



Independent School District No. 834 – Stillwater Area Public Schools  
Stillwater City Hall, 216 North Fourth St, Stillwater, MN  
February 20, 2020 – 6:00 p.m. Meeting Minutes

- I. **Call to Order:** The meeting was called to order at 6:08 p.m.
- II. **Roll Call:** Present: Sarah Stivland, chair; Shelley Pearson, vice chair; Tina Riehle, treasurer; Mark Burns, director; Jennifer Pelletier, director; Liz Weisberg, director; Absent: Mike Ptacek, clerk; Superintendent Pontrelli, ex-officio. Student Representatives: Elise Riniker and Khuluc Yang
- III. **Pledge of Allegiance:** Chair Stivland led the Pledge of Allegiance.
- IV. **District Mission and School Board Goals:** The mission statement was read by Director Weisberg and the goals were read by Director Riehle.
- V. **Approval of the Agenda**

*Motion to approve the agenda by Member Pearson; seconded by: Member Riehle, Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

- VI. **Superintendent Report**
  - MSBA School Board Recognition Week
  - ALC graduation on Friday at SAHS
- VII. **Introductory Items**
  - A. Student Representative Report:
    - Khuluc Yang: Black history month and BLAST week updates
    - Elise Riniker: BLAST week highlights were shared. Fun to see board members and the Superintendent at some of the events. Story Arc gave Superintendent Pontrelli an award and appreciates her support.
  - B. District Recognition – Superintendent Pontrelli welcomed and congratulated the 5<sup>th</sup> grade students who are part of the District Lego League who are advancing to the state competition.
- VIII. **Open Forum**
  1. Denise Stephens – Lake Elmo - Reviewed the work and progress of the Native American Parent Advisory Committee (NAPAC).
  2. Rick Weyrauch – Not endorsing the recommendation of the CDT.
  3. Kristie Mack – Concerns for the CDT proposal of Oak Park. Underutilized space in the district.
  4. Grace Roeske – Oak Park Heights – The AVID program impact.
  5. Jordyn Levasseur – Shared the emotional side of AVIDs success.
  6. Francis Porbeni – Affirm and approve the 2021-2024 Achievement and Integration plan.
  7. Sandi Hayner – Stillwater – Concerns with the CDT recommendations.
  8. Julie Gruendemann – 105<sup>th</sup> St Stillwater – The CDT recommendations are mismanaging tax payer money.

**IX. Consent Agenda**

- A. Minutes of February 6, 2020 Regular Meeting
- B. Minutes of February 6, 2020 Closed Meeting
- C. Minutes of January 23, 2020 Closed Meeting
- D. Disbursement Register February 8-21, 2020
- E. Accepts Gifts and Donations January 2020
- F. Human Resources Personnel Report
- G. City of Oak Park Heights & Stillwater Area Public School Service Agreement – School Resource Officer Second Extension for Stillwater Area High School

*Motion by: Member Pearson to approve the agenda; Second by: Member Weisberg; Vote: 6 ayes, 0 nays, Motion Carried Unanimously.*

**X. Reports**

- A. Long Range Planning Recommendations: Several members of the Community Design Team (CDT) presented the long range planning facility recommendations. They shared the vision for the future, the fair and inclusive process and how it was data driven coming up with a prioritized list of recommendations to create a master plan for the board to consider for future development.

The process included 65 people made up of parents, students, teachers, principals, and community and business leaders. It was a diverse group putting in 1500 hours of time investing in a plan that was a consensus driven process finding common ground for a long range vision. The shared vision statement is to enhance the dreams and aspiration of our students, teachers and community in building an innovative, diverse, inclusive, flexible, accessible, collaborative, engaged and sustainable future for all. One of the highest hopes is to drive equity across the district. The recommendations were presented by priority with the top priorities being replacing Lake Elmo Elementary with a new building, constructing another new elementary school in the south, adding on to Brookview Elementary School, making Oak Park a multi-purpose center for the Transitions Program, ALC and central services staff, and adding media space across the district.

- B. First Reading of Policies

The following policies are up for biannual review.

Policy 101 – Legal Status of School District

Policy 101.1 – Name of the School District

Policy 102 – Equal Educational Opportunity

Policy 103 – Complaints – Students, Employees, Parents, Other People

Policy 104 – School District Mission Statement

No concerns with the above policies at this time. These policies will come to next business meeting for a second reading.

Chair Stivland moved for a five minute break.

Reconvene – 8:06 pm

**XI. Action Items**

- A. 2021-2024 Achievement and Integration Plan

Superintendent Pontrelli indicated work sessions and a previous presentation were provided on the Achievement and Integration Plan. The plan is due every three years to the Minnesota Department of Education. Administration is asking the Board to approve the proposed three year achievement and integration plan.

*Motion made by Member Burns to approve the July 1, 2020 to June 30, 2023 Achievement and Integration Plan; Second by Member Pelletier. Vote: 4 ayes (Pelletier, Burns, Stivland; Pearson); 2 nays (Weisberg, Riehle), Motion Carried.*

## B. Demographic Study

Ms. Hoheisel presented the demographic study at the February 6 board meeting. Three vendors were contacted and information was provided for the board to review. The study will provide the district with enrollment projections for the next ten years and enrollment projections for five years into the future using housing unit method.

*Motion by: Member Pelletier recommends to approve Hazel Reinhart Consulting Service to provide a demographic study; Second by: Member Pearson; Vote: 4 ayes (Stivland, Burns, Pelletier, Pearson), 2 nays (Weisberg, Riehle), Motion Carried.*

## XII. Board Reports

### A. Board Chair Report

- No report

### B. Working Group Reports

1. Community Engagement – Director Weisberg – Calendar for 2020 is set. Invite senior groups to the SAHS musical, The Beauty and the Beast and ask board members greet. Jessie Diggins book signing on Oct 5 at SAHS. Board members are interested in reading in the schools. School Liaisons switched to the next group of schools. Discussion to have a presence at Summer Tuesdays. Board involvement in various festivals. Meeting will be held with an external group as the district is redesigning the website.
2. Finance and Operations – Director Riehle – Meeting held today. Transportation RFPs were discussed as well as options if a terminal was included. Matrix for an auditor developed and will be present at the next board meeting. Will look at architect RFP's and review responses. Next meeting will discuss district service consultant schedule.
3. Legislative – Director Burns – Attended the AMSD meeting a week ago with Director Ptacek. A legislative work group meeting has been scheduled. March 24 is SEE Day at the Capital.
4. Policy – Director Burns – Discussed the student survey policy and school board Code of Conduct policy. Next meeting is Feb 25. Will start to review the school district accountability and student results policies.

### C. Board Member Reports

1. Director Pelletier – Youth Advantage fund raiser details shared. Proud of Rachel Steihl and Pony Express student journalists.
2. Director Pearson – ALC graduation on Friday. Attended middle school conferences.
3. Director Riehle – No report
4. Director Weisberg – Attended Partnership Plan meeting where the Pathways team also attended to help get the program started.
5. Director Stivland – Will attend Youth Advantage Mardi Gras. 916 Foundation Gala is Friday evening.
6. Director – Burns – Congratulations to the Unified basketball team finishing second place at the state tournament. District is participating in the youth art month exhibition at the State Capitol. Appreciation to the Community Design Team.

## XIII. Adjournment

- A. The meeting adjourned at 9:15 p.m.

*Respectfully submitted, Chair Stivland in absence of Clerk Ptacek*