

School Name:

Student Home Room:

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Brownsville Independent School District

1900 E. Price Rd.  
Brownsville, Texas 78520

(Barcode Label Here)

# SCHOOL REFERRAL FOR TRUANT CONDUCT

School  
Phone:

Principal/Designee:

Campus Phone:

Student's Name:

Parent/Guardian Name:

Address:

Parent/Guardian Address:

DOB:

Phone:

Social Security # (Last 4 digits):

Student DL #:

Student ID#

- The student was at least 12 years and under 19 years of age when all truant conduct occurred.
- Student's Parent/Guardian was notified student has been absent from school (**virtually / in person**) without excuse on three or more days or parts of days within a four-week period. (*Please attach copy of written notice*)
- Student missed 10 or more days or parts of days within a six-month period in the same school year. (*Please attach attendance record*)
- The truancy is not related to pregnancy, being in a state foster program, being homeless, or being the principal income earner for student's family.

**The school has initiated truancy prevention measures and has taken all of the following actions:**

1. A Principal's plan signed by an employee of the school that the school has made a good faith effort to have signed by the student and the student's parent/guardian and must include: (*Please attach Principal's Plan*)
  - A specific description of the behavior that is required or prohibited for the student
  - The period for which the plan will be effective, not to exceed 45 school days after the effective date
  - The penalties for additional absences, including disciplinary action or referral to truancy court
2. School-based community service (*Please attach documentation*)
3. Refer the student to counseling, mediation, mentoring, a teen court program, community-based services, or other in-school or out-of-school services aimed at addressing the truancy (*Please attach documentation*)

The student eligible for or receives Special Education Services under *Subchapter A, Chapter 29*. The Truancy Prevention measures failed to meaningfully address the student's school attendance.

\_\_\_\_\_  
Principal/Designee Signature

\_\_\_\_\_  
Date

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