

**Suffield Public Schools  
Financial Status Report  
As of October 31, 2020**

Attached please find the General Operating Budget, the Federal and State Grants, and the Food Service reports for the period ending October 31, 2020.

**2020-21 Budget to Actual**

Our projected year-end shows a net surplus of \$181,748. This is an increase of \$48,207 from last month when the surplus was \$133,542.

There was a reduction in the projection for Health Insurance due to less people enrolling in our health insurance plan compared to budget.

Equipment Repair and Custodial Supplies continued to exceed the budget. We continue to make repairs to the HVAC system throughout the district. The Custodial Supplies are due to disinfectant expense. These expenses are above the amounts we will receive in reimbursement from Covid related grants.

Electricity is currently projected at budget.

**State and Federal Grants**

The State and Federal Grants report has not changed significantly except for an increase in the funds we expect to receive for this year for Open Choice. We were able to add one additional student which increased our reimbursement rate from \$3,000 per student to \$4,000 per student. This increased our projected revenue from \$123,000 to \$168,000 which is an increase of \$45,000.

**Food Service**

Food Service shows a loss of \$17,909 for October. This compares to a surplus of \$25,357 last October. Year to date shows a loss of \$80,792 compared to a loss of \$9,090 at this time last year. Sales remain significantly low due to the hybrid model and distance learners, although we have seen a slight increase recently. We are approved for weekend meals and will begin offering them next week. We will also be providing late afternoon pickups for the convenience of distance learners. If we cannot increase the revenue, we will need to take steps to reduce the on-going losses.

**Summary**

Our surplus is slightly higher than last month. The largest concern is the amount of the food service deficit. Any changes due to Covid would also impact our budget.

Respectfully Submitted,

Bill Hoff  
Business Manager

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
OCTOBER 2020**

	<b>ORIGINAL APPROP</b>	<b>TRANFRS ADJSTMTS</b>	<b>REVISED BUDGET</b>	<b>YTD ACTUAL</b>	<b>ENC.</b>	<b>AVAILABLE BUDGET</b>	<b>PROJECTED BY 6/30/2020</b>	<b>BALANCE 6/30/2020</b>
<b>SALARIES</b>								
ADMINISTRATIVE	2,374,858	0	2,374,858	768,553	1,345,211	261,095	31,223	229,872
TEACHERS	16,160,643	0	16,160,643	3,289,074	12,802,222	69,347	71,679	-2,332
NON- CERTIFIED	1,157,061	0	1,157,061	354,747	803,858	-1,544	64,618	-66,162
PROFESSIONAL	580,203	0	580,203	205,433	462,128	-87,357	-98,798	11,441
PARA PROFESSIONALS	1,167,238	0	1,167,238	224,177	744,536	198,525	162,119	36,406
ATHLETIC	342,394	0	342,394	16,661	69,974	255,759	255,759	0
NURSES	232,925	0	232,925	66,196	127,202	39,526	25,043	14,483
MAINTENANCE	935,139	0	935,139	343,918	588,395	2,826	12,141	-9,315
OTHER SUPPORT	78,363	0	78,363	13,643	0	64,720	64,720	0
SUMMER SCHOOL	133,779	0	133,779	72,068	0	61,710	14,020	47,690
CERTIFIED SUBSTITUTE	70,000	0	70,000	4,816	0	65,184	67,030	-1,846
NON CERT. SUBSTITUTES	8,000	0	8,000	2,371	0	5,629	5,629	0
MONITORS	83,774	0	83,774	20,908	59,250	3,617	16,418	-12,801
STIPEND & ADDITIONAL DUTY	207,592	0	207,592	42,700	91,972	72,920	50,704	22,216
ACADEMIC SUPPORT	49,645	0	49,645	9,328	37,938	2,379	3,681	-1,302
<b>TOTAL SALARIES</b>	<b>23,581,614</b>	<b>0</b>	<b>23,581,614</b>	<b>5,434,593</b>	<b>17,132,686</b>	<b>1,014,335</b>	<b>745,986</b>	<b>268,349</b>
<b>BENEFITS</b>								
HEALTH BENEFITS	4,466,768	0	4,466,768	1,811,402	0	2,655,366	2,424,190	231,177
DISABILITY	4,693	0	4,693	5,584	0	-891	-1,200	309
GROUP LIFE INSURANCE	32,831	0	32,831	11,947	0	20,884	21,376	-492
FICA	733,581	0	733,581	168,059	0	565,522	523,089	42,433
PENSION CONTRIBUTION	953,942	0	953,942	26,644	0	927,298	944,429	-17,131
TUITION REIMBURSEMENT	10,083	0	10,083	0	0	10,083	10,083	0
UNEMPLOYMENT	23,613	0	23,613	18,626	0	4,987	4,987	0
WORKERS COMP.	153,626	0	153,626	144,321	0	9,305	0	9,305
<b>TOTAL BENEFITS</b>	<b>6,379,137</b>	<b>0</b>	<b>6,379,137</b>	<b>2,186,583</b>	<b>0</b>	<b>4,192,555</b>	<b>3,926,954</b>	<b>265,601</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
OCTOBER 2020**

	<b>ORIGINAL APPROP</b>	<b>TRANFRS ADJSTMTS</b>	<b>REVISED BUDGET</b>	<b>YTD ACTUAL</b>	<b>ENC.</b>	<b>AVAILABLE BUDGET</b>	<b>PROJECTED BY 6/30/2020</b>	<b>BALANCE 6/30/2020</b>
<b>PROFESSIONAL SERVICES</b>								
ADMINISTRATIVE SERVICES	48,250	0	48,250	20,301	4,967	22,982	22,982	0
TEACHER PROFESSIONAL SERVICE	105,833	0	105,833	2,000	42,119	61,714	61,714	0
ATHLETICS	296,783	0	296,783	6,707	87,851	202,225	202,225	0
PROFESSIONAL SERVICES	180,615	0	180,615	2,744	1,446	176,426	40,671	135,755
OTHER PROFESSIONAL SERVICES	304,340	0	304,340	8,196	6,800	289,344	288,844	500
LEGAL SERVICES	114,676	0	114,676	28,336	0	86,341	86,341	0
PURCHASED SERVICE	0	0	0	1,000	0	-1,000	0	-1,000
<b>TOTAL PROFESSIONAL SERVICES</b>	<b>1,050,497</b>	<b>0</b>	<b>1,050,497</b>	<b>69,283</b>	<b>143,183</b>	<b>838,031</b>	<b>702,776</b>	<b>135,255</b>
<b>PURCHASED SERVICE</b>								
WATER & SEWER FEES	51,738	0	51,738	31,695	21,733	-1,691	3,331	-5,021
RUBBISH REMOVAL	32,708	0	32,708	10,685	20,226	1,797	1,797	0
EQUIPMENT REPAIR	101,390	0	101,390	166,499	14,829	-79,938	70,206	-150,144
SCHOOL EQUIP REPAIR	16,080	0	16,080	14,247	-8,985	10,818	15,731	-4,913
TECHNOLOGY REPAIR SERVICE	30,748	0	30,748	19,633	12,197	-1,082	7,861	-8,943
LEASE/RENTAL	69,770	0	69,770	17,151	57,478	-4,858	-4,858	0
<b>TOTAL PURCHASED SERVICE</b>	<b>302,435</b>	<b>0</b>	<b>302,435</b>	<b>259,911</b>	<b>117,478</b>	<b>-74,953</b>	<b>94,067</b>	<b>-169,020</b>
<b>TRANSPORTATION SERVICE</b>								
PUPIL TRANSPORTATION	1,059,394	0	1,059,394	112,905	929,552	16,938	16,938	0
SPED TRANSPORTATION	507,607	0	507,607	28,813	313,259	165,535	165,535	0
OTHER TRANSPORTATION SERVICES	2,500	0	2,500	0	0	2,500	2,500	0
<b>TOTAL TRANSPORTATION</b>	<b>1,569,502</b>	<b>0</b>	<b>1,569,502</b>	<b>141,718</b>	<b>1,242,811</b>	<b>184,973</b>	<b>184,973</b>	<b>0</b>
<b>SUPPORT SERVICES</b>								
PROP. & LIAB. INSURANCE	48,337	0	48,337	47,768	0	569	0	569
COMMUNICATION SERVICES	95,969	0	95,969	14,366	37,038	44,564	36,854	7,710
ADVERTISING	5,000	0	5,000	620	0	4,381	4,380	1
PRINTING AND BINDING	9,700	0	9,700	1,661	145	7,894	7,894	0
<b>TOTAL SUPPORT SERVICES</b>	<b>159,006</b>	<b>0</b>	<b>159,006</b>	<b>64,414</b>	<b>37,183</b>	<b>57,408</b>	<b>49,128</b>	<b>8,280</b>

**SUFFIELD PUBLIC SCHOOLS  
YEAR END BUDGET REPORT  
OCTOBER 2020**

	ORIGINAL APPROP	TRANFRS ADJSTMNTS	REVISED BUDGET	YTD ACTUAL	ENC.	AVAILABLE BUDGET	PROJECTED BY 6/30/2020	BALANCE 6/30/2020
<b>TUITION</b>								
SPED TUITION	1,381,544		1,381,544	260,353	1,507,357	-386,166	-386,166	0
ADULT EDUCATION	16,000	0	16,000	0	0	16,000	16,000	0
<b>TOTAL TUITION</b>	<b>1,397,544</b>	<b>0</b>	<b>1,397,544</b>	<b>260,353</b>	<b>1,507,357</b>	<b>-370,166</b>	<b>-370,166</b>	<b>0</b>
<b>OTHER PURCHASED SERVICE</b>								
FOOD SERVICE SUBSIDY	21,154	0	21,154	0	0	21,154	121,154	-100,000
TRAVEL & CONFERENCES	31,156	0	31,156	1,093	0	30,063	30,063	0
<b>TOTAL OTHER PURCH. SERVICE</b>	<b>52,310</b>	<b>0</b>	<b>52,310</b>	<b>1,093</b>	<b>0</b>	<b>51,217</b>	<b>151,217</b>	<b>-100,000</b>
<b>SUPPLIES</b>								
OFFICE SUPPLIES	38,693	0	38,693	7,478	10,392	20,823	20,823	0
INSTRUCTIONAL SUPPLIES	190,968	0	190,968	36,215	22,177	132,576	132,576	0
LIBRARY SUPPLIES	7,185	0	7,185	804	358	6,024	6,024	0
CUSTODIAL SUPPLIES	89,250	0	89,250	275,363	57,727	-243,840	-26,492	-217,348
HEATING SERVICES	232,847	0	232,847	23,051	209,794	2	-9,345	9,347
ELECTRICITY	509,536	0	509,536	70,535	439,686	-685	-686	1
TEXTBOOKS	4,974	0	4,974	500	568	3,907	3,907	0
TECHNOLOGY SUPPLIES	21,600	0	21,600	6,686	1,409	13,504	13,504	0
SOFTWARE SUPPLIES	144,865	0	144,865	92,362	0	52,503	53,311	-808
<b>TOTAL SUPPLIES</b>	<b>1,239,918</b>	<b>0</b>	<b>1,239,918</b>	<b>512,995</b>	<b>742,110</b>	<b>-15,187</b>	<b>193,622</b>	<b>-208,809</b>
<b>EQUIPMENT</b>								
INSTRUCTIONAL EQUIPMENT	6,788	0	6,788	1,299	1,473	4,016	5,698	-1,682
INSTRUCTIONAL EQUIPMENT	15,595	0	15,595	11,986	6,536	-2,926	6,618	-9,544
NON-INSTRUCTIONAL EQUIPMENT	10,540	0	10,540	3,820	0	6,720	10,170	-3,450
<b>TOTAL EQUIPMENT</b>	<b>32,923</b>	<b>0</b>	<b>32,923</b>	<b>17,104</b>	<b>8,009</b>	<b>7,810</b>	<b>22,486</b>	<b>-14,676</b>
<b>DUES AND FEES</b>								
DUES & FEES & DIGITAL MEMBERSHIP	136,136	0	136,136	97,517	15,758	22,861	26,092	-3,231
<b>TOTAL DUES AND FEES</b>	<b>136,136</b>	<b>0</b>	<b>136,136</b>	<b>97,517</b>	<b>15,758</b>	<b>22,861</b>	<b>26,092</b>	<b>-3,231</b>
<b>GRAND TOTAL</b>	<b>35,901,022</b>	<b>0</b>	<b>35,901,022</b>	<b>9,045,562</b>	<b>20,946,574.87</b>	<b>5,908,884</b>	<b>5,727,136</b>	<b>181,748</b>

**MONTHLY FINANCIAL REPORT 2020-21  
FEDERAL AND STATE GRANTS  
OCTOBER 2020**

Grant Description	2020/21 Budgeted Total Available Funds	2020/21 Projected Total Available Funds	Actual Expenditures 2020/2021	Encumbered Expenditures 2020/2021	2020/21 Actual and Encumbered Expenditures	2020/21 Projected Expenditures	2020/21 Total Projected Expenditures	6/30/21 Projected Ending Balance
TITLE I Improving 19/21	\$172,947	\$172,030	\$32,945	\$111,300	\$144,245	\$27,785	\$172,030	\$0
TITLE I Improving 20/22	\$163,207	\$184,301	\$31,857	\$129,186	\$161,043	\$0	\$161,043	\$23,258
TITLE II Teachers 19/21	\$34,700	\$32,595	\$7,607	\$24,988	\$32,595	\$0	\$32,595	\$0
TITLE II Teachers 20/22	\$67,670	\$33,148	\$6,460	\$26,688	\$33,148	\$0	\$33,148	\$0
Title III	\$3,656	\$5,597	\$0	\$0	\$0	\$5,597	\$5,597	\$0
Title IV	\$18,050	\$41,295	\$0	\$0	\$0	\$41,295	\$41,295	\$0
IDEA PART B 19/21	\$182,006	\$181,105	\$43,460	\$137,645	\$181,105	\$0	\$181,105	\$0
IDEA PART B 20/22	\$446,929	\$455,665	\$64,422	\$226,734	\$291,156	\$0	\$291,156	\$164,509
IDEA PRE-SCHOOL 19/21	\$0	\$67	\$67	\$0	\$67	\$0	\$67	\$0
IDEA PRE-SCHOOL 20/22	\$14,706	\$14,787	\$1,955	\$11,145	\$13,100	\$0	\$13,100	\$1,687
Open Choice	\$995,177	\$1,273,359	\$85,190	\$375,409	\$460,599	\$493,170	\$953,769	\$319,590
Choice Academic & Social Support	\$86,154	\$76,628	\$12,218	\$46,501	\$58,719	\$17,909	\$76,628	\$0
Perkins Grant	\$30,063	\$22,513	\$6,751	\$0	\$6,751	\$15,762	\$22,513	\$0
ASTE Grant	\$66,490	\$218,357	\$0	\$0	\$0	\$218,357	\$218,357	\$0
DSS GRANT	\$0	\$1,238	\$0	\$0	\$0	\$1,238	\$1,238	\$0
ESSER	\$0	\$270,425	\$0	\$0	\$0	\$270,425	\$270,425	\$0
Covid Relief	\$0	\$130,578	\$0	\$0	\$0	\$130,578	\$130,578	\$0
SHS SOCIAL SERV GRANT	\$0	\$9,000	\$0	\$0	\$0	\$9,000	\$9,000	\$0
Total Grants	\$2,281,755	\$3,122,688	\$292,932	\$1,089,596	\$1,382,528	\$1,231,116	\$2,613,644	\$509,044

2020/21 Total Budgeted Expenditures	6/30/21 Budgeted Ending Balance
\$172,947	\$0
\$138,726	\$24,481
\$34,700	\$0
\$58,658	\$9,012
\$3,656	\$0
\$18,050	\$0
\$182,006	\$0
\$323,784	\$123,145
\$0	\$0
\$14,706	\$0
\$953,769	\$41,408
\$61,350	\$24,804
\$30,063	\$0
\$66,490	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$0	\$0
\$2,058,906	\$222,849

**FOOD SERVICE INCOME STATEMENT  
AS OF 10/31/2020**

	MONTH TO DATE OCTOBER 2020		YEAR TO DATE 2020/2021		YEAR TO DATE 2019/2020	
REVENUES:						
Daily Cash Sales	\$	5,635	\$	17,404	\$	113,317
Rebates & Misc. Income	\$	3	\$	12	\$	38
State of CT Grants	\$	-	\$	-	\$	11,468
Catering	\$	-	\$	-	\$	2,350
State Reimbursements	\$	38,300	\$	60,007	\$	46,431
TOTAL INCOME	\$	43,938	\$	77,422	\$	173,604
EXPENSES:						
Cost of Sales:						
Food	\$	13,307	\$	27,120	\$	55,235
Other expenses	\$	8,185	\$	19,532	\$	24,086
Sub Total	\$	21,492	\$	46,652	\$	79,321
Operating Expenses:						
Wages and Benefits	\$	31,834	\$	75,304	\$	71,311
SUPERVISOR SALARY	\$	7,992	\$	35,323	\$	30,170
Direct Expense	\$	-	\$	-	\$	-
Management Fee	\$	529	\$	934	\$	1,892
UnControlables(Insurance, fees etc.)			\$	-	\$	-
Sub Total	\$	40,355	\$	111,562	\$	103,373
TOTAL EXPENSES	\$	61,847	\$	158,214	\$	182,693
NET INCOME/(LOSS )Before BOE Subsidy	\$	(17,909)	\$	(80,792)	\$	(9,090)