

**MINUTES
BOARD OF EDUCATION
ELIZABETH CITY-PASQUOTANK PUBLIC SCHOOLS
September 28, 2020 – Regular Meeting**

The Elizabeth City-Pasquotank Board of Education met in regular session, via livestream, on Monday, September 28, 2020, at 5:00 pm to include closed session, resuming open session at 7:00 pm. The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair
Mr. George Archuleta
Ms. Pam Pureza
Mrs. Virginia Houston
Mr. Walter B. Jolly
Ms. Sharon Warden Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
Rachael Haines, Chief Finance Officer
Rhonda James-Davis, Chief Human Resources Officer
Dr. Amy Spencer, Chief Academic Officer
Tammy W. Sawyer, Director of Community Schools/PIO
Executive Asst to Superintendent and Board
Dexter Jackson-Heard, Office of the Superintendent

1.Meeting Called to Order by Chair

Chair Robinson called the meeting to order at 5:01 p.m.

2.Pledge of Allegiance and Moment of Silence

The Pledge of Allegiance was led, virtually, by Kamryn Rowe, 5th grade student at Weeksville Elementary School. Chair Robinson requested a moment of silence.

3.Roll Call

Tammy Sawyer called the roll and recorded members in attendance for the meeting.

4.Ethics Awareness and Identification of Conflicts or Potential Conflicts of Interest

Sharon Warden read the ethics statement and allowed members the opportunity to identify any conflicts or potential conflicts. The record reflects that no conflicts exist.

5.Approval of Agenda (Action)

A motion was made by Walter B. Jolly, seconded by Dr. Shelia Williams, and unanimously carried, as confirmed by roll call, to approve the agenda.

6.ABC Collaborative

ECPPS is in partnership with the ABC Science Collaborative. This partnership provides our district with data and best practices that can be implemented with regard to re-entry plans and face-to-face learning environments. It further provides an overview of national, state, and local epidemiology.

Dr. Danny Benjamin and Dr. Mike Smith from the ABC Science Collaborative shared information with the Board related to the latest data and necessary safety protocol the district should consider moving forward with allowing students to return to campus.

7.Closed Session

A motion was made by Virginia Houston, seconded by Sharon Warden, and carried, for the Board to enter into closed session for the purpose of considering personnel actions that involve employees of this Board as allowed by N.C. General Statute 143-318.11(a)(6).

Closed session began at 5:41 p.m. The following Board Members were present: Dr. Denauvo Robinson, Chair; Sharon Warden, Vice-Chair; George Archuleta; Virginia Houston; Walter B. Jolly; Pam Pureza; and Dr. Shelia Williams. The following staff members were present: Dr. Catherine Edmonds, Superintendent and Rhonda James-Davis, Chief Human Resources Officer. The Board and staff discussed personnel matters during the closed session.

A motion to come out of closed session was made by Pam Pureza, seconded by Virginia Houston, and unanimously carried. Full and accurate minutes of the closed session will be kept on file in the superintendent's office, but are to be withheld from public disclosure, so as to not frustrate the legitimate purposes of this closed session. Closed session ended at 6:54 p.m.

8.Meeting Called to Back to Order by Chair - Open Session

Chair Robinson called the meeting to order at 7:18 p.m. Tammy Sawyer called the roll and recorded members in attendance meeting.

The following Board members were present and constituted a quorum:

Dr. Denauvo Robinson, Chair
 Mr. George Archuleta
 Ms. Pam Pureza
 Mrs. Virginia Houston
 Mr. Walter B. Jolly
 Ms. Sharon Warden Dr. Shelia Williams

The following staff members were present:

Dr. Catherine Edmonds, Superintendent
 Rachael Haines, Chief Finance Officer
 Rhonda James-Davis, Chief Human Resources Officer
 Dr. Amy Spencer, Chief Academic Officer
 Tammy W. Sawyer, Director of Community Schools/PIO/Executive to the Superintendent and Board of Education
 Dexter Jackson-Heard, Office of the Superintendent

9.Superintendent's Report

The Superintendent's Report was deferred to Personalized Education later on the agenda.

10.Approval of Minutes (Action)

A motion was made by Virginia Houston, seconded by Dr. Shelia Williams and unanimously carried, as confirmed by roll call vote, to approve the minutes for the August 24, 2020, Regular Meeting and September 19, 2020, Emergency Meeting.

11.Public Forum (Citizen Comments to the Board)

The individuals listed submitted comments for the Board via email. Comments were read before the Board by Tammy Sawyer.

Destinee Barrera, Sharon Tindlock, Tiffani Lewis, Heather Perkins

12. Agenda Items

Financial, Business, and Technology Systems

Committee Chair, Sharon Warden

Chair Robinson presented Sharon Warden's name for approval as a nominee for the NC School Boards Association Board of Directors. A motion was made by Walter Jolly, seconded by George Archuleta, and unanimously carried to approve the nomination.

The Board reviewed the latest Maintenance Report.

Rhonda James-Davis, Chief Human Resources Officer, presented a surplus request for approval by the board. A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and unanimously carried to approve the surplus list as presented.

Rhonda James-Davis, Chief Human Resources Officer, presented a revised 2020-2021 ECP Early College Calendar to reflect May 21, 2021 for graduation for approval by the board.. The original date for graduation was May 13, 2021. A motion was made by Dr. Shelia Williams, seconded by George Archuleta, and unanimously carried to approve ECP Early College revised calendar as presented.

Rachael Haines, Chief Finance Officer, presented a quote from Dell for approval. A motion was made by Virginia Houston, seconded by Pam Pureza, and carried, as confirmed by roll call vote, to approve the quote as presented. Dr. Shelia Williams was not in the meeting at the time of roll call votes.

Personalized Education

Committee Chair, Walter Jolly

Bert Lane, Deputy Chief Academic Officer, presented the Title I Plan for ECPPS and requested approval by the Board. A motion was made by Pam Pureza, seconded by Sharon Warden, and unanimously carried, as confirmed by roll call vote, to approve the Title I Plan for ECPPS as presented.

Dr. Catherine Edmonds, Superintendent, presented the ECPPS Return to Campus Plan for Pre-K through 12th grade. The presentation included information that would allow ECPPS to safely transition to in-person instruction for the families that have selected that option. The information shared included: proposed dates to begin, schedules for Pre-K through 12th grade, meal services, transportation, parent responsibilities if children attend in-person, general safety requirements.

A motion was made by Virginia Houston, seconded by Dr. Shelia Williams, and approved, as confirmed by roll call vote, to follow the recommendation for the instructional plan as presented by Superintendent Edmonds. The following members voted against approving the plan: Sharon Warden and Walter Jolly. The Board requested monthly updates on the progress of the plan moving forward.

Policy Committee

Committee Chair, Walter B. Jolly

Tammy Sawyer, Director of Community Schools/PIO/Executive Assistant to the Superintendent and Board, presented the following policies for review as recommended by the North Carolina School Boards Association.

- 1320/3560 - Title I Parent and Family Engagement
- 3102 - Online Instruction
- 3405 - Students at Risk of Academic Failure
- 3470/4305 - Alternative Learning Programs/Schools
- 4110 - Immunization and Health Requirements for School Admission
- 4120 - Domicile or Residence Requirements
- 5040 News Media Relations
- 7360-8225 - Crowdfunding on Behalf of the School System
- 7805 Superintendent Evaluation
- 8350 - Fixed Assets Inventory

Excellent Educators

Committee Chair, Pam Pureza

A motion was made by Pam Pureza, seconded by George Archuleta, and unanimously carried, as confirmed by roll call vote, to accept the recommendations presented by our Chief Human Resources Officer during the closed session.

13. Board Member Reports

Members of the Board expressed appreciation for parents for all of their support during this time we are experiencing. Appreciation was also shared for all that is being done with regard to safety.

14. Other

There were no additional items for Board consideration during the September 28, 2020, meeting.

15. Adjournment

The meeting adjourned at 9:05 p.m.

Chair

Secretary