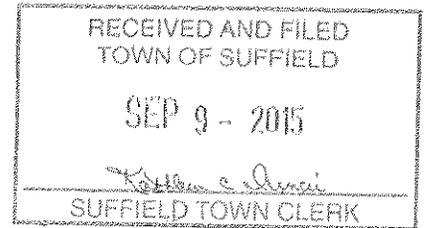


**Minutes of Town Meeting  
09-02-2015**



The Town Meeting was called to order by Kathleen C. Dunai, Town Clerk, at 7:17 pm.

Upon nomination by Justin Donnelly, 17 Canal Road with a second by Brian Fitzgerald, 1210 Newgate Road., D. George Beiter, 360 South Main Street., was unanimously elected moderator by voice vote.

There were no additional nominations for moderator from the floor.

Bobbie Kling, 1120 Newgate Road., with a second from Brian Fitzgerald, 1210 Newgate Road., presented the following resolution and moved its adoption:

***Resolved: I MAKE A MOTION TO WAIVE THE READING OF THE RESOLUTION TITLED:***

***RESOLUTION TO APPROPRIATE \$9,100,000 FOR ROAD AND DRAINAGE IMPROVEMENTS AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$9,100,000 TO FINANCE SAID APPROPRIATION***

***AND ENTER THE RESOLUTION IN THE MINUTES OF THE MEETING***

*Motion passed by voice vote.*

Ben Rodriguez, Jr., 560 Thrall Avenue., with a second from Edward McAnaney, 85 Wren Drive., presented the following resolution and moved its adoption:

***Resolved: I MAKE A MOTION TO APPROVE THE RESOLUTION TITLED:***

***RESOLUTION TO APPROPRIATE \$9,100,000 FOR ROAD AND DRAINAGE IMPROVEMENTS AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$9,100,000 TO FINANCE SAID APPROPRIATION***

Discussion took place concerning the motion.

Brian Kost., 10 Barry Place., with a second from Jayson Caron, 194 Russell Avenue., **Made motion to table the prior motion and table the vote due to lack of information being provided on the bonding issues.**

Selectman Edward McAnaney, 85 Wren Drive addressed the town meeting with information and addressed questions on costs, scale of importance and locations of the bonding proposal.

**MOTION WAS BROUGHT FORWARD THAT WAS ON THE FLOOR AND VOICE VOTE WAS CALLED. MOTION FAILED BY VOICE VOTE.**

**ORIGINAL MOTION WAS CALLED AND PASSED BY PAPER BALLOT VOTING  
300 YES 48 NO**

Bobbie Kling, 1120 Newgate Road., with a second from Edward McAnaney, 85 Wren Drive., presented the following resolution and moved its adoption:

***Resolved:* I MAKE A MOTION TO WAIVE THE READING OF THE RESOLUTION TITLED:**

**RESOLUTION TO APPROPRIATE \$5,130,000 FOR RENOVATIONS AND IMPROVEMENTS TO SUFFIELD TOWN HALL AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$4,385,000 TO FINANCE SAID APPROPRIATION**

**AND ENTER THE RESOLUTION IN THE MINUTES OF THE MEETING**

*Motion carried by voice vote.*

Ginny Bromage, 576 North Main Street., with a second from Diane Freidman, 119 Marbern Drive., presented the following resolution and moved its adoption:

***Resolved:* I MAKE A MOTION TO APPROVE THE RESOLUTION TITLED:**

**RESOLUTION TO APPROPRIATE \$5,130,000 FOR RENOVATIONS AND IMPROVEMENTS TO SUFFIELD TOWN HALL AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$4,385,000 TO FINANCE SAID APPROPRIATION**

Selectman Edward McAnaney, 85 Wren Drive addressed the town meeting with a PowerPoint regarding the renovations proposed to the Town Hall.

**MOTION WAS MADE BY EDWARD MCANANEY, 85 WREN DRIVE,. TO TRANSFER THIS MOTION TO VOICE VOTE,. AND SECOND BY LISA TRASE, 617 HALLADAY AVENUE,.**

*Motion carried by voice vote.*

Bobbie Kling, 1120 Newgate Road., with a second from Justin Donnelly, 17 Canal Road., presented the following resolution and moved its adoption:

***Resolved:* I MAKE A MOTION TO WAIVE THE READING OF THE RESOLUTION TITLED:**

**RESOLUTION TO APPROPRIATE \$8,400,000 FOR RENOVATIONS AND IMPROVEMENTS TO BRIDGE STREET SCHOOL FOR CONVERSION TO A TOWN COMMUNITY RECREATION CENTER AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$8,400,000 TO FINANCE SAID APPROPRIATION**

**AND ENTER THE RESOLUTION IN THE MINUTES OF THE MEETING.**

Beth Chafetz, 803 Mapleton Avenue., with a second from Kathleen Daly Rietberg, 12 Devine Road., presented the following resolution and moved its adoption:

***Resolved: I MAKE A MOTION TO APPROVE THE RESOLUTION TITLED:***  
**RESOLUTION TO APPROPRIATE \$8,400,000 FOR RENOVATIONS AND IMPROVEMENTS TO BRIDGE STREET SCHOOL FOR CONVERSION TO A TOWN COMMUNITY RECREATION CENTER AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$8,400,000 TO FINANCE SAID APPROPRIATION**

First Selectman Edward McAnaney discussed the motion using a PowerPoint presentation.

Discussion took place on the motion.

***Chris Nickolas, 162 Quail Run Road,. Called the question and moved to vote.***

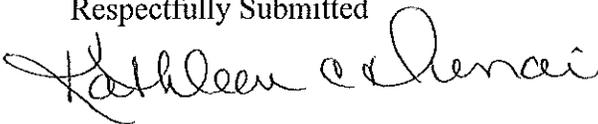
Moderator D. George Beiter called for voice vote to vote on the motion. Not being able to determine an accurate vote the vote was counted by standing vote. Motion passed.

**MOTION WAS CALLED AND PASSED BY PAPER BALLOT VOTING**  
**269 YES      60 NO**

Motion was made by Justin Donnelly and second by Edward Basile to adjourn the meeting at 9:38 pm.

Motion carried by voice vote.

Respectfully Submitted

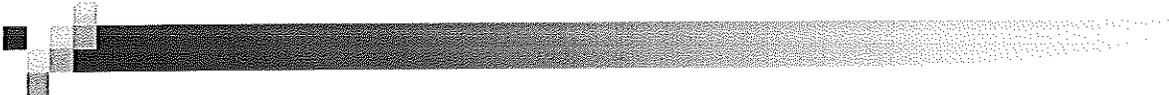


Kathleen C Dunai  
Town Clerk



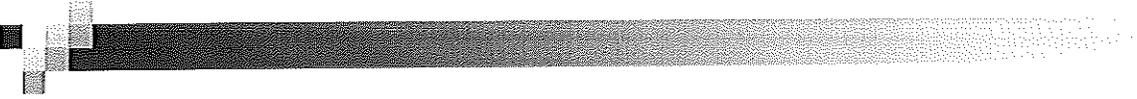
# Town Meeting on Capital Projects

September 2, 2015



# Agenda

- Call of the meeting
- Selection of Moderator
- Description of Meeting Procedures
- Presentation on Proposed Capital Projects
- Impact of Capital Projects on the Town Budget
- Motions on each project, with discussion, questions/answers, then voting



## Capital Project Recommendations

■ Roads & Drainage		\$ 9.1 m
■ Town Hall Project		\$ 5.13m
□ \$745k accrued in THP account		
□ \$4,385,000 to be bonded		
■ Bridge Street School		\$ 8.4 m
■ Total expenditure	=	\$22.63 m
■ Total bonding	=	\$21.885m



# Approvals

- Zoning & Planning – August 17th
- Board of Selectmen – August 19th
- Board of Finance – August 24th
  
- Town Meeting – September 2nd
- Referendum – tentative date October 8<sup>th</sup>

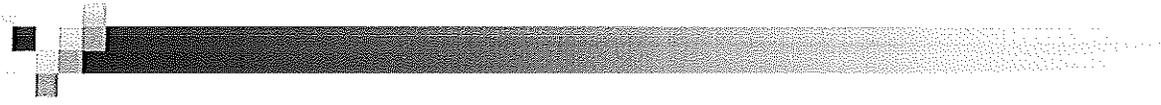
## Roads & Drainage





## Roads and Drainage

- Town road survey completed 2009 and initial bond funded road projects
  - Pavement Management Study - 74 miles evaluated
    - Pavement Condition Index (PCI) = 75
      - 11.4 miles rated poor (PCI = 35-55), cost to rebuild = \$ 5,200,000
      - 17.5 miles rated deficient (PCI = 56-72), cost to refurbish = \$ 7,400,000
    - Recommended yearly funding to maintain road condition = \$ 950,000
  - Initial Bond Funded Projects (2012-2015) – Five projects will have reconstructed 15 miles of poor and deficient roads using initial bond funding of \$7 million
  - With the passage of time from the original survey, road conditions have deteriorated to reduce PCI values adding poor and deficient roads
  - Updated road survey to be completed this Fall to indicate current PCI values

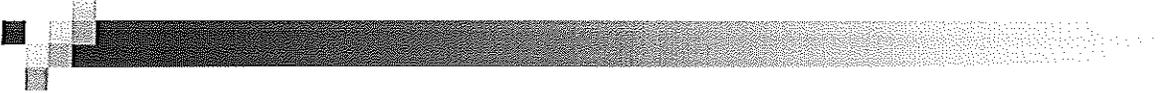


## Roads and Drainage

- A second stage of road bonds will continue funding for maintenance catch up
  - Rebuild 17 miles of roads (\$9 m) including all poor and deficient roads
  - Work to be done on part or all of 40 or more roads over a 3-4 year period
  - Result will be a greater amount of good/excellent roads (PCI 86-100) in the Town system improving comfort and safety and requiring far less maintenance expenditures.
  
- Any modifications or additions will be recommended to the Board of Selectmen by the Town Engineer

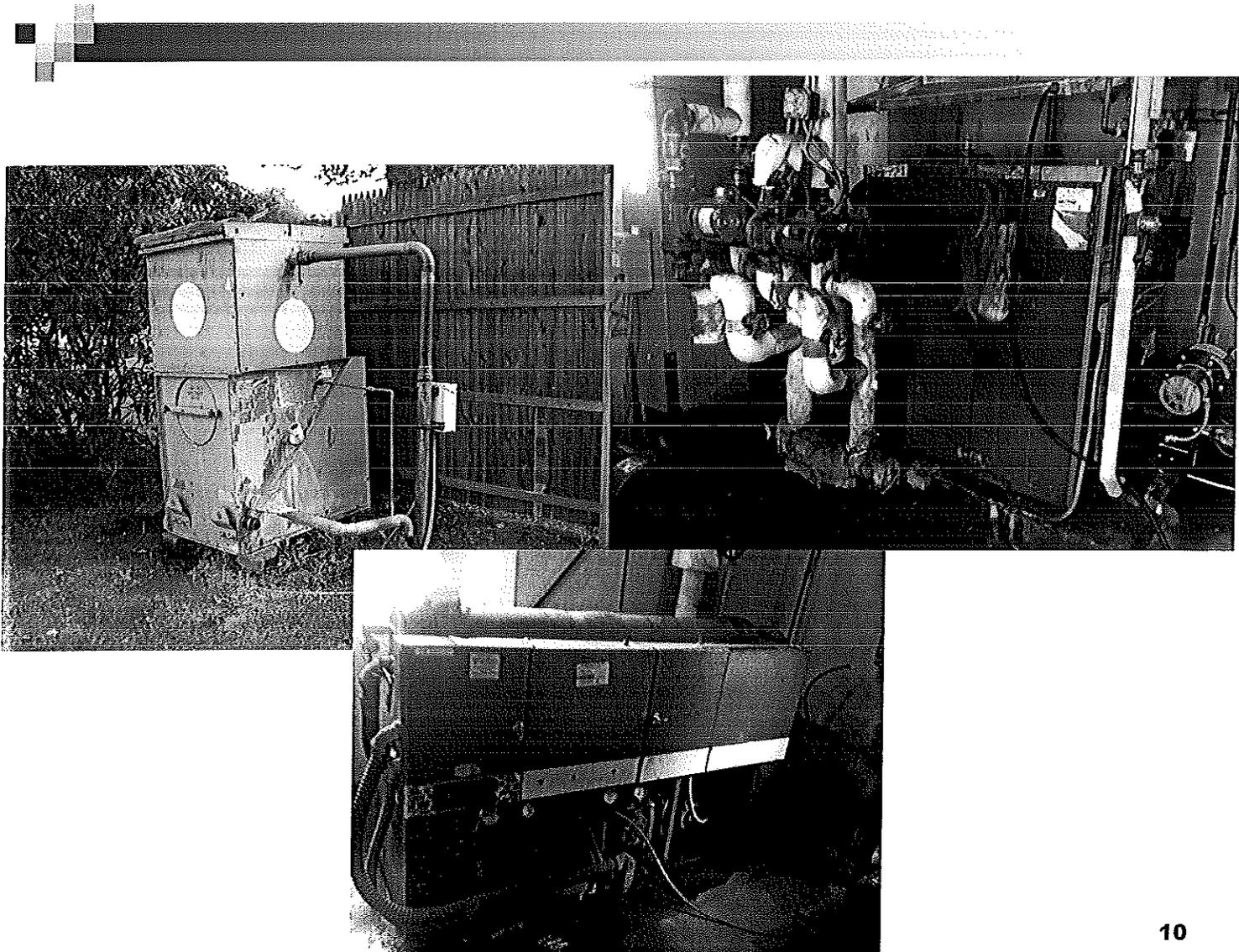
# Town Hall Renovations and Addition



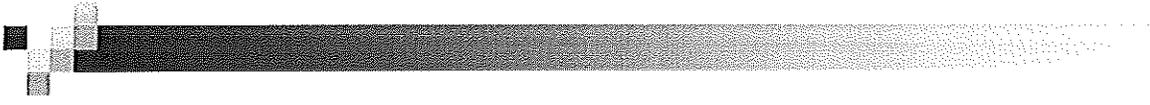


## Town Hall Renovations

- No substantial renovation of primary structure since 1962.
- Replace antiquated (50+ year old) Heating, Ventilation, and Air Conditioning system
  - Systems have failed several times
  - Parts are difficult to find
- Upgrade electrical and plumbing systems
- Remove / replace non ADA bathrooms on ground floor
- Fix ADA and building code issues
- Ensure adequate number of emergency exits
- Provide better fire protection for numerous records
- Remove asbestos floor tile and pipe insulation
- Improve office layout for public access

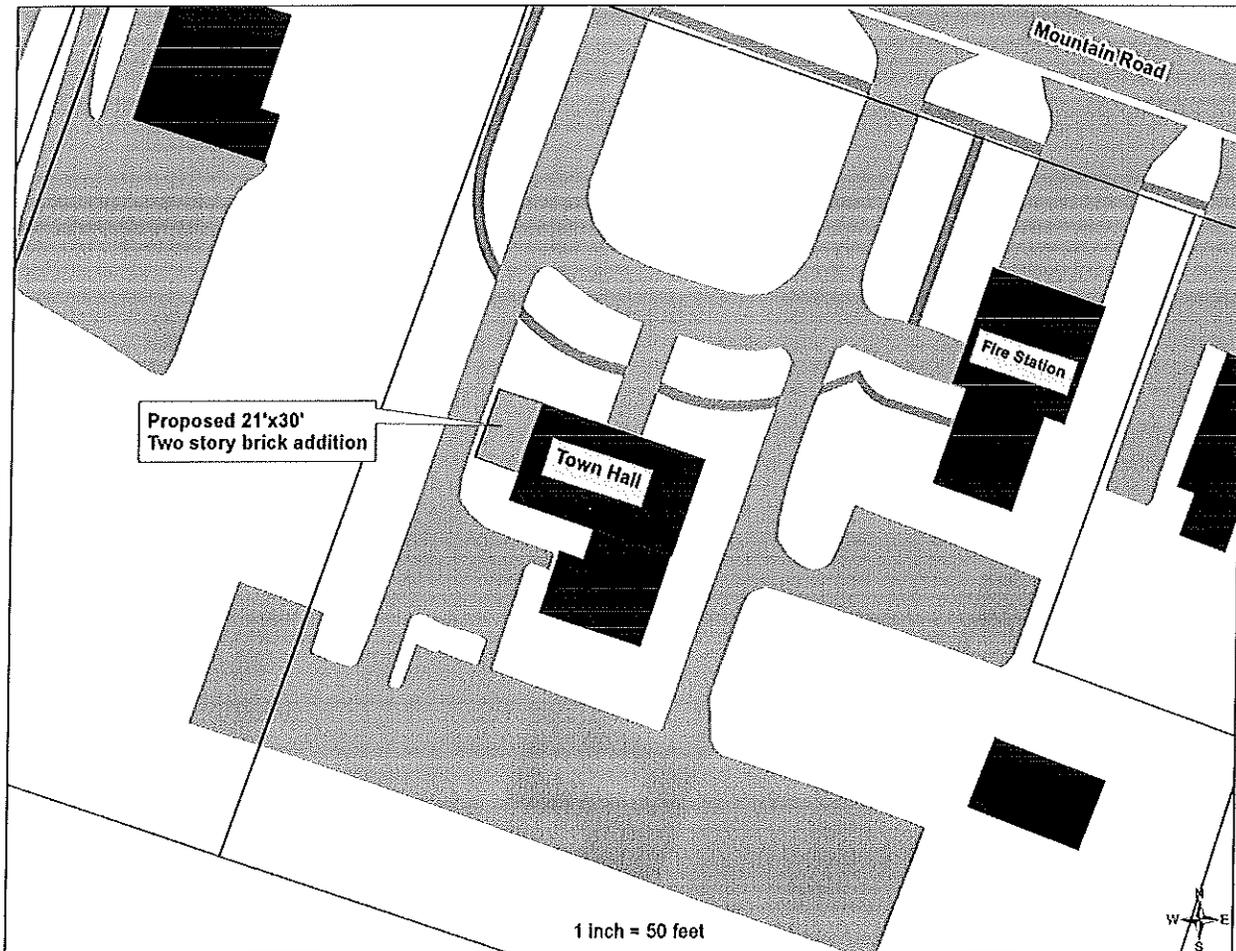


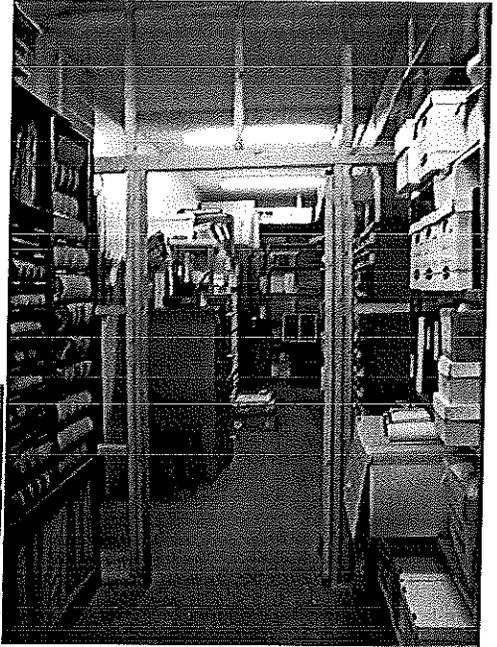
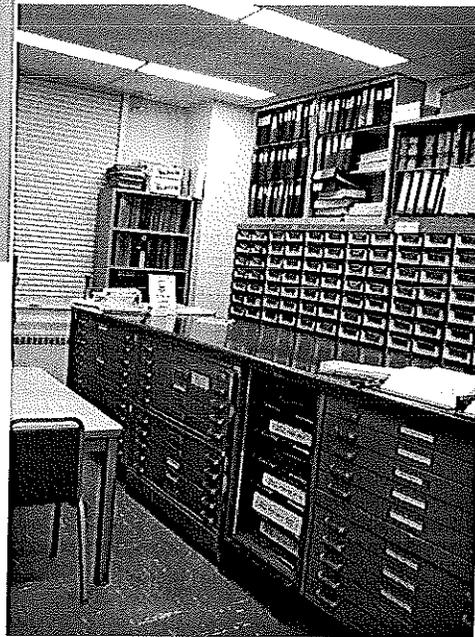
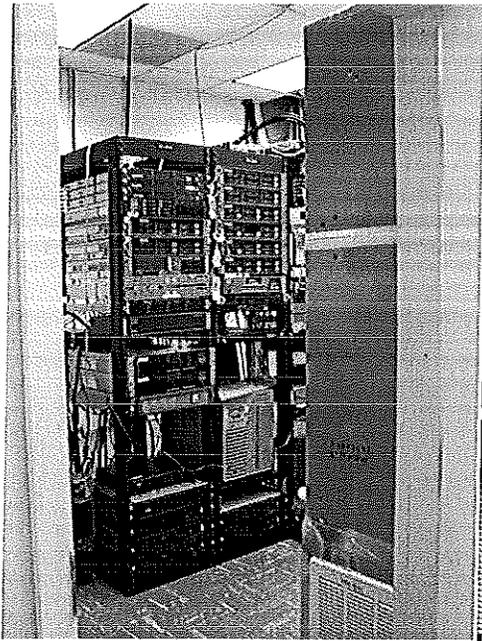


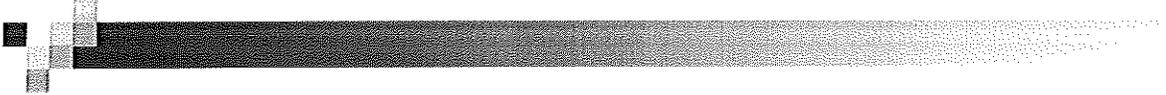


## Town Hall Addition

- New two-story 1,260 s.f. addition on the west side of the building
- Town Clerk's vault needs to double in size and have security and sprinklers for record storage
- IT area relocated to the addition for better office layout and improve accessibility issues and reduce code issues
- Provide additional storage for departments
- Will not impact current traffic circulation
- Would be designed to complement the existing building







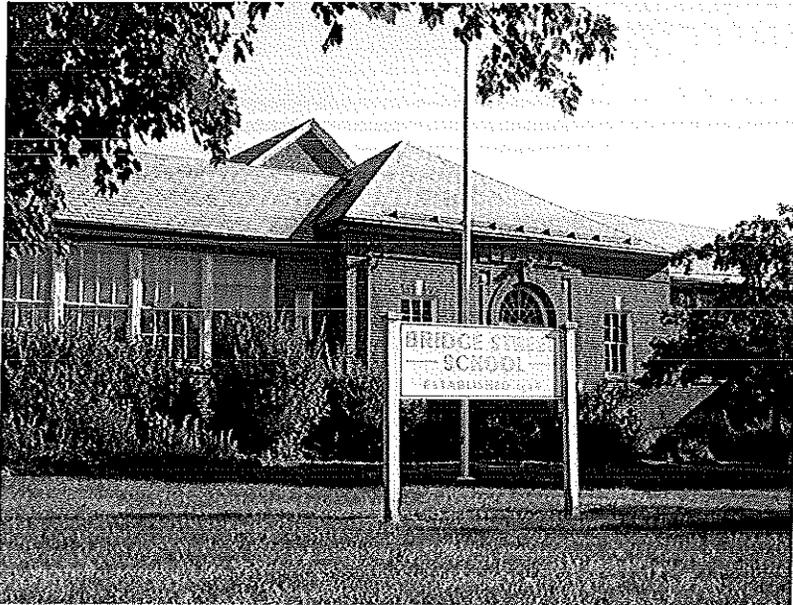
## Town Hall Financials

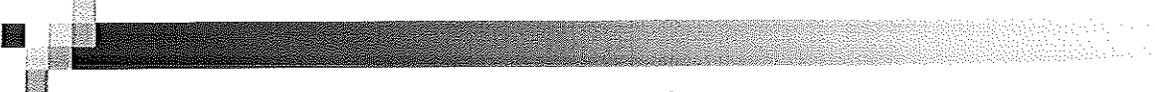
- \$4,730,000 Construction  
        400,000 Contingency  
    \$5,130,000
- Estimate for Renovation and Addition Prepared by Gilbane

# Bridge Street Community Center



# Bridge Street School Building





# Building Plan Summary

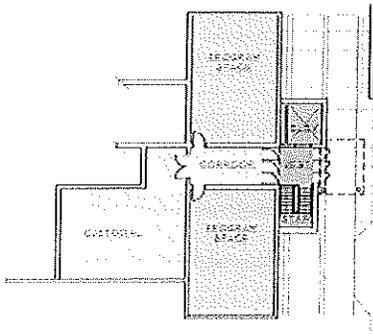
- Current building is 15,000 sq. ft.
- Proposed addition of 8,000 sq. ft. for gym, lockers and lobby
- **Total building square footage is 23,180**
  
- *The building would include:*
  - Full size gym
  - Teen Center
  - Prep Kitchen for events and classes
  - 6 multipurpose rooms of various sizes for activities
  - Office space for P&R and Youth Service
  - Space for Friends of Library
  - Playground
  - Field space

# Floor Plan

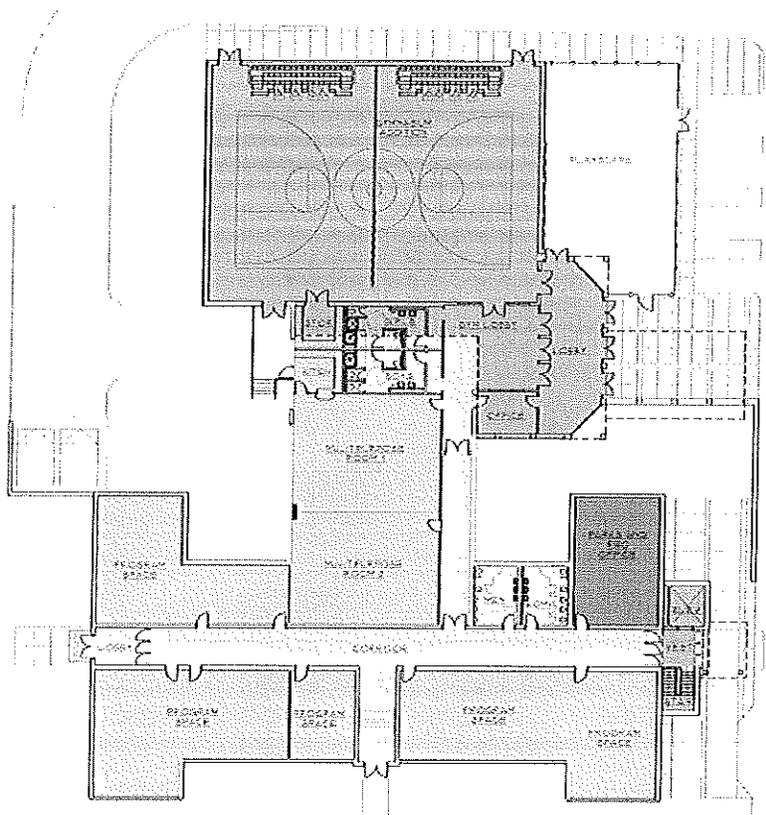
**Bridge Street School/  
Community Center Study**  
60 Dodge Street

Property Acres: 3.43  
Existing Square Footage: 14,970  
Proposed Square Footage: 23,180

■ CIRCULATION AND CORE	4,900 sq. ft.
■ PROGRAM SPACE	9,280 sq. ft.
■ PARKS AND RECREATION	800 sq. ft.
■ ADDITION - GYMNASIUM	8,200 sq. ft.
<hr/>	
LOWER LEVEL	3,215 sq. ft.
MAIN LEVEL	20,055 sq. ft.
<b>TOTAL BUILDING NET</b>	<b>23,180 sq. ft.</b>



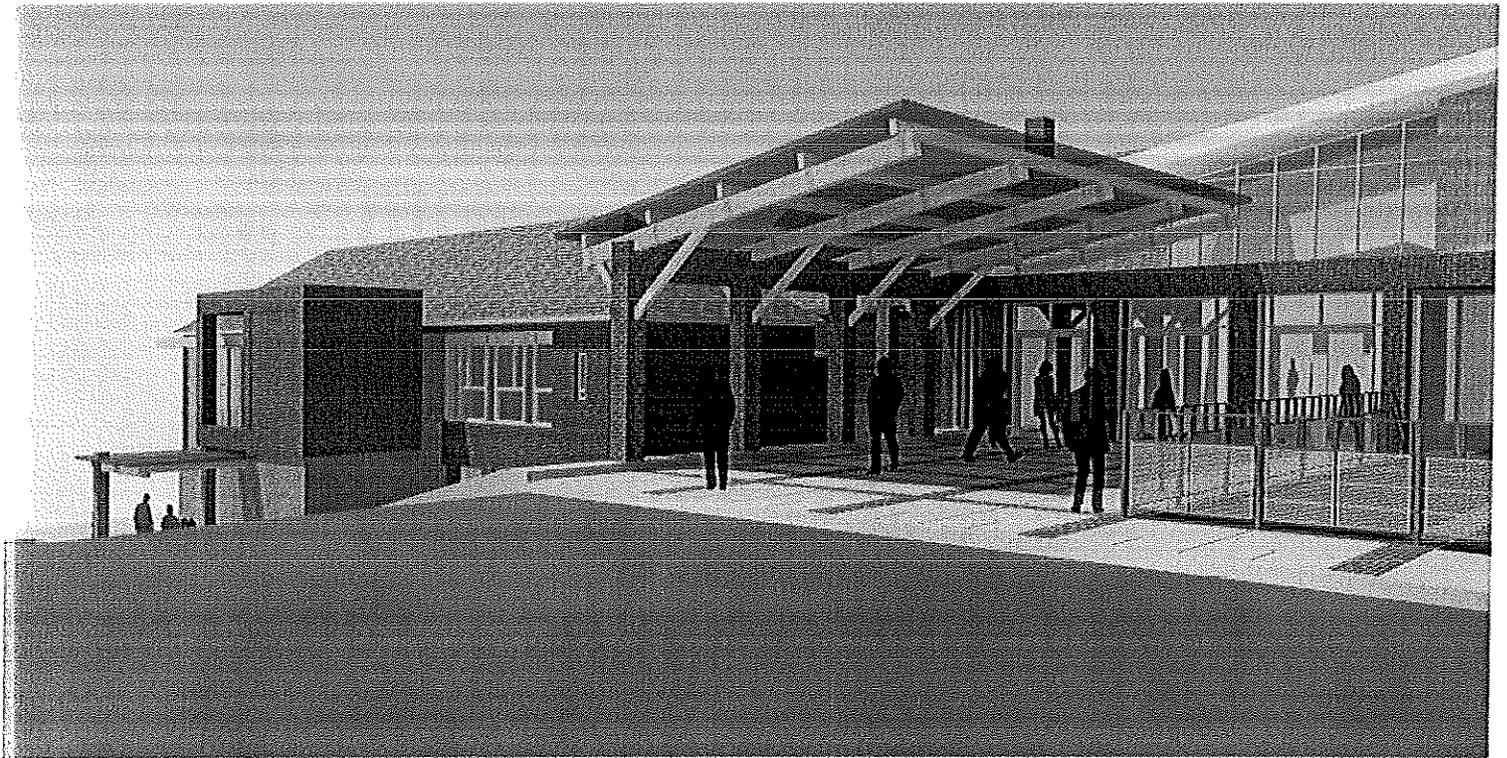
LOWER LEVEL FLOOR PLAN 



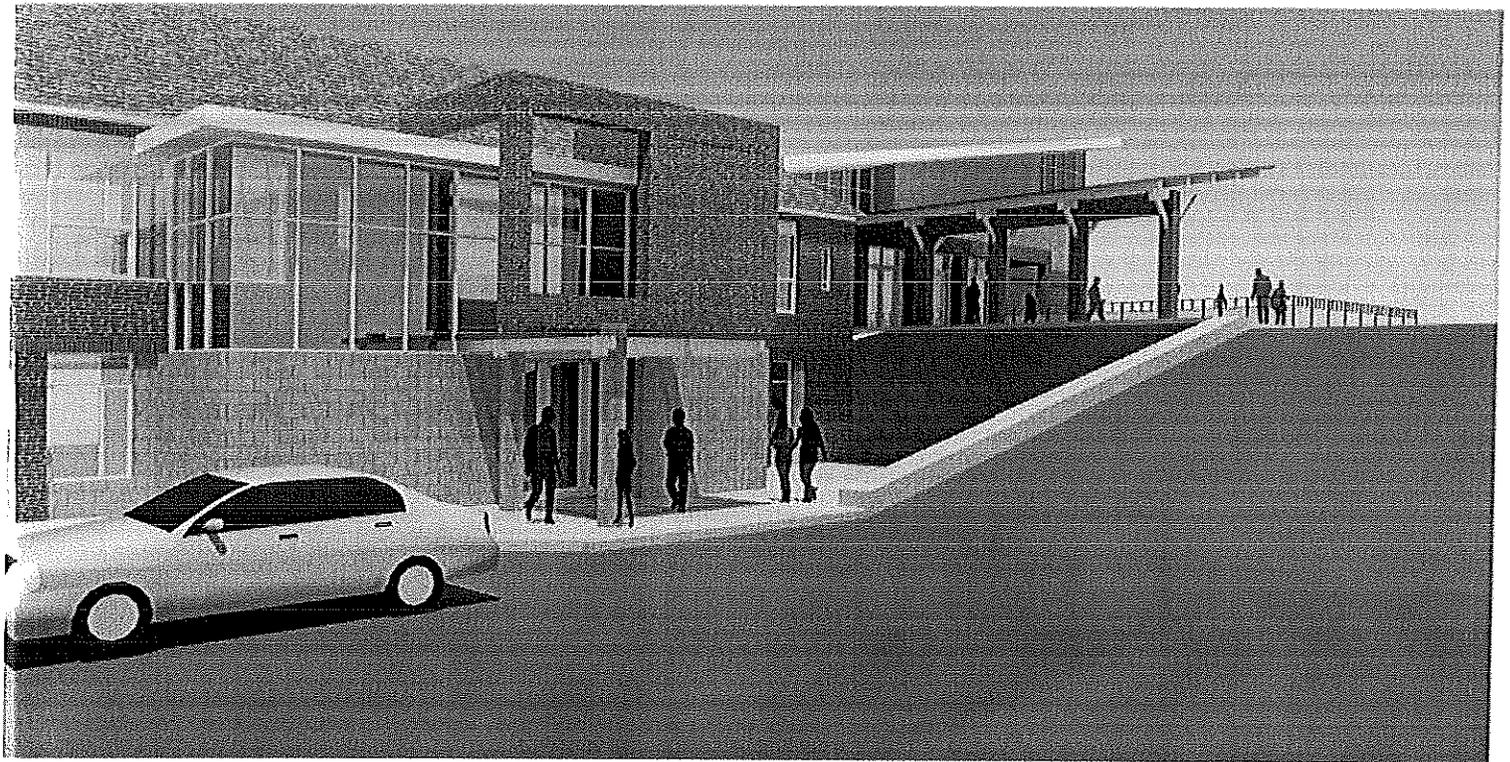
MAIN LEVEL FLOOR PLAN 



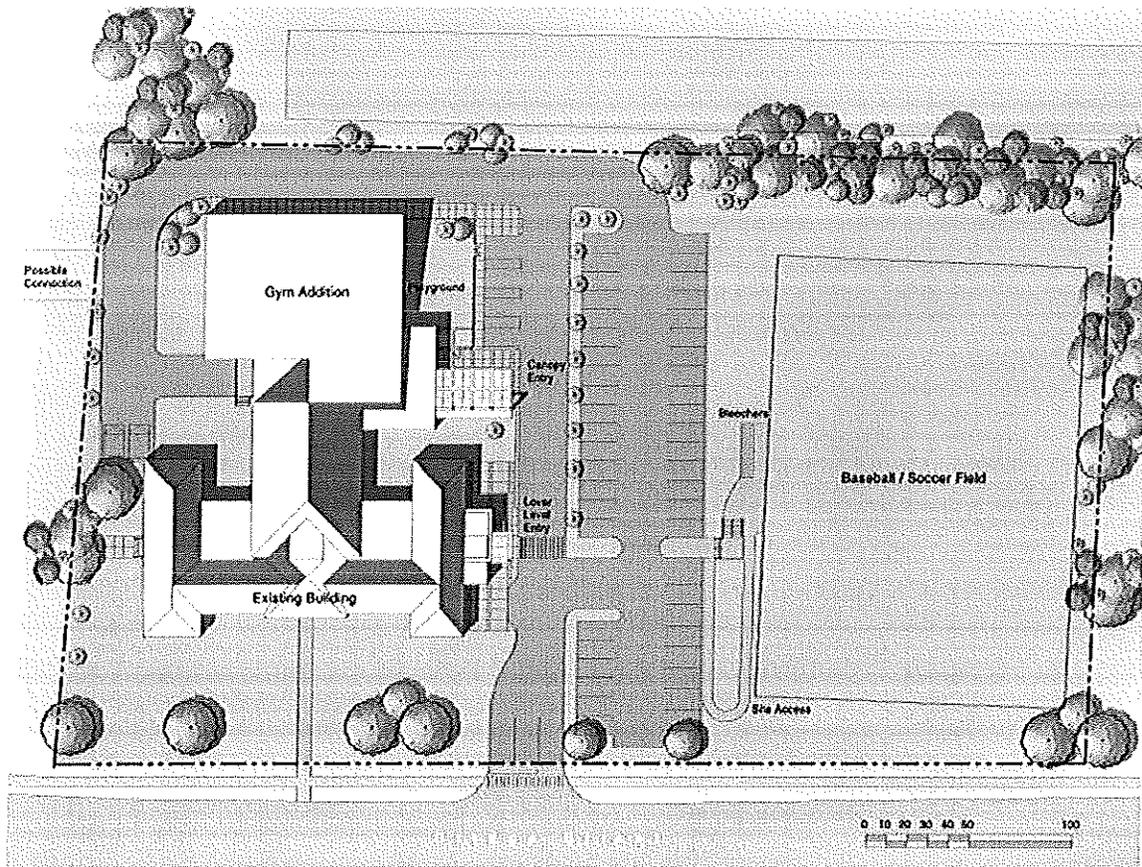
# Conceptual Rendering



# Conceptual Rendering



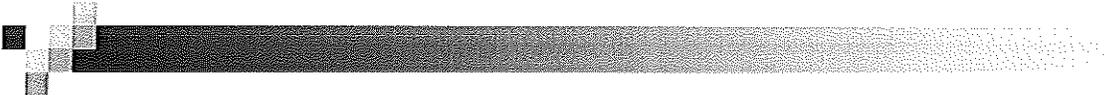
# Site Plan



# Construction Estimate

Item	Estimate
Bonds, Insurance & Permit Costs	\$96,709
Site Work and Demolition	\$1,008,250
Foundation	\$146,050
Masonry Walls and Repointing	\$320,620
Metal Stairs, Structural Steel, Entry	\$355,950
Finish Carpentry	\$106,375
Roof, Gutters, Insulation	\$437,200
Doors and Windows	\$707,400
Ceiling, Flooring and Painting	\$913,908
Bathroom fittings, Bleachers, gym curtain	\$185,350
Elevator	\$150,000
HVAC, Sprinkler system	\$1,286,815
Electrical	\$829,355
<b>Subtotal</b>	<b>\$6,543,982</b>
6% General Conditions	\$392,639
20% Overhead, Design and Const. Contingency	\$1,413,500
<b>TOTAL</b>	<b>\$8,350,121</b>

Estimated provided by Silver Petrucelli 1/19/2015



# Staffing

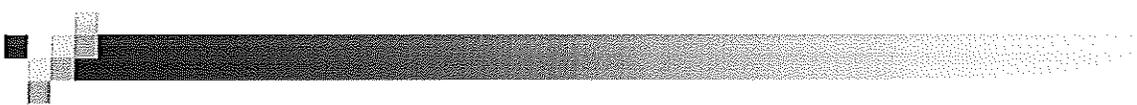
- Proposed Hours:
  - Monday – Saturday, 8 am to 9 pm and Sundays from 12 pm to 6 pm
- Building would be supervised by P&R
- Daily operations overseen by P & R Director
- Contracted monitors would be hired for evening and weekend supervision
- Part-time Teen Supervisor to coordinate and oversee activities

# Staffing

Position	Weekly Hours	Rate	Total Yearly Expense
Monitors	47.5	\$15/hour	\$37,050
Teen Supervisor	19.5	\$18/hour	\$18,252
Full-time Administrative Assistant (reinstate position)	35	\$22/hour + 7.65% benefits <sup>5</sup>	\$28,340 \$3,063
<b>Total Additional Annual Expense:</b>			<b>\$86,705</b>

Reference business plan for details. Full-time admin. total takes into account current part-time salary

- These additional staffing costs may be offset through program revenues.
- Any additional staffing would be addressed during the annual budget process.



# P&R Programming

- New program concepts include:
  - Pee Wee Sports Programs for 3 +
  - More adult wellness and hobby classes during daytime
  - Teen Center
  - Homework Help
  - Open Gym
  - Expanded camp offerings
  - Summer Camps: Sports, Theater, Day camp, etc.
  - Party rental space
  - Available space for local non-profits, organizations or residents looking for a central space



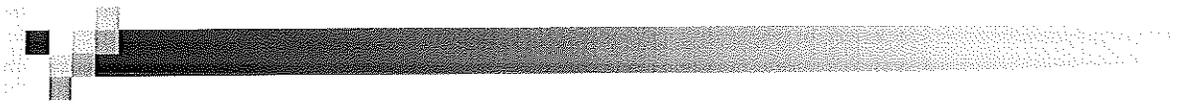
# Estimated Annual Operating Expenses of Building

Item	Estimate
Electricity	\$15,000
Natural Gas	\$13,000
Telephone	\$4,000
Cable/Wifi	\$2,000
Repairs & Maintenance	\$5,000
Water & Sewer	\$3,000
Building Maintenance / Cleaning	\$10,000
Plowing	\$8,000
Dumpster	\$1,500
Contingency	\$5,000
<b>Total</b>	<b>\$66,500</b>

Estimates provided by DPW, based on operation costs of Senior Center

# Program Revenues (Assumed)

Category	Gross Revenue	Expenses	Net Revenue
Sports Camps	\$4,200	\$1,530	\$2,670
Summer Camps	\$41,120	\$15,441	\$25,679
Special Needs Programming	\$2,960	\$1,140	\$1,820
Preschool	\$25,060	\$5,710	\$19,350
Youth	\$55,080	\$15,480	\$39,600
Adult	\$48,425	\$12,510	\$35,915
Family / Special	\$3,600	\$900	\$2,700
Other: Rentals & Vending	\$14,250	\$3,600	\$10,650
<b>TOTAL:</b>			<b>\$138,384</b>
10% Program Cancellation factor			\$13,838
<b>Net Total</b>			<b>\$124,546</b>



# P&R Programming Performance

## ■ 2013

- 213 Programs Scheduled
- 165 Programs Held
- 48 Cancelled
- 22% Cancellation Rate
- 2900 People Served

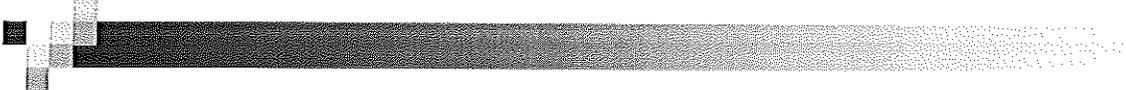
## ■ 2014

- 185 Programs Scheduled
- 137 Programs Held
- 48 Cancelled
- 26% Cancellation Rate
- 2700 People Served

# Current P&R Operating Costs

## Parks & Recreation Budget FY 15-16

Expenditures		Revenue	
Operating	\$ 244,642.00	Operating	\$ -
Aquatics	\$ 17,842.00	Aquatics	\$ 1,280.00
	\$ 262,484.00		\$ 1,280.00
Sunrise Day Camp	\$ 23,863.00	Sunrise Day Camp	\$ 27,440.00
Kid's Korner Camp	\$ 13,146.00	Kid's Korner Camp	\$ 13,300.00
Activities	\$ 75,000.00	Activities	\$ 80,000.00
<b>Total</b>	<b>\$ 374,493.00</b>	<b>Total</b>	<b>\$ 122,020.00</b>



## Why Recommend Capital Projects Now?

- Low interest rates
- Town's Debt service is low at 4.81 % of budget for 2015-16
  - Under recommended levels of 8 -10 %
  - This implies to rating agencies that infrastructure is being neglected
- Enable major maintenance projects to be completed
  - Pay for projects over their lifetime
  - Avoid paying for projects in single fiscal year
- Delayed maintenance increases renovation costs
- Balance annual capital expenditure with long term costs (bonding)
- Board of Selectmen and Board of Finance have modeled various scenarios to understand the impact this would have on the Town budget and taxes.
- Debt is coming off the books for the School Projects at end of FY 2021

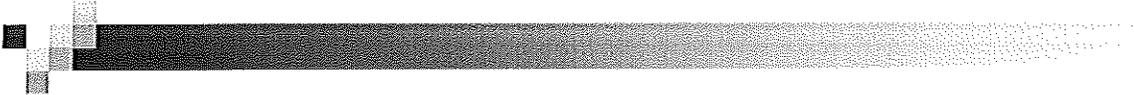


## Fiscal Impact

- If all three projects are approved, the total spending to be authorized is \$22.63m, with \$21.885m in bonding, with a total estimated cost inclusive of interest over a 15 year period at \$29.29m

# Debt Service Analysis – 15 yrs (Estimated)

	Principal	Interest	Total	% of Bonding Package
Roads	9,100,000	3,081,000	12,181,000	42%
Town Hall	4,385,000	1,480,100	5,865,100	20%
Bridge SS	8,400,000	2,844,000	11,244,000	38%
TOTALS	21,885,000	7,405,100	29,290,100	



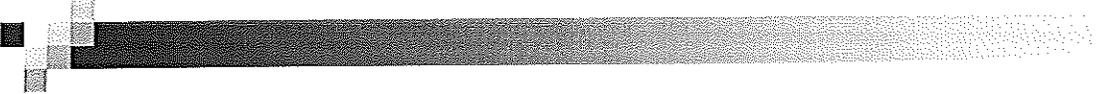
# Fiscal Management

- Boards of Selectmen and Finance have a goal each year of 11% of the budget (approx. \$6m) going to a combination of debt service (bond payments) and capital projects.
- Board of Selectmen and Board of Finance would manage the impact of the bond-funded projects.
- There are multiple ways to service the debt.
- Would need to balance with other capital and operational needs.



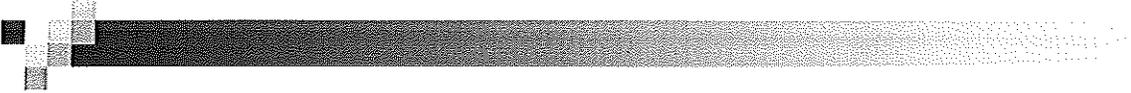
## What happens if some of the capital projects do not pass?

- Instead of paying for them over fifteen years, we will have to pay for them as part of the yearly budget process, or bond in the future
- With cost increases over time, these projects would likely cost more in the future.



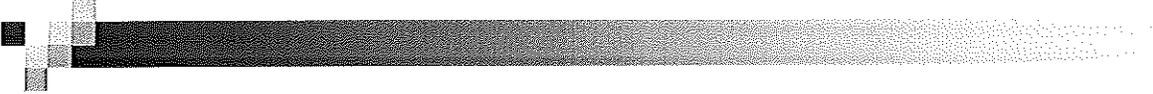
## Potential Future Fiscal Issues

- Uncertainty of future State Budgets and aid to the Town and School System
- Unforeseen major capital items (i.e. Boston Neck Bridge) or emergencies (Halloween snow storm)
- Impact on annual capital program (less flexibility if higher percentage going to bonding projects)



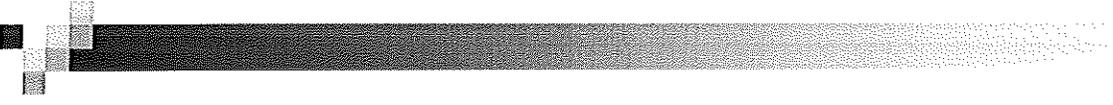
# Motion, Discussion, Vote

- Roads and Drainage



# Motion, Discussion, Vote

- Town Hall Renovation and Addition



# Motion, Discussion, Vote

- Bridge Street Community Center

## RETURN OF NOTICE

**I HEREBY CERTIFY** that on August 27, 2015, I left a duplicate of the foregoing and attached warning and notice of a Town Meeting of the Town of Suffield with Kathleen Dunai, its Town Clerk.

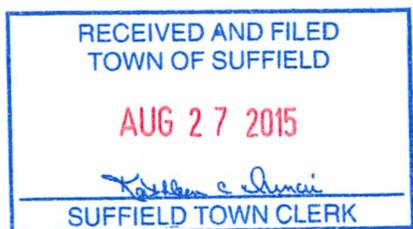
**I FURTHER CERTIFY** that I caused a copy of said warning and notice to be published in the Journal Inquirer, a newspaper having a circulation in said Town on August 28, 2015.

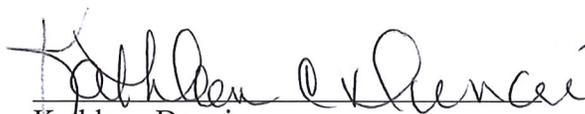
**I FURTHER CERTIFY** that on August 27, 2015, I caused to be set upon all the signposts within the limits of said Town and at all other places designated by the Town, a written copy of said warning and notice signed by the Board of Selectmen.

**I FURTHER CERTIFY** that all of the above acts were done at least five (5) days before the holding of said meeting on September 2, 2015.

  
Lisa Trase  
Assistant to the Board of Selectmen

I hereby certify that the foregoing Notice and Return of Notice are duly recorded in the records of the Town of Suffield, Connecticut.



  
Kathleen Dunai  
Town Clerk

WARNING  
REFERENDUM  
OCTOBER 8, 2015

The electors and persons qualified to vote in the Town of Suffield are hereby warned that a referendum vote will be held on Thursday, October 8, 2015, between the hours of 6:00 a.m. and 8:00 p.m. (E.S.T.). The polling places used by the Town for the election shall be utilized by Town electors for purposes of the referendum vote. Voters qualified to vote who are not electors shall vote at the Suffield Town Hall. The referendum vote shall be on the appropriation and bonding resolutions approved by a Special Town Meeting on September 2, 2015, which resolutions shall be placed upon the voting machines under the following headings:

QUESTION 1

"SHALL THE TOWN OF SUFFIELD APPROPRIATE \$9,100,000 FOR ROAD AND DRAINAGE IMPROVEMENTS AND AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES OBLIGATIONS IN AN AMOUNT NOT TO EXCEED \$9,100,000 TO FINANCE SAID APPROPRIATION?

YES

NO"

QUESTION 2

"SHALL THE TOWN OF SUFFIELD APPROPRIATE \$5,130,000 FOR RENOVATIONS AND IMPROVEMENTS TO SUFFIELD TOWN HALL AND AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$4,385,000 TO FINANCE SAID APPROPRIATION?

YES

NO"

QUESTION 3

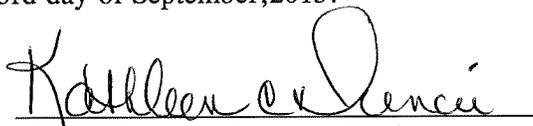
"SHALL THE TOWN OF SUFFIELD APPROPRIATE \$8,400,000 FOR RENOVATIONS AND IMPROVEMENTS TO BRIDGE STREET SCHOOL FOR CONVERSION TO A TOWN COMMUNITY RECREATION CENTER AND AUTHORIZE THE ISSUE OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$8,400,000 TO FINANCE SAID APPROPRIATION?

YES

NO"

The full text of the resolutions are on file and available for public inspection at the Town Clerk's Office. Absentee ballots will be available from the Town Clerk's Office.

Dated at Suffield, Connecticut this 3rd day of September, 2015.

A handwritten signature in cursive script, reading "Kathleen C. Dunai", written over a horizontal line.

Kathleen C Dunai, Town Clerk  
Town of Suffield, Connecticut

TOWN OF SUFFIELD  
WARNING OF  
SPECIAL TOWN MEETING WEDNESDAY, SEPTEMBER 2, 2015

The electors and those persons eligible to vote in town meetings of the Town of Suffield, Connecticut, are hereby warned and notified that a Special Town Meeting will be held at the Suffield High School, 1060 Sheldon Street, West Suffield, Connecticut, on Wednesday, September 2, 2015 at 7:00 P.M. for the following purposes:

ITEM 1. - To consider and vote on a Resolution:

- (a) To appropriate \$9,100,000 for road and drainage improvements;
- (b) To finance said appropriation by issuing the Town's bonds, notes or temporary notes in an amount not to exceed \$9,100,000;
- (c) To authorize the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, to determine the terms, conditions, and other details of the bonds, notes or temporary notes;
- (d) To take actions under applicable Internal Revenue Service regulations and State statutes to allow the Town to issue the bonds, notes or temporary notes on a tax-exempt basis; and
- (e) To authorize the First Selectman to apply for and accept or reject any federal, state or other grants-in-aid for the projects and to execute agreements and other documents for the projects; and to authorize other Town officials or employees to take all other actions necessary to complete the projects and issue the bonds, notes or temporary notes.

ITEM 2. - To consider and vote on a Resolution:

- (a) To appropriate \$5,130,000 for renovations and improvements to Suffield Town Hall;
- (b) To finance said appropriation by issuing the Town's bonds, notes or temporary notes in an amount not to exceed \$4,385,000;
- (c) To authorize the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, to determine the terms, conditions, and other details of the bonds, notes or temporary notes;
- (d) To take actions under applicable Internal Revenue Service regulations and State statutes to allow the Town to issue the bonds, notes or temporary notes on a tax-exempt basis; and

(d) To take actions under applicable Internal Revenue Service regulations and State statutes to allow the Town to issue the bonds, notes or temporary notes on a tax-exempt basis; and

(e) To authorize the First Selectman to apply for and accept or reject any federal, state or other grants-in-aid for the project and to execute agreements and other documents for the project; and to authorize other Town officials or employees to take all other actions necessary to complete the project and issue the bonds, notes or temporary notes.

ITEM 3. - To consider and vote on a Resolution:

(a) To appropriate \$8,400,000 for renovations and improvements to Bridge Street School for conversion to a Town Community Recreation Center;

(b) To finance said appropriation by issuing the Town's bonds, notes or temporary notes in an amount not to exceed \$8,400,000;

(c) To authorize the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, to determine the terms, conditions, and other details of the bonds, notes or temporary notes;

(d) To take actions under applicable Internal Revenue Service regulations and State statutes to allow the Town to issue the bonds, notes or temporary notes on a tax-exempt basis; and

(e) To authorize the First Selectman to apply for and accept or reject any federal, state or other grants-in-aid for the project and to execute agreements and other documents for the project; and to authorize other Town officials or employees to take all other actions necessary to complete the project and issue the bonds, notes or temporary notes.

A copy of the full text of the Resolutions for Items 1, 2 and 3 are on file and available for inspection at the Office of the Town Clerk.

Dated at Suffield, Connecticut this 26<sup>th</sup> day of August, 2015.

BOARD OF SELECTMEN-TOWN OF SUFFIELD

Edward G. McAnaney, First Selectman  
Timothy Reynolds, Selectman  
Joanne Sullivan, Selectman  
Brian Fitzgerald, Selectman  
Edward Basile, Selectman

TOWN OF SUFFIELD  
SPECIAL TOWN MEETING

RESOLUTION TO APPROPRIATE \$9,100,000 FOR ROAD AND DRAINAGE  
IMPROVEMENTS AND TO AUTHORIZE THE ISSUE OF BONDS, NOTES  
OR TEMPORARY NOTES IN AN AMOUNT NOT TO EXCEED \$9,100,000  
TO FINANCE SAID APPROPRIATION

BE IT RESOLVED:

SECTION 1. That the Town of Suffield appropriate \$9,100,000 for costs related to road and drainage improvements described in the Suffield Pavement Management Project Spreadsheet dated August 2015 and as determined by the Board of Selectmen. The appropriation may be expended for purchase costs, site improvements, landscaping, design and construction costs, restoration, reconstruction and repair costs, excavation, inspection, evaluation and surveying costs, equipment, furnishings, materials, professional fees, including engineering fees, administrative, financing and bond issuance costs and for other costs related to the projects. The appropriation shall include any federal, state or other grants-in-aid received for the projects. The Board of Selectmen shall be authorized to determine the scope and particulars of the projects. The Board of Selectmen may reduce or modify the scope of the projects, and the entire appropriation may be spent on the projects as so reduced or modified.

SECTION 2. That the Town of Suffield finance the appropriation by issuing the Town's bonds or notes in an amount not to exceed \$9,100,000. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Treasurer shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them. Said bonds or notes shall be sold by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, at public sale or by negotiation in their discretion.

SECTION 3. The First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes and the receipt of any federal, state or other grants-in-aid for the projects. The notes shall be signed by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear

the Town seal or a facsimile thereof. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds or notes, shall be included as a cost of the appropriation.

SECTION 4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that the costs of the projects may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the projects; that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.

SECTION 5. That the First Selectman is authorized to execute and deliver in the name of the Town any grant or other agreements and other documents for the projects and to apply for and accept or reject any grants to defray the appropriation for the projects; and that the Board of Selectmen, Board of Finance, Director of Finance, Treasurer and other Town officials and employees are authorized to take all actions necessary and proper to carry out the projects and to issue the bonds, notes or temporary notes to finance the appropriation.

TOWN OF SUFFIELD  
SPECIAL TOWN MEETING

RESOLUTION TO APPROPRIATE \$5,130,000 FOR RENOVATIONS AND  
IMPROVEMENTS TO SUFFIELD TOWN HALL AND TO AUTHORIZE THE ISSUE  
OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT  
TO EXCEED \$4,385,000 TO FINANCE SAID APPROPRIATION

BE IT RESOLVED:

SECTION 1. That the Town of Suffield appropriate \$5,130,000 for the design and construction of renovations and improvements to Suffield Town Hall. The renovations and improvements include, but are not limited to, replacement of the heating, ventilation and air conditioning system, replacement of the main electrical switch panels, removal and replacement of bathrooms on the ground floor to ensure compliance with the Americans with Disabilities Act (the "ADA"), renovations and improvements to address various ADA and building code compliance issues, replacement of the front steps, design and construction of an approximately 1,260 sq. ft. addition to the west side of the building to expand and upgrade the Town Clerk vault to be compliant with State requirements and to house the Town's computer network server, and to provide an area for record storage, removal and replacement of asbestos floor tile and pipe insulation, and other related renovations, repairs and improvements. The appropriation may be spent for design and construction costs, demolition costs, fixtures, equipment, furnishings, materials, site improvements, architects' fees, engineering fees, professional fees, administrative, financing and bond issuance costs and for other costs related to the project. The appropriation shall include any federal, state or other grants-in-aid received for the project. The Board of Selectmen shall be authorized to determine the scope and particulars of the project. The Board of Selectmen may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified.

SECTION 2. That the Town of Suffield finance the appropriation by issuing the Town's bonds or notes in an amount not to exceed \$4,385,000. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Treasurer shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them. Said bonds or notes shall be sold by the First Selectman, Treasurer and the

Director of Finance of the Town, or any two of them, at public sale or by negotiation in their discretion.

SECTION 3. The First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes and the receipt of any federal, state or other grants-in-aid for the project. The notes shall be signed by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear the Town seal or a facsimile thereof. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds or notes, shall be included as a cost of the appropriation.

SECTION 4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that the costs of the project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the project; that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.

SECTION 5. That the First Selectman is authorized to execute and deliver in the name of the Town any grant or other agreements and other documents for the project and to apply for and accept or reject any grants to defray the appropriation for the project; and that the Board of Selectmen, Board of Finance, Director of Finance, Treasurer and other Town officials and employees are authorized to take all actions necessary and proper to carry out the project and to issue the bonds, notes or temporary notes to finance the appropriation.

TOWN OF SUFFIELD  
SPECIAL TOWN MEETING

RESOLUTION TO APPROPRIATE \$8,400,000 FOR RENOVATIONS AND  
IMPROVEMENTS TO BRIDGE STREET SCHOOL FOR CONVERSION TO A  
TOWN COMMUNITY RECREATION CENTER AND TO AUTHORIZE THE ISSUE  
OF BONDS, NOTES OR TEMPORARY NOTES IN AN AMOUNT NOT  
TO EXCEED \$8,400,000 TO FINANCE SAID APPROPRIATION

BE IT RESOLVED:

SECTION 1. That the Town of Suffield appropriate \$8,400,000 for the conversion of the Bridge Street School to a Town Community Recreation Center. The appropriation may be expended for renovations and improvements to the Bridge Street School which shall include, but are not limited to, construction of an 8,200 sq. ft. addition to the gymnasium, including locker rooms and bleachers, the installation of a new elevator, rearrangement of the interior floor plan, replacement of the heating, ventilation and air conditioning system, removal and replacement of bathrooms that are not in compliance with the Americans with Disabilities Act, replacement of windows, repairs to existing roof and gutter systems, and installation of a new electrical system and playground equipment. The appropriation may be spent for design and construction costs, demolition costs, fixtures, equipment, furnishings, materials, site improvements, architects' fees, engineering fees, professional fees, administrative, financing and bond issuance costs and for other costs related to the project. The appropriation shall include any federal, state or other grants-in-aid received for the project. The Board of Selectmen shall be authorized to determine the scope and particulars of the project. The Board of Selectmen may reduce or modify the scope of the project, and the entire appropriation may be spent on the project as so reduced or modified.

SECTION 2. That the Town of Suffield finance the appropriation by issuing the Town's bonds or notes in an amount not to exceed \$8,400,000. The bonds or notes shall be issued pursuant to the Connecticut General Statutes, as amended. The bonds or notes may be sold as a single issue or consolidated with any other authorized issues of bonds or notes of the Town. The Treasurer shall keep a record of the bonds or notes. The bonds or notes shall be signed in the name and on behalf of the Town by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear the Town seal or a facsimile thereof. The bonds or notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such bond or note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The terms, details and particulars of such bonds or notes shall be determined by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them. Said bonds or notes shall be sold by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, at public sale or by negotiation in their discretion.

SECTION 3. The First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to issue temporary notes in anticipation of the receipt of the proceeds of said bonds or notes and the receipt of any federal, state or other grants-in-aid for the project. The notes shall be signed by the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, and shall bear the Town seal or a facsimile thereof. The notes shall be issued with maturity dates in accordance with the Connecticut General Statutes, as amended. The notes shall each recite that every requirement of law relating to its issue has been fully complied with, that such note is within every debt and other limit prescribed by law, and that the full faith and credit of the Town are pledged to the payment of the principal thereof and the interest thereon. The net interest cost on such notes, including renewals thereof, and the expense of preparing, issuing, and marketing such notes, to the extent paid from the proceeds from the issuance of bonds or notes, shall be included as a cost of the appropriation.

SECTION 4. That the Town hereby declares its official intent under Treasury Regulation Section 1.150-2 of the Internal Revenue Code of 1986, as amended, that the costs of the project may be paid from temporary advances of available funds and that the Town reasonably expects to reimburse any such advances from the proceeds of borrowings in an aggregate principal amount not in excess of the amount of borrowing authorized for the project; that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to bind the Town pursuant to such representations and agreements as they deem necessary or advisable in order to ensure and maintain the continued exemption from Federal income taxation of interest on the bonds, notes or temporary notes authorized by this resolution, if issued on a tax-exempt basis, including covenants to pay rebates of investment earnings to the United States in future years; and that the First Selectman, Treasurer and the Director of Finance of the Town, or any two of them, are authorized to make representations and agreements for the benefit of the holders of the bonds, notes or temporary notes to provide secondary market disclosure information and to execute and deliver on behalf of the Town an agreement to provide such information with such terms and conditions as they, with the advice of bond counsel, deem necessary and appropriate.

SECTION 5. That the First Selectman is authorized to execute and deliver in the name of the Town any grant or other agreements and other documents for the project and to apply for and accept or reject any grants to defray the appropriation for the project; and that the Board of Selectmen, Board of Finance, Director of Finance, Treasurer and other Town officials and employees are authorized to take all actions necessary and proper to carry out the project and to issue the bonds, notes or temporary notes to finance the appropriation.