



# Brownsville Independent School District

2477 East Price Rd. -Suite 306 Brownsville, Texas 78521-2417 (956) 698-2085 Fax (956) 548-8427



Oscar Garcia, LCC  
Chief of Police

## REQUEST FOR FIXED ASSETS PROPERTY CLEARANCE POLICE REPORT

Today's Date: \_\_\_\_\_ Incident # \_\_\_\_\_

Date of Report: \_\_\_\_\_ Name of Reporting Officer: \_\_\_\_\_

Report Request by (Name): \_\_\_\_\_

Campus/ Dept.: \_\_\_\_\_ Phone # \_\_\_\_\_

*All criteria listed below must be included in order to process your request. Your request will be on hold for a thirty-day period. After said holding period has expired your request will no longer be valid and re-submission will be required.*

List of Items:

	Item	Brand Name	Serial #	Model #	Approx. Value	BISD Tag #
1						
2						
3						
4						
5						
6						
7						
8						
9						
10						
11						
12						
13						
14						
15						

PENDING (C.I.D.) INVEST. Y  N

Administrator/ Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_