
BOARD MEMBERS PRESENT: Jeanie Grimm, Cheryl Bix, Julianne Miller, Michelle Pedzich, Megan Personale, John Polimeni, Jen Schneider, Beth Thomas

BOARD MEMBER ABSENT: Milton Johnson

LEADERSHIP TEAM PRESENT: Jamie Farr, Matt Fitch, Brian Nolan, Matt Schrage

ADMINISTRATIVE TEAM PRESENT: Emily Bonadonna, Brian Amesbury, Lindsay Lazenby, Heidi Robb

BOARD DISTRICT CLERK: Deborah Sundlov

Meeting Called to Order and Pledge of Allegiance to the Flag

Mrs. Grimm called the meeting to order at 6:30 p.m. with all saying the Pledge of Allegiance.

President Comments

Mrs. Grimm read the following Cause for Applause- Anne Olvany

For reinventing, organizing and coordinating the Great Pumpkin Walk, this year known as the Pumpkin Drive Thru 2020. The Great Pumpkin Walk is a Canandaigua tradition, where students carve jack-o-lanterns and an organized family friendly walk near the fair ground on the Ontario County Pathway celebrates their creations. Proceeds benefit the Ontario County Pathways Association. Due to the COVID pandemic, the walk could not occur this year in the traditional form. Anne Olvany and many helpers improvised and created a drive thru experience at the middle school which raised nearly \$700 in donations to benefit the Ontario County Pathways.

With gratitude, we recognize this true endeavor in community spirit and partnership.

Superintendent's Report

Superintendent Farr provided a brief overview of Governor Cuomo's new travel guidelines that take place on November 4. As well as briefly reviewed the designations of being declared Yellow, Orange or Red. In Yellow, school will be able to remain open, but the District would need to randomly test 20% of students and staff. This does not include the District Office or the Transportation building. Only included are buildings with students. We would be required to test approximately 700 people each week. We are working on who would conduct the testing. Different areas are being processed differently.

Mrs. Personale stepped away from 6:36 p.m. to 6:37 p.m.

Survey Results

Superintendent Farr provided an overview of the recent survey for Parents/Students and Staff with just over 2,000 being completed. The District will look to conduct an additional survey specific to technology.

Minutes

Upon a motion made by Mrs. Pedzich, seconded by Dr. Schneider with all present voting yes, the Board of Education approved the Regular Board Meetings October 19,2020.

APPROVED: MINUTES

Primary-Elementary Highlight

Data and processes to support the student placement process: Mr. Brian Amesbury, Elementary Principal, Mrs. Lindsay Lazenby, Elementary Assistant Principal, along with Mrs. Emily Bonadonna, Primary

Principal, and Mrs. Heidi Robb, Primary Assistant Principal, provided the Board an overview of the student placement process.

Consensus Agenda

Upon a motion made by Mrs. Birx, seconded by Dr. Schneider, with all present voting yes, the Board of Education approved/accepted the Consensus Agenda.

APPROVED: CONSENSUS AND SUPPLEMENTAL AGENDA

Business and District Matters

1. 2020-2021 Health Services

We are required to provide the same health services to students attending private and parochial schools as are provided for the children attending public school. The Education Law permits the School District to bill the district of residence for health services to non-resident students. It is necessary for the Board to approve the rate to be charged. This rate is based on a calculation of our per pupil health services cost using a formula prescribed by the State Education Department. The rate is \$824.11 per student, per year for the purpose of billing for health services provided to students attending private and parochial schools who are not residents of the Canandaigua City School District for the 2020-2021 school year. The total number of students for the 2020-2021 school year is 66.

2. Attend Canandaigua Schools

the request of Mrs. Tina Walters, Primary School Teacher, for her son Charles Walters to attend Canandaigua School as a kindergarten student for the 2020-2021 school year.

3. Surplus Books

the request of Mrs. Emily Bonadonna, Primary School Principal, to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

the request of Mr. John Arthur, Middle School Principal to declare as surplus items the attached library books made in accordance with the district's library collection development policy and American Association of School Librarians guidelines.

4. Record and Disposition Schedule

RESOLVED, By the Board of Education of the Canandaigua City School District that *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.

5. Impartial Hearing

In response to a Due Process Notice that was received by the district on October 27, 2020 on behalf of student 1004422, the Director of Special Programs requests the Canandaigua City School District's Board of Education to approve **Lana Flame, Esq.** to serve as Impartial Hearing Officer to preside over the Complaint. Travel expenses, including lodging, will be the responsibility of the District, should Ms. Flame's services be required.

6. Donation

the request of Mr. Vernon Tenney, Director for Student and Administrative Services, to accept a donation from Henkel Corporation (formerly Zotos International) ten cases of foaming hand soap valued at \$600.

7. Recommendations of the Committee on Preschool Special Education

for review and consideration are the recommendations of the Committee on Preschool Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

8. Recommendations of the Committee on Special Education

for review and consideration are the recommendations of the Committee on Special Education. Additional information is included as an attachment and is filed in the Supplemental Minutes File.

Personnel

1. Non-Instructional Personnel

A. Leave of Absence

- 1) of Rayon Hemmings, School Bus Monitor, for a leave of absence from October 23, 2020 through December 10, 2020.

B. Appointments

Pending Civil Service approval and NYSED fingerprint clearance where applicable:

<u>Name</u>	<u>Position</u>	<u>Effective</u>	<u>Rate</u>
Dave Platten	Substitute School Bus Driver	8/31/2020	\$18.00/hr.
Faith Shaw	Substitute Typist	11/1/2020	Current Rate
Mallory McCall	Custodial Worker	11/16/2020	\$12.70/hr.
Danielle Sutton	Substitute Teacher Aide	11/3/2020	\$11.80/hr.
Madiline Haney	Substitute Teacher Aide	11/23/2020	\$11.80/hr.

2. Instructional Personnel

A. Appointments

The Board of Education of the Canandaigua City School District hereby accepts the recommendation of the Superintendent to appoint the following instructional employees. Eligibility for tenure as a classroom teacher or building principal is contingent upon his/her successful completion of the probationary term and having received composite or overall APPR rating of either "Effective" or "Highly Effective" in at least three of the four preceding years and a rating higher than "Ineffective" in the final year of the probationary period.



- 1) of Stephanie Scheemaker who received her Bachelor’s degree in Childhood Education from SUNY Cortland and her Master’s degree in Literacy from SUNY Oneonta. She has been working the public education system for 5 years. Ms. Scheemaker is appointed to a 1.0 FTE 3-year probationary Elementary Teacher with a tenure area of Elementary effective December 4, 2020. This position became available as a result of a resignation.

<u>Name</u>	<u>Certification</u>	<u>Effective Start Date</u>	<u>Step/Salary</u>
Stephanie Scheemaker	Childhood Ed 1-6	12/4/2020	Step 6

B. Leave of Absence

- 1) of Melinda Fikes, Special Education teacher at the Primary School, for an extension to her leave of absence through June 30, 2021.

C. Appointments

- 1) Coach 2020-2021 School Year

the following staff member to a Coach position for the 2020-2021 school year at the contractual rate:

Jeffrey Welch (0.5 FTE) Fall Strength, Fitness & Conditioning

- 2) 2020-2021 Mentors

the following staff members to be Mentors for the 2020-2021 school year at the contractual rate:

<u>Mentor</u>	<u>Mentee</u>	<u>Building</u>
Josh Mull	Laura Thompson	PES
Tina Walters	Brittany Pease	PES

- 3) Long Term Substitute

(a) of Brittany Pease who received her Bachelor’s degree in Unified Childhood Education from Keuka College. She earned her Master’s degree in Literacy from Walden University. Ms. Pease has been working in the District as an Interim Substitute Special Education Teacher this school year. She is appointed to a Long-term Substitute Special Education Teacher for the 2020-2021 school year.

(b) of Michelle Broderick who received her Bachelor’s degree in Childhood Education from SUNY Brockport. Ms. Broderick has been working in the District as an Interim Substitute Special Education Teacher this school year. She is appointed to a Long-term Substitute Special Education Teacher for the 2020-2021 school year.

<u>Name</u>	<u>Certification</u>	<u>Effective</u>	<u>Step/Rate</u>
Brittany Pease	Childhood Ed 1-6; Student w/ Disabilities 1-6	9/1/2020 – 6/30/2021	Step 1
Michelle Broderick	Childhood Ed 1-6; Student w/ Disabilities 1-6	9/1/2020 – 6/30/2021	Step 1

- 4) Interim Substitute Teacher

the following individual for an Interim Substitute Teacher position as indicated at an agreed upon rate for the duration of the assignment:

<u>Name</u>	<u>Position</u>	<u>Building</u>	<u>Effective</u>
Morgan Garlick	Kindergarten Teacher	PES	10/22/2020-1/29/2021

5) Non-Certified Substitute Teachers

the following individuals to Non-Certified Substitute Teacher positions conditional upon criminal history clearance from the New York State Education Department and verification of 2 years of college where applicable.

Debbie Jean Coots
Danielle Sutton
Madiline Haney

6) Certified Substitute Teachers

the following individual to Certified Substitute Teacher positions conditional upon verification of certification and criminal history clearance from the New York State Education Department where applicable:

Edmaris Hoffman

End of Consensus Agenda

Board Committee Reports

Policy Committee

Mrs. Beth Thomas reported on behalf of the Policy Committee presenting the two below policies for a First Reading.

- Policy 3190- Comprehensive Student Attendance- First Reading
- Policy 3195- Online, Distance, and Remote Learning- First Reading

District Committee Reports

Character Education Committee

Superintendent Farr reported on behalf of the Character Education Committee which met on October 21. The Committee has new chair people today, Mrs. Caroline Chapman and Mr. Vernon Tenney. There is also new membership from each building. The Committee reviewed their charge and heard building updates. The next meeting is scheduled for November 16.

Diversity, Equity, and Inclusion Task Force

Mrs. Julianne Miller reported on behalf of the Diversity, Equity, and Inclusion Task Force that met on October 28. Many in the group are completing the 21 Day Racial Equity Challenge. The Committee spent time in breakout rooms getting to know each other and starting conversations of what the end goal, reason, and purpose are for the work. The next meeting is scheduled for November 12.

COVID19 Safety Committee

Dr. Jen Schneider reported on the weekly COVID19 Safety Committee. The District is collecting and analyzing carbon dioxide levels in classrooms. Keeping windows open assists in reducing the CO2 concentration.

Upcoming Events

- November 11- Veteran's Day
- November 13- Audit Committee
- November 16- Regular Board meeting
- November 18- Policy Committee
- November 18- CIE
- November 25-27- Thanksgiving



Adjournment

Upon a motion made by Mrs. Pedzich, seconded Dr. Schneider with all present voting yes, the Board of Education approved the adjournment of the Regular meeting at 7:35 p.m. The next Regular meeting will be on November 16, 2020 as a Zoom meeting streamed live on YouTube at 6:30 p.m.

Respectfully submitted,

Deborah Sundlov
District