



Memorandum of Recommendation

September 28, 2020

TO: Dr. Robert Shaner, Superintendent

FROM: Dana Taylor, Deputy Superintendent for Business Affairs

RE: **Recommendation for Award of Landscaping Improvements**

On July 23, 2020 the district advertised a Request for Proposals for Landscaping Improvements in the local publication, the Rochester Post, and posted RFP documents on the Purchasing pages of the district's website, the State of Michigan procurement website, and BidNet Direct. The district received six (6) responses on the due date and bidding closed on August 6, 2020. A virtual public bid opening was conducted online on August 6, 2020 at 2:30pm.

The scope of the project includes landscaping improvements at two (2) school buildings: Reuther and Van Hoosen Middle Schools.

Proposals were evaluated by the Director of Capital Projects & Facilities, Pete Muscio, and consultants at Grissim, Metz, and Andriese Associates, a landscaping architecture firm.

The proposal documents are on file in the Purchasing Department. The proposal summary and consultant recommendation is attached. The source of funding is the 2015 Bond.

Based on this information, we recommend **the District award the Landscaping Improvements 2020 project to Sinacori Landscaping Inc., in the amount of \$139,011.**

August 12, 2020

Pete Muscio  
Director Capital Projects & Facilities  
Rochester Community Schools  
1402 W. Hamlin Road  
Rochester Hills, MI 48309

**RE: Rochester Community Schools 2020 Landscape Improvements - Contractor Recommendation**

Dear Pete:

It is our recommendation that Sinacori Landscaping, Inc. be awarded the contract for \$139,011 to complete the 2020 landscape improvements at Van Hoosen Middle School and Reuther Middle School. This recommendation is based on our review of all submitted bids. Sinacori's bid appears to be consistent with the project's scope and anticipated costs. A summary of the bids received and our evaluation is as follows:

**Premier Group Associates (\$183,443.25)**

- Bid was the highest amount

**Backer (\$152,632.00)**

- Bid was complete but significantly higher than Sinacori Landscaping, Inc.

**KLM (\$119,145.50)**

- Awarded contract for the 2019 landscape improvements. Their performance-to-date has been below average. A variety of issues on the 2019 work has resulted in a majority of the work having to be redone.

**RNA (\$106,621.00)**

- Their company's website shows that they are primarily a facilities management company that has a landscape division, raising the concern that they have the experience with projects of this size and complexity.

**Dalco (\$79,996.15)**

- Base Bid was significantly lower than anticipated and the other bids as a result of bidding errors on proposal form
- Experience with projects of this size and complexity were not prevalent on their company website or attached response

Please feel free to reach out to me with any questions/ concerns.

Sincerely,



CJ Thompson ASLA, CPSI  
Project Landscape Architect

CJT/cjt

encl.

**21.02 Landscaping Improvements  
 BID SUMMMARY**

	Backer	Dalco	KLM	Premier	RNA	Sinacori
Reuther	\$66,838.00	\$42,765.80	\$59,927.50	\$83,865.50	\$55,810.00	\$73,171.00
Van Hoosen	\$85,794.00	\$37,230.35	\$59,218.00	\$99,577.75	\$50,811.00	\$65,840.00
Base Bid	\$152,632.00	\$79,996.15	\$119,145.50	\$183,443.25	\$106,621.00	\$139,011.00

\*bid form calc  
error