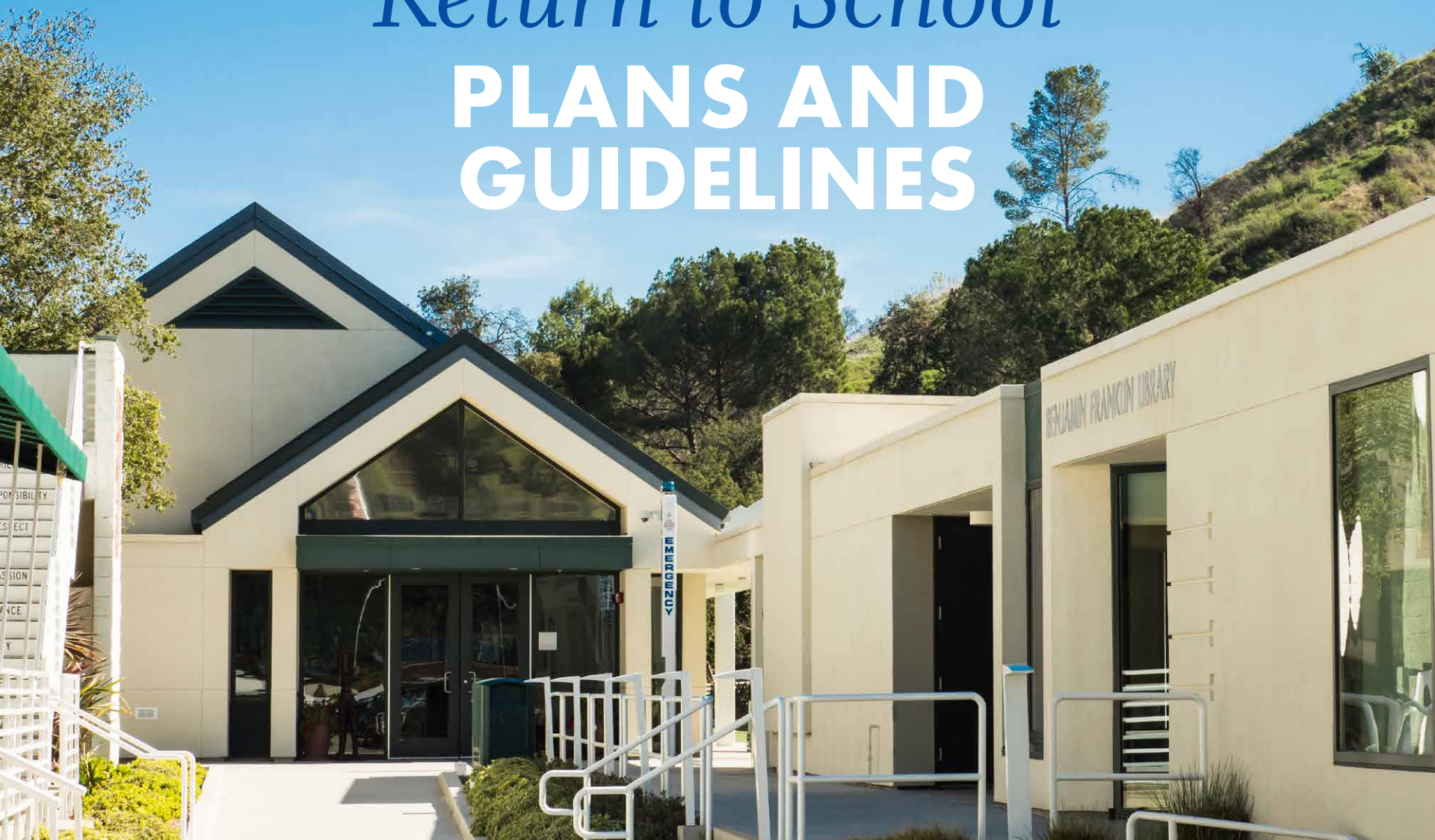




VIEWPOINT  
SCHOOL

# *Return to School* **PLANS AND GUIDELINES**





# Table of **CONTENTS**

- 2** - Message from the Head of School
- 3** - Overview of Viewpoint's Response to COVID-19
- 9** - Changes in our Facilities Protocols
- 11** - Four Level Framework
- 12** - Role of Testing and Tracing
- 15** - Data and Learning
- 18** - Community Covenant and Health and Safety Pledge
- 19** - Remote Learning Overview
- 22** - Introducing Gayle Cole and Remote Learning Fellows
- 23** - Primary and Lower School
- 24** - Middle and Upper School
- 25** - In-Person Opportunities for Students
- 26** - Athletics
- 27** - The Performing Arts
- 28** - Traditions and Community Events This Year
- 29** - FAQs
- 33** - Stronger Together
- 34** - Title IX Policy
- 35** - COVID-19 Task Force

## *Message from* **THE HEAD OF SCHOOL**

Dear Students, Parents, Faculty, and Staff,

While there is far too little about our daily lives that is certain of late, one thing I can confidently say about the 2020-21 school year is that it will be like no other that Viewpoint has seen. The re-opening protocols and plans you will find described in the following pages have emerged from the ongoing efforts of many to guide the School as we navigate safely, effectively, and together through the health crisis in which we find ourselves.

Our commitment continues, to use all scientific and educational means to offer the best educational experience for our students, employing both as much in-person experience as we can provide safely, and Remote Learning that breaks new ground in quality and engagement for all our students.

At the beginning of the pandemic, we established five priorities—securing health and safety, promoting educational excellence (remote or in-person), supporting employees, ensuring families could continue through economic uncertainty, and connecting our community. Together we are weathering these storms because of the unity and dedication of each and every member of our Viewpoint community.

I am especially grateful to all of my colleagues who have spent countless hours helping to develop this plan on behalf of our community, balancing the need to provide certainty and security to our community members, with the requisite flexibility and patience that these uncertain times demand.

I trust you will share my optimism and hope as you read through this brochure, join me in the periodic update meetings the School will continue to host virtually in the weeks ahead, and watch for further communications from the School.

Sincerely,



Mark McKee

*President and Head of School*

# OVERVIEW OF VIEWPOINT'S RESPONSE TO COVID-19

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*Responsibility • Safety • Science • Community*

Viewpoint's approach to safely re-opening our campus is grounded in evidence-based science from current primary research, and places the health and safety of our community as our highest priority. As a learning community, we are guided by our values of responsibility, respect, inclusion, and excellence. In addition, during this time of battling a global pandemic, we have been led by our values of responsibility, safety, science, and community. Our flexible framework reflects these values and is subject to ongoing update and review. Viewpoint is prepared for in-person, hybrid, and remote instructional modes.

We will learn through this time, together, setting a responsible, scientific, evidenced-based model for learning that provides students and families safety and models for living.



# Guiding Principles

## ■ **Health and Safety Comes First.**

The health and safety of our school community will always be our first priority.

## ■ **The Science Matters.**

Our health and safety protocols incorporate the recommendations of the CDC, the California Department of Public Health, the Los Angeles County Department of Public Health, and the counsel of our medical advisors. As the guidance from such authoritative sources changes, so will our protocols.

## ■ **Flexibility Is Essential.**

Our reopening plans are, by intent, flexible and adaptable, given that much about the scope and timing of our return to in-person instruction is influenced by factors not in our control.

## ■ **We Will Get Through This Together.**

The Viewpoint community is strong and resilient, eager to collaborate and to cooperate with efforts to safely bring students back to campus – and keep them here.



# Priorities *on* Campus

WE HAVE BEEN WORKING DILIGENTLY SINCE JUNE 2020 ON OUR FOUR HEALTH AND SAFETY GOALS, AND WE EXPECT EVERYONE ON CAMPUS TO COMPLY WITH THE FOLLOWING FOUR STRATEGIC GOALS.

## #1 Decrease COVID-19 from entering campus

- **Campus is closed to parents and visitors.** Only authorized students, faculty, and staff may return to campus.
- **Remain home** if anyone in the household is sick or has a positive COVID-19 contact.
- **Required temperature checks** and health screening to enter campus.
- **COVID-19 baseline testing** and surveillance testing for every student and employee per state mandates.

## #2 Decrease COVID-19 transmission among staff and students

- **Masks required** at all times inside and outside in accordance with public health guidelines.
- **Maintaining six feet distancing** or three feet with extra barriers such as face shield or partitions.
- **Eating allowed outside** while maintaining six feet distancing or three feet with extra barriers such as partitions.
- **Touchless hand sanitizing** and touchless restroom and water systems with frequent hand washing routines and increased cleaning staff for all high-touch areas.
- **Improved HVAC and filtration** with a goal to have three air exchanges within one hour with a MERV13 filter rating.
- **Optimized schedule and configurations** to limit exposures, contacts, and movement.
- **Outdoor classes** when appropriate under tents set up across campus.



## #3

**Identify COVID-19 cases in a timely manner, contact trace, isolate, and inform potentially infected students to limit transmission and impact to students, faculty, and staff:**

- Viewpoint has **more than eight personnel certified for contact tracing**, including Campus Safety Officers/EMTs, our medical staff, and Human Resources.
- Viewpoint has **on-demand testing capabilities** and on-site surveillance testing.
- Viewpoint utilizes **Magnus Health** to ensure privacy in accordance with local and state public health guidance. Magnus Health is a HIPAA-privacy protected electronic medical record system.

## #4

**Run Hybrid, In-Person, and Remote Learning options simultaneously**

- Students and families who choose to be 100% remote will have a **Remote Learning** option.





# Masks are required for all students

**Face coverings are required for all students, K-12. Data is very clear that face masks considerably decrease spread of infection.**

Even the K-6 students in our Viewpoint Summer Program easily wore masks. They still were able to have fun, recognize friends, communicate well, and avoid touching their face coverings. CDC and The American Academy of Pediatrics recommend all people two years of age and older wear a cloth face covering (a) in public settings and (b) when around people who don't live in your household, especially when other **social distancing measures** are difficult to maintain.

Multiple peer reviewed studies have shown over 80 percent virus transmission reduction with masks. And, when you combine that with at least one-meter distancing/three feet, there is greater than 90 percent reduction of COVID-19 transmission indoors. No exemptions will be considered. With the current state of COVID-19 in our community and public health guidelines, everyone on Viewpoint's campus must be able to wear a mask. Remote learning options are available for any student who is not able to wear a mask or follow safety protocols. This may change in the future as case numbers decrease.

For the latest on mask recommendations and data from the CDC:  
<https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/cloth-face-cover-guidance.html>



# Changes in our Facilities Protocols



## 01 SANITIZING

### ■ Common areas and fixtures are sanitized on a rotational basis through the school day:

- Hallway door levers, push plates, light switches, and hand railings.
- Restroom partition levers and surrounding door area, paper dispensers, soap dispensers, restroom door push plates, and door edges.
- Elevator(s), sanitize all call and floor buttons.

### ■ Classrooms:

- All door and cabinet handles and light switches.
- Student desks and partitions are cleaned with sanitizing spray. <sup>[1]</sup>
- Musical instruments are exposed to an appropriate level of UVC disinfection. <sup>[2]</sup>
- Sanitizing all gym equipment with electrostatic sprayers.

## 02

## HEATING, VENTILATION, AND AIR-CONDITIONING (HVAC)

### ■ Classrooms and Offices:

- All efforts to maintain a minimum of three air exchanges per hour per room.
- Most air filters in classrooms and offices were changed to MERV 13 as suggested by CDC and ASHRAE.

[1] Combination of electrostatic (Victory) and mist sprayers using CDC N-list approved disinfectants

[2] UVC appliances have considerable lead time to delivery

# Changes in our Facilities Protocols

03

## **BARRIERS**

### ■ Plexiglass Shields:

- Clear plastic shields are placed at all outdoor seating tables for safe socializing.
- Plastic individual desk shields are located at all single student table desks.
- Plastic shields are placed at reception desks.

### ■ Other Shielding:

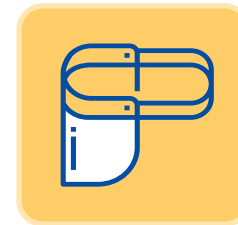
- Middle and Upper School science and art students are provided with face shields to allow unencumbered use of science lab and art materials. <sup>[3]</sup>

04

## **TRANSPORTATION**

### ■ Buses

- All buses are spray sanitized at the end of every trip by Transportation staff.
- All other student transportation (vans) are sanitized at the end of every trip by Transportation staff.



[3] This is the latest plan, subject to change



# Four Level Framework

We have four flexible, color-coded scenarios that run independently by division, which allow for maximum flexibility between scenarios depending on public health mandates and COVID-19 virus levels in the Viewpoint community. Our goal is to be as safe as possible for our employees and students who wish to attend in-person learning.

When we are able to move one scenario to another, we will give everyone at least two weeks to prepare.

[CLICK HERE TO VIEW SCENARIOS](#)

# Role of Testing and Tracing



## ■ Will my child need to be tested regularly, and where should we get tested?

- Baseline testing and continued surveillance testing on a regular basis is an important strategy in understanding our community rate of COVID-19 to be able to safely allow students in-person on campus. From June 1 to October 1, we logged over 1,850 negative tests. We were fortunate we had no positive tests for our summer program, athletics, faculty, and staff returning to campus.
- Continued COVID-19 surveillance testing on a regular basis will help guide safety protocols and testing regimes for the ongoing safety of our students, faculty, and staff as the year progresses.
- Your pediatrician or health care provider is the best place to have your child tested, as this is who will be following your child during the school year for any wellness or illness issues that arise. Los Angeles and Ventura County public health testing sites are available as well. We understand that some physicians and medical facilities have more access to testing than others, so we have contracted with a company that will help students – who are otherwise unable to get tested – be swabbed on campus on specific dates.

## ■ If my child or someone in my family tests positive for COVID-19:

- Please alert Viewpoint's Health Office if you or anyone in your household tests positive for COVID-19, so we can contact trace, alert potential “close contacts,” and help stop transmission within the School and our community.
- Information will be kept confidential, and those notified will only know that they have been identified as a “close contact” of a case and proper protocols to follow.
- Please keep all members of your household quarantined at home for 14 days **and**
  - at least 10 days since symptoms first appeared **and**
  - at least 24 hours with no fever without fever-reducing medication and other symptoms of COVID-19 improving.
- And, note that loss of taste and smell may persist for weeks or months after recovery and need not delay the end of isolation.

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For latest CDC guidelines, please see the following links:  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/isolation.html>  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>

# Role of Testing and Tracing

## ■ **Contact Tracing Protocol at Viewpoint:**

- Multiple members of our School health team and administration are certified in contact tracing. This will help facilitate rapid contact tracing when needed to decrease transmission and quarantine those potentially affected in accordance with CDC guidelines.
- If your child has been in close contact with a person with confirmed COVID-19, you will receive a phone call and email notifying you with instructions and protocols that must be followed for your family's safety.
- K-5 will use the "pod model" – keeping the same 12 students together all day to limit exposure.
- Grades 6-12 have redesigned the schedule to minimize contacts as well, meaning longer blocks and fewer transitions.
- All students will have assigned seats.

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■ **Definition of "Close Contact:"** Your child was within six feet of a confirmed case for 15 minutes or more. This does not mean that your child has or will contract COVID-19, but due to

the potential exposure, and per CDC guidelines, we ask that you quarantine your child at home, talk to your health care provider about testing, and start Viewpoint's remote learning program.

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■ **Definition of Positive Contact\*:** Child exposed/close contact (within six feet for 15 minutes or more) of a confirmed COVID-19 positive person two days prior to COVID test or onset of their symptoms. In such a case, the student must quarantine at home and obtain a COVID-19 test as soon as possible.

- If COVID-19 positive and no development of symptoms, remain home for 10 days after exposure.
- If COVID-19 positive and symptoms, remain home for 10 days from onset of symptoms and 72 hours without fever.
- Without COVID-19 test, student may return after 14 days, 72 hours fever free and symptoms improving.  
<https://www.cdc.gov/coronavirus/2019-ncov/hcp/return-to-work.html>

\* Please consult the CDC website for the most updated information:  
<https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/quarantine.html>



# Role of Testing and Tracing

## ■ Protocol when a student comes down with virus symptoms while on campus or a positive COVID-19 surveillance test.

When a student presents with a temperature 100.4 degrees or higher and/or student with any COVID-19 symptoms (such as, but not limited to, fever, cough, body aches, sore throat, lethargy, etc.) that does not resolve with cooling down for 15 minutes, the student will be isolated until the parent picks up the student. The School recommends that the student see their pediatrician or health care provider as soon as possible.

### The student may return to school:

#### With COVID-19 positive test

If no symptoms and 10 days have passed since the date of positive COVID-19 diagnostic test

OR

If illness symptoms, student must be 72 hours fever free with symptoms improving and at least 10 days since symptoms first appeared.

#### With COVID-19 negative test

If negative on day one, illness symptoms, and no alternative diagnosis, must be 72 hours fever-free, improved symptoms, and negative molecular/PCR test.

If negative test and alternative diagnosis from a physician (such as strep throat), 48 hours fever-free, and improved symptoms.

#### Without COVID-19 test

Return after 14 days, as long as 10 days since first symptoms, 72 hours fever free, and symptoms improving.

*Please note that COVID guidance may change based on local and national public health guidance.*

## Does my child need to get a flu vaccination?

- In addition to ensuring that all students are up-to-date on vaccines per California State Law <https://www.cde.ca.gov/ls/he/hn/ceimmunization.asp>, Viewpoint School is strongly recommending that all students, faculty, and staff receive a flu vaccine this fall.
- Flu vaccines are critical in decreasing the chance of catching the flu, as well as decreasing chance of the serious secondary complications such as pneumonia.
- It is possible to have COVID-19 and flu, as well as other respiratory illnesses, at the same time.
- Getting vaccinated for the flu will help decrease respiratory complications, potential co-infections and confusion when a student or staff member in our community becomes sick because symptoms of flu and COVID-19 are similar.
- It will be hard to tell the difference between both viruses based on symptoms alone, and further testing will be needed to help confirm a diagnosis.

[https://www.cdc.gov/flu/season/faq-flu-season-2020-2021.htm#anchor\\_1591372261934](https://www.cdc.gov/flu/season/faq-flu-season-2020-2021.htm#anchor_1591372261934)

# Data and Learning

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**As conditions permit, Viewpoint is immediately and most prepared for a safe return to in-person, on-campus instruction.**

Our summer preparations for the 2020-21 school year were highly successful, providing us confidence and continual learning about how to provide safety for students, teachers, and staff while providing best-quality student experiences. Reviewing the LA County Department of Public Health guidance, we are well prepared to meet or exceed the requirements for safe re-opening. Our use of testing for summer programs and athletic camps provided a baseline understanding of the background rate in our community. We implemented now-familiar practices including screening, masks, and distancing, in an all-community effort to re-imagine our campus, our programs, and our community for this era. We have seen joyful results so far, in the experiences of our student athletes and summer camp participants.



# Summer 2020 **AT VIEWPOINT**

**We offered five weeks of fun and successful in-person summer programming, including Camp Roadrunner, Camp Coyote, Camp Hogwarts, and Science Camp, in addition to remote offerings for hundreds of students.**

Not only were we able to provide participants a great time, but we also were able to test and validate all the ways we redesigned the campus to create safe spaces at school. Programs required masks, physical distancing in classrooms and around campus, use of outdoor spaces as much as possible, frequent hand hygiene, and numerous other protocols. We found that students and teachers quickly and easily adjusted to the requirements, keeping the focus on joy, connection, and learning in a safe environment.





## SUMMER PREPARATIONS

Our diligent preparations mean that Viewpoint is ready to bring students back to campus responsibly, safely, and carefully, and at the soonest opportunity that conditions permit.

- We prepared the campus with classrooms modified for distancing, upgrades to ventilation systems, plexiglass and desktop dividers for all students, new hand washing and sanitizing stations, new touchless water stations for water bottles in Middle and Upper School, and new outdoor learning spaces, among other improvements.
- In addition, we added 16 tents to create additional outdoor lunch areas, educational space, athletic space, and employee break areas. We installed five permanent areas with shade cloths to create additional outdoor space.
- We developed and tested our plans through the summer with lots of joyful student activity and, importantly, zero cases or incidents.
- And, we are prepared with surveillance testing. We are offering bi-weekly testing for faculty and staff, as well as for students who are unable to access testing, to monitor the background rate among our employees. As soon as activities are able to carefully return to campus, in a phased manner, we are well prepared.



# Community Covenant and Health and Safety Pledge

We very much want to have students back on campus for classes and activities, and want Viewpoint to be a healthy and safe place for all. This can only happen to the extent we are successful in keeping COVID-19 from spreading into or within the school community. Because a choice made by even one person to not follow the recommendations of health authorities can lead to setbacks, delays, and even shutdowns, we ask everyone to observe our School Health and Safety Pledge, and commit to consistently choosing to practice safety-enhancing and risk-reducing behaviors – not only for their own health and welfare, but also for the health and welfare of their Viewpoint community. Your participation is essential! **All parents, as well as Upper School students, will be asked to sign this covenant.**

[CLICK HERE TO VIEW COVENANT](#)



# Remote Learning Overview

While the news announced by Governor Newsom on July 17 provided greater clarity of guidelines, it did not significantly alter our focused planning for a return to in-person instruction as soon as it is safe to do so. Due to local health jurisdiction metrics on September 1, Viewpoint was required to open in the “red” condition with all-remote instruction. At the same time, our flexible framework means we are prepared to move instantly into other conditions and modes of instruction, as soon as permitted by public health authorities. We will provide at least two weeks notice to families when making the transition from remote to hybrid or on-campus instruction, and we anticipate a phased approach.

Viewpoint has invested in excellence in remote learning at all levels from Kindergarten through Twelfth Grade. We hired a new Director of Distance Learning to work alongside our Chief Innovation Officer and our cohort of 20 Remote Learning Fellow

faculty members to research, develop, and implement unparalleled remote learning experiences. What’s more, every Viewpoint teacher devoted their summer to reviewing and preparing their curricula and teaching plans for the remote and hybrid scenarios we will experience in the “next normal” of this school year.





# Remote Learning Investments

Our investments in Remote Learning during Summer 2020 also gave us a strong start to the academic year. Our teachers and leadership worked tirelessly to learn from the spring, so that Remote Learning this year is an entirely redesigned and improved experience for students. Most notably, we were fortunate to hire a new Director of Distance Learning, Gayle Cole, who is deeply experienced in the tools and techniques that promote quality, research-based, Remote Learning at a high level of student engagement.

## **SOME OF THE CHANGES AND IMPROVEMENTS IMPLEMENTED IN SEPTEMBER INCLUDE:**

- A redesigned schedule without rotating classes means greater predictability and clarity for students and families and longer contact time with teachers.
- Primary and Lower Schools have more structured learning time, more feedback, and assessment.
- For all students, structures for accessing course materials, Zoom links, and lessons in our learning management systems was streamlined to improve the student and parent experience.
- Viewpoint invested in home hardware set-ups for faculty members that include document cameras, monitors, and tablets, enhancing their effectiveness.
- With support from the School, teachers invested time re-designing courses for both remote and hybrid environments.
- And finally, the most impactful investment at this time has been in professional development of our people: teachers in every division participated in a staggering number and range of workshops in remote instruction over the summer, learning from veteran online educators, such as those from Stanford Online High School and Malone School Online Network, among others.
- In another such investment, in August, every Middle School teacher was trained in Responsive Classroom, the student-centered teaching approach that emphasizes classroom connection, which has had a powerful presence in Primary and Lower Schools these last four years. The training has been adapted to include Remote Learning strategies.

# Remote Learning *Investments*

We have invested significantly in transforming the Remote Learning experience into one that is consistent with our educational values, and with our educators in every division leading the charge, as they are the dedicated “miracle workers” who bring the Viewpoint magic to the classroom and campus

each day. These commitments to student-teacher connection as a means to educational excellence are more important than ever as we prepared for a year that, by necessity, includes remote, hybrid, and in-person experiences.

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## *Hybrid* Instruction

All classrooms are equipped with monitors, speakers, and cameras that allow for synchronous participation by at-home students. Each multi-directional camera is controlled by the teacher or assistant teacher, not by an algorithm. This ensures that teachers broadcast only the part(s) of the classroom necessary for any learning activity.



# Introducing Gayle Cole

## AND REMOTE LEARNING FELLOWS

“As the Director of Distance Learning, my job is to help ensure that Viewpoint continues to provide families the strongest possible learning community throughout campus closures, as well as into the future — whenever we engage in distance learning. I offer resources for families on our website, and I work with Anneke Emerson, Viewpoint’s Chief Innovation Officer, and the rest of our administrative team to support teaching, learning, and opportunities for connection.”



### Primary School Remote Learning Fellows:

- Megan Cooper, Teacher of Second Grade
- Mayanthi Imbuldeniya Jayaratna '99, Teacher of Primary School Library, Coordinator of Diversity & Inclusivity in the Primary and Lower Schools
- Jasmine Novick, Teacher of Second Grade
- Lacey Thompson, Teacher of Kindergarten

### Lower School Remote Learning Fellows:

- Catherine Carrick, Teacher of French in Lower and Middle School
- Salah Farrag, Teacher of Fourth Grade
- Stephanie Flores, Teacher of Third Grade
- Christopher Martinez, Assistant Teacher in the Lower School
- Marian Williams, Teacher of Lower School Science

### Middle School Remote Learning Fellows:

- Cherie Boss, Teacher of English in the Middle School
- Tom Moore, Teacher of English in the Middle and Upper Schools
- Patrick Neville, Teacher of Math in the Middle and Upper Schools; Teacher of Science in the Upper School
- Jane Zhang, Teacher of World Languages

### Upper School Remote Learning Fellows:

- Hana Mezaguer, Teacher of French in the Upper School
- Julie Jacoby, Teacher of History in the Upper School
- Lesley Wheeler, Teacher of English in the Upper School
- Nancy Argano-Rush, STEM Coordinator, Teacher of Upper School Computer Science and Physics
- Nell Yates, Teacher of Ceramics in the Upper School
- Nolan Donoghue, Teacher of Computer Science in the Middle and Upper Schools
- Paul Bastedo, Teacher of Math in the Upper School



# Changes in Primary and Lower School

## PRIMARY SCHOOL

- Start time is 8:00 a.m.
- All core academic and enrichment classes begin with live instruction.
- Enrichment classes meet by homeroom.
- Synchronous Physical Education three times per week; asynchronous activities twice per week.

**CLICK HERE TO VIEW  
PRIMARY SCHOOL SCHEDULE  
REMOTE LEARNING**

**CLICK HERE TO VIEW  
PRIMARY SCHOOL SCHEDULE  
IN PERSON LEARNING**

## LOWER SCHOOL

- Start time is 8:00 a.m. for Third, Fourth, and Fifth Grades.
- Each day begins with a Morning Meeting and ends with a Closing Meeting.
- Core academic and enrichment classes begin with live instruction.
- Enrichment classes meet by homeroom.
- On-Campus and remote Physical Education options are available for students.

**CLICK HERE TO VIEW  
LOWER SCHOOL SCHEDULE**

# Changes in Middle and Upper School

## MIDDLE SCHOOL

- Remote start time of 8:45 a.m. for homeroom.
- First two blocks of the day from 9:00-11:20 a.m.
- I Block from 11:30 a.m.-12:05 p.m. to support community-building and choice activities (advisory, assemblies, clubs, study hall).
- Lunch from 12:05-12:45 p.m.
- Last two blocks of the day from 12:45-3:05 p.m.
- Remote Conference Period for students to check in with teachers from 3:05-3:25 p.m.
- Drop-in Homework Café is also available from 3:05-3:25 p.m. for homework help.
- A shortened schedule on Wednesdays from 8:45 a.m.-12:25 p.m. allows for collaborative time in the afternoon for both students and teachers.
- On-campus and remote Physical Education options are available for students.

**CLICK HERE TO VIEW MIDDLE SCHOOL  
REMOTE LEARNING SCHEDULES**

## UPPER SCHOOL

- Remote start time of 8:45 a.m. for homeroom and preparation for the first block of the day.
- First two blocks of the day from 9:00-11:25 a.m.
- Break for I Block and Lunch from 11:30 a.m.-12:45 p.m. to allow students to check in with teachers, go to clubs and activities, and have a lunch.
- Last two blocks of the day from 12:45-3:10 p.m.
- Remote Conference Period for students to check in with teachers again from 3:10-3:30 p.m.
- A shortened schedule on Wednesdays from 8:45 a.m.-12:25 p.m. allows for collaborative time in the afternoon for both students and teachers.

**CLICK HERE TO VIEW UPPER SCHOOL  
REMOTE LEARNING SCHEDULES**

# In-Person Opportunities for Students

**Even as we prepared for opening remotely - a reality outside of our control - we explored ways that County and State protocols may supplement students' programs.**

- Upper School athletic teams returned for conditioning and practice, as the State and County reversed their July decision and agreed to re-open youth sports. As a convenience, Viewpoint is providing on-campus COVID-19 testing for student athletes, and coaches quickly organized the necessary safety protocols.
- Viewpoint also is offering athletic programs in Lower and Middle Schools, in alignment with County guidance.
- Protocols for “day camps” provide us the opportunity to provide other safe, in-person experiences for some students during remote instruction. We are exploring what opportunities we can provide that will be enriching for students and sustainable for all our community. (We have approved a robotics activity, for example.) We will continue to share more information throughout the school year. Our experience with day camp protocols during Summer at Viewpoint gives us confidence in how positive and safe these experiences can be.
- Participation in such in-person opportunities as we may be able to create will be optional, respecting that some families may prefer their children remain in Remote Learning even after a phased return to in-person instruction is permitted. We recognize the challenges in planning for school and family life, and we will give families as much information and notice as possible. **For example, we anticipate that there will be at least two weeks' notice when we may move students from remote to hybrid or in-person instruction.**





# Athletics



The CIF (California Interscholastic Federation), which governs high school sports in California, has revealed its 2020-21 calendar.

## CLICK HERE TO VIEW CIF SCHEDULE

- Upper School Athletic training schedules were released for the fall for on-campus training.
- On September 21, Middle School began athletic practices and Lower School began Sports Camp for our Third, Fourth, and Fifth Grade students. Our objective is to provide in-person activities, games, and sports practices with our coaches designed for social-emotional play and exercise before or after school. Camp is completely optional, and there is no credit for participation.
- All students who participate in athletic practices or sports camp must have a negative (Antigen or Molecular) COVID-19 test result within 14 days before they arrive on campus, and testing will be required regularly.

- Players are divided into cohorts of 12 players maximum. All drills will work on individual skills and conditioning. No team situations.
- Safety precautions (masks, distancing, and frequent hand washing) are in place and strictly followed. Temperature checks and symptom screening questions are required each day for arrival. Furthermore, we are following specific guidelines and protocols for youth sports:
- All players and coaches must wear masks when arriving, departing, and during drills, except conditioning. Players will remain 10 feet apart during conditioning drills.
- Other than conditioning drills, all players and coaches will remain a minimum of six feet apart.
- All players will be dropped off, no carpooling.
- Players may share equipment in designated pairs. Those pairs will remain consistent throughout all practices.
- All players will bring their own water bottles. No sharing.
- All shared equipment will be sprayed and sanitized after each practice.
- Hand sanitizer will be available and used frequently.
- All players will leave promptly after practice.



# The Performing Arts

We are living through a challenging time, impacting us in ways both large and small. In the grand scheme of things, the closing of theaters and other live performance venues seems a small sacrifice for the good of public health and safety. However, as the Elizabethans realized when the theaters were closed to prevent the spread of the plague, the inability to gather and experience the shared humanity of live performance has an outsized impact on cultural well-being. So, it is with great pride and the can-do spirit of “the show must go on” that the Viewpoint Theater and Dance Department is pleased to announce a full season of productions!

The Middle School is proud to present the 7th and 8th Grade Play, *Middle Class, Too* by Brad Slight. The show features 25 students performing a collection of scenes and monologues all about being in middle school. Performances are free, and were held place Friday, November 6 and Saturday, November 7 at 7:00 p.m. live via a Zoom Webinar.

The Upper School Fall Theater production is *Wilde Ride: An evening of trivial comedy for serious people, mostly* by Oscar Wilde. When Zoom meetings in parallel universes collide during a pandemic, it's a wild ride! Join us for an evening of fun, farce, wit, and wisdom featuring Dan Zolidis' virtual adaptation of Wilde's comedic masterpiece, *The Importance of Being Earnest*. Performances are free, and will take place Saturday and Sunday November 21-22 at 6:00 p.m. via a Zoom Webinar.





# Traditions and Community Events *This Year*

Viewpoint is committed to re-imagining our rich history of traditions and events. Each Division and Department is reconceptualizing ways to capture the essence and spirit of our Viewpoint traditions. In an effort to maintain as much “normal” for our students, we are excited to offer alternate programming for Convocation, Great Pumpkin Day, Homecoming, Primary and Lower School Holiday Program, and Commencement. Utilizing Zoom events, drive through activities, and live streaming, we are hoping to maintain and capture our Viewpoint traditions following current CDC and LA County safety protocols.



# FAQs

## *Academics & Daily Schedule*



### ■ **HOW DOES THE DAILY SCHEDULE DIFFER FROM PAST YEARS?**

We have redesigned all of our schedules so they will work in a variety of conditions.

### ■ **ARE MY CHILDREN ABLE TO SWITCH FROM VIRTUAL TO IN-PERSON LEARNING AND VICE VERSA?**

We planned for the reality that students may need to quarantine at any time. When we return to in-person learning, students may continue to attend class entirely remotely at times when that is necessary.

### ■ **ARE DAYCARE OPTIONS FOR KIDS WHO HAVE TO COME EARLY/STAY LATE?**

Viewpoint is exploring early/late day care options for students once they can safely be on campus.

### ■ **HOW DOES FOOD SERVICE WORK?**

Over the summer, food service was available for students in individually boxed meals that were ordered and paid for ahead of time. Our summer students loved the lunch options and presentation. Our new plans and information will be provided before students return to campus for full-day instruction.

### ■ **WHAT TYPE OF TECHNOLOGY SYSTEMS WILL BE USED FOR CLASSROOMS? ARE REMOTE LEARNING STUDENTS ABLE TO BE PART OF THE CLASS AND INTERACT WITH OTHER STUDENTS?**

Students join class from their own computer using Zoom. Classrooms are outfitted with cameras and external monitors in order to better connect each classroom to students and home. Students all access assignments through Seesaw (K-2), Google Classroom (3-5) and myViewpoint (6-12). Families received more specific information on devices and programs from their child's Division Head.

**CLICK HERE TO VIEW ALL FAQs**

(Scroll down to the bottom)

# FAQs

## Transportation



### ■ CAN WE USE OUR SAME BUS STOP AS LAST YEAR?

Every year bus stops and routes are designed around the current enrolled students. Most stops are the same year after year. Please contact **Nicki Thompson** if you have questions about a specific stop.

### ■ HOW DOES BUS TRANSPORTATION WORK?

We are currently working with our bus transportation company in coordination with LA County Public Health guidelines to determine safety protocols, the bus routes, and pick up and drop off locations. Students will be seated in a staggered pattern with only one student every other row. Everyone on the bus **MUST** wear a face mask. We request that you take your child's temperature before dropping them off at the bus stop. Anyone with a temperature over 100 degrees Fahrenheit will not be permitted on campus. Bus schedules will be made available as students are able to return to campus. For any specific bus transportation questions, please contact **Nicki Thompson**.

### ■ WHAT TYPE OF BUS SERVICE IS OFFERED?

At this time, only round trip service is available. Each student will be assigned his/her own seat to use both to and from school.

### ■ WHAT IS THE SCHOOL'S POSITION ON CARPOOLING?

Whenever possible, it is preferred that families ride with their own household to and from school. We understand that some families will need to carpool, and we will request that masks are worn. We recommend increasing airflow (e.g. fan on or windows down) for everyone's safety in the car, and that parents inform the School of carpool groups so we can add it to our contact tracing plans in case we are notified of any positive COVID-19 cases.

**CLICK HERE FOR  
MORE INFORMATION**

# FAQs

## Admission and Enrollment

### ■ **ARE ADMISSION TOURS BEING OFFERED THIS YEAR?**

The Admission Office will be fully staffed and able to assist prospective families with virtual tours and other opportunities to learn more about the School. Once it is safe to bring families on campus, we will let prospective families know. Please check our [Admission web page](#) for specifics.

### ■ **FOR INTERNATIONAL FAMILIES: WHAT IF TRAVEL RESTRICTIONS PRESENT MY CHILD FROM BEING PRESENT ON CAMPUS ONCE WE MOVE TO ON-CAMPUS LEARNING?**

Both the Admission Office, as the I-20 signatory, and 周鸣 Ming Hodgson, our Chinese family liaison, are working individually with these families to assist them with the best possible outcome to an uncertain situation.

## Financial Aid

### ■ **MY FAMILY HAS BEEN IMPACTED FINANCIALLY BY COVID-19. IS TUITION ASSISTANCE AVAILABLE?**

In May we announced that, through the generosity of Viewpoint donor families, an emergency fund had been raised to assist families whose incomes had been temporarily affected by the COVID-19 pandemic. A number of families stepped up at that time to complete the application process. Those families received the majority of the funds that were available. If you wish to receive a new copy of the fund description and the criteria for applying, please contact [Laurel Baker Tew](#), Assistant Head for Enrollment. While applying does not guarantee being awarded, we will do what we can to assist families until the fund is depleted.





# FAQs

## Travel

### ■ **ARE THERE ANY TRAVEL RESTRICTIONS OR RECOMMENDATIONS?**

To keep students, teachers and staff safe we strongly recommend that everyone quarantine for 14 days following any public transportation, travel, or visiting a theme park. When school returns to on campus instruction, please let your child's division head know if you will be remote learning due to travel and quarantine.

### ■ **IF OUR FAMILY HAS TO GO OUT OF TOWN, WILL WE HAVE ACCESS TO THE ONLINE PROGRAM FOR THE 14 DAYS WHILE QUARANTINING, EVEN THOUGH WE OPTED IN FOR IN-PERSON CLASSES?**

We planned for the reality that students may need to quarantine at any time. Students may attend class entirely remotely at times when that is necessary. Always keep in contact with Viewpoint School, and inform your child's teacher or division head of your plans.

## Parents and Other Visitors on Campus

### ■ **WILL PARENTS BE ALLOWED ON CAMPUS TO VOLUNTEER OR TO WALK THEIR CHILDREN TO CLASS?**

No. This year we are restricting volunteers and visitors on campus in accordance with public health guidelines in order to limit numbers and keep our school safe. Drop off is in usual Viewpoint fashion, with some safety changes. In Primary and Lower School, morning greetings are touchless (no hand shaking) and, instead, a verbal good morning and head nod will be encouraged, and a masked employee will assist each student in exiting the car.





# STRONGER TOGETHER

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Our Viewpoint community will come through this school year stronger, more resilient, and more connected, as together we find the opportunities present in these historic times. We continue to use the latest science and learning to live and learn safely through this time.

As we navigate this school year, we want to thank you. At the beginning of the pandemic, we established five priorities—securing health and safety, promoting educational excellence (remote or in-person), supporting employees, ensuring families could continue through economic uncertainty, and connecting our community. Together we are weathering these storms because of the unity and dedication of each and every member of our Viewpoint community.



VIEWPOINT  
SCHOOL

# TITLE IX POLICY

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Consistent with Title IX of the Education Amendments of 1972 (“Title IX”), Viewpoint School (the “School”) does not discriminate on the basis of sex in its educational programs and activities, recruitment, admissions, course offerings, financial aid, athletics, or employment.

[\*\*CLICK HERE TO READ MORE\*\*](#)



# COVID-19 Task Force

## EXECUTIVE COMMITTEE

**Don Anderson**  
*Director of Campus Safety  
and Security*

**Mark McKee**  
*Head of School*

**Tanya Altmann MD, FAAP**  
*School Physician*

**Bob Bryan**  
*Associate Head of School*

**Steve Cole**  
*Assistant Head of School for  
Finance and Operations*

**Anneke Emerson**  
*Chief Innovation Officer*

**Sue Gellerman RN, BSN**  
*Senior School Nurse*

**William Go MD, PhD**  
*Scientific Advisor*

**Heather Kruse**  
*Chief Human Resources Officer*

**Jill Schecter**  
*Vice Chair, Board of Trustees*

**Jonathon Wolfson**  
*Board of Trustees*

**David ZeBrack**  
*Chair, Board of Trustees*

## MEMBERS AT LARGE

**Cathy Adelman**  
*Head of Primary School*

**Claudia Antoine**  
*Head of Lower School*

**Brittany Burch**  
*Primary School Faculty*

**Stephen Chan**  
*Head of Middle School*

**Julie Clark**  
*Middle School Faculty*

**Lara Conklin**  
*Director of Operations  
Support Services*

**LeRhonda Greats**  
*Director of Diversity, Inclusion,  
and Community Life*

**Keith Halcovich**  
*Upper School Faculty*

**Alan Howie**  
*Head of Upper School*

**Hilary Hunt**  
*Assistant Head of Upper  
School*

**Amy Maentz**  
*Interim Assistant Head of School  
for Advancement*

**Patrick Moyal**  
*Director of Athletics*

**Carrie Petty**  
*Faculty*

**Jane Soper**  
*Assistant Head of Primary School*

**Melissa Strong**  
*Assistant Head of Middle School*

**Laurel Baker Tew**  
*Assistant Head of School for  
Enrollment Management*

**Nicki Thompson**  
*Transportation Manager*

**Marian Williams**  
*Director of Summer Programs*

**Tracy Wymer**  
*Assistant Head of Lower School*