



# The American Baccalaureate School

## Police Clearance Certificates for UK Nationals

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### A – United Kingdom Police Clearance

If you are coming to work in Kuwait, the following should be done while in the UK, before arriving in Kuwait. Information on how to obtain a police clearance certificate from the UK is found on the dedicated website : <http://www.disclosurescotland.co.uk/what-is-disclosure/>

Please note that Kuwaiti authorities require UK criminal record certificates to be attested by:

1. **The Foreign and Commonwealth Office in Milton Keynes:** (Please see FCO requirements below) \*\*

Norfolk House (West)  
437 Silbury Boulevard  
Milton Keynes  
MK9 2AH

2. **Kuwait Embassy in London:**

Please include a stamped addressed envelope with your application. If you have included the £6 postage in your fee a self-addressed return envelope without any postage will be sufficient. They may request additional funding if the postage costs exceed £6 or if the postage has not been covered in the fee or on the envelope.

**Embassy of the State of Kuwait**

2 Albert Gate  
Knightsbridge  
LONDON  
SW1X 7JU

\*\*FCO Policy on legalizing Scotland Disclosure Documents.

National Identification Certificates, Association of Chief Police Officer Certificates and Disclosure documents.



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Only original documents issued by the National Identification Service (NIS) and signed by an NIS official can be legalized. We cannot legalize photocopies of these documents under any circumstances.

**Original disclosure documents must be signed by a member of the Criminal Records Bureau or a practicing UK solicitor or notary public before they can be legalized. We cannot legalize photocopies of these documents under any circumstances.**

Only original documents from the Association of Chief Police Officers (ACPO) can be legalized and should be signed by an ACPO official. Photocopies of these documents cannot be legalized under any circumstances.