



Wingate University Position Description

Position Title: Director of Residence Life, Campus Life

Founded in 1896, Wingate University is a laboratory of difference-making that serves more than 3,600 students in North Carolina. Wingate offers 36 undergraduate majors as well as six master's and four doctoral programs. The University is home to the Cannon College of Arts and Sciences; the Levine College of Health Sciences; the Byrum School of Business; and the College of Professional Studies, which includes the Thayer School of Education and the School of Sport Sciences. The University's motto is "Faith, Knowledge, Service." Learn more at www.wingate.edu.

FLSA Classification: Exempt, 12 months

Job Summary:

The Director of Residence life has functional responsibility for all University efforts pertaining to housing and the residential experience.

Primary Duties and Responsibilities:

- Oversee the management of all undergraduate and graduate student housing, and create and inclusive and engaging environment.
- Engage and collaborate with campus constituents to increase student satisfaction and learning in the residential community.
- Respond to student crises as part of the institutional crisis response.
- Work in collaboration with campus partners to coordinate campus events and activities, and support campus programming and student success.
- Supervise budget expenditures and develop annual budget projections.
- Serve as a member of the Campus Life Leadership team.
- Build relationships with campus partners.
- Other duties as assigned

Minimum Requirements:

Bachelor's degree required. Master's degree in related field; experience in housing and residence life preferred.

Please send a letter of interest, resume/CV, and contact information of three professional references to careers@wingate.edu.

EQUAL OPPORTUNITY EMPLOYER: Wingate University abides by all federal and state laws prohibiting employment discrimination solely on the basis of a person's race, color, creed, national origin, religion, age (over 40), sex, marital status or physical handicap, except where a reasonable, bona fide occupational qualification exists. Wingate University is committed to the provisions of the Americans with Disabilities Act. Wingate University expressly prohibits any form of workplace harassment based on race, color, religion, gender, sexual orientation, gender identity or expression, national origin, age, genetic information, disability, or veteran status.