



# Suffield Elementary PTO

Meeting Date: Tuesday, September 29, 2020, 7:30pm

Meeting Location: ZOOM

1. Call to Order -Lyndsey Beaudette, Melissa DeGray, Diane Dellangelo, Liz Diana, Sarah Fontaine, Amy Healy, Katie Hopwell, Nora Padykula, Courtney Vincent, Laura Zinnen
2. Prior Minutes
3. President's report: Courtney & Melissa
  - a. Principal Meeting
    - i. Newsletter
    - ii. Boosterthon
    - iii. Yellow Folders for Spaulding
  - b. Grants for the schools:
    - i. Spaulding - grant for "SEL" after merchandise sale. Agreed with Spaulding that instead of them doing their own merchandise sale like McAlister, we would give them a "grant" after with a specific amount
  - Need to order yellow folders
  - Boosterthon (Late April / Early May) – they will come in the morning set up – take down and move to next school
  - Fundraising needs to be 100% hands-off
  - Art to Remember is virtual, information has been posted to???
  - Merchandise Fundraiser is happening
    - Virtual Vendors
    - Can a Spaulding Star t-shirt be added? Paw print?
  - Scholastic – Spaulding will run
  - Grant forms for teachers looking for supplies
4. Vice President's Report - Amy & Lyndsey
  - a. Fall Fundraisers -
    - i. Art to Remember
    - ii. Merchandise
    - iii. Do we do a 3<sup>rd</sup>?
  - b. Virtual Kindergarten Get Together
  - c. Custodian Appreciation Day (Kim Bermani coordinating)
  - d. Bus Driver Appreciation Day
  - Art to remember –
    - 10 days to ship
    - Cut off is 11/16 for holidays arrival
    - Can add whatever artwork you want (sibling)
  - Virtual Kindergarten meet
    - By class?
    - 2-point people to organize?
  - Bus Driver Appreciation day – Spring Date?
  - Admin Assistant Day – 4/21 Gift cards?

- Should we ask for donations through venmo / paypal since no money can be collected?
5. Treasurer's Report - Liz & Katie
    - a. Budget Update
    - b. Current Balances
  - Budget is on track with projections
  6. Secretaries Report - Laura
    - a. Website Updates
  7. Enrichment Updates - Sara & Diana
    - What enrichment opportunities can we provide?
      - For indoor recess
      - Virtual assembly?
      - Speaker?
  8. Grants / Box Tops / Earning for Learning - Nora
    - Boxtop virtual?
    - Use of Amazon Smile
    - Stop and Shop program to support school
    - Virtual simulation for Civil War Day?
  9. Traditions - TBD...
  10. New Business
  11. Next Meeting - need to set schedule
    - Meetings will be the 3<sup>rd</sup> Wednesdays of each month
    - 10/21 7pm, 11/18 7pm