

Dear **Parent/Guardian of a 2021 senior!**

We have some EXCITING news!

Putnam City North High School has partnered with Herff Jones as their graduation and class ring company for the 2021 senior class and school year.

You will love the fact that Herff Jones has a very user friendly online ordering system. In addition, you will be pleased to know the quality of their products is outstanding and also very cost-effective for you as a parent/guardian.

Please know that we have outlined below **the four steps** you will need to follow to start placing your graduation order which includes cap/gown packages and announcements as well as other senior items and class rings.

1. Please fill out the contact info form using the link below. This will assure your student's confidential contact and height/weight info are cataloged properly. You will also receive updates about Herff Jones order dates, processes and promotions to maximize your senior's experience!

[Putnam City North 2021 contact Info Link](#)

**One Special Note:** When North students are asked for their "Homeroom" ... please know that @ **PC North** ... we would want your student to put the name of his/her **Panther Time teacher** in that answer box.

2. In lieu of the normal on campus class meeting where representatives from Herff Jones speak to students in an assembly format, please watch this linked video to see what products are available, why they are important and what they can be used for. This will give you and your senior insight into helpful tips and programs that can maximize the senior experience.

[Herff Jones Senior Info Video - 2021](#)

3. Visit our online store specifically built for Putnam City North HS where you can view and order any and all senior products Herff Jones has to offer. Note that most of the items ordered online outside of cap and gown and some other personalized items, will be shipped directly to home within 3-5 business days of the order being placed. Also if you'd like to place an order over the phone, you are more than welcome to do using the 1-866 number below.

[Putnam City North 2021 Senior Order Link](#)

1-866-238-5336

4. To ensure proper delivery, we recommend all orders be placed by **December 31<sup>st</sup>**.

Thank you for partnering with Herff Jones and PC North! We are excited to celebrate the class of 2021!