

Primary Village South PTO Meeting Minutes

October 13, 2020

President Shelley Buch called this meeting to order at 7:03pm. A quorum was present including PTO Vice President, Treasurer, and Principal Amy Allen.

I. Welcome (Shelley Buch)

- Meeting began at 7:03pm

II. Secretary's Report (Colette Steiger)

- Approval of September Meeting Minutes at 7:05pm.

III. Treasurer's Report (Stephanie Wierwille)

- A few more membership dues came in. We are usually at \$3K in dues and we are currently at \$800
- Current expenses include the Naturalist Residency, \$800 spent on Teacher Appreciation Gifts, and \$402 on Teacher Meals
- Shelley will be picking up the check from Embellished Threadz for the Spirit Wear sale
- Raised \$246 from the Chipotle restaurant takeover
- Waiting on info from Rapid Fire Pizza to see how much we raised

IV. Principal's Report/Q&A with Mrs. Allen

- Preparing to re-open the school has been a much different process with a lot of additional details to handle
- Teachers are experiencing high stress level and the meals and welcome gifts have been really appreciated
- See separate page with detailed Q & A from Amy Allen

V. Committee Reports

A. Community Rewards (Malissa Robinette)

- o Shelley reported that Mrs. Voss' class was the winner of the Kroger contest
- o 5 gift cards will be given out. Once it is determined if students will be going in person or staying remote, the gift cards will be delivered either physically or via email.
- o Pending a check regarding class allergies, a Bill's donut party will be held for the class

B. School Directory (Jenna Denlinger)

- o We are just now starting to gather updated information with which to populate the directory
- o Amy Allen to confirm what the deadline is for Registration information to be updated in the HAC
- o A question was raised whether we would have all of Preschool's information back in time since the additional in-person preschool students will not be coming until November. Jenna to confirm, but it is believed that all students regardless of when they are returning received the email to update their information in the HAC, so there should not be anything missing.

C. Box Tops (Christine Davis)

- o An email plus a form went out to remind parents to download the Box Tops App

D. Restaurant Takeovers (Ianna Parker)

- Janna is finalizing a fundraiser with AR Workshop for a Grab and Go Holiday kit and a portion of the proceeds will be donated. Considering running it during the last week of November and the first week of December.
- Janna also has a call into Archer's to discuss a restaurant takeover fundraiser.

E. Social Media (Jen Lubbers)

- Per Jen, Facebook pages has made some changes and is now calling it a "business site" as they try to integrate FB and Instagram even more.
- She continues to follow other Centerville Schools' posts and shares information on the PTO page that is important and informative to the PVS audience.
- She said the recent Spirit Week did not get a lot of participation, but feels it would still be good to do again to help increase engagement.
- She is looking at setting up a contest to get as many likes/comments to our page and may do a t-shirt giveaway in order to continue to boost engagement and reach.

F. Membership (Rachel Casey)

- Question raised whether we want to send PTO membership envelopes home in folders once kids return to in-person class. The majority agreed that this was a good idea.
- Question raised whether or not we should promote/offer Peace Shirts again. Majority agreed that the Peace Shirt order option may have gotten lost when parents were purchasing school supplies online. Will likely promote Peace Shirts once kids are back in class to catch anyone who missed them the first time (cannot have peace rallies anymore, but can still have specified days to wear them or Elks colors).
- Question raised on finding a place to design and order Elks/PVS masks and gaiters. All agreed that further exploration of this was a good idea.

G. Hospitality (Brenda Silverman/Natasha Newberry)

- Lunch for the staff, paid for by the PTO, will be delivered Wednesday Oct 14th.
- Natasha will be picking it up and delivering the box lunches from Jason's Deli to PVS.

VI. Other Business/Open Forum/Questions

A. Adopt-a-Family

- The program will work differently this year as they are asking for \$50 Gift Cards from certain retailers instead of specific items from a wish list.
- Everyone agreed that this was a good idea and the need was even greater this year.
- The PTO will fund 4 \$50 gift cards for the Adopt-A-Family program.
- Per Stephanie, she will look to see if this can come from accumulated funds available or if we exceed income, the funds will be pulled from income.
- Amy Allen will also look at setting up our Holiday Food Drive where families can donate non-perishable canned goods, dry goods, etc.

B. Halloween Parties

- Sign Up Genius went out for parents to choose a class to donate "safe" Halloween items to gift bags that will go home with kids on 10/29 for Preschool and 10/30 for KG and 1st grade. All bags need to be turned into PVS by 10/27
- Remote students' bags will be available during a regular weekly materials pick up.

Next Meeting: Tuesday, November 10 at 7:00 p.m. via Zoom

For questions, please contact: Shelley Buch, President, PVS.PTO.Pres@gmail.com or (419) 236-9116

Meeting adjourned at 8:10 p.m.

Q & A with Principal, Amy Allen

Q. How will Wednesdays work for in-person students?

A. Wednesdays will work the same way they do now. It will be a virtual school day for in-person students, with a similar schedule that they had when we were all virtual (zoom session with morning meeting, instructional block and independent work) and will continue to be an abbreviated school day.

Q. How will Integrated Arts work?

A. If you are an all-remote student, there will be zoom sessions on Wednesdays for a particular Integrated Art on the schedule. If you are an in-person student and an IA session falls on a Wednesday, your IA content will be available pre-recorded on the Google Classroom.

Q. How will parents be notified if there is a COVID case?

A. The class will be notified; contact tracing will begin (classroom, café, buses, Integrated Arts) to identify who was in contact with the infected individual. There are various letters that will be sent out immediately to all impacted individuals, based upon the specific situation. Exposure is considered being within 6 feet of an infected individual for 15 minutes or longer. PVS will be trying to eliminate exposure by grouping students to minimize the number that would be considered exposed in the event of a Covid case. For example, the same group that sits together in the classroom for group work, will also sit together in the café, will also be together in Integrated Arts, etc. Students who are absent due to Covid and/or quarantine will use their Google classroom to access their work and assignments and learning will continue to come from the same teacher.

Q. How many kids are in each class for KG and 1st grade?

A. In-person Kindergarten classes have approximately 14-15 students per class in the PM and 18-19 per class in the AM. Remote KG classes have 20 students per class. Two kindergarten teachers each will have an in-person and a remote class (one in AM and one in PM). First Grade classes all have between 20-23 students per class. There are three remote 1st Grade classes.

Q. Do in-person students need to bring their computers with them every day?

A. Not at this time. The plan is to have devices for all students by end of November. Once they are in a plan will be communicated and students will eventually bring their computers with them to and from school.

Q. What will drop-off look like?

A. The plan is to stagger drop off as much as possible. Buses & daycare vans will get there at approximately 7:55am and students will be ushered into the front door of the building right away. Asking parents or adults planning to drop off, to arrive no earlier than 8am to get in the drop-off line. More drop offs are anticipated, so we are building up staff to accommodate. The plan is to have kids coming in 6 doors at a time, so drop-offs will be entering through the gym lobby. Dismissal time at the end of the day will begin at 2:20pm for buses. Daycare and parent pickup will begin around 2:25pm exiting from the gym lobby. Asking parents to be patient as we work through the new process. It will take some time since teachers will be directing kids to their exit areas down one-way hallways, single file and using airplane arms to maintain social distancing.

Q. Do we have to complete the transportation form again from the packet if we did it the first time around?

A. No you do not have to complete it again if you've already communicated your plan during this school year. Remember, that if you have alternate individuals picking up your child, be sure their names are in your emergency contact information. Staff will ask for ID until they get to know those approved individuals picking

Q. What does Voyager pick up look like? Do parents come in the building?

A. Will have parents/adults picking up from Voyager to ring the front doorbell and a staff member will bring your child to the door. Will be minimizing the amount of non-students/staff entering the building for safety reasons.

Q. Can parents walk students inside the building?

A. No. We encourage families to jump into the routine of coming to school as they normally would right away. It's an easier transition and PVS will have lots of extra staff available to ensure students get where they need to be and are safe.

Q. How many days a week to Kindergarteners come into school?

A. It is a 5-day school week, but on Wednesdays ALL students will be working remotely.

Q. How do I notify the school that a friend is picking up my child 1 day per week?

A. Again, be sure that person's name is in the emergency contact information as the staff will ask for their photo ID. This can be updated in the Home Access Center (HAC). Just notify the teacher what those days are, so they can direct them to the correct dismissal area on that day.

Q. How often are buses cleaned per shift and how often are teachers/staff/janitors at PVS cleaning throughout the building?

A. Generally, the buses will be cleaning each time they are "switching" a group of kids out. Per Amy Allen, PVS is using a cleaner called a "Renegade" which is a spray that can kill germs and virus within 3 minutes of application. Buses are using the same thing. In school, teachers will spray with the Renegade tool each time the students transition between classes/café/integrated arts/recess, etc. This includes high touch areas such as doorknobs, lockers, etc. Everyone on staff will be hands on with cleaning and won't hesitate to jump in to help clean in between transitions when needed.

Q. How will the free breakfast and lunch work now that we are back in person?

A. Teachers will be reaching out to families to get an idea of how many students will be participating in order to plan logistically for how long lines will be, how long it will take to get a certain number of students through safely and efficiently while still being able to spread them out appropriately. Normally there are 8 students per table, but now there will only be 4 per table with plexiglass dividers. The café can serve 71 students at a time. Students will stay in similar groups for lunch, classroom groups, IA groups throughout the day. If we do experience high numbers of students participating in the free breakfast/lunch, we may transition to more of a "grab and go" option. However, while the lunch offered by the school café will be somewhat limited, we are not at the point of going to a brown bag option yet. Will know more once we get students back and numbers confirmed.

Q. Will we do the MAP testing for Math?

A. There are no plans to do it at this time.

Q. Will we do the MAP reading testing again in December?

A. Amy Allen does not have official confirmation on this but assumes that this will likely happen. These are good comparison numbers to have and she will share once she has a firm answer.

Q. Can we pay PTO membership dues online?

A. Yes, there are links on the PTO Facebook and Instagram page to get to this. If you have trouble locating, please email.