

# AAAIS TRANSCRIPT RELEASE AUTHORIZATION (For Rising Grades 1-12)

**Instructions to parents/legal guardians:** Please complete the top portion of this form and ask the appropriate personnel at the applicant's current school to release the following for your child to the school(s) whose box(es) you have checked below.

- |  |  |
|--|--|
| <input type="checkbox"/> Complete school record for the current year and prior two years | <input type="checkbox"/> All standardized test results   |
| <input type="checkbox"/> Complete discipline record                                      | <input type="checkbox"/> Principal & teacher evaluation forms<br>(if not uploading in Ravenna) |

Applicant's Name: \_\_\_\_\_ Applying to Grade: \_\_\_\_\_  
(First) (Middle) (Last)

Current School: \_\_\_\_\_ School Phone Number: \_\_\_\_\_

School Address: \_\_\_\_\_

I, the undersigned, authorize you to release to the school(s) checked below a **certified copy** of my child's complete transcript (including grades, credits, discipline record, and all standardized test results for the current year and two years prior). I also authorize you to send all end-of-year scores immediately upon availability. I understand that the school record, end-of-year scores, and the enclosed evaluation form(s) become the confidential property of the school(s) and **are not subject to parental review.**

\_\_\_\_\_  
Signature of Parent or Legal Guardian

\_\_\_\_\_  
Date

## IMPORTANT - SCHOOLS PLEASE READ

The Atlanta Area Association of Independent Schools (AAAIS) has created common transcript release and evaluation forms to make your efforts easier. These forms are to be used for applicants to Grades 1-12. **If a school has an asterisk next to their name, they prefer all documents (including transcripts) be uploaded through Ravenna, or other online portal, rather than mailed. Schools listed with an email address prefer all documents to be emailed, and schools with an asterisk and email address prefer all documents to be uploaded to Ravenna, or other online portal, or emailed.**

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| <p><input type="checkbox"/> <b>Academe of the Oaks</b><br/>146 New St.<br/>Decatur, GA 30030<br/>info@academeatlanta.org</p> <p><input type="checkbox"/> <b>Arbor Montessori School</b><br/>2998 Lavista Rd.<br/>Decatur, GA 30033<br/>admissions@arborontessori.org</p> <p><input type="checkbox"/> <b>Athens Academy</b><br/>1281 Spartan Ln.<br/>Athens, GA 30606<br/>admissions@athensacademy.org</p> <p><input type="checkbox"/> <b>Atlanta Girls' School</b><br/>3254 Northside Pkwy.<br/>Atlanta, GA 30327<br/>admissions@atlantagirlsschool.org</p> <p><input type="checkbox"/> <b>Atlanta International School *</b><br/>2890 North Fulton Dr.<br/>Atlanta, GA 30305<br/>dhandler@aischool.org</p> <p><input type="checkbox"/> <b>Ben Franklin Academy</b><br/>1585 Clifton Rd. NE<br/>Atlanta, GA 30329<br/>bfa@benfranklinacademy.org</p> <p><input type="checkbox"/> <b>Brandon Hall School</b><br/>1701 Brandon Hall Dr.<br/>Atlanta, GA 30310<br/>admissions@brandonhall.org</p> <p><input type="checkbox"/> <b>Cumberland Academy of Georgia</b><br/>650-A Mt. Vernon Hwy. NE<br/>Atlanta, GA 30328<br/>admissions@cumberlandacademy.org</p> <p><input type="checkbox"/> <b>Eaton Academy</b><br/>1000 Old Roswell Lakes Pkwy.<br/>Roswell, GA 30076<br/>mcohan@eatonacademy.org</p> <p><input type="checkbox"/> <b>GRACEPOINT School</b><br/>570 Piedmont Rd.<br/>Marietta, GA 30066<br/>kyle.bice@gracepointschool.org</p> | <p><input type="checkbox"/> <b>Greater Atlanta Christian School</b><br/>1575 Indian Trail Rd.<br/>Norcross, GA 30093<br/>admissions@greateratlantachristian.org</p> <p><input type="checkbox"/> <b>Heritage Preparatory School *</b><br/>1700 Piedmont Ave.<br/>Atlanta, GA 30324<br/>registrar@heritageprep.org</p> <p><input type="checkbox"/> <b>High Meadows School *</b><br/>1055 Willeo Rd.<br/>Roswell, GA 30075<br/>pvolarath@highmeadows.org</p> <p><input type="checkbox"/> <b>Holy Innocents Episcopal School *</b><br/>805 Mt. Vernon Hwy. NW<br/>Atlanta, GA 30327<br/>katie.patrick@hies.org</p> <p><input type="checkbox"/> <b>Holy Spirit Preparatory School *</b><br/>4449 Northside Dr.<br/>Atlanta, GA 30327<br/>admissions@holyspiritprep.org</p> <p><input type="checkbox"/> <b>Marist School *</b><br/>3790 Ashford Dunwoody Rd. NE<br/>Atlanta, GA 30319<br/>admissions@marist.com</p> <p><input type="checkbox"/> <b>Mill Springs Academy</b><br/>13660 New Providence Rd.<br/>Alpharetta, GA 30004<br/>admissions@millsprings.org</p> <p><input type="checkbox"/> <b>Mount Vernon School *</b><br/>510 Mount Vernon Hwy. NE<br/>Atlanta, GA 30328<br/>admissions@mountvernonsschool.org</p> <p><input type="checkbox"/> <b>Notre Dame Academy</b><br/>4635 River Green Pkwy.<br/>Duluth, GA 30096<br/>admissions@ndacademy.org</p> <p><input type="checkbox"/> <b>Pace Academy *</b><br/>966 West Paces Ferry Rd.<br/>Atlanta, GA 30327<br/>ashley.stafford@paceacademy.org</p> <p><input type="checkbox"/> <b>Paideia School *</b><br/>1509 Ponce de Leon Ave.<br/>Atlanta, GA 30307<br/>admissions@paideiaschool.org</p> | <p><input type="checkbox"/> <b>Pinecrest Academy</b><br/>955 Peachtree Pkwy.<br/>Cumming, GA 30041<br/>cwilson@pinecrestacademy.org</p> <p><input type="checkbox"/> <b>Porter Academy</b><br/>200 Cox Rd.<br/>Roswell, GA 30075<br/>brichard@porteracademy.org</p> <p><input type="checkbox"/> <b>Springmont *</b><br/>5750 Long Island Dr. NW<br/>Atlanta, GA 30327<br/>admission@springmont.com</p> <p><input type="checkbox"/> <b>St. Benedict's Episcopal School *</b><br/>2160 Cooper Lake Rd.<br/>Smyrna, GA 30080<br/>admissions@stbs.org</p> <p><input type="checkbox"/> <b>St. Francis (K-8)</b><br/>9375 Willeo Rd.<br/>Roswell, GA 30075<br/>mweiss@sfschools.net</p> <p><b>Grades 9-12</b><br/>13440 Cogburn Rd.<br/>Milton, GA 30075<br/>bbryan@sfschools.net</p> <p><input type="checkbox"/> <b>St. Martin's Episcopal School *</b><br/>3110-A Ashford Dunwoody Rd.<br/>Atlanta, GA 30319<br/>aboyer@stmartinsschool.org</p> <p><input type="checkbox"/> <b>St. Pius X Catholic High School *</b><br/>2674 Johnson Rd. NE<br/>Atlanta, GA 30345<br/>mwack@spix.org</p> <p><input type="checkbox"/> <b>The Children's School *</b><br/>345 10th St. NE<br/>Atlanta, GA 30309<br/>admission@tcsatl.org</p> <p><input type="checkbox"/> <b>The Friends School of Atlanta *</b><br/>862 S Columbia Dr.<br/>Decatur, GA 30030<br/>anegron@friendsschoolatlanta.org</p> | <p><input type="checkbox"/> <b>The Galloway School *</b><br/>215 Chastain Park Ave. NW<br/>Atlanta, GA 30342<br/>admissions@gallowayschool.org</p> <p><input type="checkbox"/> <b>The Heritage School *</b><br/>2093 Highway 29 N.<br/>Newnan, GA 30263<br/>admissions@heritageschool.com</p> <p><input type="checkbox"/> <b>The Howard School</b><br/>1192 Foster St. NW<br/>Atlanta, GA 30318<br/>dbrantley@howardschool.org</p> <p><input type="checkbox"/> <b>The Lovett School *</b><br/>4075 Paces Ferry Rd. NW<br/>Atlanta, GA 30327<br/>admission@lovet.org</p> <p><input type="checkbox"/> <b>The Walker School *</b><br/>700 Cobb Pkwy N.<br/>Marietta, GA 30062<br/>admission@thewalkerschool.org</p> <p><input type="checkbox"/> <b>Trinity School *</b><br/>4341 Northside Pkwy. NW<br/>Atlanta, GA 30327<br/>admissions@trinityatl.org</p> <p><input type="checkbox"/> <b>Wesleyan School *</b><br/>5405 Spalding Dr.<br/>Peachtree Corners, GA 30092<br/>spryor@wesleyschool.org</p> <p><input type="checkbox"/> <b>Westminster *</b><br/>1424 West Paces Ferry Rd. NW<br/>Atlanta, GA 30327<br/>documents@westminster.net</p> <p><input type="checkbox"/> <b>Whitefield Academy *</b><br/>1 Whitefield Dr. SE<br/>Smyrna, GA 30126<br/>admissions@whitefieldacademy.com</p> <p><input type="checkbox"/> <b>Woodward Academy *</b><br/>1662 Rugby Ave.<br/>College Park, GA 30337<br/>admissions@woodward.edu</p> |
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