

# OFFICIAL MINUTES

## Chatfield Public Schools School Board ISD #227

Regular Board Meeting

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*Date | time* 10/7/2020 7:00 PM | *Meeting called to order by* Board Chair Amy Jeffers

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### In Attendance

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Pursuant to due call and notice thereof, the regular meeting of the School Board of Independent School District No. 227, Olmsted, Fillmore and Winona Counties was held on Wednesday October 7, 2020. Mr. Harris is recording the meeting in the absence of CCTV.

Roll call was taken with these members present in-person: Isensee & Priebe; and these members via video conference: Jeffers, McMahon & Lowrey. All present said the Pledge of Allegiance.

### Approval of Agenda

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Priebe/Lowrey motion to approve the agenda with these additions:

**ADD:**

**7. Reports**

- c. Activities Director

**8. Consent Items**

- c. vi. Chad Curry/Assistant Wrestling
- d. approve B-squad baseball coach job posting

Motion carried 5-0

### Approval of Claims & Accounts

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Priebe/Isensee motion to approve Claims and Accounts as presented. Motion carried 5-0

### Reports

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**Matt McMahon & Lanny Isensee – Finance & Facilities Committee:** they both feel that things are going well. We've received additional funding from the state to help cover some added expenses due to COVID 19. A new light for the gravel parking lot will be added as the final step in the construction process. They feel that the board is ready to further explore the purchase of the property that is for sale adjacent to the trailer park.

**Katie Priebe:** Safety Committee and COVID 19 Committee are both meeting tomorrow.

**Dan Schindler – Activities Director:** reviewed with the board the athletics/activities schedule changes and regulations amid a pandemic. He and Ryan Eppen, Activities Assistant, are busy making adjustments and rescheduling events almost daily. McMahon clarified that CCTV will film all home volleyball games

at all grade levels; the away games to be livestreamed with a link on the home team's school website. A complete copy of his report is attached.

**Luann Klevan – Community Education Director:** Valleyland enrollment is down this school year mostly due to limiting enrollment during COVID 19. Preschool enrollment is also down for the same reason. ECFE classes will meet outside weather permitting and then by ZOOM. Currently all enrichment classes are being offered online. She closed with introducing the advisory council. A complete copy of her report is attached.

**Amy Jeffers & Ed Harris:** thanked both Dan & LuAnn for all their hard work during a pandemic. It has not been easy and is sure appreciated.

**Randy Paulson – High School Principal:** the enrollment for the Advanced Manufacturing classes is looking good. Lyle Dietz & Tim Willette work well together. Student Senate along with their advisors Marcia Schindler & Michele Thompson have been able to put a few events together for Homecoming. Stacie Conway did an excellent job with Coronation. Parent-Teacher conferences are next week via ZOOM. A complete copy of his report is attached.

**Shane McBroom – Elementary Principal:** we are off to a good start in the school year. They were able to participate in the dress up days for Homecoming and a poster contest. NWEA benchmark testing is coming to a close. The students and staff appreciate the ability to meet in-person daily. A complete copy of his report is attached.

**Ed Harris - Superintendent:** reviewed with the board the COVID 19 statistics. There has been some misconceptions about the actual positive cases. He thanked Fillmore County Commissioners for the CARES funds we received. Before closing he reviewed the policies on tonight's agenda and recommended the board approve Mr. Paulson's resignation. A complete copy of his report is attached.

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## Approval of Consent Items

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Isensee/Priebe motion to approve the Consent Items:

- a. Approve 09/09/2020 Meeting Minutes
- b. Approve 2020-2021 Seniority List
- c. Approve the following new hires:
  - i. Zach Slowiak/SADD Co-Advisor
  - ii. Dan Narveson/MS Student Council Advisor
  - iii. Josh Thompson/8<sup>th</sup> Grade Girls Basketball Coach
  - iv. Kaitlyn Ellringer/7<sup>th</sup> Grade Girls Basketball Coach
  - v. Jessica Hanson/Jr High Knowledge Bowl
  - vi. Chad Curry/Assistant Wrestling
- d. Approve B-squad baseball coach job posting

Motion carried 5-0

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## 1st Reading of District Policies

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Jeffers noted that the following district policies are before the board for their first reading. The board should refer any questions to Mr. Harris:

- a. 518 DNR-DNI Orders
- b. 519 Interviews of Students by Outside Agencies
- c. 528 Student Parental, Family & Marital Status Nondiscrimination

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## 2nd Reading of District Policies

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Lowrey/Priebe motion to approve the following policies:

- a. 422 Policies Incorporated by Reference
- b. 507 Corporal Punishment (no changes/review only)
- c. 512 School-Sponsored Student Publications & Activities (no changes/review only)
- d. 517 Student Recruiting (no changes/review only)
- e. 522 Title IX Sex Nondiscrimination Policy, Grievance Procedure & Process

Motion carried 5-0

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## Action Items

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- a. Superintendent Harris reviewed with the Board the appointment procedure. McMahan nominated Josh Thompson. Isensee nominated Tom Keefe. Each in turn explained the reason behind their nomination.  
Jeffers called for a vote for Thompson, the following voted in favor thereof: Priebe, McMahan, & Jeffers and the following voted against the same: Isensee & Lowrey. Having received a majority vote, Josh Thompson will join the Board as the appointee in November.  
Member Lanny Isensee introduced the following resolution and Matt McMahan moved its adoption:  

**RESOLUTION APPOINTING A BOARD MEMBER**

The motion for adoption of the foregoing Resolution appointing Josh Thompson to the Chatfield School Board was duly seconded by Lanny Isensee and upon a vote being taken thereon, the following voted in favor thereof: Jeffers, Isensee, Priebe, Lowrey, McMahan  
And the following voted against the same: none  
Whereupon said Resolution was declared duly passed and adopted.  
A complete copy of the resolution is attached.
- b. Isensee motioned to approve the resignation of Randy Paulson and set a special meeting for October 15, 2020 at 6:00pm to discuss the high school principal vacancy. Priebe seconded the motion.  
The following voted in favor thereof: Jeffers, Isensee, Priebe, Lowrey  
The following voted against: McMahan  
Motion carried: 4-1


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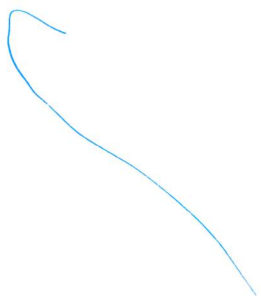
Adjournment

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McMahon/Isensee motion to adjourn at 8:25pm. Motion carried 5-0

Respectfully submitted,

/s/   
Board Clerk



## RESOLUTION APPOINTING A BOARD MEMBER

WHEREAS, a “vacancy” in the School Board within the meaning of Minnesota Statutes, section 123B.09, subdivision 5b, presently exists;

WHEREAS, the four-year term for the presently vacant seat began on the first Monday of January 2019, pursuant to Minnesota Statutes, section 123B.09, subdivision 1;

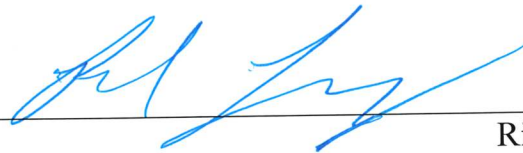
WHEREAS, Minnesota Statutes, section 123B.09, subdivision 5b, requires the Board to fill this vacancy by appointment, which will continue until an individual is qualified under Minnesota Statutes, section 205A.10, subdivision 3, as the successful candidate in a special election conducted for the purpose of electing an individual to serve the unexpired portion of the term of the current vacancy; and

WHEREAS, this appointment will be effective 30 days after the date of the adoption of this resolution, unless a petition to reject the appointee is filed with the School District clerk as provided in Minnesota Statutes, section 123B.09, subdivision 5b(b), within 30 days.

NOW, THEREFORE, BE IT RESOLVED by the School Board of Independent School District No. 227, Chatfield, State of Minnesota, as follows:

1. Effective 30 days after the date of this resolution, Josh Thompson is appointed to fill the current vacancy until an individual is qualified under Minnesota Statutes, section 205A.10, subdivision 3, as the successful candidate in a special election conducted for the purpose of electing an individual to serve the unexpired portion of the term of the current vacancy.
2. If a petition to reject the appointment of Josh Thompson is filed with the School District Clerk within 30 days after the date of this resolution, and meets the requirements of Minnesota Statutes, section 123B.09, subdivision 5b(b), the appointment is ineffective.

/s/



Rick Lowrey  
School Board Clerk  
Chatfield Public Schools  
October 7, 2020



# School Sports 2020

- HS league cancels VB and FB – Aug. 4<sup>th</sup>
- Cross Country starts with revisions
- Only 3 teams per meet
- 250 person limit
- Masks, social distancing and pods
- Normally have one home meet
- We scheduled 3 home meets
- 2 busses for each away meet
- Limit of students on bus



- High School League added VB – FB practices
- 12 practices in a 3 week period.
- High school League added Spring Sports
- 12 practices in a 3 week period
- Needed to schedule and collect forms
- After 1 week practice –HS league reversed decision VB and FB now back.
- Both started September 28th

- Volleyball - Restrictions
- 14 games/no tournaments
- Only 2 games per week
- No fans allowed at games
- No switching of sides
- No State Tournament – Section only
- Bus difficulties – switched JH sites
- Lack of officials and bus drivers
- Live stream all Home games 7-12

- Football – Restrictions
- 6 week season 250 fans per game
- 125 per team – selling tickets parents/fans
- Practice in Pods of 25 or less
- No state tournament – Section only
- Masks and social distance sidelines
- Bus seating charts
- Lack of officials and bus drivers

- Currently 7 sports can be practicing
- HS League shortened Winter sports seasons
- Dance, Girl and Boys Basketball, Wrestling
- All those schedules need to be redone
- Limits on Dance and Wrestling – 3 teams
- Gym Space will be at a premium
- No decisions yet on post season.

# Summary

- Been challenging
- Been team effort – admin and AD's
- CC just finished regular season
- Sections next week
- Volleyball and Football games starting
- Starting to work on new BB, Wrestling and Dance schedules
- Hoping Spring sports won't change much
- Taking one day at a time

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## COMMUNITY EDUCATION

Board Report – October 7, 2020

**Valleyland** – Enrollment for the school year is down. Currently we have 92 students in k-6, and 28 students in the prek program. We are at our maximum number – as classes must be no larger than 15 per the COVID guidelines. This year we are having difficulty finding substitutes when staff are ill or quarantined due to COVID exposure.

**Preschool** - Enrollment for the school year is down. We had 13 students who were initially registered, but due to COVID concerns withdrew before school started. Per COVID guidelines for child care/early childhood, we are capping enrollment for most classes at 14. The 4-day program has an enrollment of 18. Therefore, the class is split into 2 groups for the majority of the day. The 4 year olds are doing an amazing job of wearing masks – without complaining. Teachers are making efforts to encourage social distancing, but it's a difficult task with little ones. Arrival and dismissal procedures have changed this year. We appreciate parents working with us to make the transition to and from school as smooth as possible.

**ECFE** – All ECFE classes are meeting outside through mid-October. Classes offered in late October & November include a ZOOM parenting class, a children's ZOOM class, and Friday mornings at Groen park.

**Enrichment** - At this point, classes for youth and adult are offered online. Youth Enrichment League is offering Beginning Guitar, Beginning Magic, and Beginning Coding online. We are collaborating with Winona Community Education to offer a couple adult classes using the online format as well. The plan is to provide in person classes for youth beginning in October.

**Drivers Education** -- Class is scheduled for October 19-30, 3:30-6:30 p.m. . at the high school. To register go to [www.enhanceddrivinginstitute.com](http://www.enhanceddrivinginstitute.com)

### Advisory Council Members

Amy Jeffers (Board Rep)	Pam Bluhm (City Rep)	Brad Bentley
Rick Lowry (Board Rep)	Julie Sogla	Jeremiah Halloran
Brian Baum (CEA Rep)	Joni Amundson	Lauren Hare

**The Advisory Council will meet Tuesday, October 13, 6:00 p.m. at the Elementary School.**

## CHATFIELD ELEMENTARY REPORT TO THE SCHOOL BOARD



October 7, 2020

### Start of School

We are off to a good start with the support of our students, staff and families. I am proud of the way that our students have responded to wearing the masks. We have worked to keep distancing in place as much as we can under the "In Person" model.

### Homecoming Week

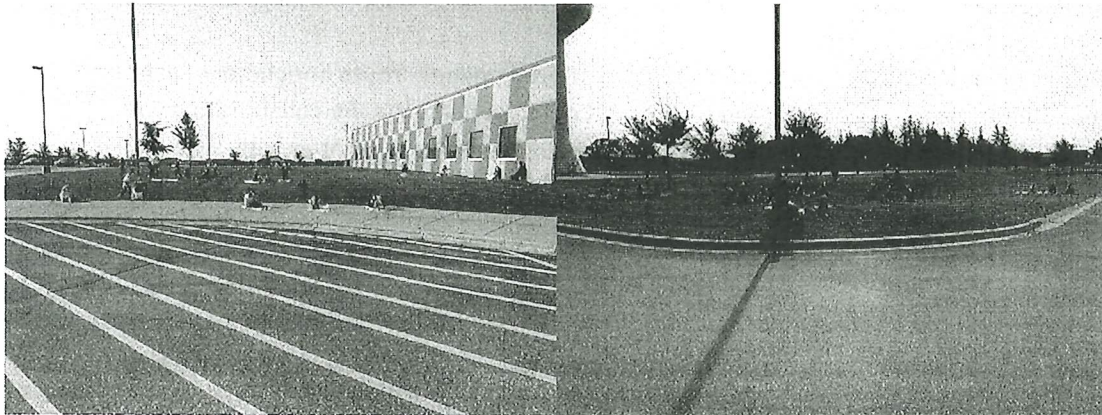
We are participating in the dress up days and will also have a poster contest for each grade. In addition to these 2 events we plan to have the Homecoming royalty visible on Wednesday morning before school. Social distancing will be focused on for this event.

### Benchmark Testing

We are finishing up our NWEA Testing and will be using that data to help in identifying our ADSIS and Title One students to help provide additional supports where needed.

Our staff and students appreciate the ability to be In Person right now.

Thank you,  
Shane McBroom – Elementary Principal







## High School Board Report Go Gophers!

### Advance Manufacturing Courses

I am very pleased with the enrollment of the Advance Manufacturing classes through Minnesota State College Southeast. Lyle Dietz and Tim Willette are working very well together and providing our students some great new skills. Our first semester is up and running with 40 students (2 classes) in CIS Manufacturing Engineering and 8 students in CIS Engineering Drafting and Design. For the second semester we have 15 students in CIS Production Engineering and 4 students in CIS CNC Operations 1. With strong numbers in the beginning level CIS courses, I am expecting that we will have enough students in the future for our upper level courses. The purpose of the two grants (National Science Foundation and The Future Ready Grant) is to help with the initiation costs when the program is ramping up. Some of the Future Ready Grant dollars are paying for most of Lyle's salary for the CIS Courses. Recently we received another CNC Machine through the efforts of our NSF grant and the collaborative efforts between Chatfield, Cannon Falls and Southeast.

Package Discounted Price for MSCS / Chatfield High School..... \$33,741.50



## *Congratulations to our Homecoming Royalty!*

Alyssa Baum	Corey Ericson
Paige Erickson	Ben Fretland
Mollie Henry	Henry Gathje
Abi Hinckley	Seth Goetzinger
Anna Johnson	Broden Hobbs
Breya Kobs	Masyn Remme



**Go Gophers!!**

## *Good Luck to our Sports Teams!*

Good luck to all of our Volleyball, Football, and Boys and Girls Cross Country head coaches, assistant coaches and players as they continue and start their programs.

## *Homecoming 2020: Lots of Fun and School Spirit*

**The Student Senate**, under the guidance of Marcia Schindler and Michele Thompson, have some events planned for this year's Homecoming:

### **Homecoming Dress-up Days**

#### **Monday and Thursday: Color War**

Sr: Black,	JR: White,
Soph: Blue,	Fresh: Red
8 <sup>th</sup> : Yellow	7 <sup>th</sup> : Brown

Staff: Purple

**Wednesday: Zoom in your hat/crazy hair**

**Friday: Spirit Day**



Tuesday and Friday: Sweet treats at lunch: (Ice cream treats and popsicles)

Poster contest 9th -12th grade. Decorate our Gym for the Volleyball players

*Students & Staff: Being Safe and Making it Work!*



*High School Parent Conferences (Zoom Only)*

Parent-Teacher Conferences are October 12, Monday and October 13, Tuesday from 4:00 PM to 7:30 PM. This year we are planning on having virtual (Zoom) conferences at Chatfield High School with Group A meeting with teachers on Monday and Group B on Tuesday. We will

split up the times alphabetically by last name so the Zoom waiting rooms do not get over crowded. Please refer to the following charts:

**Monday October 12<sup>th</sup> Group A**

A-C 4 PM to 5 PM  
D-F 5 PM to 6 PM  
G-I 6 PM to 7 PM  
J 7 PM to 7:30 PM

**Tuesday October 13<sup>th</sup> Group B**

K-N 4 PM to 5 PM  
O-R 5 PM to 6 PM  
S-V 6 PM to 7 PM  
W-Z 7 PM to 7:30 PM

The 7 PM to 7:30 PM will also be make up times.



Please call or e-mail me if you have any questions. I look forward to seeing everyone tomorrow night.

*Randy Paulson* [rpaulson@chatfieldschools.com](mailto:rpaulson@chatfieldschools.com).

Amy and Rick will attend via ZOOM

### **Superintendent Report**

#### COVID 19

County Case Rates

Fall Sports

Winter Sports

Live Streams

School Cases as of 10/2

District

1 (HVED)

High School

4 students

2 staff

Elementary School

1 students

0 staff

There has been a misconception that there have been many more positive cases because people are equating quarantining with being positive. Most who end up having to quarantine test negative. Several of our kids have had to quarantine because they had one of their parents test positive.

#### CARES Funds - Corona Relief Funds (Fillmore County)

Outdoor Wireless Network Upgrade (both buildings)

\$8,600

(12) 75" Mobile SMART Boards w/Carts

\$49,200

Thank you to Fillmore County Commissioners!

#### Snow Days and E- Learning

November SB meeting

## **1st Reading of District Policies**

518 NDR - DNI Orders  
No Changes

519 Interviews of Students by Outside Agencies  
No Changes

528 Student Parental, Family & Marital Status Non-Discrimination  
No Changes

## **2nd Reading of District Policies**

422 Policies Incorporated by Reference  
Added 535 Service Animals in School

507 Corporal Punishment  
No changes.

512 Student Sponsored Student Publications & Activities  
No changes

517 Student Recruiting  
No changes.

522 Title IX Sex Non-Discrimination Policy, Grievance Procedure & Process  
Major revision of federal law. Administrative roles and process redefined. Admin group trained as per mandate on August 13.

## **Action Items**

### Resolution Appointing a Board Member

FAQ

Q: What if the appointee is on the November ballot and wins one of the 3 open positions?

A: The appointee can choose to keep the current appointment until the special election in November of 2021 for the remainder of that term (2022). The open position from the November ballot would then be filled by appointment with a special election for that position in November of 2021 for the remainder of that term (2024).

A: The appointee can accept the November ballot position for the 4 year term. The current vacancy would again be filled via appointment until the special election in November of 2021 for the remainder of that term (2022).

Appointment Process for October 7, 2020 SB Meeting

Applicants: Tom Keefe and Josh Thompson

Appointment Resolution  
Randy Paulson - Resignation

Mr. Paulson became eligible for retirement benefits under the Teachers Retirement Association program this summer. In order to access his retirement benefits, he must resign his current position as high school principal which he intends to do with October 13 as his last day of employment. Mr. Paulson is requesting that the Board consider reemploying him as the high school principal starting October 19th under a modified contract for the remainder of the 2020-2021 school year. He proposes to do this with no new cost to the District.

If reemployed for the rest of the school year following his resignation and separation of employment, Mr. Paulson will then retire as high school principal in August of 2021. In that case, the school district would begin the search for his replacement this coming spring so the incoming principal has time to work with him to ensure a seamless transition. I fully support Mr. Paulson's resignation and strongly encourage the Board to consider his request for reemployment at a special meeting on October 15th.

All policies are posted on  
the policy pages

