

## UPPER PERKIOMEN SCHOOL DISTRICT

### COVID-19 HEALTH AND SAFETY PLAN - UPDATED NOVEMBER 2020

All decision-makers should be mindful that as long as there are cases of COVID-19 in the community, there are no strategies that can completely eliminate transmission risk within a school population. The goal is to keep transmission as low as possible to safely continue school activities. All school activities must be informed by [Governor Wolf's Process to Reopen Pennsylvania](#). The administration has categorized reopening into three broad phases: red, yellow, or green. These designations signal how counties and/or regions may begin easing some restrictions on school, work, congregate settings, and social interactions:

**The Red Phase:** Schools remain closed for in-person instruction and all instruction must be provided via remote learning, whether using digital or non-digital platforms. Provisions for student services such as school meal programs should continue. Large gatherings are prohibited.

**The Yellow Phase and Green Phase:** Schools may provide in-person instruction after developing a written Health and Safety Plan, to be approved by the local governing body (e.g. board of directors/trustees) and posted on the school entity's publicly available website.

Based on your county's current designation (i.e., red, yellow, green) and the best interests of your local community, indicate which type of reopening your LEA has selected by checking the appropriate box in row three of the table below. Use the remainder of the template to document your LEA's plan to bring back students and staff, how you will communicate the type of reopening with stakeholders in your community, and the process for continued monitoring of local health data to assess implications for school operations and potential adjustments throughout the school year. In more recent guidance, the Pennsylvania Department of Education (PDE) and the Pennsylvania Department of Health (PA DOH) provided the guidance below to school districts that align COVID-19 incidence and positivity rates, by county, to the recommended instructional models to protect the health and safety of students and staff.

Transmission	Most Recent (7 Day) Incidence Rate in County	Qualifier	Most Recent (7 Day) Positivity Rate in County	Recommended Instructional Model(s)
Low	Fewer than 10 cases per 100,000 residents	AND	Less than 5%	Full In-person or Blended*
Moderate	At least 10 but less than 100 cases per 100,000 residents	OR	At least 5% but less than 10%	Blended* or Full Remote**
Substantial	At least 100 or more cases per 100,000 residents	OR	Greater than 10%	Full Remote**

Depending upon the public health conditions in any county within the Commonwealth, there could be additional actions, orders, or guidance provided by the Pennsylvania Department of Education (PDE) and/or the Pennsylvania Department of Health (DOH) designating the county as being in the red, yellow, or green phase. Some counties may not experience a straight path from a red designation, to a yellow, and then a green designation. Instead, cycling back and forth between less restrictive to more restrictive designations may occur as public health indicators improve or worsen. This means that your school entity should account for changing conditions in your local Health and Safety Plan to ensure fluid transition from more to less restrictive conditions in each of the phase requirements as needed.

## Type of Reopening

### Key Questions

1. How do you plan to bring students and staff back to physical school buildings, particularly if you still need social distancing in place?
2. How did you engage stakeholders in the type of re-opening your school entity selected?
3. How will you communicate your plan to your local community?
4. Once you reopen, what will the decision-making process look like to prompt a school closure or other significant modification to operations?

### Based on your county's current designation and local community needs, which type of reopening has your school entity selected?

- Total reopen for all students and staff (but some students/families opt for distance learning out of safety/health concern).
- Scaffolded reopening: Some students are engaged in in-person learning, while others are distance learning (i.e., some grade levels in-person, other grade levels remote learning).
- Blended reopening that balances in-person learning and remote learning for all students (i.e., alternating days or weeks).**
- Total remote learning for all students. (Plan should reflect future action steps to be implemented and conditions that would prompt the decision as to when schools will re-open for in-person learning). With exception to students with the most complex disabilities.

**Anticipated launch date for in-person learning (i.e., start of blended, scaffolded, or total reopening): **November 30, 2020****

### Pandemic Coordinator/Team

Each school entity is required to identify a pandemic coordinator and/or pandemic team with defined roles and responsibilities for health and safety preparedness and response planning during the phased reopening of schools. The pandemic coordinator and team will be responsible for facilitating the local planning process, monitoring implementation of your local Health and Safety Plan, and continued monitoring of local health data to assess implications for school operations and potential adjustments to the Health and Safety Plan throughout the school year. To ensure a comprehensive plan that reflects the considerations and needs of every stakeholder in the local education community, LEAs are encouraged to establish a pandemic team to support the pandemic coordinator. Inclusion of a diverse group of stakeholders is critical to the success of planning and implementation. LEAs are highly encouraged to make extra effort to engage representatives from every stakeholder group (i.e., administrators, teachers, support staff, students, families, community health official or other partners), with a special focus on ensuring that the voices of underrepresented and historically marginalized stakeholder groups are prioritized. In the table below, identify the individual who will serve as the pandemic coordinator and the stakeholder group they represent in the row marked "Pandemic Coordinator". For each additional pandemic team member, enter the

individual's name, stakeholder group they represent, and the specific role they will play in planning and implementation of your local Health and Safety Plan by entering one of the following under "Pandemic Team Roles and Responsibilities":

- **Health and Safety Plan Development:** Individual will play a role in drafting the enclosed Health and Safety Plan;
- **Pandemic Crisis Response Team:** Individual will play a role in within-year decision making regarding response efforts in the event of a confirmed positive case or exposure among staff and students; or
- **Both (Plan Development and Response Team):** Individuals will play a role in drafting the plan and within-year decision making regarding response efforts in the event of a confirmed positive case.

INDIVIDUALS	STAKEHOLDER GROUP REPRESENTED	TEAM ROLES AND RESPONSIBILITIES
Allyn J. Roche	Central Office Administration	Task Force Coordinator
Andrea J. Farina	Central Office Administration	Pandemic Coordinator, Task Force Member, Work Group Liaison Leader and Work Group Leader
Sandy Kassel	Business Office Administrator	Task Force Member, Work Group Liaison Leader and Work Group Leader
Doug Kenwood	Facilities Director	Task Force Member, Work Group Liaison Leader and Work Group Leader
Allison Stephens	Elementary Principal	Task Force Member, Work Group Leader and Work Group Member
Rob Carpenter	Secondary Principal	Task Force Member, and Work Group Leader
Abby Mackey	Professional Staff - Elementary Teacher	Task Force Member and Work Group Member
Christian Fowkes	Professional Staff - Secondary Teacher	Task Force Member and Work Group Member
Jim Roth	Technology Director	Task Force Member, Work Group Liaison Leader and Work Group Leader
Paula Germinario	Food Service Director	Task Force Member and Work Group Leader
Carol Giblin	Special Education Assistant Director	Task Force Member and Work Group Leader
Jenn Malone	Transportation Coordinator	Task Force Member, and Work Group Leader
Kimberly Bast	Director of Curriculum & Instruction	Task Force Member, Work Group Liaison Leader and Work Group Leader
Georgie Fisher	Director of Human Resources	Task Force Member, Work Group Liaison Leader and Work Group Leader
Robert LaSalle	Professional Staff - UPEA President	Task Force Member

Phil Detwiler	Professional Staff - UPEA Vice President	Task Force Member
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## Key Strategies, Policies, and Procedures

Once your LEA has determined the type of reopening that is best for your local community and established a pandemic coordinator and/or pandemic team, use the action plan templates on the following pages to create a thorough plan for each of the requirements outlined in the Pennsylvania Department of Education's Preliminary Guidance for Phased Reopening of PreK-12 Schools.

For each domain of the Health and Safety Plan, draft a detailed summary describing the key strategies, policies, and procedures your LEA will employ to satisfy the requirements of the domain. The domain summary will serve as the public-facing description of the efforts your LEA will take to ensure health and safety of every stakeholder in your local education community. Thus, the summary should be focused on the key information that staff, students, and families will require to clearly understand your local plan for the phased reopening of schools. You can use the key questions to guide your domain summary.

For each requirement within each domain, document the following:

- **Action Steps under Yellow Phase:** Identify the discrete action steps required to prepare for and implement the requirement under the guidelines outlined for counties in yellow. List the discrete action steps for each requirement in sequential order.
- **Action Steps under Green Phase:** Identify the specific adjustments the LEA or school will make to the requirement during the time period the county is designated as green. If implementation of the requirement will be the same regardless of county designation, then type "same as Yellow" in this cell.
- **Lead Individual and Position:** List the person(s) responsible for ensuring the action steps are fully planned and the system is prepared for effective implementation.
- **Materials, Resources, and/or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Professional Development (PD) Required:** In order to implement this requirement effectively, will staff, students, families, or other stakeholders require professional development?

In the following tables, an asterisk (\*) denotes a mandatory element of the plan. All other requirements are highly encouraged to the extent possible.

## Cleaning, Sanitizing, Disinfecting and Ventilation

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### Key Questions

- How will you ensure the building is cleaned and ready to safely welcome staff and students?
- How often will you implement cleaning, sanitation, disinfecting, and ventilation protocols/procedures to maintain staff and student safety?
- What protocols will you put in place to clean and disinfect throughout an individual school day?

→ Which stakeholders will be trained on cleaning, sanitizing, disinfecting, and ventilation protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured?

Summary of Responses to Key Questions:

REQUIREMENTS	ACTION STEPS UNDER YELLOW PHASE (Moderate or Substantial)	ACTION STEPS UNDER GREEN PHASE (Low)	LEAD INDIVIDUALS AND POSITION	MATERIAL, RESOURCES, AND OR SUPPORTS NEEDED	PD REQUIRED Y/N
<p>*Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>Increased use of PPE required (masks, gloves, eye protection)</p> <p>All high touch surfaces will be cleaned and disinfected regularly, including door handles, sink handles, light switches, handrails, playground equipment, and student desks. These tasks will be completed on a rotation by custodial staff.</p> <p>Buses will be disinfected between runs. Spray sanitizer will be utilized weekly.</p> <p>High use areas such as restrooms, cafeterias, locker rooms, nurse’s suites, and athletic storage rooms will be disinfected weekly via electrostatic spraying. Isolation rooms will be disinfected after each occupant departs.</p>	<p>Increased use of PPE required (masks, gloves, eye protection)</p> <p>All high touch surfaces will be cleaned and disinfected regularly, including door handles, sink handles, light switches, handrails, playground equipment, and student desks. These tasks will be completed on a rotation by custodial staff.</p> <p>Buses will be disinfected between runs. Spray sanitizer will be utilized weekly.</p> <p>High use areas such as restrooms, cafeterias, locker rooms, nurse’s suites, and athletic storage rooms will be disinfected weekly via electrostatic spraying. Isolation rooms will be disinfected after each occupant departs.</p>	<p>Doug Kenwood Director of Facilities and Operations</p>	<p>PPE</p> <p>Disinfectant Chemicals (EPA List N)</p> <p>Hand Sanitizer</p> <p>Electrostatic Sprayers</p> <p>CDC’s Guidance for Cleaning &amp; Disinfecting Schools</p>	<p>YES</p> <p>Facilities &amp; Custodial Staff August Training to Include:</p> <p>PPE Use</p> <p>SDS Review</p> <p>Sanitizing Techniques</p> <p>Chemical Safety</p>

	<p><b>Classrooms will have disinfecting supplies available for teacher use.</b></p> <p>Hand sanitizer will be available in all classrooms (without handwashing sinks) and strategic locations throughout each building.</p>	<p><b>Classrooms will have disinfecting supplies available for teacher use.</b></p> <p>Hand sanitizer will be available in all classrooms (without handwashing sinks) and strategic locations throughout each building.</p>			
<p>Other cleaning, sanitizing, disinfecting, and ventilation practices</p>	<p><b>No use of drinking fountains.</b></p> <p>Students and staff will be encouraged to bring a labeled water bottle to school.</p> <p>Classrooms and common areas will be ventilated when available/possible using windows.</p> <p>HVAC system run times will be extended to facilitate air exchanges. Humidity levels will be maintained between 40% - 60%. HVAC outside air dampers will be checked to ensure proper operation.</p>	<p><b>No use of drinking fountains.</b></p> <p>Students and staff will be encouraged to bring a labeled water bottle to school.</p> <p>Classrooms and common areas will be ventilated when available/possible using windows.</p> <p>HVAC system run times will be extended to facilitate air exchanges. Humidity levels will be maintained between 40% - 60%. HVAC outside air dampers will be checked to ensure proper operation.</p>	<p>Doug Kenwood Director of Facilities and Operations Building Administration</p> <p>Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p>		NO

## Social Distancing and Other Safety Protocols

### Key Questions

- How will classrooms/learning spaces be organized to mitigate spread? Student desk configuration will allow for six feet distance between students, with the teacher desk also 6 feet from students. Rooms have been emptied of other materials to make more room for movement and distancing.

- How will you group students with staff to limit the number of individuals who come into contact with each other throughout the school day? Patterns and procedures for entering and exiting the building will be developed and shared. Schedules for student movement to and from restrooms and other areas will be developed, taught, and enforced through signage in buildings.
- What policies and procedures will govern use of other communal spaces within the school building? We will follow CDC and Montgomery County policies, procedures, and recommendations for communal spaces, ensuring 6 feet distancing as mandated.
- How will you utilize outdoor space to help meet social distancing needs? Outside spaces will be utilized as needed to allow for distancing with communal activities.
- What hygiene routines will be implemented throughout the school day? Handwashing and hand sanitization will be mandated and enforced throughout the day for students. Best practices for coughing, sneezing, and other symptoms will be demonstrated and encouraged.
- How will you adjust student transportation to meet social distancing requirements? Bus rosters will be maximized at 2 students per seat and no students in the first two rows to provide adequate social distance between students and the bus driver
- What visitor and volunteer policies will you implement to mitigate spread? In yellow and green phases, visitors will be prohibited or limited based on needs of students in the building. Symptom checks will be conducted before any visitors can enter the building.
- Will any of these social distancing and other safety protocols differ based on age and/or grade ranges? Only if CDC and Montgomery County institute such differences. Certainly the way we teach, model, reinforce, and enforce will differ based on age/grade range.
- Which stakeholders will be trained on social distancing and other safety protocols? When and how will the training be provided? How will preparedness to implement as a result of the training be measured? All staff will receive professional training/development on the UPSD safety plan and all necessary information to ensure proper implementation of social distancing and safety protocols. The training will take place prior to students re-entering the building, virtually if necessary or face to face in appropriate group sizes to model the expectations. Students and families will also receive training and direction prior to students re-entering buildings. Videos will be made available on our website.

Summary of Responses to Key Questions:

REQUIREMENTS	ACTION STEPS UNDER YELLOW PHASE (Moderate or Substantial)	ACTION STEPS UNDER GREEN PHASE (Low)	LEAD INDIVIDUALS AND POSITION	MATERIAL, RESOURCES, AND OR SUPPORTS NEEDED	PD REQUIRED Y/N
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<p>* Classroom/ learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible</p>	<p><b>Position desks and work areas in staggered rows facing the same direction using social distancing.</b></p> <p>Use rows all facing the same direction for seating configurations of desks and work areas, when feasible. If not feasible, staggered or diagonal seating at shared tables to avoid “across the table” seating.</p>	<p>For elementary students, teachers will utilize the instructional language of “be at least an arm’s length away from other students and staff” to assist in practicing social distancing.</p>	<p>Building Principals: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Teachers, Task force members</p>	<p>Signage in hallways, classrooms, other common areas.</p> <p>Training for students on how to consistently keep the specified distance.</p>	<p>YES</p> <p>As a part of sharing the Health and Safety plan, administration will share the procedures for keeping students distant.</p>
<p>* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms</p>	<p>Run staggered/modified different lunch schedules in order to accommodate less students in the cafeteria at once.</p> <p>Consider the following scenarios at all buildings:</p> <ul style="list-style-type: none"> <li>● <b>Must maintain 6 feet in between students as masks will be off.</b></li> <li>● <b>Lunch in classrooms/alternate locations (if lunch is in classrooms need to consider reduction in necessary cafeteria cleaning procedures, student allergies, teacher prep time)</b></li> <li>● <b>Lunch in cafeteria in addition to alternate settings (ie. LGI at Marlborough or auditorium at 4th and 5th Grade Center)- for this option need additional tables and additional cafeteria/ recess aides</b></li> <li>● <b>All eating areas will need to be cleaned and sanitized in between groups.</b></li> </ul>	<p>Same as yellow</p>	<p>Paula Germinario Director of Food Services</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p>	<p><b>Cafeteria tables will be replaced with individual student desks to enhance social distancing.</b></p> <p>PPE</p> <p>Disinfectant Chemicals (EPA List N)</p> <p><b>Hand Sanitizer in serving line and also in cafeteria/seating area</b></p> <p>Floor markers/dots/arrows through the serving line and</p>	<p>YES</p> <p>Food Services Staff Training to Include:</p> <p>PPE Use</p> <p>SDS Review</p> <p>Sanitizing Techniques</p> <p>Chemical Safety</p> <p>Proper use of roster</p> <p>Procedures for social</p>



	<ul style="list-style-type: none"> <li>● Bottled water will be provided in eating areas.</li> <li>● Condense menu and package all items possible to reduce what students are touching/picking up, and to keep line moving. No self serve items.</li> <li>● Before and after meals, teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and students</li> </ul> <p>Encourage students to bring their own lunches if at all possible.</p> <p>No use of lockers at middle and high school. Students will be allowed to carry their backpacks throughout the day.</p> <p>Elementary students will be provided an individual bin for personal materials.</p>			<p>into the cafeteria for social distancing.</p> <p>Markers on seats/tables as to which seats are available to sit in (or not) to ensure social distancing.</p> <p>Protection for cashier/area (even if using roster).</p> <p>Materials to package/cover foods/utensils.</p> <p>Additional carts if doing meal delivery to areas other than the cafeteria</p>	<p>distancing of students in the serving line.</p>
<p>* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices</p>	<p>Ensure the availability of appropriate supplies to support healthy hygiene behaviors (e.g., soap, hand sanitizer, paper towels, disinfectant wipes, and tissues) and strategically place supplies in areas where they may be frequently used.</p> <p>Built in routines for hand hygiene in the daily school schedule for all students and</p>	<p>(Same as Yellow)</p>	<p>Building Administration</p> <p>Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p>	<p>Disinfectant Wipes/classroom</p> <p>Hand Sanitizer/classroom</p>	<p>YES</p> <p>As a part of sharing the Health and Safety plan, administration will share and apply the</p>

	<p>staff, including handwashing and sanitation breaks during or between classroom activities.</p> <p>Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol by staff and students</p> <p>Reinforce handwashing during key times including but not limited to: arrival and dismissal; before, during, and after preparing or eating food; after using the bathroom; after blowing one's nose, coughing, or sneezing; after touching objects with bare hands that have been handled by other people</p> <p>Disinfectant wipes will be available in each classroom</p> <p>Hand Sanitizer/classroom</p> <p>Prop open trash can lids so that they don't need to be pushed open.</p> <p>Prop open classroom doors to minimize high-touch surfaces.</p> <p>Encourage students to bring multiple masks (one to wear and one just-in-case)</p>		Task force members		procedures for keeping students distant.
* Posting signs, in highly visible locations, that promote everyday protective measures, and	<p>TVs in lobbies and classrooms will be used to promote health and safety.</p> <p>Morning announcements will include health and safety reminders.</p>	(Same as Yellow)	Director of Facilities, Custodial staff, Principal and admin assistants, teachers		YES

<p>how to stop the spread of germs</p>	<p>Department of Health signage will be posted in buildings and on websites to promote protective measures and symptoms.</p>				
<p>* Identifying and restricting non-essential visitors and volunteers</p>	<p><b>Non-essential visitors and volunteers are restricted</b></p> <p><b>Parent meetings are held over zoom</b></p> <p>Outside Agency Supports and Service Providers (PTS, MCIU, PATTAN etc.) will be permitted, but will be screened prior to entrance</p> <p>Require all Agency Supports and Service Providers to comply with all screening and monitoring.</p> <p>Require all Agency Supports and Service Providers to log in the event contact tracing is required.</p> <p>Student teachers are permitted and must comply with all employee screening protocols daily. Observation hours and partial placements will not be approved to reduce spread of infection.</p> <p>Continue use of electronic signatures whenever possible.</p>	<p>Visits are by appointment or invitation only.</p> <p>Face to face parent meetings are permitted but parents will be required to wear masks.</p> <p>Outside Agency Supports and Service Providers (PTS, MCIU, PATTAN etc.) will be permitted, but will be screened prior to entrance</p> <p>Require all Agency Supports and Service Providers to comply with all screening and monitoring.</p> <p>Require all Agency Supports and Service Providers to log in the event contact tracing is required.</p> <p>Student teachers are permitted and must comply with all employee screening protocols daily.</p> <p>Observation hours and partial placements will not be approved in person to reduce spread of infection; however, virtual participation is encouraged.</p>	<p>Building Administration:</p> <p>Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Assistant Director of Special Education: Carol Giblin</p> <p>Supervisor of Special Education: Amy Coyle</p>	<p>Agency/Provider Protocol Packet will be provided which outlines all; expectations for working in building, observing and/or communicating with staff or students</p>	<p>NO</p> <p>Just written procedures</p>

<p>* Handling sporting activities for recess and physical education classes consistent with the <a href="#">CDC Considerations for Youth Sports</a></p>	<p>The UPSD Athletic Health and Safety Plan was board approved June 25, 2020, and can be accessed, <a href="#">here</a>.</p> <p>The UPSD Marching Band Health and Safety Plan was board approved July 13, 2020, and can be accessed, <a href="#">here</a>.</p> <p><b>The UPSD Winter Athletic Health and Safety Plan</b></p> <p>Deploy a PE curriculum that does not require equipment.</p> <p>Outdoor recess permitted with access to equipment. Handwashing practices will be reinforced before and after recess.</p>	<p>The UPSD Athletic Health and Safety Plan was board approved June 25, 2020, and can be accessed, here.</p> <p>The UPSD Marching Band Health and Safety Plan was board approved July 13, 2020, and can be accessed here.</p> <p>Outdoor recess permitted with access to equipment. Handwashing practices will be reinforced before and after recess.</p>	<p>Athletic Director: Bobby Kurzweg</p> <p>Building Administration:  Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Band Director: Kiersten Hildebrand</p>	<p>PPE</p> <p>Written Procedures</p>	<p>YES</p> <p>For staff involved with recess, sports, PE class, and other related activities.</p>
<p>Limiting the sharing of materials among students</p>	<p>Ensure adequate supplies to minimize sharing of high-touch materials to the extent possible (e.g., by dedicating supplies or equipment to individual students) or limit the use of supplies and equipment to one small classroom cohort group at a time, allowing for time to clean and disinfect between use.</p> <p>Sharing electronic devices, books, toys, and other games or learning aids will be avoided, and if used, cleaning between use will be utilized.</p> <p><b>Students will be asked to keep personal items in individually labeled cubbies, containers, desks at the elementary level. Secondary students will be permitted to carry materials in personal backpacks.</b></p>	<p>(Same as Yellow)</p>	<p>The Curriculum &amp; Instruction team will work to provide individual student resources where possible.</p> <p>Custodial staff and Building Principal will work to clean and enforce sanitization procedures and safeguards.</p> <p>Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p>	<p>PPE</p> <p>Written Procedures</p>	<p>NO</p>

	<p>Limitation of activities in classrooms that do not support social distancing</p> <p>Resource materials in all classes (libraries, class reference materials, etc.) should be sanitized and/or set aside for 3 days prior to use by other students.</p> <p>Consider elementary libraries in classrooms with books to be checked out in a cart- each book is sanitized.</p>		Task force members		
Staggering the use of communal spaces and hallways	<p>Use of visual aids to illustrate appropriate spacing and traffic flow throughout the school building (e.g., designating hallways or entrances as one-way and posting directional reminders on the walls and/or floor).</p> <p>Utilize visual cues, signage, and barriers to direct traffic flow and demonstrate social distancing.</p> <p>Use staff, where possible, to supervise hallways and ensure that students are not gathering in the bathrooms.</p> <p>Explore the option of non-contact passes to minimize the use of papers and other shared passes (e.g. secondary potentially digital via google doc.)</p> <p>Middle school can dismiss classes by teams to minimize the number of students in the hall at a time.</p>	(Same as Yellow)	<p>Building Principals:</p> <p>Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Task force members</p>		NO

<p>Adjusting transportation schedules and practices to create social distance between students</p>	<p>Staff monitor arrival and dismissal to curtail congregating and ensure students go straight from vehicle to their classroom, and vice versa.</p> <p>Arrival/Dismissal time extensions to allow for additional parent drop-offs/pick-ups.</p> <p><b>Increase arrival time allowances due to increased parent drop-off.</b></p> <p>Students enter buildings from multiple doors to ensure distancing Explore dismissal procedures at secondary schools:</p> <ul style="list-style-type: none"> <li>• staggered dismissal times for walkers, parent pick-up, student drivers, buses</li> <li>• separate bus waves or call buses by numbers (several at a time) to minimize the number of students in the halls at the same time.</li> </ul>	<p>(Same as Yellow)</p>	<p>Jen Malone, Transportation Director</p> <p>Building Principals, teachers, and task force members will enforce in buildings.</p>	<p>Parent transportation survey will be issued July 3 through July 17th with details about transportation protocols and opt out options if parents prefer to drive their children to/from school.</p>	<p>NO</p>
<p>Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students</p>	<p><b>Instructional settings will be set up for 6 feet of space (head to head) between students, which limits class sizes to 15-17 depending on the building. Distancing in labs or special/elective course environments is difficult and buildings may need to use alternate environments for classes.</b></p> <p>All desks to face in the same direction (rather than facing each other).</p>	<p>(Same as Yellow)</p>	<p>Director of Facilities and Operations: Doug Kenwood</p> <p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante</p>		<p>NO</p>

			Chris Siegfried Rob Carpenter		
Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars	<p>Once finalized, the district will share the schedule details with all area child care entities within the school district.</p> <p>As the district programming model changes, parents will be re-surveyed regarding transportation needs.</p> <p>Parent transportation declaration opened October 23, 2020 and closes November 3, 2020 at 11:59 pm.</p>	(Same as yellow)	<p>Superintendent: Allyn Roche</p> <p>Assistant Superintendent: Andrea J. Farina</p>		NO
Other social distancing and safety practices	<p>Social distancing floor/seating markings in waiting and reception areas.</p> <p>Use of visual aids to illustrate appropriate spacing and traffic flow throughout the school building (e.g., designating hallways or entrances as one-way and posting directional reminders on the walls and/or floor).</p> <p>Physical barriers such as plexiglass for protection at reception desks or other similar areas.</p> <p>Use of media, posters, and other tactics to promote health etiquette expectations in highly visible locations.</p> <p>Seating charts will be maintained for the cafeteria, buses, classrooms and other pertinent areas throughout the building.</p>	(Same as yellow)	<p>Director of Facilities and Operations: Doug Kenwood</p> <p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p>		NO

# Monitoring Student and Staff Health

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## Key Questions

1. How will you monitor students, staff and others who interact with each other to ensure they are healthy and not exhibiting signs of illness? Students and all staff will be provided instruction and information on the symptoms associated with Covid-19 and the procedure should they experience these symptoms. If a student or staff member becomes ill at school, the nurse will utilize the Covid-19 symptoms checklist and refer them to be seen by a doctor if necessary. If a student or staff member becomes ill at home, they should stay home and seek a doctor if symptoms persist.
2. Where will the monitoring take place? Monitoring can be done individually prior to arrival to school, using the CDC symptom checker, which must be submitted prior to arrival. Everyone will be educated on what to look for and what to do if they suspect Covid-19. An emphasis on being cautious is very important. If unsure, then treat it as though it is Covid-19.
3. When and how frequently will the monitoring take place? Self-Monitoring for staff, students, and service providers will occur daily prior to arrival at school and nurses will continuously monitor staff, students, and service providers throughout the school day.
4. What is the policy for quarantine or isolation if a staff, student, or other member of the school community becomes ill or has been exposed to an individual confirmed positive for COVID-19? A separate room will be set-up for the quarantine of anyone who becomes ill with Covid-19 like symptoms during the school day. This room will have clear signage so that it is easily identifiable by students and staff. There will be strict limitations on entry and exit in the quarantine area will be enforced and anyone who enters must be wearing PPE to reduce the possibility of virus transfer.
5. What conditions will a staff or student confirmed to have COVID-19 need to meet to safely return to school? CDC guidelines, but symptoms must be resolved, and a negative Covid-19 test must be provided to the nursing office.
6. Which staff will be responsible for making decisions regarding quarantine or isolation requirements of staff or students? The school nurse and anyone whom she designates to assist her. The nurse may ask administration to assist. A designated staff member can be utilized to monitor/supervise students in quarantine until parent(s) arrive for pick-up.
7. When and how will families be notified of confirmed staff or student illness or exposure and resulting changes to the local Health and Safety Plan? Families will be encouraged to share possible exposure and/or illness with the school nurse. If the nurse suspects that a student is ill or is told by the student that he/she has been exposed, the nurse will assess that student. Once the student has been assessed, the nurse will contact the student's family and inform them of suspected illness/exposure and let them know that a referral is being sent home with the student for the student to be seen by a doctor. Once the parent has been contacted, the nurse will then contact an administrator and inform them of the situation.
8. Which stakeholders will be trained on protocols for monitoring student and staff health? The school nurse and anyone the nurse designates to assist with monitoring students and/or staff. All staff and students will be educated on the signs and symptoms of COVID-19 as well as the protocols that will be utilized with a presumed positive or positive case of the virus.



9. When and how will the training be provided?

The school nurse will provide the training of the designated staff. The nurse can find informational videos or can present the teaching in person once it is determined who the assisting staff will be.

10. How will preparedness to implement as a result of the training be measured?

Immediate feedback will be utilized by the nurse to gauge readiness.

Summary of Responses to Key Questions:

REQUIREMENTS	ACTION STEPS UNDER YELLOW PHASE (Moderate or Substantial)	ACTION STEPS UNDER GREEN PHASE (Low)	LEAD INDIVIDUALS & POSITION	MATERIAL, RESOURCES, AND OR SUPPORTS NEEDED	PD REQUIRED Y/N
<p>* Monitoring students and staff for symptoms and history of exposure</p>	<p>Staff and Student self-monitoring (temperature and symptom screening) and checks for history of exposure completed at home by parents/ caregivers and staff members before use of school transportation and arriving at school. Self-monitoring check must be completed daily in Skyward before staff and students enter the building.</p> <p>Common symptoms assessed for include: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea</p>	<p>Staff and Student self-monitoring (temperature and symptom screening) and checks for history of exposure completed at home by parents/ caregivers and staff members before use of school transportation and arriving at school. Self-monitoring check must be completed daily in Skyward before staff and students enter the building.</p> <p>Common symptoms assessed for include: Fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea</p>	<p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Certified and Staff Nurses</p>	<p>Self-Reporting System</p> <p>Skylert for Notification</p> <p>On-line training resources regarding signs and symptoms</p> <p>Thermometers</p> <p><b>Adjusted Arrival and Dismissal Procedures</b></p>	<p>YES</p> <p>Training for:</p> <p>Use of self-monitoring system</p> <p>Sign and Symptoms of COVID-19</p>

	<p>School nurses will monitor staff and students in the building. Student health assessment will include questions similar to : <a href="#">CDC symptoms checker</a></p> <p>Nurses will follow the DOH/PDE <a href="#">K-12 Process</a> for assessment of student health.</p> <p>A communication system for families self-reporting of symptoms and notification of exposures and closures.</p> <p>Absenteeism will be monitored to identify any trends in student and staff absences due to illness.</p> <p>Parents are required to keep sick children home if they are sick.</p> <p>Staff is required to stay at home if they are sick.</p> <p>Flexible attendance policies for students and staff: Flexible attendance policies should be considered for students, teachers and staff with: (1) signs of symptoms or confirmed illness, (2) household members with a positive test, or (3) households with high-risk caregivers or siblings.</p>	<p>School nurses will monitor staff and students in the building.</p> <p>A communication system for families self-reporting of symptoms and notification of exposures and closures.</p> <p>Absenteeism will be monitored to identify any trends in student and staff absences due to illness.</p> <p>Parents are required to keep sick children home if they are sick.</p> <p>Staff is required to stay at home if they are sick.</p> <p>Flexible attendance policies for students and staff: Flexible attendance policies should be considered for students, teachers and staff with: (1) signs of symptoms or confirmed illness, (2) household members with a positive test, or (3) households with high-risk caregivers or siblings.</p> <p>Flexible tardy policies for students and staff to allow for self and school monitoring as well as to allow for transportation delays.</p>			
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	Flexible tardy policies for students and staff to allow for self and school monitoring as well as to allow for transportation delays.				
* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure	<p>Immediate separation of staff and students with COVID-19 symptoms such as fever, cough, or shortness of breath) at school.</p> <p>Identified isolation room or area to separate anyone who exhibits COVID-19 like symptoms in each building. Areas used by a sick person will be closed off and not used before cleaning and disinfection occurs.</p> <p>Staff and Students who are sick will be sent home or to a healthcare facility depending on how severe their symptoms are and follow the exclusion guidelines set forth by the district as recommended by the department of health.</p> <p>Parent pick-up of a sick student should occur within 30 to 45 minutes of the school request.</p> <p>Communication and removal of staff and students who are</p>	<p>Immediate separation of staff and students with COVID-19 symptoms such as fever, cough, or shortness of breath) at school.</p> <p>Identified isolation room or area to separate anyone who exhibits COVID-19 like symptoms in each building. Areas used by a sick person will be closed off and not used before cleaning and disinfection occurs.</p> <p>Staff and Students who are sick will be sent home or to a healthcare facility depending on how severe their symptoms are and follow the exclusion guidelines set forth by the department of health.</p> <p>Parent pick-up of a sick student should occur within 30 to 45 minutes of the school request.</p> <p>Communication and removal of staff and students who are</p>	<p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Certified and Staff Nurses</p>	<p>Document Procedures <a href="#">Staff Sudden Illness Procedures</a></p> <p>Adjustments to the building room assignment to allow for an isolation areas</p> <p><b>Separate exit for presumptive positive student/staff</b></p> <p>The Montgomery County Office of Public Health's COVID-19 School Exclusion Requirements</p>	<p>YES</p> <p>Exclusion Requirements</p>

	<p>identified as household contact or close contact to a confirmed case.</p> <p>The nursing suite will also be equipped with barriers between cots to enhance social distancing.</p> <p>Routine visits to the nurse suite will be scheduled to ensure social distancing and reduce foot traffic.</p> <p>Classrooms will be supplied with nursing kits inclusive of simple first aid supplies.</p> <p>Mobile nurse visits will be utilized when possible.</p>	<p>identified as household contact or close contact to a confirmed case.</p> <p>The nursing suite will also be equipped with barriers between cots to enhance social distancing.</p> <p>Routine visits to the nurse suite will be scheduled to ensure social distancing and reduce foot traffic.</p> <p>Classrooms will be supplied with nursing kits inclusive of simple first aid supplies.</p> <p>Mobile nurse visits will be utilized when possible.</p>			
<p>* Returning isolated or quarantined staff, students, or visitors to school</p>	<p>The district will follow the Montgomery County Health and Human Services COVID-19 Exclusion Requirements for the return of staff and students to school.</p>	<p>The district will follow the Montgomery County Health and Human Services COVID-19 Exclusion Requirements for the return of staff and students to school.</p>	<p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Certified and Staff Nurses</p>	<p><a href="#">Documented Procedures</a></p>	<p>YES Process for Exclusion Return</p>

<p>Notifying staff, families, and the public of school closures and within-school-year changes in safety protocols</p>	<p>Consult with the Montgomery County Department of Health on decisions impacting the closure of classrooms, school(s), and the district.</p> <p>Close a classroom, school, and/or district ONLY IF the Montgomery County Health Department indicates the necessity to do so.</p> <p>Use strategies similar to those used with measles, pertussis, and other infectious diseases that keep classrooms, schools, and districts open, in the event of a confirmed case of COVID 19. For example, for the 14-day period following such a diagnosis, increase the education on signs and symptoms, increased monitoring of hygiene, increased use of masks, increased enforcement of social distancing.</p>	<p>(Same as Yellow)</p>	<p>Assistant Superintendent: Andrea J. Farina Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter</p> <p>Certified and Staff Nurses</p>	<p>Document Procedures</p> <p>Standardized Communication Plan</p> <p>District Website</p> <p>Skyward: Skylert</p> <p>District email system</p>	<p>YES</p> <p>Training will need to be provided on protocols and the notification process</p>
<p>Other monitoring and screening practices</p>	<p>The District will collaborate with the Montgomery County Office of Public Health to provide contract tracing and any mandated isolations or quarantines, in the event of a confirmed case.</p> <p>The District will limit the public</p>	<p>(Same as Yellow)</p>	<p>Assistant Superintendent: Andrea J. Farina</p> <p>Building Administration: Mo Zavadel Allie Stephens Art Vigilante</p>		<p>NO</p>

	release of COVID 19-impacted student and staff names and coordinate with the Montgomery County Office of Public Health specific to the public release of such protected information.		Chris Siegfried Rob Carpenter  Certified and Staff Nurses		
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## Other Considerations for Students and Staff

### Key Questions

- How will you determine which staff are willing/able to return? Teachers will receive their assignment letters and notify the district if there is a documented reason for not returning to work. How will you accommodate staff who are unable or uncomfortable to return? Our Human Resources department will work with employees to find appropriate placement if possible.
- How will you determine which students are willing/able to return? A parent survey was conducted, along with a parent declaration to identify which students would like to learn via virtual learning vs. in the physical school building when that opportunity arises. Phone calls to families of children with complex needs will be conducted, along with IEP meetings to determine best placements for students. How will you accommodate students who are unable or uncomfortable to return? We will offer a **hybrid instructional model**.
- What is the local policy/procedure regarding face coverings for staff? We are following Montgomery County Guidance for face coverings in school by staff, which at this time indicate that masks must be worn in hallways, on busses, and common areas where 6 feet cannot be maintained. What is the policy/procedure for students? We are following Montgomery County Guidance for face coverings in school by students, which at this time (7/30/20) indicate that masks must be worn in hallways, on busses, and common areas where 6 feet cannot be maintained.
- What special protocols will you implement to protect students and staff at higher risk for severe illness? School based teams will work with families reviewing current plans (Individual Healthcare Plan, 504, Individual Education Plan) to revise, make modifications and/or accommodations for students with special health care needs or students at higher risk for illness.
- How will you address staff who are ill, or who have family members who have become ill? Any staff member that tests positive or has a close family contact that tests positive for COVID-19, will be required to adhere to the exclusion criteria.
- How will you ensure enough substitute teachers are prepared in the event of staff illness? We are working to ensure we have consistent building substitutes for each school building. We are also considering a guest teacher program to increase our substitute pool.
- How will the LEA strategically deploy instructional and non-instructional staff to ensure all students have access to quality learning opportunities, as well as support for social emotional wellness at school and at home? Instructional and non-instructional staff will be deployed with job specific responsibilities to best

support students in the virtual classroom and when students return to school. We are devoting resources to ensure time for students to connect with teachers and peers, as well as to attend to the emotional well being of all of our students.

Summary of Responses to Key Questions:

REQUIREMENTS	ACTION STEPS UNDER YELLOW PHASE (Moderate or Substantial)	ACTION STEPS UNDER GREEN PHASE (Low)	LEAD INDIVIDUALS AND POSITION	MATERIAL, RESOURCES, AND OR SUPPORTS NEEDED	PD REQUIRED Y/N
<p>* Use of face coverings (masks or face shields) by all staff</p>	<p>All students, staff, and visitors are <b>required</b> to wear a face covering at all times during the school day. <b>Failure to adhere to this requirement will result in disciplinary action and/or transition to the full virtual instructional model.</b></p> <p>“Face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face, including a plastic face shield that covers the nose and mouth.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask but</p>	<p>All students, staff, and visitors are <b>required</b> to wear a face covering at all times during the school day. <b>Failure to adhere to this requirement will result in disciplinary action and/or transition to the full virtual instructional model.</b></p> <p>“Face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face, including a plastic face shield that covers the nose and mouth.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask but</p>	<p>The Director of Facilities and Operations: Doug Kenwood is purchasing PPE, enforcement by building principals.</p>	<p>Personal Protective Equipment for Staff: 3-Ply Masks Reusable Cloth Masks Face Shields</p>	<p>YES</p> <p>Teach and reinforce the use of face coverings for students and staff. Include training on how to safely wear and take off a face covering.</p>

	<p>should consider using a face shield.</p> <p><a href="#">Mask Exemption Eligibility Form</a> must be utilized to document mask exemptions.</p>	<p>should consider using a face shield.</p> <p><a href="#">Mask Exemption Eligibility Form</a> must be utilized to document mask exemptions.</p>			
<p>* Use of face coverings (masks or face shields) students</p>	<p>All students, staff, and visitors are <b>required</b> to wear a face covering at all times during the school day. <b>Failure to adhere to this requirement will result in disciplinary action and/or transition to the full virtual instructional model.</b></p> <p>“Face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face, including a plastic face shield that covers the nose and mouth.</p> <p><b>All staff required to comply with the PA Secretary of Health’s July 1, 2020 order requiring the use of face coverings. All staff required to wear face masks/shields when inside the building.</b></p> <p>All students are always <b>required</b> to possess/carry face masks and/or face shields; masks/shields provided to students as needed. All students are <b>required</b> to comply with the PA</p>	<p>All students, staff, and visitors are <b>required</b> to wear a face covering at all times during the school day. <b>Failure to adhere to this requirement will result in disciplinary action and/or transition to the full virtual instructional model.</b></p> <p>“Face covering” means a covering of the nose and mouth that is secured to the head with ties, straps, or loops over the ears or is wrapped around the lower face, including a plastic face shield that covers the nose and mouth.</p> <p><b>All staff required to comply with the PA Secretary of Health’s July 1, 2020 order requiring the use of face coverings. All staff required to wear face masks/shields when inside the building.</b></p> <p>All students always <b>required</b> to possess/carry face masks and/or face shields; masks/shields provided to students as needed. All students are <b>required</b> to comply with the PA</p>	<p>Director of Facilities and Operations, Doug Kenwood is purchasing PPE, enforcement by building principals, teachers.</p>	<p>Personal Protective Equipment for Students: Disposable masks for students who forget (all will be expected to come to school with their own face covering)</p> <p>Face Shields</p>	<p>YES</p> <p>Teach and reinforce the use of face coverings for students and staff. Include training on how to safely wear and take off a face covering.</p>



	<p>Secretary of Health's July 1,2020 order requiring the use of face coverings. <b>Update: August 17, 2020</b> Strongly recommending children age two and older should wear face coverings at all times to help mitigate the spread of the COVID-19 virus. Prior guidance we released in collaboration with the Pennsylvania Department of Health (DOH) stated students in schools could remove their face coverings as long as six feet of social distancing could be maintained. Given this recent change from the AAP, and consistent with the Secretary of Health's Face Covering Order issued on July 1, 2020, DOH is requiring <b>students wear face coverings at all times while in school, even when six feet of social distancing can be achieved.</b></p> <p>Any staff member with a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act that precludes the wearing of a face covering in school may be exempt. Medical documentation is required.</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental</p>	<p>Secretary of Health's July 1,2020 order requiring the use of face coverings. <b>Update: August 17, 2020</b> Strongly recommending children age two and older should wear face coverings at all times to help mitigate the spread of the COVID-19 virus. Prior guidance we released in collaboration with the Pennsylvania Department of Health (DOH) stated students in schools could remove their face coverings as long as six feet of social distancing could be maintained. Given this recent change from the AAP, and consistent with the Secretary of Health's Face Covering Order issued on July 1, 2020, DOH is requiring <b>students wear face coverings at all times while in school, even when six feet of social distancing can be achieved.</b></p> <p>Any staff member with a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act that precludes the wearing of a face covering in school may be exempt. Medical documentation is required.</p> <p>Any student who cannot wear a mask or face shield due to a medical condition, including those with respiratory issues that impede breathing, a mental</p>			
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	<p>health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear a face covering.</p> <p>Exclusions will be allowed if a parent provides a doctor note and or the 504 or IEP outlines the exception in the child’s individual plan.</p> <p>Failure to conform without a doctor note or documented in a student’s 504 or IEP will result in the imposition of school discipline or transition to virtual programming.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask but should consider using a face shield.</p>	<p>health condition, or disability, and students who would be unable to remove a mask without assistance are not required to wear a face covering.</p> <p>Exclusions will be allowed if a parent provides a doctor note and or the 504 or IEP outlines the exception in the child’s individual plan.</p> <p>Failure to conform without a doctor note or documented in a student’s 504 or IEP will result in the imposition of school discipline or transition to virtual programming.</p> <p>Individuals who are communicating or seeking to communicate with someone who is hearing impaired or who has another disability, where the ability to see the mouth is essential to communication, are not required to wear a mask but should consider using a face shield.</p>			
Strategic deployment of staff	<p>District staff deployed as needed to support academic, social, and emotional learning.</p> <p>School nurses will be deemed as essential workers/medical health care workers.</p>	(Same as yellow)	District Administrative team and Building Principals	Organizational charts reviewed and revised as needed, training.	<p>YES</p> <p>If “new duties” assigned. PD will be provided on supporting students virtually.</p>

<p>*Protecting students and staff at higher risk for severe illness</p>	<p>Create a process for students/families and staff to self-identify as high risk for illness due to COVID-19.</p> <p>School-based team will work with families to develop a plan to address requests for alternative learning arrangements.</p> <p>School-based teams will evaluate all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 Plans) for accommodating students with special health care needs and update as needed to decrease their risk for exposure to COVID-19.</p> <p>Distance learning in the form of the Upper Perkiomen Online Learning Academy (UPOLA) K-5 or synchronous 6-12 virtual instruction will be offered to enrolled students who may be medically vulnerable or otherwise unwilling to return to the in-person learning environment. Declarations were sent to all families Oct. 23rd and closed November 3, 2020.</p>	<p>Create a process for students/families and staff to self-identify as high risk for illness due to COVID-19.</p> <p>School-based team will work with families to develop a plan to address requests for alternative learning arrangements.</p> <p>School-based teams will evaluate all current plans (e.g., Individual Healthcare Plans, Individualized Education Plans or 504 Plans) for accommodating students with special health care needs and update as needed to decrease their risk for exposure to COVID-19.</p> <p>Distance learning in the form of the Upper Perkiomen Online Learning Academy (UPOLA) K-5 or synchronous 6-12 virtual instruction will be offered to enrolled students who may be medically vulnerable or otherwise unwilling to return to the in-person learning environment. Declarations were sent to all families Oct. 23rd and closed November 3, 2020.</p>	<p>Building Principals</p> <p>School Nurses</p> <p>Assistant Director of Special Education</p> <p>Assistant Superintendent</p>	<p>Contact to known families with children with current health plans, 504s, and IEPs.</p> <p>Virtual Academy Informational Video</p> <p>Virtual Academy Enrollment Process</p> <p>Family Declaration Process (Skyward)</p>	<p>NO</p>
<p>Unique safety protocols for students with complex needs or</p>	<p>School-based teams will work with families for students with medical complexity or who may be at increased risk for exposure</p>	<p>School-based teams will work with families for students with medical complexity or who may be at increased risk for exposure</p>	<p>Special Education Teachers</p> <p>Guidance</p>	<p>Contact to known families with children with current health</p>	<p>NO</p>

<p>other vulnerable individuals</p>	<p>to COVID-19, reviewing student plans based upon individual needs (504 Plans, Individual Education Plans, Individual Healthcare Plans)</p> <p>Limit interactions with other individuals as much as possible throughout school day, limiting travel within building (cafeteria, hallways, offices, classrooms)</p> <p>Revisions, modifications and/or accommodations will be made by school-based teams and families, as needed and written into student plans.</p> <p>Ongoing and open dialog will occur with school-based teams and families on educational opportunities through the <b>Upper Perkiomen Online Learning Academy (UPOLA) K-5 or synchronous 6-12 virtual instruction</b> will be offered to enrolled , including related services (OT, PT, Speech, Vision, Hearing, Orientation &amp; Mobility)</p>	<p>to COVID-19, reviewing student plans based upon individual needs (504 Plans, Individual Education Plans, Individual Healthcare Plans)</p> <p>Limit interactions with other individuals as much as possible throughout school day, limiting travel within building (cafeteria, hallways, offices, classrooms)</p> <p>Revisions, modifications and/or accommodations will be made by school-based teams and families, as needed and written into student plans.</p> <p>Ongoing and open dialog will occur with school-based teams and families on educational opportunities through the <b>Upper Perkiomen Online Learning Academy (UPOLA) K-5 or synchronous 6-12 virtual instruction</b> will be offered to enrolled , including related services (OT, PT, Speech, Vision, Hearing, Orientation &amp; Mobility)</p>	<p>Counselors</p> <p>Nurses</p> <p>Building Principals</p> <p>Supervisor of Special Education</p> <p>Assistant Director of Special Education</p> <p>Assistant Superintendent</p>	<p>plans, 504s, and IEPs</p> <p>Virtual Academy Informational Video</p> <p>Virtual Academy Enrollment Process</p> <p>Family Declaration Process (Skyward)</p>	
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## Health and Safety Plan Professional Development

The success of your plan for a healthy and safe reopening requires all stakeholders to be prepared with the necessary knowledge and skills to implement the plan as intended. For each item that requires professional development, document the following components of your professional learning plan.

- **Topic:** List the content on which the professional development will focus.
- **Audience:** List the stakeholder group(s) who will participate in the professional learning activity.

- **Lead Person and Position:** List the person or organization that will provide the professional learning.
- **Session Format:** List the strategy/format that will be utilized to facilitate participant learning.
- **Materials, Resources, and or Supports Needed:** List any materials, resources, or support required to implement the requirement.
- **Start Date:** Enter the date on which the first professional learning activity for the topic will be offered.
- **Completion Date:** Enter the date on which the last professional learning activity for the topic will be offered.

TOPIC	AUDIENCE	LEAD PERSON & POSITION	MODE OF COMMUNICATION	START DATE	COMPLETION DATE
<p>COVID-19 – UPSD Safety Procedures/ Personal Hygiene</p> <p>Safety/Hygiene Practices Social Distancing Ventilation/Outdoors Hand and respiratory hygiene</p>	All Students, Staff, Parents/ Guardians	<p>Student Services Director</p> <p>Building Administration</p> <p>Certified School Nurses</p>	<p>District – Communication: Providing Notice of Updates from Follow Montgomery County Department of Health &amp; CDC</p> <p>Online Presentation – 1st Week of School</p>	August 13, 2020	Ongoing
<p>COVID-19 – Online Workplace: FERPA, HIPAA, Virtual IEPs, 504 Service Plans</p> <p>Supporting Students Virtually with IEP, 504, etc.</p> <p>Boundaries: PSBA Guidance: Policy 824 Maintaining Professional Adult/Student Boundaries – Considerations for a Digital Learning Environment Liability Security Confidentiality</p>	Administration, Professional & Support Staff	<p>Assistant Director of Special Education</p> <p>Supervisor of Special Education</p> <p>Director of Human Resources</p>	<p>Online Training Modules</p> <p>Building Staff Development Session</p> <p>Virtual Presentation(s)</p>	August 13, 2020	August 31, 2020

COVID-19 – Reporting Procedures: Reporting Document/Process Reporting Directions/Flowchart Followup/Monitoring Process Recordkeeping Process	Student Services Administration Certified School Nurses Professional Staff	Montgomery County Health Director  UPSD Pandemic Coordinator	Building Staff Development Session Virtual Presentation(s)	August 13, 2020	Ongoing
Technology Orientation: Digital Citizenship Device Features Technology Support Access	Professional Staff	Technology & Curriculum Departments	District Website Instructional Videos In-Service Time	August 13, 2020	September 10, 2020
Technology Orientation Digital Citizenship Device Features Technology Support Access	Students Parents/Caregivers	Technology & Curriculum Departments	District Website Instructional Videos	August 13, 2020	September 10, 2020
COVID-19 – General Knowledge, Safety Training & Cleaning	All Custodial/Maintenance Staff	Director of Facilities and Operations Industrial Hygienist Building Administrators	In-person demonstrations and training	August 13, 2020	August 31, 2020
Student Safety, Welfare & Child Abuse Reporting: Safe Schools Training Virtual Suicide Risk Response and Assessment Flow Chart Mandated Reporter	All administrative, professional and support staff	Assistant Superintendent Building Administration	Online Presentation Building Staff Development Session(s) New Teacher Induction Session	August 13, 2020	Ongoing
SocialEmotional Health Resources	All UPSD administrative, professional and support staff Students Parents/Guardians	Building Administration Professional Staff Counselor/Psychologists Certified and Staff Nurses	Online Presentation Recording Posted on website SEL Class Lessons	August 13, 2020	Ongoing

<p>SocialEmotional Health: QPR Training Review &amp; Resources SAP Review Safe2Say Review Employee Assistance Programs (EAP Resources) PA Mandated Reporting System</p>	<p>All UPSD administrative, professional and support staff</p>	<p>Assistant Superintendent Building Administration Counselors/ Psychologists Certified and Staff Nurses</p>	<p>Online Training Module Building Staff Development Session Virtual Suicide Risk Response and Assessment Flow Chart</p>	<p>August 13, 2020</p>	<p>Ongoing</p>
<p>Teach and reinforce <u>washing hands</u> and covering coughs and sneezes among students and staff.</p> <p>Teach and reinforce use of <u>face coverings</u> among all staff.</p>	<p>All UPSD administrative, professional and support staff.</p> <p>All Students</p>	<p>Building Administration All Professional and Support Staff</p>	<p>In-person instruction and modeling</p> <p>Posters, fliers, verbal reminders</p>	<p>August 13, 2020</p>	<p>September 10, 2020 and ongoing</p>
<p>Assessing Nursing and Procedures Symptoms Screening Scheduled Visits</p>	<p>All UPSD administrative, professional and support staff. All Students Parents/Guardians</p>	<p>Assistant Superintendent Certified and Staff Nurses Building Administration</p>	<p>Documented Procedures Virtual/In-Person Review</p>	<p>August 13, 2020</p>	<p>August 3, 2020</p>
<p>Understanding Exclusion and Quarantine Requirements</p>	<p>All UPSD administrative, professional and support staff. All Students Parents/Guardians</p>	<p>Assistant Superintendent Certified and Staff Nurses Building Administration</p>	<p>Documented Procedures Virtual/In-Person Review</p>	<p>August 13, 2020</p>	<p>August 3, 2020</p>

Training on Technology Resources necessary for HYBRID teaching	All UPSD administrative, professional and support staff.	Director of Curriculum, Supervisor of Curriculum, Principals, Technology Department		Oct. 28, 2020 November 4, 11, 18, 2020	November 30, 2020
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## Health and Safety Plan Communications

Timely and effective family and caregiver communication about health and safety protocols and schedules will be critical. Schools should be particularly mindful that frequent communications are accessible in non-English languages and to all caregivers (this is particularly important for children residing with grandparents or other kin or foster caregivers). Additionally, LEAs should establish and maintain ongoing communication with local and state authorities to determine current mitigation levels in your community.

TOPIC	AUDIENCE	LEAD PERSON & POSITION	MODE OF COMMUNICATION	START DATE	COMPLETION DATE
2020-2021 Reopening Plan – Community and Communicate Results: Program Feedback and Priorities for Reopening: May 2020	All UPSD administrative, professional and support staff. Parents/Guardians	Superintendent Communications Specialist	<a href="#">Email Skylert</a>		
UPSD Board Workshop June 25, 2020: Health and Safety Plan Update	All UPSD Community Members All UPSD Staff	District Administration School Board	Zoom YouTube Access	June 25, 2020	June 25, 2020
2020-2021 Reopening Plan Options for Reopening Communication: July 3, 2020	All UPSD administrative, professional and support staff. Parents/Guardians	Superintendent Communications Specialist	<a href="#">Email Skylert</a>	June 26, 2020	June 26, 2020
2020-2021 Reopening Plan – Family Declaration July 3-17, 2020	Parents/Guardians	Superintendent Communications Specialist	<a href="#">Email Skylert</a>	July 3, 2020	July 17, 2020



Return-to-School FAQ and Information	All UPSD administrative, professional and support staff. Parents/Guardians	Superintendent Communications Specialist	<a href="#">Email Skylert</a>	July 10, 2020	July 10, 2020
UPSD Special Board Meeting July 13, 2020: Health and Safety Plan Update	All UPSD Students and Families All UPSD Staff	District Administration School Board	Zoom YouTube Access	July 13, 2020	July 13, 2020
Parent Declaration Reminder	Parents/Guardians	Superintendent Communications Specialist	<a href="#">Email Skylert</a>	July 15, 2020	July 15, 2020
UPSD Special Board Meeting July 28, 2020: Health and Safety Plan Update- Board Recommendation	All UPSD Students and Families All UPSD Staff	District Administration School Board	Zoom YouTube Access	July 28, 2020	July 28, 2020
UPSD Health and Safety Plan Public Review	All UPSD Students and Families All UPSD Staff	Superintendent Communications Specialist	Email Skylert <a href="#">District Website</a>	August 6, 2020	August 13, 2020
UPSD Special Board Meeting August, 2020: Health and Safety Plan Board Approval	All UPSD Students and Families All UPSD Staff	District Administration School Board	Zoom YouTube Access	August 13, 2020	August 13, 2020
General Knowledge and Safety Precautions	All UPSD Students and Families All UPSD Staff	Superintendent Communications Specialist	<a href="#">UPSD Website</a> , Board Meetings, Facebook, Twitter, Email/Text Blasts, Building Websites, Newsletters Frequently Asked Questions Resource	August 13, 2020	Ongoing

2020 Reopening Plan – General Information and Updates	All UPSD Students and Families All UPSD Staff	Superintendent Communications Specialist	<a href="#">UPSD Website</a> , Board Meetings, Facebook, Twitter, Email/Text Blasts, Building Websites, Newsletters Frequently Asked Questions Resource	August 13, 2020	August 31, 2020
Universal Precautions: Hygiene Face Covering Social Distancing Recognizing Symptoms	All UPSD Students and Families All UPSD Staff	Assistant Superintendent: Andrea J. Farina  Communications Specialist: Nikki Gum  Building Administration Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter	<a href="#">UPSD Website</a> , Board Meetings, Facebook, Twitter, Email/Text Blasts, Building Websites, Newsletters Frequently Asked Questions Resource	August 13, 2020	Ongoing
Broadcast regular announcements on reducing the spread of COVID-19. Include messages (e.g., videos) about behaviors that prevent the spread of COVID-19 when communicating with staff and families (such as on school websites, in emails, and on school social media accounts).	All UPSD Students and Families All UPSD Staff	Assistant Superintendent: Andrea J. Farina  Building Administration: Mo Zavadel Allie Stephens Art Vigilante Chris Siegfried Rob Carpenter  Certified and Staff Nurses	District intercom, broadcasting resources  <a href="#">UPSD Website</a> , Board Meetings, Facebook, Twitter, Email/Text Blasts, Building Websites, Newsletters Frequently Asked Questions Resource	August 13, 2020	Ongoing

<ul style="list-style-type: none"> <li>• <a href="#">6 Ways to Protect Yourself Against COVID-19</a></li> <li>• <a href="#">Why it's important to wash your hands properly - UV experiment</a></li> <li>• <a href="#">Hand Washing 101</a></li> <li>• <a href="#">CDC: Why Handwashing is So Important</a></li> <li>• <a href="#">6 Steps to Prevent COVID-19</a></li> </ul>					
School Exclusion Requirements	All UPSD Students and Families All UPSD Staff	Assistant Superintendent: Andrea J. Farina  Communications Specialist: Nikki Gum  Building Administration	UPSD Website, Board Meetings, Facebook, Twitter, Email/Text Blasts, Building Websites, Newsletters Frequently Asked Questions Resource	August 13, 2020	Ongoing
Training on Technology Resources necessary for HYBRID teaching	All UPSD administrative, professional and support staff.	Director of Curriculum, Supervisor of Curriculum, Principals, Technology Department		Oct. 28, 2020 November 4, 11, 18, 2020	November 30, 2020

## Health and Safety Plan Summary: UPPER PERKIOMEN SCHOOL DISTRICT

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Anticipated Launch Date: **Revised November 30, 2020**

Use these summary tables to provide your local education community with a detailed overview of your Health and Safety Plan. LEAs are required to post this summary on their website. To complete the summary, copy and paste the domain summaries from the Health and Safety Plan tables above.

### Facilities Cleaning, Sanitizing, Disinfecting and Ventilation

REQUIREMENTS	STRATEGIES, POLICIES AND PROCEDURES
<p>* Cleaning, sanitizing, disinfecting, and ventilating learning spaces, surfaces, and any other areas used by students (i.e., restrooms, drinking fountains, hallways, and transportation)</p>	<p>All high-touch surfaces will be cleaned/disinfected at least twice a day (door handles, light switches, etc.) following posted EPA/CDC/manufacture guidelines.</p> <p>All desks will be cleaned on a frequent basis following posted EPA/CDC/manufacture guidelines, as feasible.</p> <p>All individuals will be required to sanitize/wash hands on a frequent basis. Hand sanitizer will be available in common areas, hallways, and/or in classrooms where sinks for handwashing are not available.</p> <p>Single-use water bottles will be permitted, and students and staff will be permitted to use water bottles from home.</p> <p>Water fountains will be turned off and not used.</p> <p>School buses and other transportation vehicles will be disinfected between each run</p> <p>Common meal areas will be disinfected between each meal service</p> <p>Classrooms and common areas will be ventilated when available/possible using windows.</p> <p>Increase preventive maintenance and filter changes on HVAC units</p> <p>Additional ventilation will be utilized in isolation spaces</p>

### Social Distancing and Other Safety Protocols

REQUIREMENTS	STRATEGIES, POLICIES AND PROCEDURES
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- \*Classroom/learning space occupancy that allows for 6 feet of separation among students and staff throughout the day, to the maximum extent feasible
- \* Restricting the use of cafeterias and other congregate settings, and serving meals in alternate settings such as classrooms
- \* Hygiene practices for students and staff including the manner and frequency of hand-washing and other best practices
- \* Posting signs, in highly visible locations, that promote everyday protective measures, and how to stop the spread of germs
- \* Handling sporting activities consistent with the [CDC Considerations for Youth Sports](#) for recess and physical education classes

Limiting the sharing of materials among students

Staggering the use of communal spaces and hallways

Adjusting transportation schedules and practices to create social distance between students

Limiting the number of individuals in classrooms and other learning spaces, and interactions between groups of students

Coordinating with local childcare regarding on site care, transportation protocol changes and, when possible, revised hours of operation or modified school-year calendars

Other social distancing and safety practices

**Classroom/Instructional**

Classroom seating will be configured in staggered rows facing the same direction with 6 feet spacing between seats

Unnecessary furniture removed

Instructional practices modified to maximize social distancing

Assigned seating utilized in classrooms, congregate settings, and buses, where feasible

Faculty rooms and other congregate areas **will be restricted.**

All students and staff will be educated on the manner and frequency of handwashing, cough/sneeze etiquette, and other best practices for preventing disease transmission

All students and staff will be required to wash/sanitize hands upon entrance and regularly throughout the school day.

Morning announcements will include regular reminders on proper hygiene practices Signs (English & Spanish) will be posted on all exterior doors depicting requirements for mask-wearing and restrictions for individuals exhibiting signs/symptoms of COVID-19

Posters and signs will be posted throughout buildings, including classrooms, and bathrooms to encourage and remind individuals of hygiene practices.

Recess/playground equipment is sanitized at the end of day.

Students wash/sanitize hands after lunch and PE class.

Recess and physical education activities will continue as long as those activities limit physical contact and touching, when feasible.

Materials and equipment used in recess and physical education class will be sanitized on a daily or more frequent basis, when feasible.

Communal or shared school supplies, including special areas materials, will be sanitized on a daily basis. When needed, students will carry their own materials to the

special areas and/or specials will be conducted in the student homeroom at the elementary level.

If/When library books are checked back in there will be a 3 day wait time after books are wiped down until they are returned to the shelves.

Food should not be shared in the classrooms or cafeterias.

Schedules and hallway traffic patterns will be adjusted to maximize social distancing during high-traffic where feasible

Bus arrival/dismissal schedules will be modified to maximize social distancing where feasible

Outdoor spaces may be used for instructional purposes.

Each student's belongings separated from others' and in individually labeled containers or cubbies at the elementary level. Secondary students will not have access to lockers, but will be permitted to carry bookbags.

Ensure adequate supplies to minimize sharing of high touch materials to the extent possible (e.g., textbooks, art supplies, equipment etc.) or limit use of supplies and equipment by one group of students at a time and clean and disinfect between use.

#### **Health Room**

Limit nurse visits to students feeling ill. Nurse visits should be scheduled and/mobile nursing will be utilized to limit student transition through the building

Isolation Rooms will be utilized for sick students/staff

Strict enforcement of the the exclusion criteria provided by Montgomery County

#### **Transportation**

Students on school buses and vans will be limited to two (2) students to a seat. Siblings will be required to sit together. A seating chart will be made once rosters are completed.

All students required to wear masks/shields while riding the bus.

All drivers required to wear masks/shields when students are entering or exiting the bus.

Students and drivers will be educated on the importance of passengers facing forward

on the bus (not sideways or backwards).

Bus windows and roof hatch will be opened when feasible

Buses will be disinfected after the morning run and after the afternoon run.

**Food Service**

Meal schedules and seating areas will be modified to maximize social distancing

All students and staff will wash/sanitize hands before and after eating

**Visitors**

Non-essential visitors will be restricted from school buildings (e.g. parent picking up a child will meet child at school entryway; parent meetings will be held virtually where feasible; guest speakers will present virtually where feasible)

Essential volunteers will follow the monitoring, face covering, and hygiene guidelines established for staff tracing as needed

## Monitoring Student and Staff Health

REQUIREMENTS	STRATEGIES, POLICIES AND PROCEDURES
<p>* Monitoring students and staff for symptoms and history of exposure</p> <p>* Isolating or quarantining students, staff, or visitors if they become sick or demonstrate a history of exposure</p> <p>* Returning isolated or quarantined staff, students, or visitors to school Notifying staff, families, and the public of school closures and within-school- year changes in safety protocols</p>	<p>Staff and parents will be given guidelines about signs and symptoms of COVID19.</p> <p><b>It will be expected that staff, students/parents will self-monitor with results recorded in Skyward, prior to arrival at school. Student failure to complete the symptom checker will result in disciplinary action and/or placement in UPOLA K-5 or Virtual Program 6-12.</b></p> <p>High risk students will have temperature checks upon arrival to school.</p> <p>Any individual who feels sick or exhibits symptoms required to wear a mask/shield and report immediately to school nurse Following triage by school nurse, any individual presumed positive for COVID-19 isolated, mask applied if symptoms allow,, treated, and sent home. Parent pick up should be within 30-45 minutes. Nurse reports case to Assistant Superintendent, principal and county health department. Isolation space is disinfected.</p> <p>The Montgomery County Office of Public Health's COVID-19 School Exclusion Requirements will be utilized for any individual who either: (a) exhibits COVID-19 symptoms; (b) receives a confirmed positive COVID-19 test; or is confirmed to have had close contact with an individual with COVID-19</p> <p>The Montgomery County Office of Public Health's COVID-19 School Exclusion Requirements will be utilized to inform the return to school timelines for any individual who either: (a) exhibits COVID-19 symptoms; (b) receives a confirmed positive COVID-19 test; or is confirmed to have had close contact with an individual with COVID-19</p> <p>The Montgomery County Office of Public Health will educate school nurses and designated points of contact on the process the Health Department will follow in issuing clearances to return from isolation or quarantine.</p> <p>The District will consult with the Montgomery County Office of Public Health on any decision related to the closure of classrooms, schools, or districts.</p> <p>The District will only recommend closure of a classroom, school, and/or district if the Montgomery County Office of Public Health indicates to the District the necessity or requirement to do so.</p>



	<p>In collaboration with the Montgomery County Office of Public Health , the District will implement strategies similar to those used with measles, pertussis, and other infectious diseases that intend to maintain classrooms, schools, and districts as open, in the event of a confirmed case of COVID 19.</p> <p>In the event of a school closure or within-school-year change in safety protocols, the District will utilize all of its communication platforms to provide notification to staff, families, and the public.</p> <p>The District will collaborate with the Montgomery County Office of Public Health to provide contract tracing and any mandated isolations or quarantines, in the event of a confirmed case. The District will limit the public release of COVID 19-impacted student and staff names and coordinate with the Montgomery County Office of Public Health specific to the public release of such protected information.</p>
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**Other Considerations for Students and Staff**

REQUIREMENTS	STRATEGIES, POLICIES AND PROCEDURES
<p>*Protecting students and staff at higher risk for severe illness</p> <p>* Use of face coverings (masks or face shields) by all staff</p> <p>* Use of face coverings (masks or face shields) by older students (as appropriate)</p> <p>Unique safety protocols for students with complex needs or other vulnerable individuals</p> <p>Strategic deployment of staff</p>	<p>Student-specific plan will be developed by a nurse, in consultation with a doctor that facilitates his/her safe return to school using increased social distancing strategies, where feasible, for the student and staff.</p> <p>Staff who are at high risk should wear clear face shields, in addition to masks when meeting face-to-face, teaching, or interacting with others in the classroom and congregate settings.</p> <p>All staff are <b>required</b> to possess/carry face masks and/or face shields.</p> <p>All staff <b>required</b> to comply with the PA Secretary of Health’s July 1, 2020 order requiring the use of face coverings.</p> <p><b>All staff required to wear face masks across all school settings.</b></p> <p>Any staff member with a medical or mental health condition or disability, documented in accordance with the Americans with Disabilities Act that precludes the wearing of a face covering in school may be exempt from this rule. <b>Medical documentation is required.</b></p>

All students always **required** to possess/carry face masks and/or face shields; masks/shields provided to students as needed.

All students are **required** to comply with the PA Secretary of Health's July 1, 2020 order requiring the use of face coverings.

**All students are required to wear face masks across all school settings. Failure to adhere to this requirement will result in disciplinary action and/or transition to the full virtual instructional model.**

The only exemption to this order is a student with a medical or mental health condition or disability, documented in accordance with Section 504 of the Rehabilitation Act or IDEA may be exempt from this rule. Accommodations for such students should be made in partnership with the student's health care provider, school nurse, and IEP/504 team. IEPs or 504 Service Plans in collaboration with medical plans, will provide health and safety provisions for students with complex needs/vulnerable individuals.

Staff deployed as needed to support academic, social, and emotional learning.

## Health and Safety Plan Governing Body Affirmation Statement

The Board of Directors/Trustees for the Upper Perkiomen School District reviewed and approved the Phased School Reopening Health and Safety Plan on August 13, 2020

The plan was approved by a vote of:  
\_\_\_\_\_ Yes \_\_\_\_\_ No

Affirmed on: August 13, 2020

By: \_\_\_\_\_  
(Signature\* of Board President)

\_\_\_\_\_  
(Print Name of Board President)

\*Electronic signatures on this document are acceptable using one of the two methods detailed below.

Option A: The use of actual signatures is encouraged whenever possible. This method requires that the document be printed, signed, scanned, and then submitted.

Option B: If printing and scanning are not possible, add an electronic signature using the resident Microsoft Office product signature option, which is free to everyone, no installation or purchase needed. The use of actual signatures is encouraged whenever possible.

## STAFF AND STUDENT TRAINING AND RESOURCES

<p>Schedules for training all faculty and staff on the implementation of the Health and Safety Plan before providing services to students</p>	<p>Conduct training online to limit the size of gatherings.                  Stagger in-person training schedules based on plan implementation timelines.                  Disseminate and update training documents as a reference for staff.</p>
<p>General Information Resources</p>	<p><a href="#"><u>Centers for Disease Control and Prevention (CDC) Coronavirus (COVID-19) Website</u></a>  <a href="#"><u>Occupational Safety and Health Administration (OSHA) COVID-19 Website</u></a></p> <p>CDC: <a href="#"><u>How COVID-19 Spreads</u></a>                  CDC: <a href="#"><u>Taking Care of Your Daily Health During Covid-19</u></a></p>
<p>Workplace Guidance Resources</p>	<p><a href="#"><u>CDC Guidance for Businesses and Employers to Plan, Prepare and Respond to Coronavirus Disease 2019</u></a>  <a href="#"><u>OSHA Guidance on Preparing Workplaces for COVID-19</u></a></p>
<p>Personal Protective Equipment Guidance Resources</p>	<p><a href="#"><u>DOH Interim Guidance on Executive Order 202.16 Requiring Face Coverings for Public and Private Employees</u></a>  <a href="#"><u>OSHA Personal Protective Equipment</u></a>  <a href="#"><u>CDC: How to Wear Cloth Face Coverings</u></a></p> <p>Demonstration of Donning (Putting On) Personal Protective Equipment (PPE): Video  <a href="#"><u>CDC: Wear a Mask to Protect You and Your Friends - For Young Adults: Video</u></a></p>
<p>Screening and Testing Guidance Resources</p>	<p><a href="#"><u>DOH COVID-19 Testing</u></a>  <a href="#"><u>CDC COVID-19 Symptoms</u></a></p>