



SKYKOMISH SCHOOL DISTRICT

EST 1893
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February 12, 2020 6:30 p.m.

Regular Meeting

Skykomish Community Center

SCHOOL BOARD MEETING MINUTES

CALLED TO ORDER AT 6:38 P.M. followed by the Pledge of Allegiance.

ROLL CALL: Mr. Robinson-Chair present, Mr. Brown Vice Chair present, Mrs. Bryden present and Mr. Mitchell present.

- A. **CHANGES IN AGENDA:** Add revision to Safety & Accident Procedures in 2019-20 Staff Handbook pages 32/33 under new business #6, Add approval of Return to Work (RTW) Program with Puget Sound Workers Compensation new business #7. Mr. Brown made a motion to approve changes to the agenda. Mr. Mitchell 2nd. Motion carried all in favor.

- B. **CONSENT AGENDA:** None

C. **COMMUNICATIONS, CORRESPONDENCE, REPORTS**

1. **Financial Reports (C. Daniels). Financial Report.** None
 - a. **Property Tax Report:** - None
2. **Staff Reports:** None
3. **Superintendent Report and Recognitions:** None
4. **Board President Report:** *John Robinson. Mr. Robinson attended the Interagency Review for Emergency Management. The meeting had representatives from WSDOT, the State Patrol, the Town of Skykomish, USFS and Washington Emergency Management. It has been agreed that all agencies will use the Incident Command System currently in use by the Forest Service. Areas of concern from the January Highway 2 closure and Power Outage are; no clear command system in place and no clear communication between agencies. The agencies will be working on a Plan of Action and King County Emergency Management is working on updating the agreement between the Skykomish School District, Fire District 50 and King County. Also updating agency contact information.*
5. **Legislative Representative Report** –None
6. **Student Representative Report:** None
7. **Association Report:** None

PUBLIC COMMENTS:

The public is invited to attend Board meetings and will be given limited time during the open forum to voice opinions or concerns, except that all public or Board criticism of personnel of the District shall be heard only in executive session with the employee against whom the complaint is lodged present. (A written request to speak with the board in executive session must be received by the Superintendent five (5) business days prior to the Board meeting). No Board action may be taken under public comments.

D. AGENDA ITEMS:

Old Business:

- 1) **Superintendent's Evaluation:** Superintendent Jay submitted his self-evaluation to the board. The board will do their evaluations and submit them to Mr. Robinson. Mr. Robinson will consolidate the information and present a final evaluation report on February 26, 2020 for board review and approval.
- 2) **Board Evaluation:** Tabled until the next meeting.

New Business:

- 1) **Approve Student Representative to the Board:** Mrs. Bryden made a motion to approve the application of RJ as student representative to the board. Mr. Mitchell 2nd. Motion carried all in favor.
- 2) The board formally recognized the years of service by Ginnie Eburn to the Skykomish School Board.
- 3) The Board formally recognized Hannah Jay for her contribution to the Skykomish School Board as student representative.
- 4) **Approved 2019-2020 School Improvement Plan:** The board would like to see a mid-year report. Mr. Brown made a motion to approve the 2019-20 School Improvement Plan. Mr. Mitchell 2nd. Motion carried. All in favor.



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- 5) Review 6000 Series: Mrs. Bryden made a motion to accept the 1st reading of the Skykomish School District Policy 6000 Series. Mr. Brown 2nd. Motion carried. All in favor.
- 6) Approve Revision of Staff Handbook: Mrs. Bryden made a motion to approve adding changes in the language to page 32/33 under Safety and Accident Procedures in the 2019-20 Staff Handbook. Mr. Brown 2nd Motion carried. Passed. Changes made are listed below:
"All accidents or staff medical emergencies will be reported to the Superintendent. Staff members involved in the accident should report the accident online at <http://www.pswct.org/school-district-employee/reporting-an-incident/>.
If medical attention is required, the supervisor should notify the Superintendent. The Superintendent will be notified by PSESd once the employee portion of the online report has been completed.
Once medical restrictions are received by HR, HR/Supervisors will be in contact with the worker to address a return to work plan".
- 7) Return to Work Program: Puget Sound Workers Compensation has started a new program which will help transition injured workers back to work utilizing incentives for the schools who participate. Mr. Brown made a motion to approve the Return to Work Program with Puget Sound Workers Compensation. Mrs. Bryden 2nd. Motion carried. All in favor.

Adjourn: Mr. Brown made a motion to adjourn the meeting. Mrs. Bryden 2nd. Motion carried. The meeting was adjourned at 7:42 p.m.

John Robinson 3/11/20
Mr. John Robinson, Board Chair