

ONTEORA CENTRAL SCHOOL DISTRICT

BOARD OF EDUCATION
BOICEVILLE, NEW YORK 12412

WORKSHOP MEETING

7:00 p.m.

MINUTES

TUESDAY, OCTOBER 20, 2020

TELECONFERENCING

1. Opening Items

1.01 Call to Order 7:05

1.02 Tobacco Policy Statement

1.03 Roll Call:

Present: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

2. Acceptance of Minutes

2.01 Acceptance of Minutes (proposed 7:05)

Recommended Action: The Board of Education hereby accepts minutes of October 6, 2020 Board meeting

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

3. Superintendent Update

3.01 The Superintendent will update the Board on District News (proposed 7:10)

School Board Appreciation Week

- The New York State School Boards Association recognizes October 19 - 23 as School Board Recognition Week
 - A time to promote awareness and understanding of the important work performed by school board members
- Our School Board Trustees are incredibly dedicated and passionate about the education of our community's children.
 - They are often called upon to make difficult and complex decisions, and they do so with thoughtful consideration to all aspects of the issue before them
 - At this point, our Board has amassed over 35 years of combined experience
 - Thank you for volunteering to dedicate yourselves to the Onteora students

Elementary In Person Learning Model Modification:

- Sent an email out to our elementary faculty on Friday so that they would know what we were thinking and know going to bring it up tonight
 - This situation is difficult to navigate with communication, and there will always be someone that is informed first and last
- Realized that our plan needs to flex as we had anticipated that it might
 - Substitute coverage is much more difficult than in prior years due to

COVID

- More significant challenge at the elementary levels due to the high percentage of students participating in the in person learning model, resulting in the elementary faculty being unable to access critical professional developments and also an inability to conduct much needed team meetings such as RTI and child study team
- To accommodate these needs, we would like to implement two fully remote days per month effective beginning in November
 - On those fully remote days, learning would be asynchronous
 - Work would be provided and students would have time to complete that work (or any catch up work) on their own
 - Teachers would also provide at least a half an hour of scheduled time to support students that may have questions or need one to one support
- Please know that this is not related to the model of our MS/HS other than the coordination of the day for remote learning makes the most sense operationally

Discussion:

- Although teachers can be paid for after school work – can't mandate teachers to participate
 - Saturday morning, once a month –again can't mandate faculty to take advantage of it
 - Faculty working so hard, need weekends to recover
- People were upset to hear about it through social media and not through the District – sent to faculty so they knew it would be a discussion – very difficult to juggle who should be aware first
- Administration became aware that the teachers can't get the professional development they need
- Not sure that people understand that if we want quality educators, they need professional development
- Special needs students feeling better getting services in-person – getting services remotely is very difficult – the providers are wonderful

Change in Learning Preference

- October 30th is the deadline for submitting a request to change learning preferences for the second quarter for elementary students
 - Once we know the numbers of students returning to in person learning in the second quarter we will be better able to evaluate our ability to maintain social distancing and other safety measures
 - Could impact the full time in person learning model
 - We will not know more until after October 30th
- The Middle and High School are accepting requests on a regular basis, as they do not have the same space and building constraints with the model that is in place

Parent Community Forums

- Scheduling additional community forums next week on Tuesday
 - Will begin publicizing them tomorrow
 - Will have one during the day and one in the evening
 - Have gathered some questions on our google form
- Question about testing and vaccinations.
 - We have no plans to begin testing or administering vaccinations as we are not a testing facility
 - If we become the focus of COVID positive diagnoses, the UC Dept. of Health would mobilize a testing unit and assist in broader testing in the District
 - We will not test and vaccinate children without parental permission

SEL Parent Workshops

- We have planned with Morningside to provide Social Emotional workshops for both elementary and secondary parents
 - Will be lead by the trainers that are working in the corresponding grade levels
 - Focus on developing self care tools and practices and exploring ways to support your children's social, emotional and academic development

4. Board District News

4.01 The Board will report District News (proposed 7:15)
7:40

Trustee Kurnit reported on the Ulster County School Board Association meeting – zoom and in-person

- Asked districts to share best practices and what might be struggling with
 - Plans changing need to be flexible
 - Food distribution
 - Technology Distribution
- Also – round table this morning – beginning of remote NYSSBA convention – talked about way they function with communities and fellow board members

Trustee Osmond and Superintendent Victoria McLaren attended UCSBA virtual meeting –Dr. Khoury gave presentation on what BOCES is doing, and the future as older students get used to on-line offerings

5. Student Representative Report

5.01 Pro Tempore Student Representative Leon Savage will report to the Board (proposed 7:30)

Student representative was not present to give a report

6. Acknowledge Public Be Heard Comments

6.01 The Board will acknowledge the public be heard comments from the last meeting
Mark Wilens

7. Public and Student Comment

7.01 Public and Students may comment on any agenda or non-agenda item (10 min or more) (proposed 7:35)

No comment was made

8. Discussion and Possible Action

8.01 Donations from Hannaford Helps Schools Program (proposed 7:40)

Recommended Action: The Superintendent recommends acceptance of the following donations from Hannaford Helps Schools Program and approval to increase the 2020-2021 Budget lines below:

- Increase A2110.431.01 (HS Supplemental) by \$ 411 for PBIS
- Increase A2110.431.07 (Woodstock Supplemental) by \$2,209 for purchasing individual games for in-classroom learning due to COVID-19 restrictions at the Woodstock Elementary School
- Thank you to Hannaford for their support

Motioned: Trustee DeJesus

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

8.02 Donation - Scholarship

Recommended Action: The Superintendent recommends acceptance of a donation totaling \$100.00 CASH, as a scholarship award for the Class of 2021 from Merele Susan Milim

Motioned: Trustee Osmond

Seconded: Trustee Storey

- Thank you for your generous donation

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

8.03 Increase Part-Time Art Position

Recommended Action: The Board of Education hereby increases the full time equivalent for the Part-time Art position from .4 FTE to .5 FTE

Motioned: Trustee DeJesus

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

8.04 Finalize Goals for 2020-2021

Consensus to approve 2020-2021 Goals:

DRAFT 2020 - 2021 Board Goals (from google doc 10/15/20)

- Continue proactive efforts to build a climate of mutual trust inclusive of all groups and entities within the District by:
 - Supporting initiatives to increase school spirit
 - Support the establishment of a Diversity Week that encourages staff and students to honor our differences through project based learning exercises, the telling of our individual stories, and open discussion.
 - Supporting a Culture and Climate Survey;
 - Continuing diversity education for students and staff;

Continuing development and training in social emotional learning, equity and inclusivity, and restorative justice practices;

Continuing efforts to better publicize the District's accomplishments;

Facilitating greater communication and advancing the vision of the District.

- Support the development of a long-term, District-wide plan that strategically addresses educational goals, declining enrollment, facilities, community impact, budget and cost-saving measures. Accomplish this through input from Superintendent recommendations, Board Ad Hoc committee, Shared Decision-Making committee and community outreach. Specifically address the following:
 - Adopting a mission statement for the District;
 - Analyzing the Grade Level Configuration and Building Utilization Study;
 - Developing a timeline for the writing of a long-term District-wide plan;
 - Review the Bachman report and findings in light of COVID-19.

- Increase K-12 student knowledge and engagement in civics, social studies, and social issues by supporting:
 - Curricular innovation and inclusion of civics education across all subjects;
 - Continuing support of an independent, District-wide student government;
 - Secondary school voter education and registration;
 - ~~The creation of a metric for a measurement of civic readiness and practical engagement.~~
 - Create criteria to determine the effectiveness of our civic readiness and engagement
 - The implementation of a robust Media Literacy component in our K-12 curriculum. (some resources linked here:
 - <https://www.craftinc.org/literacy-e-books/teaching-and-reaching-the-millennial-generation-through-media-literacy.pdf>
 - <https://www.medialit.org/how-teach-media-literacy>

- Complete the process of revising the district's Homework Policy.

- Improve the support we offer our students preparing for their future after graduation by:
 - Continuing to support and enhance the district's mentorship program;
 - Engaging with the business community, to better understand current opportunities for graduating students;
 - Visiting programs such as the Ulster BOCES Career Tech, P-Tech, and alternative education programs;
 - Working with district staff to enable our students to anticipate and participate in the jobs of the future.

9. Policies

9.01 First Reading of Policy 3210 Visitors to the School (proposed 7:55)

Old policy:

~~2018~~ 2020 3210 Community Relations

SUBJECT: VISITORS TO THE SCHOOL

All visitors shall be required to report to the Main Office and sign in upon arrival at school and state their business. Visitations to classrooms for any purpose require permission in advance from the Building Principal in order to allow teachers the opportunity to arrange their schedules to accommodate such requests.

When individual Board members visit the schools, they must abide by the regulations and procedures developed by the administration regarding school visits.

NYSSBA Policy to replace Old Policy **VISITORS TO THE SCHOOL**

The Board recognizes that the success of the school program depends, in part, on support by the larger community. The Board wishes to foster a positive climate where members of the community have the opportunity to observe the hard work and accomplishments of the students, teachers and other staff. Since schools are a place of work and learning, however, certain limits must be set for such visits. The Principal or his or her designee is responsible for all persons in the building and on the grounds. For these reasons, the following rules apply to visitors to the schools:

1. Anyone who is not a regular staff member or student of the school will be considered a visitor.
2. All visitors to the school must enter through the designated single point of entry and report to the office of the Principal upon arrival at the school. There they will be required to present photo identification, sign the visitor's register and will be issued a visitor's identification badge, which must be worn at all times while in the school or on school grounds. The visitor must return the identification badge to the Principal's office before leaving the building.
3. Visitors attending school functions that are open to the public after regular school hours, such as parent-teacher organization meetings or public gatherings, are not required to register.
4. Parents or citizens who wish to observe a classroom or school activity while school is in session are required to arrange such visits in advance with the classroom teacher(s) and Building Principal, so that class disruption is kept to a minimum.
5. Teachers are expected not to take class time to discuss individual matters with visitors.
6. Any unauthorized person on school property will be reported to the Principal or his or her designee. Unauthorized persons will be asked to leave. The police may be called if the situation warrants.
7. All visitors are expected to abide by the rules for public conduct on school property contained in this code of conduct.

9.02 First Reading of Policy 3250 Parent -Teacher Associations

2016 3250 Community Relations PARENT-TEACHER ~~ORGANIZATION~~ASSOCIATION

The Board of Education recognizes and supports that the goal of the Parent-Teacher ~~Organization~~ Association is to develop a united effort between educators and the general-public school community to secure for every child the highest achievement in physical, academic and social education. Therefore, staff members and parents are encouraged to join the Parent-Teacher ~~Organization~~ Association and to participate actively in its programs.

9.03 For Information - Policy 3231 Public Complaints was reviewed

2020 3230 Community Relations **PUBLIC COMPLAINTS**

Complaints by citizens regarding any facet of the school operation, including but not limited to instruction or personnel, often can be handled more satisfactorily by the administrative officer in charge of the unit closest to the source of the complaint. In most instances, therefore, complaints will be made to the Building Principal and/or their assistant if the matter cannot be resolved by the teacher, coach, or other school employee.

If the complaint and related concerns are not resolved at this level to the satisfaction of the complainant, the complaint may be carried to the Superintendent and/or one (1) of their assistants. Unresolved complaints at the building level must be reported to the Superintendent by the Building Principal. The Superintendent may require the statement of the complainant in writing.

If the complaint and related concerns are not resolved at the Superintendent level to the satisfaction of the complainant, the complaint may be carried to the Board of Education. Unresolved complaints at the Superintendent level must be reported to the Board of Education by the Superintendent. The Board of Education reserves the right to require prior written reports from appropriate parties. Adopted: 6/29/09 Reviewed 3/29/18 Reviewed 10/16/20

10. Independent Contract Retainers

10.01 Approve All ICRs (proposed 8:10)

Recommended Action: The Board of Education hereby approves Item #s 10.02-10.04

Motioned: Trustee Kurnit

Seconded: Trustee Storey

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee

DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

10.02 ICR - Carroll

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School

District approve the Independent Contractor Retainer between the Onteora Central School District Brittany Carroll retained as a community mentor in music education effective October 21, 2020 to June 1, 2021 at a rate of \$250.00 stipend for 25 hours with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

10.03 ICR - Perfect Playcement

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Mark Leinweaver/Perfect Playcement retained as Perfect Playcement Educational Presenter effective October 29, 2020 at a maximum rate of \$1,000.00 per Webinar with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

10.04 ICR - Sawhill

Recommended Action: BE IT HEREBY RESOLVED on recommendation by the Superintendent of Schools that the Board of Education of the Onteora Central School District approve the Independent Contractor Retainer between the Onteora Central School District and Lesley Sawhill retained as Theatre Director effective October 22, 2020 to December 17, 2020 at a maximum rate of \$1,000.00 with no fringe benefits or deductions and authorizes the Superintendent to sign such an agreement.

11. Consent Agenda

11.01 Approve Consent Agenda (proposed 8:05)

Recommended Action: The Board hereby approves item numbers 11.02-11.04

Motioned: Trustee Storey

Seconded: Trustee Kurnit

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee

DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

11.02 Personnel Agenda

APPOINTMENT:

INSTRUCTIONAL – PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	PAY RATE	REMARKS
Dutcher, Falyn	Elementary Art Woodstock/Phoenicia	10/21/2020	1BA	0.5 FTE, replace S. Basch

APPOINTMENT:

NON-INSTRUCTIONAL- PART-TIME

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Davis, Richard*	Monitor/Phoenicia	10/28/2020	\$16.22/hour
Sellers, Lauren*	Monitor/Phoenicia	10/28/2020	\$16.22/hour

pending pre-employment processing

APPOINTMENT: NON-INSTRUCTIONAL

PROBATIONARY APPOINTMENT

NAME	POSITION/SCHOOL	EFFECTIVE DATE	SALARY STEP
Lemmens, Joris	Network Support Specialist II	11/4/2020-5/4/2021	Step 4

EXTRA DUTY STIPENDS

NAME	POSITION	AMOUNT
Moorhus, Jolie	Computer Advisor-Phoenicia	\$5,307.00

LEAVE OF ABSENCES: INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
4124	10/16/20 – 11/4/20	COVID FMLA

LEAVE OF ABSENCES: NON-INSTRUCTIONAL

EMPLOYEE NUMBER	EFFECTIVE DATE FROM – TO	REASON
3894	10/19/20 – 11/02/20 *approx. dates*	FMLA PAID

RESIGNATIONS: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE	REMARKS
Aliberte, Nicole	Physical Therapist/District	10/16/2020	Personal

SUBSTITUTE

NAME	POSITION	AMOUNT
Dutcher, Falyn	Certified Teacher	\$125.00/day
Dutcher, Falyn	Certified Teaching Assistant	\$90.00/day
Olesker, Jill	Home Tutor	\$50.00/hour

TEMPORARY APPOINTMENT: INSTRUCTIONAL

NAME	POSITION/SCHOOL	EFFECTIVE DATE FROM - TO	REMARKS
Brown, Jillian	School Psychologist/MS,HS	10/21/20-12/15/20 *approx. dates*	MA Step 1

11.03 Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations

Recommended Action: The Board hereby approves the Instruction - Schedule U-The Committee on Special Education (CSE) and Committee on Pre-School Special Education (CPSE) Recommendations, Schedule U, #10/20, Confidential, as reviewed by Trustee Sherry

11.04 Financial Report - August

Recommended Action: The Board of Education has reviewed and hereby accepts the Financial Report from August of 2020.

12. Committee Reports

12.01 Facilities Committee: Trustee Storey to Report (proposed 8:10)

- Remote meeting – went over capital projects
- Bennett partition still does not work
- ADA bathroom is complete
- Science lab – should be operational by end of October, beginning of November
- Meet up at school to look at drainage and repair on track and field – also make track for other sports
- Sending out Request for Proposals for 5 year Building Condition Survey

12.02 Policy Committee: Trustee Kurnit to report

- Looked at 4 policies – 3 on agenda tonight, 4th needs more work before first reading
- Policies backlogged – trying to look at as many as possible

Communication Committee will schedule a meeting to discuss what next mission will be

13. Old Business

13.01 The Board will discuss Old Business
No old business was discussed

14. New Business

14.01 The Board will discuss New Business
No new business was discussed

15. Request For Information

15.01 Board members will request information of the Superintendent
In previous years, how many days would a teacher be pulled out for professional development? (from Item 3.01 – Asked by Trustee Storey)

What is substitute pool this year as compared to a non-pandemic year? (from Item 3.01 – Asked by Trustee Osmond)

Who is taking care of psychological services while we don't have one psychologist? (from Item 11.01 asked by Trustee Storey)

16. Adjournment

16.01 Adjourn (proposed 8:15) Next meeting is November 10, 2020

Recommended Action: The Board hereby adjourns at 8:00

Motioned: Trustee Storey

Seconded: Trustee DeJesus

Result: Unanimous

Yea: Trustee Osmond, Trustee Kurnit, Trustee Storey, Trustee Salem, Trustee DeJesus, Trustee Sherry

Not Present: Trustee Ratcliff

Minutes Recorded by Fern Amster,
District Clerk



Board of Education: Laurie Osmond, Rob Kurnit, Valerie Storey, Kevin Salem, Bennet Ratcliff, Dafne DeJesus, Emily Sherry