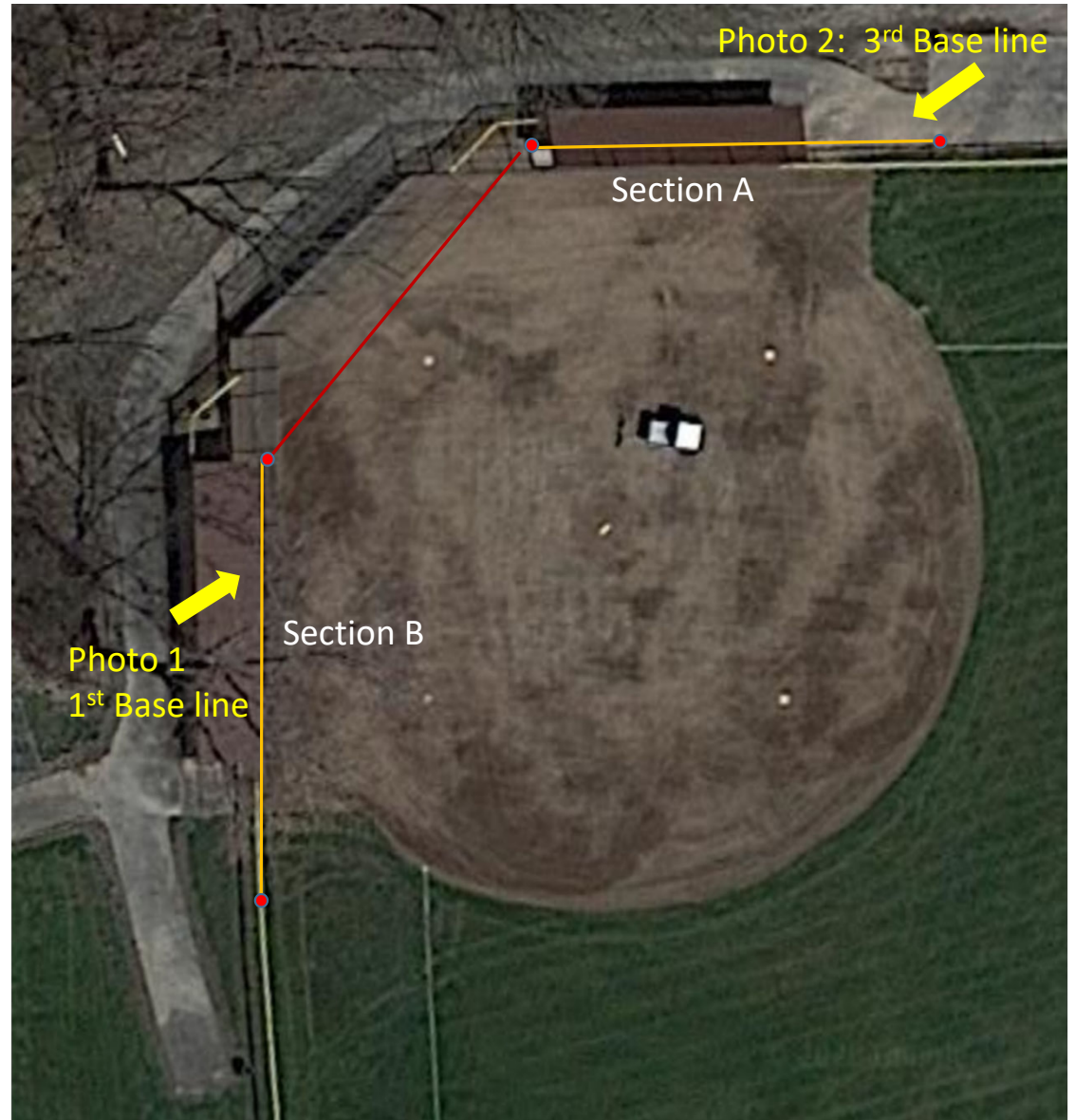
PRIDE IN EXCELLENCE

High School Baseball and Softball Field Safety Netting

October 2020

Adams High School: Softball Field

Netting Total: 2,516 SF



Adams High School: Softball Field: Photos

Photo 2 - Third Base Line Elevation

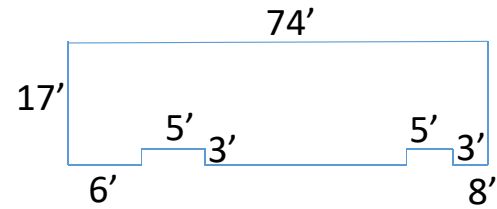


Photo 1 - First Base Line Elevation

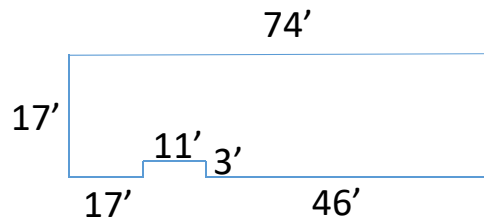


Adams High School: Softball Field

Netting Elevations



Section B: 1st Base line



Section A: 3rd Base line

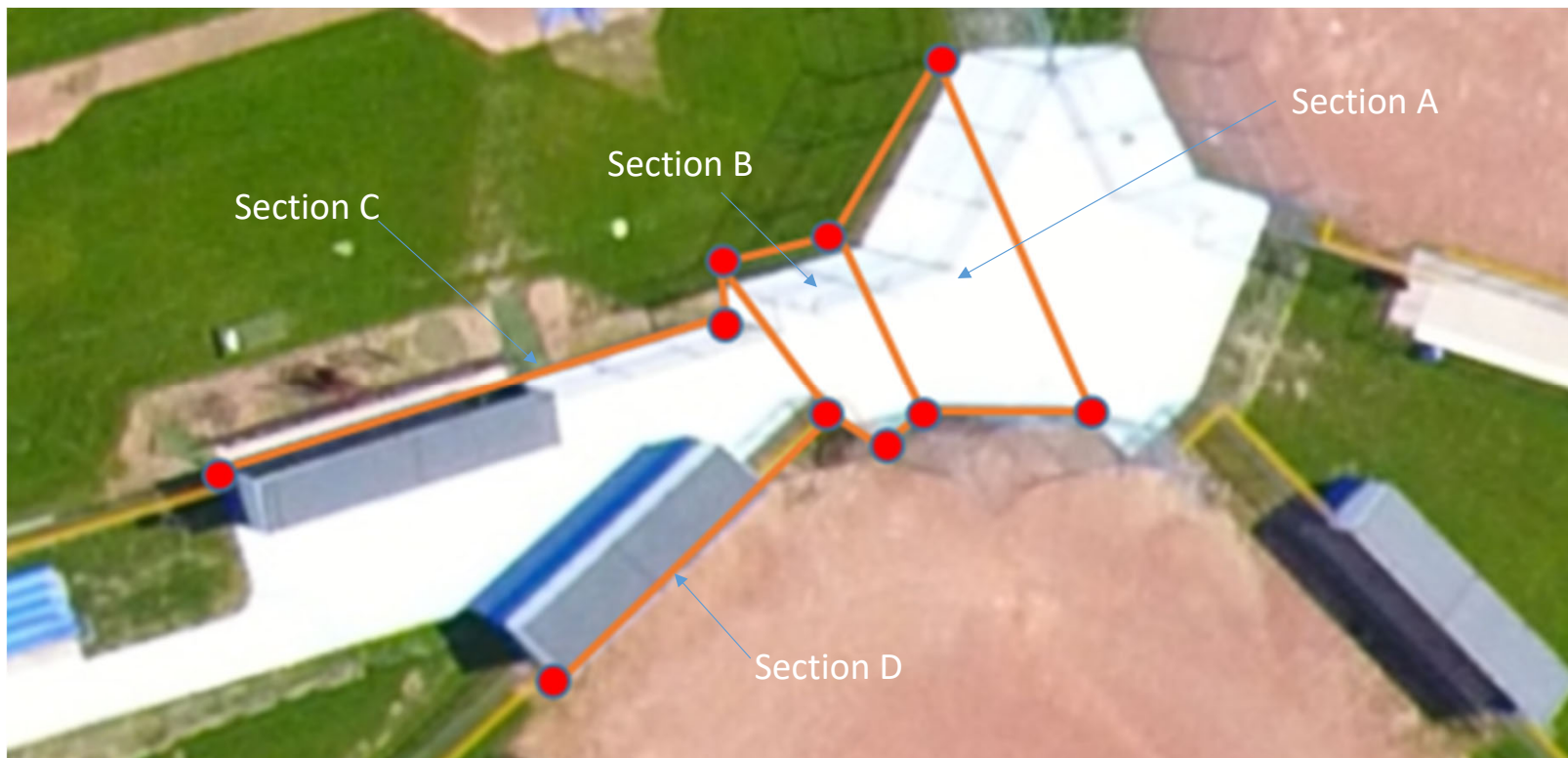
Rochester High School: Baseball & Softball Fields

Netting total: 3,995 SF



Rochester High School: Baseball & Softball Fields

Close-up View



Rochester High School: Baseball & Softball Fields



Photo 1 - Looking North from
Behind home plate area



Photo 2 – Baseball field 3rd base line
Looking South

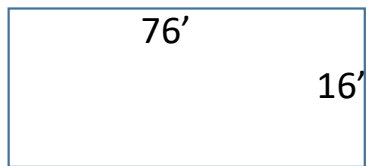


Photo 3 – Softball field 3rd base line
Looking West

Rochester High School: Baseball & Softball Fields

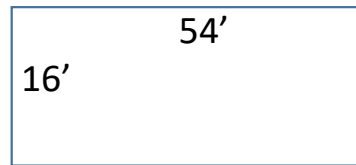
Netting Elevations

Vertical panel



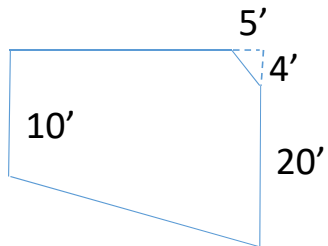
Section C: Baseball 3rd base line

Vertical panel



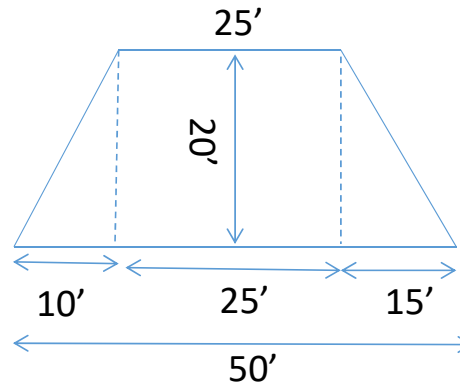
Section D: Softball 1st base line

Horizontal panel



Section B

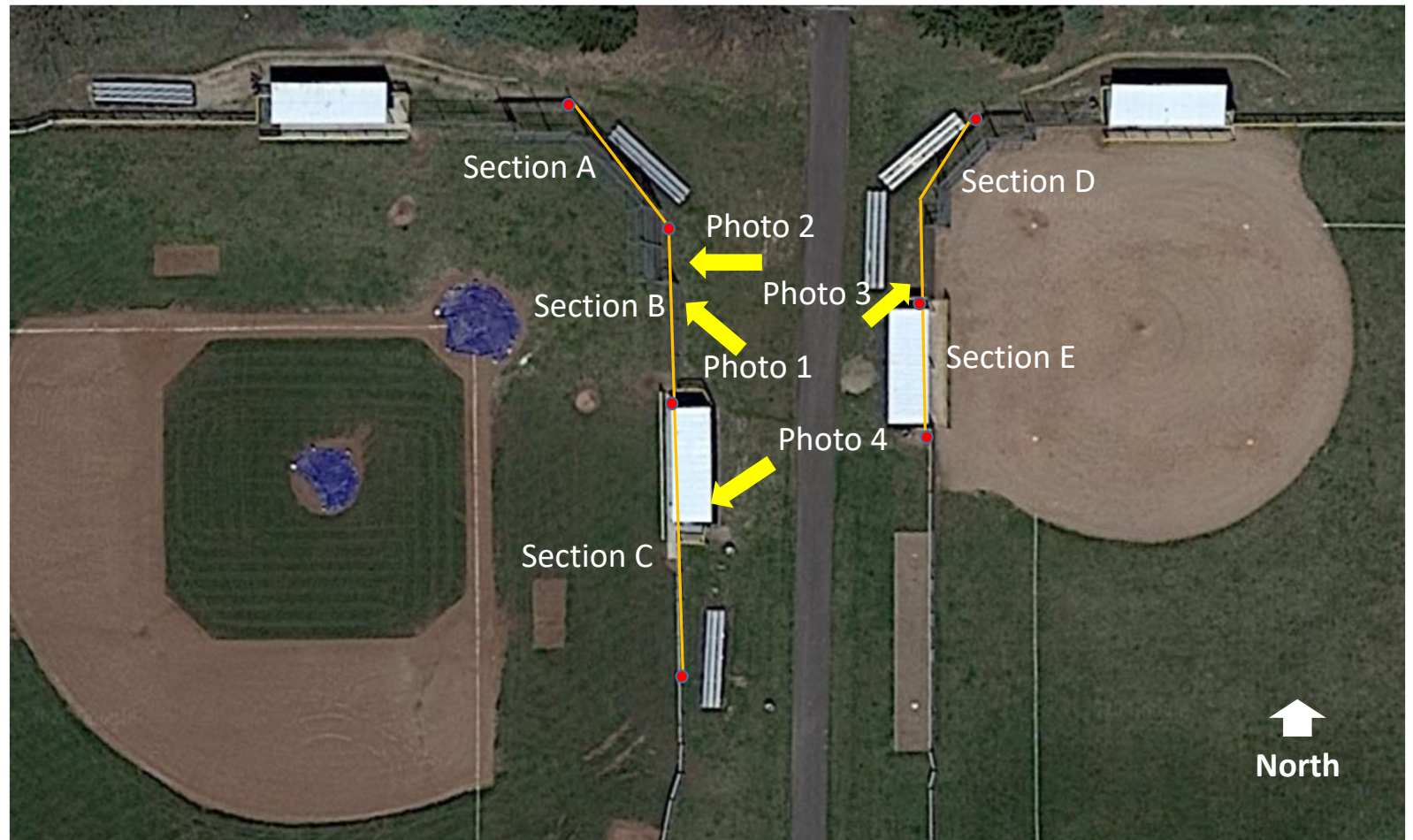
Horizontal panel



Section A

Stoney Creek High School: Baseball & Softball Fields

Netting Total: 3,868 SF



Stoney Creek High School:
Baseball & Softball Fields

Photo 1 – Baseball field
Looking Northwest



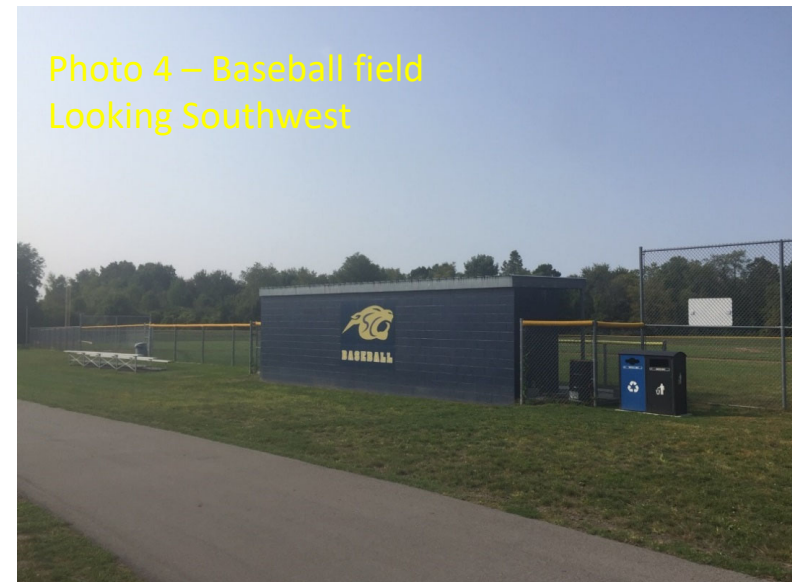
Photo 2 – Baseball field
Looking West



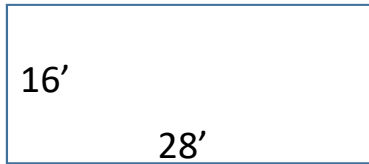
Photo 3 – Softball field
Looking Northeast



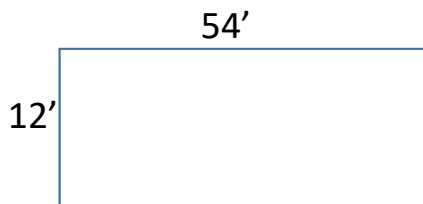
Photo 4 – Baseball field
Looking Southwest



Stoney Creek High School: Baseball & Softball Fields

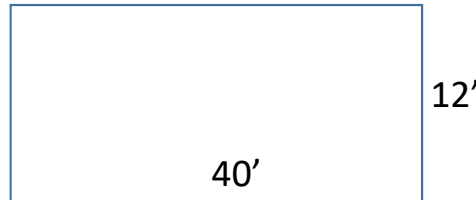


Section B: Baseball 3rd base line

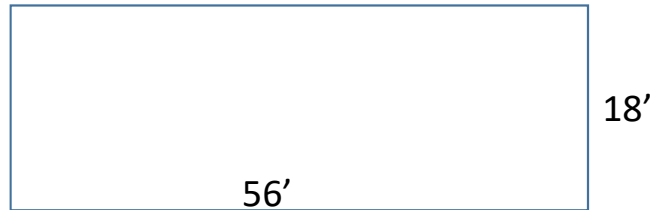


Section A: Home plate area

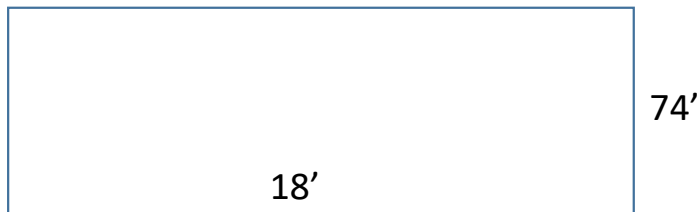
Netting Elevations



Section E: Softball 1st base line



Section D: Softball 1st base line



Section C: Baseball 3rd base line