



**MEETING AGENDA**

*The mission of Eden Prairie Schools is to inspire each student to learn continuously so they are empowered  
To reach personal fulfillment and contribute purposefully to our ever-changing world.*

**1. Convene: 6:00 PM (Roll Call)**

**Call to Order** - Aaron Casper, Debjyoti "DD"Dwivedy, Elaine Larabee, Holly Link, Adam Seidel, Veronica Stoltz, Terri Swartout

**2. Agenda Review and Approval (Action)**

Approval of the agenda for the Monday, November 23, 2020 School Board of Independent School District 272, Eden Prairie Schools.

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**3. Approval of Previous Minutes (Action)**

Approval of the UNOFFICIAL Minutes of the School Board Regular Business Meeting on Monday, October 26, 2020 and the Special Meeting on Friday, November 13, 2020.

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

A. October 26, 2020 Regular Business Meeting

B. November 13, 2020 Special Meeting

**4. Announcements (Information)**

**5. Spotlight on Success (Information)**

*Eden Prairie High School (EPHS)*

**6. Board Education & Required Reporting (Information)**

A. Fiscal Year (FY) 2019-20 Audited Financial Presentation Information (See Appendix "B")

- 1) 2019-20 Audited Financial Executive Summary
- 2) Audited Financial Presentation (See Appendix "B")
- 3) Comprehensive Annual Financial Report (See Appendix "B")
- 4) District Internal Fund Balance Report (See Appendix "B")
- 5) Management Report (See Appendix "B")
- 6) Special Purpose Audit Reports (See Appendix "B")

B. COVID-19 Reassessment Update

**7. Board Work (Action)**

A. Decision Preparation

1) 2019-20 School Board Year-end Treasurer's Report

B. Required Board Action **(Action)**

1) Policy Monitoring

a. School Board Policy Re-monitoring (BMD's & GP's)

(1) Board-Management Delegation (BMD) **(Action)**

(1) BMD 3.0 - Single Point of Connection

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(2) BMD 3.2 - Delegation to the Superintendent

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(2) Governance Process (GP) **(Action)**

(1) GP 4.5 - School Board Members' Code of Conduct

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(2) GP 4.6/GP 4.6.4.2 - Process for Addressing School Board Member Violations

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(3) GP 4.10 - Operation of the School Board Governing Rules

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

b. Executive Limitations - EL 2.9 Communication and Support to the School Board **(Action)**

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(1) EL 2.9.1 Neglect to submit monitoring reports required by the School Board in a timely, accurate, and understandable fashion.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(2) EL 2.9.2 Be untimely in reporting any actual or anticipated noncompliance with any policy of the School Board.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(3) EL 2.9.3 Neglect to submit unbiased information required by the School Board or let the School Board be unaware of relevant trends.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(4) EL 2.9.4 Let the School Board be unaware of any significant incidental information it requires, including district press releases, anticipated media coverage, threatened or pending lawsuits, and material internal and external changes.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
Debjyoti Dwivedy Yes\_\_\_

(5) EL 2.9.5 Fail to advise the School Board if, in the Superintendent's opinion, the School Board is not in compliance with its own policies on Governance Process and Board-Management Delegation, particularly in the case of School Board behavior that is detrimental to the working relationship between the School Board and the Superintendent.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_

Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_  
**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(6) EL 2.9.6 Present information in unnecessarily complex or lengthy form or in a form that fails to differentiate among information of three types: monitoring, decision preparation, and incidental

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_  
**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(7) EL 2.9.7 Provide a mechanism for official School Board, officer, or committee communications that is ineffective.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_  
**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(8) EL 2.9.8 Communicate with individual School Board members in addressing official School Board business except when responding to officers or committees duly charged by the School Board.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_  
**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(9) EL 2.9.9 Neglect to supply for the School Board’s consent agenda, along with applicable supporting information, all decisions delegated to the Superintendent yet required by law, regulation, or contract to be School Board-approved.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(10) EL 2.9.10 Allow the School Board to be unaware of potential consequences to the district posed by pending legislation or regulation.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

(11) EL 2.9.11 Send letters or surveys under the School Board’s name or on behalf of the School Board without School Board approval.

**OI MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

**Evidence MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

2) Record of Board Self-Evaluation **(Action)**

a. 2020-21 Record of Board Policy Monitoring - Governance Policies

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

b. 2020-21 Record of Board Policy Monitoring - Ends and Executive Limitations

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

8. Superintendent Consent Agenda **(Action)**

*Management items the Board would not act upon in Policy Governance, but require Board approval from outside entities.*

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_  
 Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_  
 Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_  
 Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_  
 Debjyoti Dwivedy Yes\_\_\_

A. District Policies (See Appendix "A")

- 1) District Policy 516 - Student Medication
- 2) District Policy 601 - School District Curriculum and Instruction Goals

B. Monthly Reports

- 1) Resolution of Acceptance of Donations
- 2) Human Resources Report
- 3) Business Services Reports
  - a. Board Business
  - b. Financial Report - Monthly Revenue/Expenditure Report

9. Superintendent's Incidental Information Report **(Information)**

*Incidental Information is considered as "nice to know" information regarding district business. Monitoring and decision-making information are handled elsewhere on the agenda. These items are not open for debate, but rather for awareness and understanding. (Supports EL 2.9 in general and 2.9.6 specifically)*

A. School Start Times: Next Steps

10. Board Action on Committee Reports & Minutes **(Action)**

A. Board Development Committee

B. Community Linkage Committee

- 1) CLC Meeting Minutes from November 5, 2020 **(Action)**

**Motion** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout	Yes___	Holly Link	Yes___
Veronica Stoltz	Yes___	Adam Seidel	Yes___
Elaine Larabee	Yes___	Aaron Casper	Yes___
Debjyoti Dwivedy	Yes___		

- 2) Article for Inspiring News **(Action)**

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout	Yes___	Holly Link	Yes___
Veronica Stoltz	Yes___	Adam Seidel	Yes___
Elaine Larabee	Yes___	Aaron Casper	Yes___
Debjyoti Dwivedy	Yes___		

C. Negotiations Committee

D. Policy Committee

11. Other Board Updates (AMSD, ISD 287, ECSU) **(Information)**

- A. AMSD (Association of Metropolitan Schools) - Terri Swartout & Holly Link
- B. ISD 287 (Intermediate School District 287) - Adam Seidel
- C. Metropolitan Educational Cooperative Service Unit (ECSU) - Veronica Stoltz

12. Board Work Plan **(Action)**

- A. "Proposed" Work Plan Changes Document **(Action)**

**MOTION** \_\_\_\_\_ **Seconded** \_\_\_\_\_

Terri Swartout	Yes___	Holly Link	Yes___
Veronica Stoltz	Yes___	Adam Seidel	Yes___
Elaine Larabee	Yes___	Aaron Casper	Yes___
Debjyoti Dwivedy	Yes___		

B. 2020-21 Board Annual Work Plan

13. **Closed Session: Review of FY 2019-20 Superintendent Annual Review (Minn. Stat. 13D.05,Subd.3) (Action)**

*Pursuant to MN Statue 13D.05, Subd.3(a): A public body may close a meeting to evaluate the performance of an individual who is subject to its authority.*

**MOTION by** \_\_\_\_\_, **Seconded by** \_\_\_\_\_ to move into Closed Session at \_\_\_\_\_ p.m.

Terri Swartout	Yes___	Holly Link	Yes___
Veronica Stoltz	Yes___	Adam Seidel	Yes___
Elaine Larabee	Yes___	Aaron Casper	Yes___

Debjyoti Dwivedy Yes\_\_\_

**MOTION by \_\_\_\_\_, Seconded by \_\_\_\_\_** to move out of Closed Session and the resume regular Business Meeting at \_\_\_\_\_ p.m.

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_

Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_

Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_

Debjyoti Dwivedy Yes\_\_\_

**14. Adjournment (Action)**

**MOTION \_\_\_\_\_ Seconded \_\_\_\_\_** to adjourn at \_\_\_\_\_ PM.

Terri Swartout Yes\_\_\_ Holly Link Yes\_\_\_

Veronica Stoltz Yes\_\_\_ Adam Seidel Yes\_\_\_

Elaine Larabee Yes\_\_\_ Aaron Casper Yes\_\_\_

Debjyoti Dwivedy Yes\_\_\_

**15. Appendix "A" - District Policies**

A. District Policy 516 - Student Medication

B. District Policy 601 - School District Curriculum and Instruction Goals

**16. Appendix "B" - Fiscal Year 2019-20 Audited Financial Presentation Information**

A. Audited Financial Presentation

B. Comprehensive Annual Financial Report

C. District Internal Fund Balance Report

D. Management Report

E. Special Purpose Audit Reports