



PRESIDENT OF MATER DEI HIGH SCHOOL POSITION PROSPECTUS



**MATER DEI HIGH SCHOOL, SANTA ANA CALIFORNIA
ROMAN CATHOLIC DIOCESE OF ORANGE
WWW.MATERDEI.ORG**



THE OPPORTUNITY

Under the supervision of the Roman Catholic Diocese of Orange and in alignment with the Diocesan strategic plan focused on the sustainability of Catholic schools, Mater Dei High School seeks a new President and visionary leader. Through direct oversight of school business and advancement operations, the next President will be responsible for collaboratively guiding the school in financial stability, operational vitality, and mission effectiveness.



MISSION STATEMENTS

DIOCESE OF ORANGE

Go therefore and make disciples of all nations, baptizing them in the name of the Father and of the Son and of the Holy Spirit and teaching them to obey everything that I have commanded you.”
Matthew 28:19-20

MATER DEI HIGH SCHOOL

Mater Dei High School, a co-educational college preparatory Diocesan Catholic high school, provides a holistic education and serves a diverse community of students committed to knowledge, faith, and service. Consistent with Catholic values and Catholic teachings, Mater Dei works with parents and guardians, who are the primary educators of their children, in the development of the whole person: religious, spiritual, intellectual, creative, emotional, physical, social, and moral. Formed in the tradition of Honor, Glory, and Love, students are empowered to become compassionate leaders who embrace personal and social responsibility with respect for God’s creation and in service to others.

The goal for each Mater Dei student is to develop intellectually, spiritually, and socially during high school.

SPIRITUAL DEVELOPMENT OF STUDENTS...

- Spiritual Development of Students...
- Learn and grow in Gospel values and virtues
- Understand and respect Catholic faith and Tradition
- Participate in liturgical opportunities, prayer celebrations, and Christian service
- Embrace faith, hope, and love as a way of life

INTELLECTUAL DEVELOPMENT OF STUDENTS...

- Identify, locate, evaluate, synthesize, and apply information correctly and critically
- Use technology and media ethically and responsibly to enhance learning
- Engage in constructive discussion and debate while respecting differing viewpoints
- Communicate effectively through speaking, writing, social media, and artistic expression

SOCIAL DEVELOPMENT OF STUDENTS...

- Value diversity and affirm the God-given dignity of each human person
- Act with integrity, weigh consequences, and take responsibility for their decisions
- Commit to the physical and emotional wellness of self and others
- Understand and apply Catholic social teaching to promote peace and justice



MATER DEI COMMUNITY FACTS

- Diocesan Catholic High School–Diocese of Orange, Established in 1950
- Accredited by the Western Catholic Educational Association (WCEA) and co-accredited by the Western Association of Schools and Colleges (WASC)
- A 1:1 iPad school since 2011, Mater Dei has been recognized as an Apple Distinguished School for innovation, leadership and educational excellence since 2012
- 2019-2020 Total Enrollment: 2,132 students
- 21:1 student/teacher ratio; average class size is 25-30 students
- School wide, mandatory, random drug-testing program fosters a safe, drug-free environment
- 55% of student body received need-based financial aid in 2020 totaling \$7 million
- 30% of the faculty and staff are Mater Dei alumni
- International students make up 5% of the student population and represent more than 10 countries
- More than 95% of the student body participates in at least one co-curricular or extra-curricular program
- ASB (Associated Student Body) involves over 400 students who organize and coordinate more than 150 school activities including rallies and dances
- Global alumni network of over 29,500 representing many careers including judges, doctors, nurses, priests and religious, Olympians, Academy Award nominees, Fortune 100 and 500 executives, educators, service members and first responders
- Honor Club Memberships:
 - California Scholarship Federation 921 National Honor Society 348
- Class of 2020 College Acceptances:
 - University of California 229 California State University 291
 - Independent Universities, California 302 Out-of-State Universities 1052
- The Muth Family Center for Learning serves 10% of our students who have diagnosed special learning needs

A DIVERSE AND INCLUSIVE COMMUNITY

Mater Dei is centrally located in Orange County in the City of Santa Ana. Students come from every city in the county and some commute from as far as Los Angeles, Riverside, and San Bernardino Counties. Mater Dei students represent every religious, cultural and socio-economic background. This diversity contributes greatly to the school's core values and mission of Catholic education.





JOSEF A. D'HEYGERS
ACADEMIC SERVICES CENTER

ANTONE & ANNA BORCHARD FAMILY
LIBRARY

ACADEMICS

The academic program at Mater Dei High School provides students with personalized preparation for their best future. College preparatory, honors, and Advanced Placement courses are conducted on a full block schedule, giving students the foundation and tools for college and beyond. Students work in a technology-rich environment and in state-of-the-art classrooms, with individual personalized support from teachers during regular office hours. A staff of academic, college, and personal counselors provide additional support for the needs of students and parents during high school years and through the vital college application and admissions process. Notable academic accolades of Mater Dei students include 140 National Merit finalists, countless semi-finalists, a Gates Foundation Millennium Scholar, and numerous Rhodes Scholarships. With over 70% regularly achieving honor roll status, a 99% college matriculation rate, and more than, \$45 million dollars in academic and athletic scholarship for the Class of 2020, students of all learning styles and needs succeed and are prepared for academic and life success at Mater Dei.

CAMPUS MINISTRY

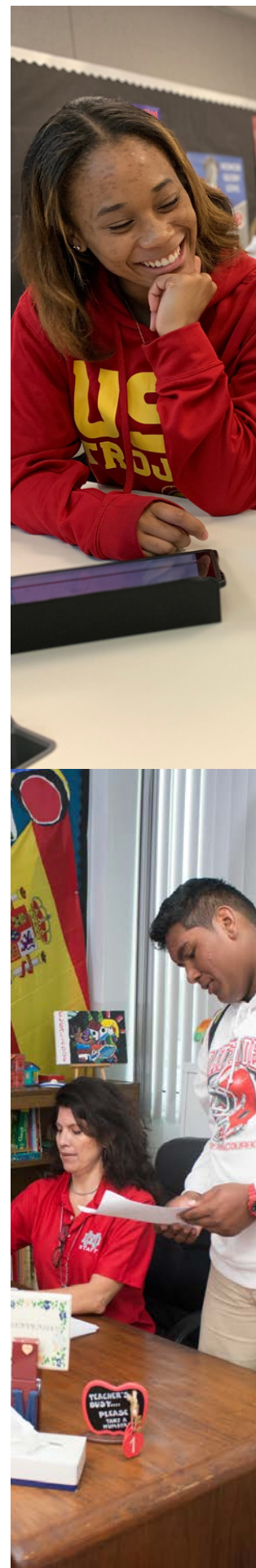
In the spirit of the Gospel, Campus Ministry at Mater Dei High School exists to support the spiritual growth and moral development of our entire school community. Campus Ministry offers many opportunities for student, faculty and staff involvement including all school Masses, community service/outreach, retreats, and the Campus Ministry Club. All students complete at least 80 hours of community service prior to graduation. The Class of 2020 completed 86,000 volunteer hours at hundreds of organizations – an average of 160 hours per student. Each class has multiple Monarch Millennium Service recipients, who contribute over 1,000 hours of service during their time at Mater Dei.

ARTS

Through involvement in performing and visual arts, students have avenues of creativity in and out of the classroom. Visual arts classes are available at all levels and offer instruction in traditional and digital media. The Film and Media Department provides hands on experience with filmmaking, journalism, scriptwriting, and television and film production. Arts at Mater Dei provides students a vehicle for personal expression and a pathway to professional careers. The award winning Performing Arts Department includes comprehensive Choral and Hand-bell, Instrumental, Theatre, Dance, and Pep programs. Students sing, play, dance, act, and run crew in a wide variety of performances throughout the school year. Mater Dei artists have achieved local recognition by outlets including the Los Angeles Times and showcased pieces nationally on NBC's Today Show.

ATHLETICS

Over three seasons, Mater Dei offers 25 CIF sports with multiple levels and 8 athletic clubs, providing a comprehensive opportunity for student-athletes to compete and grow. Athletics boasts 127 CIF, State and National Championships, 2 Heisman Trophy winners, 9 Olympians (4 in the 2016 Summer Games), 6 National and 16 State Gatorade Players of the Year in the school's history. Two-thirds of the student body participate in athletic programs as athletes, statisticians, managers, or student trainers in state-of-the-art facilities include aquatic center, gym, athletic fields, track, weight room, baseball complex, and a golf practice facility. More than 30 student-athletes from the Class of 2020 signed Athletic College Commitments.



MATER DEI'S MASTER PLAN

Since its founding in 1950, Mater Dei High School has grown in programs, facilities, and reputation to be counted among the premier Catholic high schools in the United States. Today it is positioned for even greater growth. Mater Dei's multi-phased Master Plan articulates a vision for continued campus enhancement with the primary goal of building a performing arts center.

This vision is carried out in the role of the President along with the advancement team. The team is responsible for admissions marketing, campus-wide fundraising, major gifts, alumni giving and relations, website and social media. The President in coordination with the business and advancement offices also manages the newly formed Mater Dei Monarch Foundation and its Board of Directors are responsible for managing Foundation assets and fundraising for specific needs.

Mater Dei High School was built in the late 1940s in a residential neighborhood in Santa Ana, California. At the request of the late Bishop Norman McFarland, a Blue Ribbon Committee, began work in the fall of 1995 on a redevelopment for campus improvements. Since that time, the school has completed several projects including, a student parking lot, the Gordon & Gail Lee Family Chapel and Campus Ministry Center, the academic services complex and science wing, the renovated visual arts classroom wing, the Meruelo Athletics Center and the William Lyon Homes Aquatics Building & Center and Andry Golf Practice Facility. In 2013, MD Vision 2020 project was launched which continued with objectives for Phase III of the Master Plan and the acquisition of 19 neighborhood homes and construction of a 900 space parking structure in 2019. Several smaller capital projects have been completed since 2013 including the renovated Library & Learning Commons, Sentinels of Freedom Veteran Memorial, Grotto Beautification Project (roofing, roof screens, windows, HVAC), Campus Solar Panel System, Faculty & Staff Work Space, and Access Control Security System.

The capstone of the Master Plan is construction of a new Performing Arts Center. This facility, designed with input from staff of the Visual and Performing Arts Department as well as local and national experts, will be the lasting home for band, choir, dance, theater arts, cheer, color guard and Mater Dei Television. The center will include an 800-seat theater, practice rooms, classrooms, studios, and a campus store. The next President will lead the effort to complete fund raising for this facility and supervise the construction of this beautiful and vital addition to Mater Dei High School.



PREPARING A VISION AND STRATEGY FOR THE NEXT ERA OF MATER DEI HIGH SCHOOL

Following 25 years of outstanding leadership by the former president, the community is excited to embrace new opportunities and plan for the next era of leadership in many departments. The next President will need to be a strategic thinker who is committed to excellence and can lead the school today and into the future; someone with a collaborative spirit who can inspire the community and create demand for the unique qualities of a Mater Dei education.

Mater Dei prides itself on its Catholic values and traditions as well as its welcoming and inclusive culture. Maintaining the Catholic identity and high expectations of the school while balancing the many competing interests will continue to be an opportunity for the school's leadership and governance. The next President will have an opportunity to work with the mission driven administration and outstanding faculty and staff to address these priorities.

The school operates in the President/Principal Leadership Model. In this model, the Principal is responsible for day-to-day operations while the President functions as the chief executive officer and outward facing "institution builder." The President, in collaboration with the Principal and Administrative Board, maintains all aspects of the school's general operations, including finances, facilities, advancement and campus ministry. To achieve the expectations of the position, the President will be a collaborative and decisive leader, embracing and promoting the key roles of the Principal and the administrative team while setting the agenda, raising the profile of the school in the community, and holding people accountable to the mission of Mater Dei High School.

The next president should be a charismatic and relational leader who is accessible and visible in the life of the school. The candidate must be an effective and engaging communicator in both public forums and private meetings with parents, staff, and benefactors. This enthusiasm must carry through in action, as he/she will oversee a highly motivated Advancement Office that is responsible for the endowment, annual and capital giving to meet the present and future needs of the school, and cultivating of potential donors. The next President will steer a strategic planning initiative and execute the school's existing master plan while managing the school's newly formed Mater Dei Monarch Foundation and its Board of Directors.

The next President will be an active and engaged Catholic who understands and is committed to the mission of Catholic education in a Diocesan context. Mater Dei welcomes candidates who are established experienced leaders as well as promising "rising stars" with proven leadership qualities who are ready to step up and guide this outstanding school into the future.



QUALIFICATIONS AND SKILLS:

As Mater Dei High School enters the next phase in its extraordinary history, the school seeks a collaborative servant leader, with the heart of an educator and the head of a business and organizational leader. Reporting to the Superintendent of Schools for the Roman Catholic Diocese of Orange, the next President will need to be an entrepreneurial and generative leader with outstanding communication skills who can partner all key constituents including faculty, staff and alumni in developing a strategic plan and updating the school's master plan. She or he will inherit an outstanding faculty and leadership team who are eager to welcome and support a dedicated, mission-focused leader.

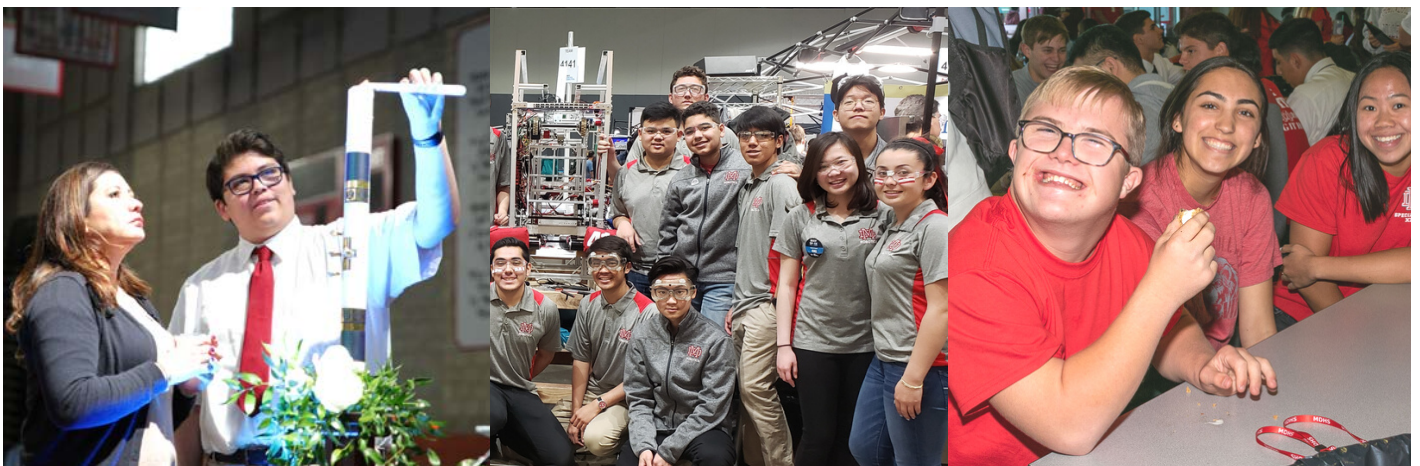
"This is one of the finest Catholic school leadership opportunities currently available in the United States"

Acting President, Father Steve Sallot '72

The ideal candidate is:

- A person who holds an advanced degree preferably in education or business
- An active and engaged Catholic with vision and energy who will embrace and promote the school's powerful Catholic mission, values, and traditions while modeling those values in his/her daily leadership practice
- A high-profile, relational manager who will serve as the outward-facing leader of the school, elevating its profile, advancing its Catholic mission, managing its financial matters, increasing its endowment, improving its infrastructure, and developing a comprehensive strategic plan to execute the master plan
- A mission-driven leader with a demonstrated understanding, respect, and support for the critical role Mater Dei High School plays in the community
- A leader committed to student diversity, equity, and inclusion on the Mater Dei campus
- An experienced educator with demonstrated leadership and track record in managing change and innovation
- A strategic thinker who can translate vision into results
- An organizational manager who can attract and sustain quality staff and develop high performance teams
- A leader with financial acumen in setting and meeting budgets
- An outstanding communicator and public speaker with the energy and commitment to be a passionate and visible advocate for Mater Dei High School
- A manager of the Mater Dei Monarch Foundation focusing on major gift fundraising, board development, governance and organizational communication

Knowledge of secondary education and school operations is required. Other qualities and experiences are also valued, especially visionary, entrepreneurial leadership and the ability to inspire, lead a high performing team, and create demand for the extraordinary gifts of a Mater Dei education.



ABOUT SANTA ANA AND ORANGE COUNTY

Mater Dei is located in Santa Ana, Orange County's largest city, home to walkable neighborhoods and a vibrant downtown with an emerging arts and culinary scene.

Orange County's 3 million residents enjoy a nearly perfect climate in which parks and beaches provide abundant opportunities for outdoor activities. Orange County is the home of exciting professional sports, a wide range of tourist attractions and quality venues for the arts. Orange County boasts a culturally diverse community of residents, thriving business economy and is Southern California's premier destination for living. While home values are high, the county also has many affordable areas for living within close proximity to the school. The county is best known for Anaheim's Disneyland Resort, coastal cities with surf beaches including Huntington Beach.

HOW TO APPLY

Candidates should submit all requested information in electronic format in one email and as separate documents (preferably PDFs):

*Current resume

*Cover letter expressing interest in the position

*One-page personal statement of leadership philosophy and practice

*3-5 Professional references with contact information

Send application to:

Thomas J. Burnham
Chief Human Resource Officer
Roman Catholic Diocese of Orange
tburnham@rcbo.org

For more information about the position visit: <https://materdei.bamboohr.com/jobs/>





**MATER DEI
HIGH SCHOOL**

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