

Board of Directors

Regular Meeting December 8, 2020 7:00 p.m.

Governor Inslee's [Proclamation 20-28.12](#) extends the statutory waivers and suspensions related to the Open Public Meetings Act (OPMA) until December 7, 2020, temporarily suspending portions of the OPMA that require in-person meetings.

The public may attend online using this Zoom webinar link:
<https://fpschools.zoom.us/j/91869490007?pwd=NVpiTWVzWGZsb3VxcGJvbXU5ZjFXZz09>
or by phone at +1 (253) 215 8782 or +1 (346) 248 7799 or +1 (312) 626 6799.
Webinar ID: 918 6949 0007 Password: WsRm120120

Audience and community comments will be limited to two minutes per person.
Please deliver written comments or schedule oral comments with the
Superintendent's Office (kholtlen@fpschools.org or 253-298-3010)
by 3 p.m. the day before the meeting.

If you have any questions, you may contact Kristin Holten at (253) 298-3010.

FRANKLIN PIERCE SCHOOLS

Jo Anne Matson Administrative Center
315 129th Street South
Tacoma, WA 98444
www.fpschools.org
253-298-3000

Franklin Pierce School Board's Operating Principles

Operating principles define the beliefs, values, and methods of working together. Successful organizations are the result of effective and dynamic leadership. To assure quality operations, leaders must agree on basic ways of working together. We, the Franklin Pierce Board and Superintendent, have discussed and agree to abide by these principles.

Communications, Cooperation, and Trust

- Support each other constructively and courteously
- Engage in discussions
- Be open-minded and adaptive to change
- Maintain confidentiality
- Focus discussions on issues, not personalities
- Uphold the integrity of every individual
- Involve those parties who will be affected by the decision and solution
- Strive to avoid any perception of a conflict of interest
- Communications between staff and the Board are encouraged
- Requests for information from the Superintendent which will take considerable time to prepare will come from the Board rather than an individual Board member

Effective Meetings

- Share ideas about new programs and directions with the Superintendent before making them public
- Read all materials and ask questions in advance
- Respect the majority and do not take unilateral action
- Board meetings will be for consideration, information, and actions
- Work sessions will be for discussions, deliberation, and direction
- Executive sessions will be held only when specific needs arise
- The President will communicate and enforce the audience participation protocol

Decision Making

- Clearly communicate decisions and their rationale
- Re-evaluate each major decision
- Move the question or table the question when discussion is repetitive
- The Superintendent will make recommendations on most matters before the Board
- Consider research, best practice, innovative and creative strategies, and public input in all decision making

Addressing Citizen or Staff Complaints

- Use proactive, clear, and transparent communication
- Be available to hear community concerns and encourage citizens to present their district issues, problems, or proposals to the appropriate person
- Direct all personnel complaints and criticisms to the Superintendent

Board Operations

- Attend training and networking opportunities
- The President will communicate regularly with the Superintendent and share pertinent information with the Board
- The President or designee will be the Board spokesperson
- Conduct an annual self-evaluation and promptly address specific issues that hinder Board effectiveness
- Set clear and concise goals for the Board and the Superintendent
- Emphasize planning, policy making, and public relations rather than becoming involved in the management of the schools

REGULAR MEETING OF THE BOARD OF DIRECTORS December 8, 2020 – 7 p.m.

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AGENDA

- I. Call to Order
- II. Flag Salute
- III. Establishment of a Quorum
- IV. Election of Officers
- V. Adoption of Agenda
- VI. Announcements and Communication
 - 1. Superintendent
 - 2. Board of Directors
 - 3. Audience/Community – Comments will be limited to two minutes per person.
Please deliver written comments or schedule oral comments with the Superintendent's Office (kholtlen@fpschools.org or 253-298-3010) by 3 p.m. the day before the meeting.
- VII. Consent Agenda
 - 1. Minutes: November 10, 2020 A
 - 2. Audit of Expenditures: November 2020 B
 - 3. Personnel Action C
 - 4. Budget Status Reports: October 2020 D
- VIII. Unfinished Business
 - 1. Policy 4300 – Limiting Immigration Enforcement in Schools E
- IX. New Business
 - 1. Amended Agreement: PSESD Head Start F
- X. Proposals
 - 1. Policy 3120 – Enrollment G
- XI. Information
 - 1. Procedure 3120P – Enrollment H
- XII. Executive Session I
- XIII. Adjournment

Next Regular Board Meeting: January 19, 2021



Franklin Pierce Schools

Administration Offices - 315 129th Street South - Tacoma, WA 98444 – (253) 298-3000
Board directors and audience attended via Zoom video webinar ID 950 2529 8024 – (253) 215-8782

November 10, 2020

MINUTES OF THE SPECIAL MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the special meeting to order at 6:02 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

SPECIAL MEETING

The Board of Directors reviewed and discussed the following items:

1. Superintendent's Update
2. Remote Learning Model
3. School Improvement Plan Presentations Debrief
4. Strategic Planning

ADJOURNMENT

There being no business to transact, the special meeting adjourned at 7:01 p.m.

Secretary of the Board

President of the Board

Franklin Pierce Schools

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Board directors and audience attended via Zoom video webinar 950 2529 8024 – (253) 215-8782

November 10, 2020

MINUTES OF THE REGULAR MEETING OF THE BOARD OF DIRECTORS

CALL TO ORDER

Mr. Roberts called the meeting to order at 7:04 p.m.

BOARD MEMBERS PRESENT

Mr. Davis, Ms. Gallogly, Dr. Mendoza, Mr. Roberts, Mrs. Sherman.

AGENDA

20-M-117

It was moved by Mrs. Sherman, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors adopt the agenda as presented.

ANNOUNCEMENTS & COMMENTS FROM THE SUPERINTENDENT

Mr. Goodpaster commented on district and community activities and events.

ANNOUNCEMENTS & COMMENTS FROM STUDENTS

- Travis Mann and Miguel Bautista Buys, Washington High School students, commented on Leadership activities.
- Kenadee Aegerter and Zarian Taimanglo, GATES High School students, commented on Be Kind Club activities.
- Chayanne Iyun, Malik Goodrum, and Isaac Velazquez, Franklin Pierce High School students, commented on ASB activities.

ANNOUNCEMENTS & COMMENTS FROM THE BOARD OF DIRECTORS

- Board directors thanked the high school students for their presentations.
- Director Davis thanked the district executive staff and board directors for continuing dialog related to current events.

ANNOUNCEMENTS & COMMENTS FROM THE COMMUNITY

Mrs. Pam Kruse, FPEA President, commented that is great to hear messages of support from the school board, and to be a part of such a collaborative district that is willing to listen to its staff and adjust when changes are needed.

CONSENT AGENDA

20-M-118

It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors approve the Consent Agenda as presented.

(1) Minutes

Minutes of the Board of Directors for the special and regular meetings held on October 13, 2020, and special meetings held on October 20, 2020, and October 22, 2020, were approved.

(2) Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements, are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held November 10, 2020, authorized the County Treasurer to pay all warrants/transfers specified below.

(2) Audit of Expenditures (continued)

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Deposit/Bank Fees	\$5,652,852.35	10/30/2020
	268711-268730	\$5,558.37	10/30/2020
	268731-268765	\$2,854,650.94	10/30/2020
General Fund – A/P	A/P Direct Deposit	\$35,993.18	10/15/2020
	268664-268698	\$340,540.48	10/15/2020
	268710	\$71,544.61	10/15/2020
	A/P Direct Deposit	\$330,877.37	10/30/2020
	268766-268818	\$638,035.56	10/30/2020
Capital Projects	A/P Direct Deposit	\$1,568,979.29	10/15/2020
	268699-268706	\$1,982,363.24	10/15/2020
	A/P Direct Deposit	\$68,018.05	10/30/2020
	268819-268829	\$161,998.67	10/30/2020
ASB	268707-268709	\$4,240.00	10/15/2020
	A/P Direct Deposit	\$2,093.25	10/30/2020
	268830-268831	\$2,980.00	10/30/2020

(3) Personnel Action**NEW HIRES**

<u>NAME</u>	<u>JOB TITLE / LOCATION</u>	<u>EFFECTIVE DATE</u>
Baird, Joshua	Temporary Computer Repair Tech / Information Technology	10/12/2020
Hackett, Jonathan	Computer Repair Tech / Information Technology	10/19/2020
Johnson, Demetrius	Custodian / Franklin Pierce	10/13/2020
Kark, Dagmar	Bus Driver / Transportation	10/01/2020
Lancaster, Aidan	Paraeducator / Washington & GATES	10/26/2020
LaPointe, Taylor	Paraeducator / Elmhurst	10/22/2020
Polyashov, Emily	Paraeducator / James Sales	11/02/2020
Taylor, Catrina	Paraeducator / Elmhurst	10/22/2020
Tongedahl, Isaiah	Paraeducator / Elmhurst	10/14/2020
Wilson, Lauren	Paraeducator / Hewins Early Learning Center	10/28/2020
Wolf, Gregory	Paraeducator / Brookdale	10/26/2020

TERMINATIONS

<u>NAME</u>	<u>JOB TITLE / LOCATION</u>	<u>EFFECTIVE DATE</u>
Callaway, Rebecca	Paraeducator / Franklin Pierce	10/26/2020
Cartwright, Christina	Bus Driver / Transportation	10/30/2020
Dominquez, Gabriella	Paraeducator / Harvard	10/16/2020
Olson, Linda	Central Kitchen Manager / Keithley	10/19/2020

TERMINATIONS (continued)

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE
Price, Jacqueline	Paraeducator / Washington	09/29/2020

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	NEW JOB TITLE / LOCATION	EFFECTIVE DATE
Atherton, Sean	Network Specialist / Information Technology	10/12/2020
Greer, Delanie	Custodian / Franklin Pierce	11/09/2020
Thomson, Desiree	Assistant Teacher / Hewins Early Learning Center	10/19/2020

(4) Investment and Financial Reports

Budget status reports for the General Fund, Capital Projects Fund, Debt Service Fund, ASB Fund, and Transportation Vehicle Fund for the month of September 2020.

CORE INSTRUCTIONAL MATERIALS ADOPTION: *INSPIRE LITERACY ELL* 20-M-119

It was moved by Mr. Davis, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the core instructional materials, *Inspire Literacy ELL*.

CORE INSTRUCTIONAL MATERIALS ADOPTION: *EVOLVE, LEVEL FOR NEWCOMERS* 20-M-120

It was moved by Dr. Mendoza, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the core instructional materials, *Evolve, Level for Newcomers*.

SUPPLEMENTAL INSTRUCTIONAL MATERIALS ADOPTION: *QUAVER MUSIC CURRICULUM, K-5* 20-M-121

It was moved by Dr. Mendoza, seconded by Ms. Gallogly, and unanimously passed that the Board of Directors adopt the supplemental instructional materials, *Quaver Music Curriculum*.

POLICY 3122: EXCUSED AND UNEXCUSED ABSENCES 20-M-122

It was moved by Ms. Gallogly, seconded by Mr. Davis, and unanimously passed that the Board of Directors adopt revised Board Policy 3122: Excused and Unexcused Absences as presented.

POLICY 3226: INTERVIEWS AND INTERROGATIONS OF STUDENTS ON SCHOOL PREMISES 20-M-123

It was moved by Mr. Davis, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the revised Board Policy 3226: Interviews and Interrogations of Students on School Premises as presented.

POLICY 4310: DISTRICT RELATIONSHIPS WITH LAW ENFORCEMENT AND OTHER GOVERNMENT AGENCIES 20-M-124

It was moved by Mrs. Sherman, seconded by Mr. Davis, and unanimously passed that the Board of Directors adopt the revised Board Policy 4310: District Relationships with Law Enforcement and Other Government Agencies as presented.

POLICY 5404: FAMILY, MEDICAL, MATERNITY, AND MILITARY CAREGIVER LEAVE 20-M-125

It was moved by Ms. Gallogly, seconded by Mrs. Sherman, and unanimously passed that the Board of Directors adopt the revised Board Policy 5404: Family, Medical, Maternity, and Military Caregiver Leave as presented.

RESOLUTION 20-R-18: 2021 EDUCATIONAL PROGRAMS & OPERATIONS EXCESS LEVY ADJUSTMENT 20-M-126

It was moved by Mrs. Sherman, seconded by Dr. Mendoza, and unanimously passed that the Board of Directors adopt Resolution 20-R-18: 2021 Educational Programs and Operations Excess Levy Adjustment.

2020-2021 SCHOOL IMPROVEMENT PLANS

20-M-127

It was moved by Dr. Mendoza, seconded by Mr. Davis, and unanimously passed that the Board of Directors approve the 2020-2021 School Improvement Plans.

POLICY 4300: LIMITING IMMIGRATION ENFORCEMENT IN SCHOOLS

Mr. James Hester, Deputy Superintendent, presented new Board Policy 4300: Limiting Immigration Enforcement in Schools for first reading. This item will be placed on the agenda for action at the next regularly scheduled Board of Directors meeting.

PROCEDURE 4040P: PUBLIC ACCESS TO DISTRICT RECORDS

Ms. Brandy Marshall, Director of Human Resources, presented revised Board Procedure 4040P: Public Access to District Records as an information only item.

PROCEDURE 4300P: LIMITING IMMIGRATION ENFORCEMENT IN SCHOOLS

Mr. James Hester, Deputy Superintendent, presented new Board Procedure 4300P: Limiting Immigration Enforcement in Schools as an information only item.

PROCEDURE 5202P: FEDERAL MOTOR CARRIER SAFETY ADMINISTRATION MANDATED DRUG AND ALCOHOL TESTING PROGRAM

Ms. Brandy Marshall, Director of Human Resources, presented revised Board Procedure 5202P: Federal Motor Carrier Safety Administration Mandated Drug and Alcohol Testing Program as an information only item.

ADJOURNMENT

Mr. Roberts announced that the next regular meeting of the Board of Directors will be held on Tuesday, December 8, 2020, beginning at 7 p.m. The meeting will be held remotely or in the Jo Anne Matson Administrative Center depending on current public health and open public meeting regulations.

There being no further business to transact, the meeting adjourned at 8:20 p.m.

Secretary of the Board

President of the Board



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: December 8, 2020
SUBJECT: Audit of Expenditures

Vouchers audited and certified by the auditing officer as required by RCW 42.24.080, expense reimbursement claims certified as required by RCW 42.24.090, and payroll disbursements are identified below and approved for payment. The Franklin Pierce Board of Directors, at its regularly scheduled meeting held December 8, 2020, authorizes the County Treasurer to pay all warrants/transfers specified below. To obtain a copy of the detailed listing, please contact the Superintendent's Office.

	<u>Number</u>	<u>Amount</u>	<u>Date Issued</u>
General Fund – Payroll	Direct Deposit/Bank Fees	\$5,665,823.63	11/30/2020
	268886-268900	\$9,024.17	11/30/2020
	268900-268935	\$2,807,450.95	11/30/2020
General Fund – A/P	A/P Direct Deposit	\$29,349.15	11/13/2020
	268832-268875	\$504,485.39	11/13/2020
	A/P Direct Deposit	\$278,696.16	11/30/2020
	268936-268975	\$505,797.37	11/30/2020
Capital Projects	A/P Direct Deposit	\$424,533.47	11/13/2020
	268876-268883	\$1,519,476.41	11/13/2020
	A/P Direct Deposit	\$137,100.58	11/30/2020
	268976-268981	\$223,888.21	11/30/2020
ASB	268884	\$75.00	11/13/2020
	A/P Direct Deposit	\$970.27	11/30/2020
Trust	A/P Direct Deposit	\$27.45	11/30/2020



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MEMORANDUM

TO: Board of Directors
FROM: Brandy Marshall, Director of Human Resources
DATE: December 8, 2020
SUBJECT: Personnel Action

NEW HIRES

NAME	JOB TITLE / LOCATION	EFFECTIVE DATE	REASON
Biggs, Christina	Paraeducator / Brookdale	11/23/2020	Replacement
Mukai, Jonathan	Bus Driver / Transportation	11/04/2020	Replacement

TERMINATIONS

NAME	JOB TITLE / LOCATION	HIRE DATE	EFFECTIVE DATE	REASON
Sprague, Rebekah	ECEAP Teacher / Hewins ELC	09/02/2015	11/06/2020	Resignation

APPOINTMENTS / PROMOTIONS / TRANSFERS

NAME	PREVIOUS JOB TITLE / LOCATION	EFFECTIVE DATE	NEW JOB TITLE / LOCATION	REASON
Fulton, Laura	Nutrition Services Manager 1 / Franklin Pierce	11/19/2020	Central Kitchen Manager / Keithley	Promotion
Wyatt, Jennie	Paraeducator / Hewins ELC	11/09/2020	ECEAP Teacher / Hewins ELC	Reassignment



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MEMORANDUM

TO: Board of Directors
FROM: Tammy Bigelow, Director of Business Services
DATE: December 8, 2020
SUBJECT: Budget Status Reports, October 2020

Attached are the Budget Status Reports for all funds for October 2020.

General Fund

As of October 31, 2020, the ending fund balance was \$17,975,143. Property tax receipted was \$4,645,800 in October for a total revenue of \$14,205,746. Expenditures totaled \$9,877,501 with an excess of revenues over expenditures of \$4,328,245.

Capital Project Fund

As of October 31, 2020, the ending fund balance was \$67,189,450. Property tax receipted was \$741,802. Local income from rentals, interest, Erate and impact fees totaled \$34,364.

- **Expenditures:**
 - **Bond: \$6,595,678**
 - **Technology Levy: \$188,262**
 - Network Infrastructure: \$10,698
 - New Computers: \$3,146
 - Fiber: \$38,250
 - VOIP: \$70,076
 - Other Software: \$33,416
 - Utilities: \$18,354
 - Bell & Clock System: \$14,322

Debt Service Fund

Property tax collections in October totaled \$3,607,841 with ending fund balance of \$6,845,153.

Associated Student Body Fund

Ending fund balance was \$389,755.

Transportation Vehicle Fund

Ending fund balance was \$523,453.

If you have any questions after reviewing these reports, please contact me for assistance. Thank you.

10--General Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)For the FRANKLIN PIERCE SCHOOLS School District for the Month of October, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 LOCAL TAXES	12,946,977	4,645,800.53	4,858,396.47		8,088,580.53	37.53
2000 LOCAL SUPPORT NONTAX	831,000	9,215.11	29,143.69		801,856.31	3.51
3000 STATE, GENERAL PURPOSE	74,334,454	6,244,540.25	12,247,716.21		62,086,737.79	16.48
4000 STATE, SPECIAL PURPOSE	24,726,762	2,019,339.17	3,868,094.06		20,858,667.94	15.64
5000 FEDERAL, GENERAL PURPOSE	75,000	6,160.85	12,321.70		62,678.30	16.43
6000 FEDERAL, SPECIAL PURPOSE	14,150,723	1,280,500.33	752,449.62		13,398,273.38	5.32
7000 REVENUES FR OTH SCH DIST	500	190.28	190.28		309.72	38.06
8000 OTHER AGENCIES AND ASSOCIATES	4,000	.00	.00		4,000.00	0.00
9000 OTHER FINANCING SOURCES	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 127,069,416	 14,205,746.52	 21,768,312.03		 105,301,103.97	 17.13
 <u>B. EXPENDITURES</u>						
00 Regular Instruction	67,378,297	4,984,595.66	9,684,732.42	48,223,877.13	9,469,687.45	85.95
10 Federal Stimulus	0	.00	.00	0.00	.00	0.00
20 Special Ed Instruction	20,846,055	1,616,416.82	3,178,274.32	16,574,348.18	1,093,432.50	94.75
30 Voc. Ed Instruction	4,270,649	292,935.16	572,376.25	2,847,352.96	850,919.79	80.08
40 Skills Center Instruction	0	.00	.00	0.00	.00	0.00
50+60 Compensatory Ed Instruct.	12,620,408	930,469.26	1,936,839.31	8,840,557.25	1,843,011.44	85.40
70 Other Instructional Pgms	1,914,879	70,439.23	316,350.40	479,960.63	1,118,567.97	41.59
80 Community Services	769,945	56,156.83	117,085.61	494,863.36	157,996.03	79.48
90 Support Services	30,724,383	1,926,488.04	4,127,355.14	16,885,998.74	9,711,029.12	68.39
 <u>Total EXPENDITURES</u>	 138,524,616	 9,877,501.00	 19,933,013.45	 94,346,958.25	 24,244,644.30	 82.50
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	11,455,200-	4,328,245.52	1,835,298.58		13,290,498.58	116.02-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 19,000,000		 16,139,844.63			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 7,544,800		 17,975,143.21			
<u>(E+F + OR - G)</u>						

20--Capital Projects-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)For the FRANKLIN PIERCE SCHOOLS School District for the Month of October, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	2,228,783	741,802.68	775,908.70		1,452,874.30	34.81
2000 Local Support Nontax	1,943,000	34,364.46	64,788.06		1,878,211.94	3.33
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
7000 Revenues Fr Oth Sch Dist	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 4,171,783	 776,167.14	 840,696.76		 3,331,086.24	 20.15
 <u>B. EXPENDITURES</u>						
10 Sites	0	.00	.00	1,855.06	1,855.06-	0.00
20 Buildings	68,096,000	3,293,576.08	8,007,164.57	56,156,328.95	3,932,506.48	94.23
30 Equipment	2,700,000	490,365.17	1,220,921.69	2,401,858.16	922,779.85-	134.18
40 Energy	0	.00	.00	0.00	.00	0.00
50 Sales & Lease Expenditure	0	.00	.00	0.00	.00	0.00
60 Bond Issuance Expenditure	0	.00	.00	0.00	.00	0.00
90 Debt	1,000	.00	.00	950.00	50.00	95.00
 <u>Total EXPENDITURES</u>	 70,797,000	 3,783,941.25	 9,228,086.26	 58,560,992.17	 3,007,921.57	 95.75
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN. SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (A-B-C-D)</u>	66,625,217-	3,007,774.11-	8,387,389.50-		58,237,827.50	87.41-
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 77,230,353		 75,576,840.34			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 10,605,136		 67,189,450.84			
<u>(E+F + OR - G)</u>						

30--Debt Service Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of October, 2020

	ANNUAL	ACTUAL	ACTUAL			
<u>A. REVENUES/OTHER FIN. SOURCES</u>	<u>BUDGET</u>	<u>FOR MONTH</u>	<u>FOR YEAR</u>	<u>ENCUMBRANCES</u>	<u>BALANCE</u>	<u>PERCENT</u>
1000 Local Taxes	9,479,391	3,607,841.40	3,772,472.34		5,706,918.66	39.80
2000 Local Support Nontax	25,000	477.81	966.29		24,033.71	3.87
3000 State, General Purpose	0	.00	.00		.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
 <u>Total REVENUES/OTHER FIN. SOURCES</u>	 9,504,391	 3,608,319.21	 3,773,438.63		 5,730,952.37	 39.70
 <u>B. EXPENDITURES</u>						
Matured Bond Expenditures	3,410,000	.00	.00	0.00	3,410,000.00	0.00
Interest On Bonds	6,008,352	.00	.00	0.00	6,008,352.00	0.00
Interfund Loan Interest	0	.00	.00	0.00	.00	0.00
Bond Transfer Fees	10,000	600.00	600.00	0.00	9,400.00	6.00
Arbitrage Rebate	0	.00	.00	0.00	.00	0.00
Underwriter's Fees	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 9,428,352	 600.00	 600.00	 0.00	 9,427,752.00	 0.01
 <u>C. OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
 <u>D. OTHER FINANCING USES (GL 535)</u>	 0	 .00	 .00			
 <u>E. EXCESS OF REVENUES/OTHER FIN.SOURCES</u>						
<u>OVER(UNDER) EXPENDITURES (A-B-C-D)</u>	76,039	3,607,719.21	3,772,838.63		3,696,799.63	> 1000
 <u>F. TOTAL BEGINNING FUND BALANCE</u>	 3,261,537		 3,072,314.65			
 <u>G. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	 XXXXXXXXX		 .00			
 <u>H. TOTAL ENDING FUND BALANCE</u>	 3,337,576		 6,845,153.28			
<u>(E+F + OR - G)</u>						

40--Associated Student Body Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)

For the FRANKLIN PIERCE SCHOOLS School District for the Month of October, 2020

	ANNUAL	ACTUAL	ACTUAL			
	BUDGET	FOR MONTH	FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
A. REVENUES						
1000 GENERAL STUDENT BODY	399,990	15.85-	937.31		399,052.69	0.23
2000 ATHLETICS	225,700	754.27	1,789.63		223,910.37	0.79
3000 CLASSES	61,000	2,829.38	2,829.38		58,170.62	4.64
4000 CLUBS	134,700	435.00	479.00		134,221.00	0.36
6000 PRIVATE MONEYS	25,800	203.00	203.00		25,597.00	0.79
Total REVENUES	847,190	4,205.80	6,238.32		840,951.68	0.74
B. EXPENDITURES						
1000 GENERAL STUDENT BODY	393,750	4,469.18	6,206.70	1,430.82	386,112.48	1.94
2000 ATHLETICS	251,000	4,109.66	4,109.66	1,444.18	245,446.16	2.21
3000 CLASSES	56,100	.00	.00	0.00	56,100.00	0.00
4000 CLUBS	144,525	734.41	651.87	0.00	143,873.13	0.45
6000 PRIVATE MONEYS	25,800	.00	.00	0.00	25,800.00	0.00
Total EXPENDITURES	871,175	9,313.25	10,968.23	2,875.00	857,331.77	1.59
C. EXCESS OF REVENUES						
OVER(UNDER) EXPENDITURES (A-B)	23,985-	5,107.45-	4,729.91-		19,255.09	80.28-
D. TOTAL BEGINNING FUND BALANCE	420,055		394,485.19			
E. G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)	XXXXXXXXXX		.00			
F. TOTAL ENDING FUND BALANCE	396,070		389,755.28			
C+D + OR - E)						

90--Transportation Vehicle Fund-- FUND BALANCE -- AGENCY ACCOUNTS -- Revised -- BUDGET-STATUS-REPORT
Fiscal Year 2020 (September 1, 2020 - August 31, 2021)For the FRANKLIN PIERCE SCHOOLS School District for the Month of October, 2020

	ANNUAL BUDGET	ACTUAL FOR MONTH	ACTUAL FOR YEAR	ENCUMBRANCES	BALANCE	PERCENT
<u>A. REVENUES/OTHER FIN. SOURCES</u>						
1000 Local Taxes	0	.00	.00		.00	0.00
2000 Local Nontax	2,000	79.13	163.01		1,836.99	8.15
3000 State, General Purpose	0	.00	.00		.00	0.00
4000 State, Special Purpose	400,000	.00	.00		400,000.00	0.00
5000 Federal, General Purpose	0	.00	.00		.00	0.00
6000 Federal, Special Purpose	0	.00	.00		.00	0.00
8000 Other Agencies and Associates	708,126	.00	.00		708,126.00	0.00
9000 Other Financing Sources	0	.00	.00		.00	0.00
A. <u>TOTAL REV/OTHER FIN.SRCS(LESS TRANS)</u>	1,110,126	79.13	163.01		1,109,962.99	0.01
 B. <u>9900 TRANSFERS IN FROM GF</u>	 0	 .00	 .00		 .00	 0.00
C. <u>Total REV./OTHER FIN. SOURCES</u>	1,110,126	79.13	163.01		1,109,962.99	0.01
 <u>D. EXPENDITURES</u>						
Type 30 Equipment	1,350,000	.00	.00	1,154,997.00	195,003.00	85.56
Type 60 Bond Levy Issuance	0	.00	.00	0.00	.00	0.00
Type 90 Debt	0	.00	.00	0.00	.00	0.00
 <u>Total EXPENDITURES</u>	 1,350,000	 .00	 .00	 1,154,997.00	 195,003.00	 85.56
 E. <u>OTHER FIN. USES TRANS. OUT (GL 536)</u>	 0	 .00	 .00			
F. <u>OTHER FINANCING USES (GL 535)</u>	0	.00	.00			
G. <u>EXCESS OF REVENUES/OTHER FIN SOURCES</u>						
<u>OVER(UNDER) EXP/OTH FIN USES (C-D-E-F)</u>	239,874-	79.13	163.01		240,037.01	100.07-
H. <u>TOTAL BEGINNING FUND BALANCE</u>	522,359		523,290.11			
I. <u>G/L 898 PRIOR YEAR ADJUSTMENTS(+OR-)</u>	XXXXXXXXXX		.00			
J. <u>TOTAL ENDING FUND BALANCE</u>	282,485		523,453.12			
<u>(G+H + OR - I)</u>						



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: James Hester, Deputy Superintendent of PK-12
DATE: December 8, 2020
SUBJECT: Policy 4300 – Limiting Immigration Enforcement in Schools

BACKGROUND INFORMATION

New Board Policy 4300 – Limiting Immigration Enforcement in Schools is being presented after the passing of Senate Bill (SB) 5497 in 2019. WSSDA's model policy includes guidance developed by Washington's Office of Attorney General for limiting immigration enforcement possible and permissible at public schools.

RECOMMENDATION

I move that the Board of Directors adopt new Board Policy 4300 – Limiting Immigration Enforcement in Schools.

ACTION REQUIRED

LIMITING IMMIGRATION ENFORCEMENT IN SCHOOLS

Applicability of Policies to Immigration Enforcement

- Franklin Pierce School District adheres to all requirements of federal and state law.
- The provisions of this policy shall apply to Franklin Pierce School District and all school district facilities, which include (but are not limited to) adjacent sidewalks, parking areas, sports facilities, playgrounds, and entrances and exits from said building spaces.
- Franklin Pierce School District's policies prohibiting participation or aid in immigration enforcement shall apply to enforcement activity against students and their families, staff, and volunteers.
- Franklin Pierce School District shall presume that activities by federal immigration authorities, including surveillance, constitute immigration enforcement.

Access to Schools

- Franklin Pierce School District has a responsibility to ensure that all students who reside within their boundaries can safely access a free public K-12 education.
- Franklin Pierce School District does not exclude students from receiving an education or unlawfully discriminate against anyone because of their race, color, national origin, age, disability, gender identity, immigration or citizenship status, sex, creed, use of a trained dog guide or service animal by a person with a disability, sexual orientation, or on any other basis prohibited by federal, state, or local law.
- Franklin Pierce School District will uphold its responsibility to all students and ensure that all staff and volunteers are aware of the rights of immigrant students to an education.

Immigration Enforcement on School Campus

1. Franklin Pierce School District does not grant permission for any person engaging in, or intending to engage in, immigration enforcement, including surveillance, to access the nonpublic areas of Franklin Pierce School District facilities, property, equipment, databases, or otherwise on school grounds or their immediate vicinity. District staff shall direct anyone engaging in, or intending to engage in, immigration enforcement, including federal immigration authorities with official business that must be conducted on district property, to the school principal or designee prior to permitting entrance to school grounds. District staff shall presume that activities by federal immigration authorities, including surveillance, constitute immigration enforcement.
2. If anyone attempts to engage in immigration enforcement on or near Franklin Pierce School District grounds, including requesting access to a student, employee, or school property:

- a. District staff shall immediately alert and direct the person to the school principal or designee, who shall: verify and record the person's credentials (at least, name, agency, and badge number), record the names of all persons they intend to contact, collect the nature of the person's business at the school, request a copy of the court order or judicial warrant, log the date and time, and forward the request to the superintendent and/or legal counsel for review.
- b. District staff shall request that any person desiring to communicate with a student, enter school grounds, or conduct an arrest first produce a valid court order or judicial warrant.
- c. The district superintendent or designee and/or legal counsel shall review the court order or judicial warrant for signature by a judge and validity. For Franklin Pierce School District to consider it valid, any court order or judicial warrant must state the purpose of the enforcement activity, identify the specific search location, name the specific person to whom access must be granted, include a current date, and be signed by a judge.
- d. The district superintendent or designee and/or legal counsel shall review written authority signed by an appropriate level director of an officer's agency that permits them to enter Franklin Pierce School District property, for a specific purpose. If no written authority exists, the district superintendent or designee and/or legal counsel shall contact the appropriate level director for the officer's agency to confirm permission has been granted to enter district property for the specific purpose identified.
- e. Upon receipt and examination of the required information, the district superintendent or designee and/or legal counsel will determine whether Franklin Pierce School District shall allow access to contact or question the identified individual and will communicate that decision to the school principal or designee.
- f. The district superintendent or designee and/or legal counsel shall make a reasonable effort, to the extent allowed by the Family Educational Rights and Privacy Act (FERPA), to notify the parent/guardian of any immigration enforcement concerning their student, including contact or interview.
- g. The district superintendent or designee and/or legal counsel shall request the presence of a Franklin Pierce School District representative to be present during any interview. The district shall not permit access to information, records, or areas beyond that specified in the court order, judicial warrant, or other legal requirement.

Gathering Immigration Related Information

1. Franklin Pierce School District staff may review, but shall not inquire about, request, or collect any information about the immigration or citizenship status or place of birth of any person. District staff shall not seek or require, to the exclusion of other sufficient and permissible information, information regarding a student's or his/her parent or guardian's citizenship or immigration status.
2. Franklin Pierce School District policies and procedures for gathering and handling student information during enrollment or other relevant periods shall be delineated in writing and made available to students and their parent or guardian(s) at least once per

school year in a manner for households with individuals that have limited English proficiency (LEP) to understand.

3. If the district is required to collect information related to a student's national origin (e.g., information regarding a student's birthplace, or date of first enrollment in a U.S. school) to satisfy certain federal reporting requirements for special programs, district staff shall:
 - a. If feasible, consult with legal counsel to seek alternatives, including alternatives to the specific program or documents accepted as adequate proof for the program;
 - b. Explain to the student and student's parent(s) and/or guardian(s), in their requested language, the reporting requirements, including possible immigration enforcement impact;
 - c. Provide notice to the student's parent(s) and/or guardian(s); and
 - d. Mitigate deterring school enrollment of immigrants or their children by collecting this information separately from the school enrollment process.

The district superintendent or designee and/or legal counsel shall request the presence of a district representative during any interview. Franklin Pierce School District shall not permit access to information, records, or areas beyond that specified in the court order, judicial warrant, or other legal requirement.

Responding to Requests for Information

1. District staff shall not share, provide, or disclose personal information about any person for immigration enforcement purposes without a court order or judicial warrant requiring the information's disclosure or approval by school principal or designee. Requests by federal immigration authorities shall be presumed to be for immigration enforcement purposes.
2. District staff shall immediately report receipt of any information request relating to immigration enforcement to school principal or designee who shall document the request and refer the request to the superintendent or designee and/or legal counsel.
3. Franklin Pierce School District shall, to the extent allowed by FERPA, notify an affected student's parent(s) and/or guardian(s) immediately of any request for information relating to immigration enforcement unless advised otherwise by legal counsel.

Use of School Resources

1. Franklin Pierce School District resources shall not be used for immigration enforcement.
2. Franklin Pierce School District's resources and policies regarding immigration enforcement shall be published and distributed to parent(s) and/or guardian(s) on an annual basis. These resources shall include, at minimum:
 - a. The right of immigrant students to receive an education, including accommodations for limited English proficiency and special education programs;

- b. General information policies including the types of records maintained by the Franklin Pierce School District and a list of the circumstances or conditions under which the district might release student information to third parties, including limitations under FERPA and other relevant law;
- c. Policies regarding the retention and destruction of personal information;
- d. The process of establishing notice and/or consent from parent(s) and/or guardian(s), as permitted under federal and state law, prior to releasing a student's personal information for immigration enforcement purposes;
- e. Name and contact information for the district's designated point of contact on immigration related matters; and
- f. "Know Your Rights" resources and emergency preparedness forms to have completed in the event of a family separation.

Legal References: RCW 43.10.310 Immigration enforcement model policies



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: John Sander, Executive Director of Learning Support Services
DATE: December 8, 2020
SUBJECT: 2020-2021 Amended Agreement with PSESD Early Learning Program - Contract #11088

BACKGROUND INFORMATION

This amended agreement between Puget Sound Educational Service District Early Learning Program and the Franklin Pierce School District allows the Hewins Early Learning Center to provide comprehensive Head Start services using federal funds and ensures compliance with service plans, performance standards, and other federal regulations. This is an eight-month contract amendment to extend services through June 30, 2021.

RECOMMENDATION

I move that the Board of Directors approve Amendment #4 to Contract #11088 - Agreement between Puget Sound Educational Service District Early Learning Program and Franklin Pierce School District.

ACTION REQUIRED

**Amendment to Agreement #: 11088**

between

FRANKLIN PIERCE SCHOOL DISTRICT

and

Puget Sound Educational Service District

Amendment # 4

This Agreement, entered into by and between Puget Sound Educational Service District and FRANKLIN PIERCE SCHOOL DISTRICT, is hereby amended as follows:

I. CHANGE IN FUNDING LEVELS (Federal Direct):

Change from:

\$878,760.19

Change to:

\$1,485,920.86

New In-Kind requirement:

N/A

REASON FOR CHANGE & AMOUNT:

To extend the contract end date to June 30, 2021.

Line Items	Funding
Operations	\$601,460.67
Parent Funds (\$50/slot)	\$5,700.00
Approved Additional Funds (n/a)	\$0.00

Other Categories	Funding
USDA (CFDA 10.558)	\$0.00
Non-Federal Share	\$0.00

This amendment provides an additional **\$607,160.67** to support the eight-month extension of the FY 19 Head Start 412 Contract.

TOTAL Head Start \$1,485,920.86

II. EXHIBITS

Exhibit A, entitled Statement of Work is replaced in its entirety with Revised Statement of Work and is of no further force and effect.

Exhibit C, entitled Deliverables Calendar is replaced in its entirety with Revised Deliverables Calendar and is of no further force and effect.

III. TERMS AND CONDITIONS

All other terms and conditions of the original Subaward and Addenda thereto, insofar as they are inconsistent herewith, shall remain in full force and effect.

IV. SIGNATURES

THIS CONTRACT, including the exhibits and attachments described in section 2, is executed by the persons signing below who warrant they have read and understand this Contract and the exhibits and attachments. The persons signing below further represent that they have the authority to execute this Contract.

CENTER

Tax ID: _____

DUNS Number: _____

Signature
Superintendent or Executive Officer

Print_____
Date

Signature
Center Director

Print_____
Date

Signature
Contract Manager (if different from Center Director)

Print_____
Date**PSED**

John P Welch
John P Welch (Nov 29, 2020 12:45 PST)

Signature
Superintendent or Designee

John P Welch_____
PrintNov 29, 2020_____
Date

Kay E Lancaste
Kay E Lancaste (Nov 23, 2020 09:07 PST)

Signature
Executive Director, Early Learning

Kay E Lancaste_____
PrintNov 23, 2020_____
Date

Talena Dixon, Operations Director
Contract Manager

RS
RS

BUSINESS OFFICE USE ONLY:

		Current Amount	Amendment #4	Amended Amount
Account Code:	3440-27-7300-0190-2100-5127	\$878,760.19	\$607,160.67	\$1,485,920.86
Account Code:	3440-98-5800-0190-2100-3449	\$6,365.30	\$0.00	\$0.00
Total Encumbered:		\$885,125.49	\$607,160.67	\$1,492,286.16

Doug Wilson

Business Office SignatureDoug Wilson_____
Print NameNov 25, 2020_____
Date



Franklin Pierce Schools

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www.fpschools.org

MEMORANDUM

TO: Board of Directors
FROM: James Hester, Deputy Superintendent of PK-12
DATE: December 8, 2020
SUBJECT: Policy 3120 - Enrollment

BACKGROUND INFORMATION

Board Policy 3120 – Enrollment is being updated to be consistent with HB 1191 – Concerning School Notifications and to align with Policy and Procedure 3143 - Notification and Dissemination of Information about Juvenile Offenses and Threats of Violence.

Previous revisions were a result of a State Auditor's Office (SAO) performance audit that examined what happened when principals and districts received notifications of student criminal offenses. During the 2020 legislative session, lawmakers responded to lingering issues identified by the SAO audit and passed HB 1191.

RECOMMENDATION

None.

ACTION REQUIRED

None. This policy is being presented for first reading.

ENROLLMENT

The superintendent or designee will develop procedures for enrolling students, recording attendance behavior, and counseling and correcting students with attendance problems. When enrolling a student who has attended school in another school district, the parent and student will be required to briefly indicate in writing whether or not the student has:

- A. Any history of placement in a special education program;
- B. Any past, current, or pending disciplinary actions;
- C. Any history of violent behavior ~~or convictions~~;
- D. Adjudications or ~~diversion agreements related to a~~ convictions described in RCW 13.04.155, which include violent ~~offense, a~~ offenses, sex ~~offense, inhaling toxic fumes, a~~ drug offense, a liquor violation, assault, kidnapping, harassment, stalking, or arson offenses, firearm or dangerous weapon offenses, and controlled substance offenses;
- E. Any unpaid fines or fees from other schools; and
- F. Any health conditions affecting the student's educational needs.

~~If The school enrolling the district receives information that a student has a history of disciplinary actions, criminal or shall request the student's permanent record—including records of disciplinary action, history of violent behavior, or other behavior that indicates listed in RCW 13.04.155, attendance records, immunization records, and academic performance—from the school the student could be a threat to the safety of staff previously attended.~~

~~If a school principal receives information about adjudications or convictions described in RCW 13.04.155, then he or students, the student's teachers and building security personnel she will be informed follow the procedure described in Policy 3143 – Notification and Dissemination of Information about Student Offenses and Notification of Threats of Violence or Harm.~~

The district may require students or their parents to provide proof of residency within the district, such as copies of phone and water bills or lease agreements. The ~~school~~ district will not require proof of residency or any other information regarding an address for any student who is eligible by reason of age for the services of the district if the student does not have a legal residence. For students who meet the definition of homeless, the district will immediately enroll the student, including while any enrollment dispute is pending (see Policy 3115 – Students Experiencing Homelessness – Enrollment Rights and Services).

The district will not inquire into a student's citizenship or immigration status or that of his/her parents or guardians.

The district will conditionally accept applications, including electronic applications, for enrollment and course registration for a student of a military family transferred to, or is pending transfer to, a military installation within the state (see Policy 2100 – Educational Opportunities for Students with a Parent in the Military).

The request for enrollment may be made by the student, parent, or guardian.

Since accurate enrollment and attendance records are essential both to obtain state financial reimbursement and to fulfill the district's responsibilities under the attendance laws, the district will be diligent in maintaining such records.

Legal References:	RCW 28A.225.215	Enrollment of children without legal residences
	<u>RCW 28A.225.216</u>	<u>Children of military families—Residency</u>
	RCW 28A.225.330	Enrolling students from other districts — Requests for information and permanent records — Withheld transcripts — Immunity from liability — Notification to teachers and security personnel — Rules
	WAC 392-121-108	Definitions — Enrollment exclusions
	WAC 392-121-122	Definitions — Full-time equivalent student
	WAC 392-121-182	Alternative learning experience requirements
	WAC 392-169-022	Running start student — Definition



Franklin Pierce Schools

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MEMORANDUM

TO: Board of Directors
FROM: James Hester, Deputy Superintendent of PK-12
DATE: December 8, 2020
SUBJECT: Procedure 3120P - Enrollment

BACKGROUND INFORMATION

Board Procedure 3120P – Enrollment is being updated to align with recently revised Policy 3122 and Procedure 3122P – Excused and Unexcused Absences and to reflect our current district process more accurately.

RECOMMENDATION

None.

ACTION REQUIRED

None. This is an information item only.

ENROLLMENT

Enrollment and attendance records will be maintained in each school building. At the conclusion of the year, the enrollment and attendance information will be recorded on the student's permanent record ~~card~~.

The attendance registers will remain in the school building and destroyed according to the Washington State Archives Local Government Common Records Retention Schedule (CORE) and School Districts and Educational Service Districts Records Retention Schedule.

Annually, each school will report to the district office actions taken to reduce any student's absenteeism following the student's fifth unexcused absence in one month, or tenth unexcused absence in one year.

The district will report this information annually to the Superintendent of Public Instruction, including:

- A. The number of enrolled students and the number of unexcused absences;
- B. The number of enrolled students with ten or more unexcused absences in a school year or five or more unexcused absences in a month;
- C. A description of any programs or schools developed to serve students who have had five or more unexcused absences in a month or ten in a year including information about the number of students in the program or school and the number of unexcused absences of students during and after participation in the program. The reports will also describe any placements in an approved private nonsectarian school or program or certified program under a court order; and
- D. The number of petitions filed by ~~a school or a parent~~ the district with the juvenile court.

The information in these reports will not disclose the names or other identification of the students or parents.

For enrollment reporting for state funding purposes, a student is reported as a full-time equivalent (FTE) based on their enrolled weekly minutes. 1,665 weekly minutes or 27 weekly hours and 45 minutes equal 1.0 FTE for all grades.

Passing time between classes and recess time may be included in a student's weekly minutes. However, time for meals is excluded.

Students attending school less than 1,665 weekly minutes are reported as a partial FTE. To calculate the student's FTE, divide the student's enrolled weekly minutes by 1,665.

Alternative Learning Experiences: FTE will be determined by the estimated weekly minutes of learning in the written student learning plan pursuant to WAC 392-121-182.

No student may be counted on any school's or program's enrollment report who has been absent from school for more than twenty consecutive school days until attendance is resumed. No part-time student that has not attended school at least once within a period of twenty consecutive school days may be counted as an enrolled student until attendance is resumed. School days

are defined as regularly scheduled instructional days for the general population of the school or district the student is enrolled in, regardless of the student's individualized schedule.

Procedures for handling excused and unexcused absences are defined in Procedure 3122P - Excused and Unexcused Absences.



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MEMORANDUM

TO: Board of Directors
FROM: Lance Goodpaster, Superintendent
DATE: December 8, 2020
SUBJECT: Executive Session

BACKGROUND INFORMATION

In accordance with RCW 42.30.110, an executive session of the Board to review litigation or potential litigation will be held for approximately 30-45 minutes with no action to follow. The Board will reconvene following the executive session to adjourn the regular meeting of the Board of Directors.

RECOMMENDATION

None.

ACTION REQUIRED

None. The executive session discussion is for information only.