

Paxon Hollow Middle School

Guidance Department FAQ's

What is the best way to contact my child's teachers?

All teachers have voicemail and email. You can call the main office and ask to be contacted to the voicemail line. All teacher emails are first initial last name @mnsd.org. Parents are also encouraged to use the **Infinite Campus** to obtain details about student progress and class information.

How can I access Infinite Campus?

Located on our district website there is a link for students and parents to log into IC. If there are problems with your child's log in information or yours please contact the guidance secretary.

What can do if my child is struggling academically?

All teachers offer help classes before or after school for extra assistance. Students should check with each teacher to find out his/her availability.

How do I schedule a meeting with my child's teachers?

We are happy to meet with you to discuss concerns regarding your child. Meetings are typically scheduled with the basic team of teachers including Math, English, Science, Reading and social studies. These meetings take place during our scheduled team meeting time.

Please contact your child's grade level guidance counselor directly if you would like schedule a time to meet.

How can I arrange for a guidance counselor to meet with my child?

A student who would like to meet with a guidance counselor should stop in the guidance office and sign up on his/her grade level guidance counselor's clip board located outside of our offices. Parents/guardians who would like their child to meet with a guidance counselor should email or call the counselor directly with that request.

Typically students are sent passes the following day and we work within their schedule and ours to see them.

Who do I contact for make-up work when my child is sick?

If your child is absent for only one day, please check **Infinite Campus** for assignments. Students should also be encouraged to check with their teachers upon their return to school.

If your child is absent for two or more days, parents should call the main office before 9:00am to make a homework request. Homework assignments will be available for pick-up after 3:00pm.

What can I do if my child is having a conflict/problem with another student?

If on-going peer-related problems are occurring it is crucial that the school is contacted. Students can report issues to any trusted adult: a teacher, administrator or guidance counselor. We will work with your child to help resolve the situation. Communication between home and school is vital to making school a safe and comfortable learning environment.