



Thank you letters may be addressed to:  
Gary Porter, Executive Director  
KSL's Quarters for Christmas  
c/o Bonneville Charitable Foundation  
PO Box 45654  
Salt Lake City, UT 84145-0654

## 2020 Distribution Certification

*This program is administered by Salt Lake Education Foundation on behalf of KSL's Quarters for Christmas. As a stipulation of this grant, all funds must be used to purchase department store gift cards, valued at \$50 each, and distributed to families of students in need no later than December 18, 2020. The gift cards are only to be used for clothing, shoes, and/or coats for children. As an alternative method, new clothing, shoes, and/or coats may be purchased and given to your students in lieu of the gift cards.*

### **To be completed by a district or charter school administrator (after gift distribution):**

I certify that I received a check in the amount of \$\_\_\_\_\_ from Salt Lake Education Foundation, which was used to purchase department store gift cards, valued at \$50 each, and distributed to families of students in need for the purchase of clothing, shoes, and/or coats for children; or, as an alternative method, new clothing, shoes, and/or coats were purchased by school staff and distributed in lieu of the gift cards to students in need.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

District or Charter School Name: \_\_\_\_\_

Telephone: \_\_\_\_\_ Email: \_\_\_\_\_

Comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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*This form must be completed and returned to the attention of Jeanette Hartley by email at [jeanette.hartley@slcschools.org](mailto:jeanette.hartley@slcschools.org) no later than the end of the business day on Friday, January 15, 2021.*

*This form may be found on Salt Lake Education Foundation's website at [www.saltlakeeducationfoundation.org](http://www.saltlakeeducationfoundation.org).*

