

Meeting began at 9:17am.

### **Administrative Reports**

#### **Dr. Kroeze, Superintendent**

- Parent Survey - So far there have been 550 responses to the Parent Survey.
- Feedback on Parent/Teacher Conferences? Overall positive feedback on the conferences (went smoothly, no issues trying to find parking or rushing between conferences at Wood Oaks) but from the Parent perspective, it would be helpful if the automatic scheduler could allow for 2-5 minutes in between conferences to allow people to exit one Zoom and enter another.
- There is no time to build in between conferences for the teachers at Shabonee and Wood Oaks and still be able to fit all the conferences in. Per Dr. Olson, perhaps they can add 5 minutes for every 10 conferences the teacher has so that they can catch up if they are running behind.
- At this point, we do not see us going back to full time for 100% of the students (Phase 5) in time for the next conferences in February so this is valuable feedback.

#### **Dr. Fournier, Assistant Superintendent for Personnel and Student Services**

- Acknowledgement of the parent substitutes who have stepped up. They are busy completing the safety training, Zoom training, classroom technology training, etc.
- The teachers felt affirmation during conferences. They felt their efforts this year were acknowledged and the kind words were appreciated.

#### **Dr. Olson, Assistant Superintendent for Curriculum, Instruction and Assessment**

- Instruction is arduous to deliver (thought goes into every detail including handing out papers, taking in papers, etc) and after conferences, the teachers definitely felt supported by the parent community.

#### **Dr. Arakelian, Assistant Superintendent of Finance and Operations**

- Echoed the comments that the teachers felt supported after conferences this year.
- School fees should be rolled out in the next week. The Board Meeting is 10/22 and school fees are going to be discussed.
- Dr. Kroeze agreed that we can mention the fees including signing up for the PTA Membership in the PTA post in the Principal Blog this Friday 10/23.
- The Ride360 app which will provide GPS tracking of the buses will be rolled out shortly. Look for communications on how to download and use the application.

#### **Mrs. Tarah O'Connell, Director of Communications**

- Thanks to parents for completing the survey. The survey will close on Monday 10/26.
- Thank you for the 5K photos. They will be in a newsletter that will go out in mid November.

**Mr. Trevor Hope**, Director of Technology

- Thank you for the appreciation lunch a few weeks ago.

**Dr. John Panozzo**, Shabonee

- Thanks to the PTA for the treats they provide during the conferences.
- Several fun things are coming up at Shabonee.
- Currently the children are voting in an election to pick Dr. Panozzo and Mrs. Buchanan's Halloween costumes. They voted in a primary election last week where they chose between the themes: Spooky, Funny, Fancy or Sport. This week, they are voting for their favorite Funny costume: Carebear, Emoji or Mystery Animal. Costumes will be worn on both October 29th and October 30th so both A and B students have an opportunity, as well as remote students.
- Shabonee has been doing reading promotions with accompanying spirit days (for example, dress up like a character from the book) in preparation for the upcoming Book Fair.

**Council Reports:**

**Emily Taylor**, President

- Each PTA in good standing with IL PTA? Please confirm that each PTA is in good standing with the IL PTA.
- Membership IL PTA - Emily has informed the IL PTA that our membership dues will be late this year.
- District 27 staff can now sign up for PTA membership via an online Square account. So far, we have 56 enrolled across the 3 schools.
- Goals for PTA's - uniformity. Banking, payment collection, spiritwear... This year we would like to work on consistency between the PTAs as the schools (among platforms and providers). We will use the fall/winter to explore the options and gather in January to discuss what is working the best. We did discuss this briefly related to spirit wear vendors last year, but we would like to do a more formal bidding process this year given the number of vendors.
- Hot Lunch - Emily, Dr. Kroeze and Robin Bear have been touring each of the schools including the Kindergarten Center to see how we can still do a hot lunch. It will be a different experience (for example, limited options compared to how we did it before) but we plan to try a Hot Lunch the week of 11/4 and 11/5. It will be on a Weds/Thur for the A and B students. For Kindergarten and HP 1st grade it will be on 11/4 Wed. We will determine if we will do it again after we see how this first one goes. The concerns are that the items are things the children can open themselves with limited waste so that the cleanup and sanitizing process can still happen. Ordering will start next week for the first week of November. There will be no need for volunteers at the schools, Lunch Solutions will provide the staff. This will be announced in Friday's Principal's blogs.

**Mileen Zucker**, Vice President

- Coat Drive - There is a 2 week coat drive to benefit a school in Elk Grove that we will participate in. There will be drop off boxes outside the schools (under cover) and parents can drop off coats at drop off time. Mileen will work to identify the parent volunteers who will pick up the coats and

keep them in their garage - we cannot store at the school as everything must be quarantined. We can announce in the principal newsletter this Friday as well. The coat drive will start next week.

**Lisa Woodruff**, Treasurer

- Savings account opened for Race revenue - This will be a separate account for Scholarship proceeds.
- Recap of 10/6/20 Treasurer Meeting - This was a meeting with the various PTA Treasurers to discuss what they are doing and what platforms they are using. They are working to standardize the Treasurer role so that new treasurers will find it easy to pick up the position and responsibilities.
- Attached budget approved by PTA Council Board, to approved by Council (image included at the end of the agenda). Lisa made a motion to pass the Budget, which was seconded by Kate Riggs and approved.

**Lynn Howard**, Secretary

- Lynn made a motion to pass the Meeting Minutes, which was seconded by Kate Riggs and approved.

**PTA Council Committee Reports:**

**D27 5K Race** - Mileen Zucker and Karen Frum

- Race Recap: We had 331 participants signed up. There were 7 cheer stations in 7 different neighborhoods. We were able to get great pictures. Special thanks to Rivka for organizing the Children's 1 Mile and the Parent's 5K. The goal was to raise \$10,000 and we met the goal. Mileen will work to get the money to Dr. Arakelian for the scholarship.

**Calendar** - Lisa Woodruff/Lisa Buckley

- The calendar is a live document and items will be added as they are approved.

**Communications** - Anna Harris

- Nothing new to report.

**Directory** – Lynn Howard

- The directories have been ordered and should be ready for pick up any day now. They will be quarantined until they are ready to be handed out (once PTA Members are determined in the next weeks).

**Hot Lunch** – Jill Carter

- Update provided above in Council Reports by Emily Taylor.

**Environmental** - Adrienne Mittelman

- Not too much to report. Looking into recycling options like printer cartridges since the green team student clubs aren't running this year.

**Club 27** - Marlyse Serlin

- Nothing new to report.

**PTA School Reports:**

### **Hickory Point** – Samantha Diamond and Kate Riggs

- The Hickory Point PTA built a live store on square for Hickory Point spirit wear. Links will be sent out soon..
- Conferences went well and the Hickory Point PTA provided food to show teacher appreciation.
- There will be a virtual book fair in November.
- Teacher memberships for the Hickory Point PTA have been added to MemberHub.
- All new families have been welcomed to Hickory Point.

### **Shabonee** – Rivka Daar and Shaka Martin

- The Shabonee PTA launched a Charleston Wrap fundraiser which will run through November.
- The virtual book fair will begin 11/2 - Shabonee and Hickory Point are working together this year and it was requested that we advertise the fall book fair to Wood Oaks since they don't have a book fair until February.
- Currently working on a Family Night Scavenger Hunt which would be socially distanced and community based. Participants would take pictures and submit and there will be a reward at the end.
- Room parents are prepping for Halloween parties.
- The spirit wear is currently in quarantine.
- The Shabonee PTA provided coffee for the conferences.
- The yearbook committee purchased a light up Halloween background screen and the children can take a picture in front of it for fun and then upload into the yearbook.

### **Wood Oaks** – Anna Harris and Debbie Salzer Rothschild

- The Wood Oaks PTA provided smoothies from Tropical Smoothies to the teachers over conferences.
- Thursday take out at Upper Crust resulted in \$400 in sales of which the Wood Oaks PTA receives 25%.
- 23 families participated in the painting event on 10/16. The Wood Oaks PTA received some bonus canvas and paint kits that can be completed with an online video that can be used as Club 27 prizes.
- The spirit wear sale was the most successful in the last 4 years. The Wood Oaks PTA received over 100 orders through Cheddar Up. Kudos to Debbie Salzer Rothschild for her efforts. The spirit wear will be distributed at the school 10/20 or 10/21 and remote students will get theirs on Thursday at remote material pick up.
- The Wood Oaks PTA is working on a holiday gift program with Embellish.

### **New Business:**

- Discussed how best to support families where there has been a death in a District 27 family. We need to be sure to halt all communications to the individual and discussed sending a handwritten bereavement communication. We discussed making a donation in the individual's name. In the

case that we hear of a passing, please contact the PTA Council and PTA Presidents with the subject "Condolence" so that we can be sure we trigger the appropriate response. Emily Taylor will talk to Dr. Kroeze to see if someone can send a note so that we don't inadvertently miss a family. Debbie Salzer Rothschild said she would be happy to write the handwritten communication.

Meeting adjourned at 10:22am

**Attendees:**

Dr. Kroeze, Dr. Fournier, Dr. Arakelian, Dr. Olson, Dr. Panozzo, Meggan Buchanan, Tarah O'Connell, Trevor Hope, Emily Taylor, Mileen Zucker, Lisa Woodruff, Marlyse Serlin, Kate Riggs, Samantha Diamond, Rivka Daar, Debbie Salzer Rothschild, Anna Harris, Adrienne Felder-Mittelman and Lynn Howard.

**Next Meeting – Nov 18th at 9:15am – via Zoom**

# Northbrook District 27 PTA Council

2020 - 2021 Budget

	Total	
	Jul 2020 - Jun 2021	
<b>Income</b>		
Club 27-Income	0.00	
Club 27-Auction	0.00	
Club 27-Sponsorship	0.00	
Club 27-tickets	0.00	
<b>Total Club 27-Income</b>	<b>\$ 0.00</b>	
Council Membership Dues	300.00	
D27 5K	0.00	
D27 5K Registrations	9,296.89	Actual as of 10/13
D27 5K Sponsor	3,250.00	Actual as of 10/13
<b>Total D27 5K</b>	<b>\$ 12,546.89</b>	
Dine Out Nite	310.00	
Hot Lunch-council	0.00	
Rohrabaugh Scholarship	0.00	
Scholarship-Schools	4,500.00	
<b>Total Rohrabaugh Scholarship</b>	<b>\$ 4,500.00</b>	
<b>Total Income</b>	<b>\$ 17,656.89</b>	
<b>Gross Profit</b>	<b>\$ 17,656.89</b>	
<b>Expenses</b>		
Bank Charges & Fees	24.00	
Club 27 Expenses	0.00	
Club 27-Auction	0.00	
Club 27-Invitations and Postage	0.00	
<b>Total Club 27 Expenses</b>	<b>\$ 0.00</b>	
Council Brunch	500.00	
D27 5K Expenses	3,000.00	
Directories Expense	0.00	
Gifts to Schools	4,000.00	
Gifts-Admin Appreciation	1,500.00	
Gifts-Council Donation	200.00	
Gifts-Executive Board/Committee	100.00	
Gifts-Retirees	600.00	
Office Supplies & Software	400.00	
Promotional Expense	1,000.00	
PTA Meeting-snacks	0.00	
Rohrabaugh Memorial Scholarship Fund	12,000.00	
<b>Total Expenses</b>	<b>\$ 23,324.00</b>	
<b>Net Operating Income</b>	<b>-\$ 5,667.11</b>	
<b>Net Income</b>	<b>-\$ 5,667.11</b>	