



STONYHURST

## **Domestic Assistants (Bank)**

We are looking to expand our bank of Domestic Assistants to perform a range of cleaning and general domestic duties as and when required.

### **Key responsibilities**

- To ensure the effective cleaning and domestic maintenance of any/all areas of the campus.
- To comply with all health and safety requirements of the campus as outlined in departmental procedure manuals.
- To undertake any other duties, commensurate with role, as directed by the Bursar and/or Domestic Manager.

### **Professional and Personal Qualities**

- Experience of, or a genuine interest in, working within an educational setting.
- Comfortable working with and liaising with a wide range of colleagues.
- Ability to develop positive professional relationships.
- A good team player but also able to use own initiative.
- Ability to prioritise tasks and manage time effectively.
- Good communication skills.
- A willingness to respond to the operational needs of the school and have a flexible approach to the role.
- An awareness and appreciation of the importance of all College policies and procedures including Safeguarding and Health & Safety.

Requirement to work a maximum of 7 hours a day over 5 days (may include Saturday). Term time only applications will be considered.

The salary for the position will be paid at the rate of £8.72 per hour, with a travel allowance of £3.00 per day, if applicable.

Experience is preferred but not essential as full training will be provided.

### **What's in it for you?**

In return, we can offer;

- An interesting and varied role within a unique setting
- Uniform
- Opportunities for training and professional development as appropriate
- Opportunity to join the National Pension Trust scheme

**The Closing Date for receipt of applications is Monday 30<sup>th</sup> November 2020 at 12 noon.**

**Interviews will be held as soon as practicable after that date**

**Successful applicants will be subject to an enhanced DBS check.**