



Davis School District
NOTICE OF ALLEGATIONS

Sexual Harassment Under the Jurisdiction of Title IX Protections

A formal complaint has been filed to investigate conduct alleging sexual harassment under the jurisdiction of Title IX protections. This **Notice of Allegations** is provided to inform identified parties of the conduct allegedly constituting sexual harassment including identifies of the known parties involved, conduct allegedly constituting sexual harassment, and the date(s) and location(s) of the alleged incident(s):

1. Complainant:

2. Respondent:

3. Conduct allegedly constituting sexual harassment:

4. Date(s) and Location(s):

5. Other possible District or school policy violations known at this time:

The investigator will schedule interviews to meet with the parties and witnesses. It is anticipated the investigator would like to meet with you on _____ . If additional interviews are needed, the investigator will contact you.

Title IX regulations upholds each student's right to written notice of allegations, the right to an advisor, and the right to submit, examine, and challenge evidence.

Summary of Title IX Grievance Process

The respondent is presumed not responsible for the alleged conduct until the determination of responsibility is made at the conclusion of the grievance process outlined in District policy *5S-102 Sexual Harassment Under the Jurisdiction of Title IX Protections*. (copy attached)

During the grievance process, each party may have an advisor of their choice to accompany the party at any related meeting or proceeding, at the party's expense.

The grievance process includes the following steps:

Investigation

While the burden of gathering evidence is the responsibility of a school administrator or Title IX Coordinator, the parties may gather and present relevant evidence. Both parties shall have an equal opportunity to inspect and review any evidence obtained as part of the investigation. The parties will have at least 10 days after receiving the relevant evidence to submit a written response giving their version of the incident under investigation to the investigator.

Investigative Report

After the notice of evidence response time is over, the Title IX Coordinator shall create an investigative report that fairly summarizes relevant evidence and objective findings, but no conclusions as to responsibility.

Determination Regarding Responsibility

The District Review Committee shall be the decision-making body. After receiving the investigative report and before reaching a determination regarding responsibility, the Committee shall afford the parties an opportunity to submit written, relevant questions that a party wants asked of any party or witness; provide each party with the answer; and allow additional, limited follow-up questions. The period to submit written questions and receive answers shall be no more than 10 days.

After considering the investigative report and relevant information, the Committee shall make a determination of responsibility based on a preponderance of the evidence and issue a written determination including any disciplinary sanctions imposed and procedures for the complainant and respondent to appeal the decision.

Knowingly making a false statement or knowingly submitting false information during the grievance process is prohibited and subject to discipline.

At any time prior to reaching a determination regarding responsibility, the District may facilitate an informal resolution.

Summary of Title IX Grievance Process

Describe the range of possible disciplinary sanctions that may be implemented following any determination of responsibility.

Describe the range of supportive measures available to complainant and respondent.

OPTION FOR INFORMAL RESOLUTION PROCESS

A school administrator may facilitate an informal resolution process to assist the parties in reaching a voluntary resolution, including supportive measures for complainant and respondent, mediation, or restorative justice.

The parties may voluntarily agree to participate in an informal resolution that does not involve a full investigation and grievance process, if the school administrator determines that the particular Title IX complaint is appropriate for such a process.

At any time prior to agreeing to a resolution, any party has the right to withdraw from the informal resolution process and resume the grievance process with respect to the formal complaint.

I agree to pursue an informal resolution process in response to the formal complaint alleging conduct that may fall under the jurisdiction of Title IX protections.

Signature

Date

Printed Name