

ENVIRONMENTAL MANAGEMENT POLICY

Albemarle County Public Schools is committed to protecting human health and the environment. This commitment includes meeting or exceeding Federal, State, Local and other applicable environmental requirements; instituting pollution prevention initiatives where practicable and feasible; developing and implementing an Environmental Management system (EMS); continually improving the EMS by setting environmental objectives and targets; and developing management programs to ensure the environmental objectives and targets are met.

The operational responsibility for administering this policy and for implementing EMS procedures, including but not limited to revision or amendment of EMS procedures as deemed necessary from time to time, is delegated to a staff-level committee (the EMS Steering Committee) with the assistance of the Environmental Compliance Manager under the direction and supervision of the Division Superintendent/designee.

This Environmental Management Policy shall be communicated to all employees of Albemarle County Public Schools, and shall be made available to the public upon request.

Approved:

ENVIRONMENTAL MANAGEMENT

An Environmental Management System (EMS) will be developed and implemented for Albemarle County Public Schools. The main purpose of the EMS will be to track and manage all environmental aspects of the school division. These areas include, but are not limited to, chemical management, indoor air quality, solid and hazardous waste disposal, asbestos management, and drinking water management.

The foundation of the EMS will be the Environmental Management Policy, which will include a commitment to pollution prevention, continuous improvement, as well as a commitment to meet or exceed Federal, State and Local environmental requirements.

The School Division's EMS will include, but not be limited to, a series of written procedures for:

- 1. Identifying significant environmental aspects and impacts;**
- 2. Setting and meeting environmental objectives and targets;**
- 3. Roles and responsibilities for individuals responsible for implementing the EMS;**
- 4. EMS awareness training and environmental training;**
- 5. Internal and external communication regarding environmental issues;**
- 6. Environmental recordkeeping;**
- 7. Compliance with Federal, State, and Local environmental requirements;**
- 8. Periodic management review of the EMS to include necessary changes.**

EMS development will generate numerous standard operating procedures (SOPs), which will establish detailed procedures for various school division operations and activities, i.e. medical waste handling, recycling, chemical disposal. These SOPs shall be fully implemented by all designated responsible persons in order to ensure the success of the EMS.

The Environmental Compliance Manager, in conjunction with the EMS Steering Committee, is responsible for developing the EMS procedures, and for conducting the employee training necessary for proper implementation of the EMS. The EMS Steering Committee shall consist of the Executive Director for Support Services, the Director of Building Services, and the Deputy Director of Building Services.

The EMS Steering Committee, with approval of the Superintendent/designee, is authorized to administer all EMS procedures, and may from time to time revise or amend EMS procedures as deemed necessary. Any revisions or amendments to existing EMS procedures shall be subject to approval of the Division Superintendent/designee.

Approved: