

Members present: Emily Bates, Mrs. Holbrook, Patra Doxey, Domenick DeCaria, Haily Robers, Kira Hansen, Heather Shirley, Jon Williams, Jenny Gibbons, Paige Jones, Heather Fairall, Emily Erickson, and Loren Clark.

1. Welcome & Introductions: Mr. Clark and Emily Bates

2. Review and approve minutes (none to approve at this meeting), approve new members, nominate/vote on new positions

Nomination and unanimous vote for Emily Bates to act as chair of CC

Nomination and unanimous vote for Heather Shirley to act as vice-chair of CC

Nomination and unanimous vote for Emily Erickson to act as secretary of CC

Haily Roberts to monitor rules or order are followed during meetings

3. Principal's Report on school items

A) Review Role of the Community Council: Input, guidance, creation/approval of SIP plan/budget, and also input

on TSSP (Teacher and Student Success Plan)

B) Land Trust Training overview video (4 min.)

<https://www.youtube.com/watch?v=59JieblXXxA>, and link to full training (52 minutes) for later:

<https://www.youtube.com/watch?v=qW2twZoTALs>

Discussion:

Land Trust funds projected to have 65-66,000\$ this year (disbursement anticipated in Jan-Feb). Small surplus from land trust funds from previous year, discussed how to best utilize the money. Example of purchasing Ready Classroom Math (3 yr license) last year, not sure how well it is being utilized, some challenges with implementations (pandemic, in-person vs online instruction), two aspects of plan (workbooks and online learning tools) both need to be evaluated to determine if we want to continue funding moving forward.

Action Items:

-CC members asked to complete training videos for participation on CC

-Mr. Clark will provide an updated list of CC members and contact info.

-CC members asked to familiarize themselves with CC documents on school web page

-Review previous years TSSP (Teacher and Student Success Plan) and think of any new ideas for use of Land Trust funds

4. Current ideas, questions, needs, and/or concerns from Council Members and/or Community

A) The Covid-19 pandemic, "The Big 5", the current Covid-reporting system, and other pandemic-related questions and discussion

Discussion: Reviewed data on district website, currently Holbrook has 1 active Covid case and 5-6 students in quarantine for exposures. BIG 5 safety plan seems to be working very well for elementary age students but less so for jr. high and high school students (which currently has high rates of illness and many school closures).

Action Items:

-CC members listen for any ideas/concerns that come up from community members and discuss at the next meeting.

5. Parent and Community Involvement

A) Update and discussion of our fall family activities sponsored by the school PTA

B) Ideas for safe, continued involvement, under pandemic conditions

Discussion: Jenny Gibbons (current PTA president) was asked to serve as parent liaison with PTA. There has been excellent parent involvement thus far. Successful activities that allowed for following of Covid safety guidelines have included outdoor movie night, Halloween activity, Husky Hustle, Book Fair, and Ribbon week. Holding off on any additional or new activities at present given current health concerns. Discussed possibilities for future community involvement on zoom calls on Fridays asking community members/parents to talk about careers (show places of work), music, etc.

6. Trust Lands Items, Budget, or Updates

a) Overview of our School Improvement Plan (SIP) and Land Trust budget for 2020-2021

b) Reporting timeline on student progress on goals for middle of the year (MOY) growth

c) Creation of a new plan in the spring, and areas that can be funded (Reading, Writing, Math, Science (STEM), Staff Professional Development, and Student Wellness

Discussion: Most money is going toward intervention reading programs. We may not have good data from end of year due to lack of end-of-level testing last year (CRT), most schools are using Dibbles, Holbrook teachers have created writing rubrics as a metric this year. We will have mid-year data collected in Jan, ready to be presented in Feb. CC meeting and plan to revise SIP and Land Trust budget in March.

Suggestions (by Emily Bates) to consider expanding the intervention program to include math intervention as well. Feedback from teachers and parent CC members that early grades need heavier focus on reading while grades 3-6 need reading and math (especially with regards to learning multiplication facts and other advanced math concepts).

Action Items:

-Mrs. Holbrook will send out a survey to the teachers regarding the utility of reading intervention and need for math intervention.

-CC members asked to think of other ideas that may be helpful for future discussions

7. Student Wellness Plan and Update

A) SEL (social-emotional learning) Plan at Holbrook Elementary – Counselor lessons and themes

Discussion: Teachers are discussing problem solving skills weekly in class, PTA helped to create a monthly calendar with specific things to focus on each month which incorporates the Incredibles characters/theme for this year. Suggestions made to look at Everyday Strong (helps address depression and anxiety) www.unitedwayus.org/get-involved/everyday-strong and Play Attention (helps with ADHD). Mr. Clark noted that we are currently hiring an SEL coach to help with programs such as these (currently have 2 applicants) as well as district wide push to have full-time counselors in all schools.

B) Creation of a re-landscaping plan for our school this summer, including courtyard and other potential improvements

Discussion: trees getting too close to foundation and roots buckling paving, tree removal within the week. District landscape architect scheduled to come and evaluate the area and give ideas (outdoor seating, shade sails, replant trees (Honey Locust shade master varieties), school garden, redo flower beds/planters). Finalize the plan in spring and begin updates at that time.

C) School Safety and Digital Citizenship – plan presentation date for us

Discussion: to be done at next CC meeting

D) Update on crossing guard for 250 N in front of school (city & county), & need a CC member to represent us to approach city/county)

Discussion: Heather Shirley volunteered to lead task-force addressing the need for a crossing guard (Kiara Hansen volunteered to help as well).

- contact Bountiful PD to get info for Davis County contact

- data collection, ask PD to track traffic at crosswalk, or ask parent volunteers to monitor

- efforts for crossing guard can be incorporated into safety plan for this year

Action Items:

- Mr. Clark will present on school safety and digital citizenship at Jan meeting

- Mrs. Gibbons asked to send out links to Everyday Strong and Play Attention websites to CC members for review

- Mrs. Shirley to give update on crossing guard task force at next meeting

8. Open Items

Discussion: no meeting in Dec, share updates/information via email until next meeting in Jan.

Reminder to watch training videos. Agenda items for Jan. to review how reading intervention is going, review Mrs. Holbrook survey results and crossing guard update.